

AGENDA
Board of Directors Special Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
February 19, 2019 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
 - A. Approval of Minutes from the January 10, 2019 Regular Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending January 10, 2019
 - C. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - D. Approval of District Employee Timesheet & Leave Records for the Month of January 2019
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Discussion and Acceptance of District Conservationist Agency Report
 - B. Discussion of TCCD/NRCS Staff Meeting
 - C. Discussion and Approval of the NRCS Farm Bill Performance Worksheet
 - D. Discussion of the TCCD Monthly Activities and Outreach Report
 - E. Discussion and Possible Approval of Discontinuing Cox Internet
 - F. Discussion and Approval of Home and Garden Show Booth Tickets
 - G. Discussion and Approval of Funds for Employee Training
 - H. Discussion of 2019 OACD State Meeting
 - I. Discussion and Possible Approval of Paying NACD Dues for FY-19
 - J. Discussion and Approval of FY – 2019 Financial Request from TACF
 - K. Board Member Recruitment
7. New Business:
8. Public Comments:
9. Adjourn:

Next regularly scheduled meeting is March 14, 2019 at the Tulsa County Conservation District
Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.




Tulsa County Conservation District
6660 S. Sheridan Road Suite 120 Tulsa, Oklahoma 74133
918-877-9566 Fax: 1-855-421-7632 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the meeting of the Tulsa County Conservation District Board of Directors held on **February 19, 2019** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held **March 14, 2019**



Chair, Board of Directors



Date

Attest:



**Minutes
Tulsa County Conservation District
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107
Special Board Meeting**

Date: February 19, 2019

Time: 4:00 PM

Members Present: Zach Kilburn, Treasure
John Beasley, Member
Tom Tolbert, Member

Members Absent: Jana Black, Vice Chairwoman

Others Present: Gabrael Parker, District Secretary
Christopher Best, District Conservationist

1. Meeting Called to Order:

Treasure, Zach Kilburn called the meeting to order at 4:06 PM. He noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on February 15, 2019 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

4. Consideration of Consent Agenda:

- A. Approval of Minutes from the January 10, Regular Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending January 31, 2019**
- C. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- D. Approval of District Employee Timesheet & Leave Records for the Month of January 2019**

After a brief discussion, Tom Tolbert made a motion to approve the consent agenda as presented. John Beasley 2nd the motion. Nays: None. The motion carries.

5. Consideration of and Possible Action on Items to be Removed Consent Agenda
None

6. Discussion and/or Possible Action on the Following District Operation Items:

A. Discussion and Acceptance of District Conservationist Agency Report

After a brief discussion, please see report in packet, John Beasley made a motion to approve the District Conservationists Agency Report. Tom Tolbert 2nd the motion. Nays: None. The motion carries

B. Discussion of TCCD/NRCS Staff Meeting

The board decided to table this agenda item until all members were present. No further action needed to be taken at this time.

C. Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, John Beasley made a motion to approve the NRCS Farm Bill Performance Worksheet. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

D. TCCD Monthly Activities and Outreach Report

Gabriel Parker said she did not have much going on in January. We did have an RMC planning meeting. We talked about holding a benefit or battle of the bands of concert, complete with vendors and food truck vendors. Tom Tolbert said he had the perfect site for the event. The concern was the cost of police, fire, and paramedic services. The board said it might not be the best option. Tom mentioned Scott VanLoo talked about doing something on the Arkansas River. He used the example of Rockin' the River in Fort Worth, TX. It is an event where people float on inner tubes in front of a sound stage and listen to music. It would be a great idea since the opening of The Gathering Place. That too would require all emergency services. The board said we could look into planning something like that, but it would require more than a few months to plan. That takes at least a year to plan. Tom said we also talked about hosting the RMC for the 2020 permit requirement for stormwater runoff. He said we could do two half day workshops instead of a full day. This way we would not have to provide lunch. We could still provide CTE's for each session. The board liked that idea in the short-term. Tom said he is going to be very busy until the middle of April. He told Gabriel to set up a planning meeting for the second week of April. Gabriel said she would send that out tomorrow. No further action needed to be taken at this time.

E. Discussion and Possible Approval of Discontinuing Cox Internet

The board decided to table this agenda item until all members were present to discuss.

A. Discussion and Approval of Home and Garden Show Booth Tickets

Gabriel Parker said last year she purchased \$50 worth of extra tickets for volunteers, but it seemed to not be enough. She thought \$80 worth, which is about 16 tickets per day would be just enough. John Beasley made a motion to approve the purchase of extra wristbands for the Home & Garden Show in the amount of \$80. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

B. Discussion and Approval of Funds for Employee Training

Gabriel Parker said this is now a mandatory training. When OACD and OCC first talked about in November, it was not mandatory. She said she sent an email to OACD last month. She told them we did not have the means necessary to attend the training, and that we would need assistance. It did not see much in the way of how to get that assistance on the registration form. She said she thought that maybe the district would be willing to split the cost of the training with her. The district could pay the lesser of the two expenses. Mileage would be slightly more expensive than the \$94 for the room. It would be about \$115 give or take a few miles. The board agreed. John Beasley made a motion to approve splitting the cost of the hotel for one night and mileage to and from the training with Gabriel to attend the Statewide Employee Training in April. Tom Tolbert 2nd the motion. Nays: None. The motion carries

C. Discussion of 2019 OACD State Meeting

Gabriel Parker said we do not have extra money to pay for attending the State Meeting. The board agreed. The board decided to hold off approving any funds to attend the State Meeting. No further action needed to be taken at this time.

D. Discussion and Possible Approval of Paying NACD Dues for FY-19

After a brief discussion, John Beasley made a motion to approve NACD Dues for FY-2019. Tom Tolbert 2nd the motion. Ayes: None. Nays: John Beasley, Tom Tolbert, and Zach Kilburn. The motion fails.

E. Discussion of FY – 2019 Financial Request from TACF

Gabriel Parker said she used a similar request from a previous year as a template. She changed the numbers based on the request from 2017. She said she will change the wording a little at the end regarding the RMC planning based on earlier fund-raising discussions. The board suggested the request include an anticipated shortfall and explanation for the shortfall. Gabriel said she would include the shortfall as well as what we are doing to limit unnecessary spending. Gabriel would email the board a new draft. John Beasley made a motion to approve the FY – 2019 financial request to TACF with the suggested changes. Tom Tolbert 2nd the motion. Nays: None. The motion carries

Chris Best entered the meeting at 4:26 PM

F. Board Member Recruitment

John Beasley said he didn't believe Robyn Stroup with TCC was interested in becoming a board member. Gabriel Parker said she could reach out to some of our program producers to see if there might be interested in becoming a board member. John suggested we reach out to the Oklahoma Farmers and Ranchers Association. He said they might have someone in the Bixby, Sperry and Jenks are we can look at. Gabriel said she would find a contact person there. No further action needed to be taken at this time.

7. Public Comments:

None

8. Adjourn:

Meeting Adjourned at 4:52 PM

Next regularly scheduled meeting is March 14, 2019 at the Tulsa County Conservation
District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

2:30 PM
02/07/19
Accrual Basis

Tulsa County Conservastion District
Profit & Loss
July through December 2018

	<u>Jul - Dec 18</u>
Income	
Interest Income	2.52
OCC Cost-Share Reimbursements	17,824.12
OCC General Exp Reimbursements	1,775.15
OCC Salary Reimbursements	12,841.98
Total Income	<u>32,443.77</u>
Expense	
Administrative Expense	399.54
Cost-Share Payments	17,824.12
Employee Benefits	962.25
Internet	373.90
Outreach Programs	33.00
Payroll	6,162.77
Payroll Tax	4,876.77
Postage	24.70
Registration Fees	38.00
Telephone and Internet	74.78
Travel	396.77
Total Expense	<u>31,166.60</u>
Net Income	<u><u>1,277.17</u></u>

12:12 PM
01/03/19
Accrual Basis

Tulsa County Conservation District
Profit & Loss
December 2018

	<u>Dec 18</u>
Income	
Interest Income	0.40
OCC General Exp Reimbursements	<u>1,131.44</u>
Total Income	<u>1,131.84</u>
Expense	
Administrative Expense	139.83
Internet	74.78
Payroll Tax	210.00
Travel	<u>62.98</u>
Total Expense	<u>487.59</u>
Net Income	<u><u>644.25</u></u>

2:29 PM

02/07/19

Accrual Basis

Tulsa County Conservastion District
Profit & Loss Detail
December 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Interest Income								
Deposit	12/30/2018		Arvest	Interest Pay...		Arvest Checki...	0.38	0.38
Deposit	12/31/2018		Arvest	Interest Pay...		Arvest Special...	0.02	0.40
Total Interest Income							0.40	0.40
OCC General Exp Reimbursements								
Deposit	12/27/2018		OCC	October Gen...		Arvest Checki...	130.97	130.97
Deposit	12/27/2018		OCC	November G...		Arvest Checki...	1,000.47	1,131.44
Total OCC General Exp Reimbursements							1,131.44	1,131.44
Total Income							1,131.84	1,131.84
Expense								
Administrative Expense								
Check	12/17/2018	8649	Fuzzell's Copier	Quarter Copi...		Arvest Checki...	139.83	139.83
Total Administrative Expense							139.83	139.83
Internet								
Check	12/31/2018		COX Communicatio...	December 20...		Arvest Checki...	74.78	74.78
Total Internet							74.78	74.78
Payroll Tax								
Check	12/3/2018		OK Tax Commission	October 2018...		Arvest Checki...	105.00	105.00
Check	12/17/2018		OK Tax Commission	November 20...		Arvest Checki...	105.00	210.00
Total Payroll Tax							210.00	210.00
Travel								
Check	12/28/2018	8653	Gabriel S Parker	November 20...		Arvest Checki...	62.98	62.98
Total Travel							62.98	62.98
Total Expense							487.59	487.59
Net Income							644.25	644.25

2:19 PM
02/07/19
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July 2018 through January 2019

	<u>Jul '18 - Jan 19</u>
Income	
Administrative Income	25.25
Interest Income	2.87
OCC Cost-Share Reimbursements	17,824.12
OCC General Exp Reimbursements	1,775.15
OCC Salary Reimbursements	14,987.37
Total Income	<u>34,614.76</u>
Expense	
Administrative Expense	399.54
Cost-Share Payments	17,824.12
Employee Benefits	1,377.67
Internet	448.68
Office Supplies	36.88
Outreach Programs	33.00
Payroll	7,928.91
Payroll Tax	5,702.85
Postage	74.70
Professional Fees	570.00
Registration Fees	38.00
Telephone and Internet	74.78
Travel	475.82
Total Expense	<u>34,984.95</u>
Net Income	<u><u>-370.19</u></u>

12:33 PM
02/07/19
Accrual Basis

Tulsa County Conservation District
Profit & Loss
January 2019

	<u>Jan 19</u>
Income	
Administrative Income	25.25
Interest Income	0.35
OCC Salary Reimbursements	<u>2,145.39</u>
Total Income	<u>2,170.99</u>
Expense	
Employee Benefits	415.42
Internet	74.78
Office Supplies	36.88
Payroll	1,766.14
Payroll Tax	826.08
Postage	50.00
Professional Fees	570.00
Travel	<u>79.05</u>
Total Expense	<u>3,818.35</u>
Net Income	<u><u>-1,647.36</u></u>

2:22 PM
02/07/19
Accrual Basis

Tulsa County Conservastion District

Profit & Loss Detail

January 2019

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Administrative Income								
Deposit	1/10/2019		Arvest	Check Refun...		Arvest Checki...	25.25	25.25
Total Administrative Income							25.25	25.25
Interest Income								
Deposit	1/31/2019		Arvest	Interest Pay...		Arvest Checki...	0.33	0.33
Deposit	1/31/2019		Arvest	Interest Pay...		Arvest Special...	0.02	0.35
Total Interest Income							0.35	0.35
OCC Salary Reimbursements								
Deposit	1/15/2019		OCC	January Sala...		Arvest Checki...	2,145.39	2,145.39
Total OCC Salary Reimbursements							2,145.39	2,145.39
Total Income							2,170.99	2,170.99
Expense								
Employee Benefits								
Check	1/9/2019	8643	OCC	December 20...		Arvest Checki...	192.45	192.45
Check	1/29/2019	6555	OCC	January 2019...		Arvest Checki...	222.97	415.42
Total Employee Benefits							415.42	415.42
Internet								
Check	1/29/2019		COX Communicatio...	January 2019...		Arvest Checki...	74.78	74.78
Total Internet							74.78	74.78
Office Supplies								
Check	1/15/2019		Office Depot	Purchase Of ...		Arvest Checki...	36.88	36.88
Total Office Supplies							36.88	36.88
Payroll								
Check	1/16/2019	8636	Gabriel S Parker	September 1...		Arvest Checki...	883.07	883.07
Check	1/16/2019	8641	Gabriel S Parker	October 1-15...		Arvest Checki...	883.07	1,766.14
Total Payroll							1,766.14	1,766.14
Payroll Tax								
Check	1/8/2019		IRS	941 Tax Pay...		Arvest Checki...	721.08	721.08
Check	1/16/2019		OK Tax Commission	December 20...		Arvest Checki...	105.00	826.08
Total Payroll Tax							826.08	826.08
Postage								
Check	1/10/2019		USPS	Postage		Arvest Checki...	50.00	50.00
Total Postage							50.00	50.00
Professional Fees								
Check	1/8/2019	8648	Kimberley Meyer C...	FY 2018 Ann...		Arvest Checki...	570.00	570.00
Total Professional Fees							570.00	570.00

2:22 PM

02/07/19

Accrual Basis

Tulsa County Conservation District
Profit & Loss Detail
January 2019

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Travel								
Check	1/14/2019	8659	Gabriel S Parker	December 20...		Arvest Checki...	79.05	79.05
Total Travel							79.05	79.05
Total Expense							3,818.35	3,818.35
Net Income							-1,647.36	-1,647.36



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 01/31/2019

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$491.72
Total Current Value		\$491.72

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
01/01/2019	Beginning Balance	\$2,139.10
	3 Credit(s) This Period	\$2,170.97
	11 Debit(s) This Period	\$3,818.35
01/31/2019	Ending Balance	\$491.72

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.33
Interest Paid Year-to-Date	\$0.33
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Deposits

Date	Description	Amount
01/10/2019	DDA VIRTUAL DEPOSIT	\$25.25

Electronic Credits

Date	Description	Amount
01/15/2019	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,145.39

Other Credits

Date	Description	Amount
01/31/2019	INTEREST PMT	\$0.33

Electronic Debits

Date	Description	Amount
01/08/2019	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$721.08
01/10/2019	USPS PO 39834500 6110 E DDA PIN POS PUR CD5315 TULSA OK#901020038960	-\$50.00
01/14/2019	OFFICE DEPOT ONLINE PMT	-\$36.88



Statement Ending 01/31/2019

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

NON-PROFIT INTEREST CHECKING

Electronic Debits (continued)

Date	Description	Amount
<i>TULSA CO CONSERVATION</i>		
01/16/2019	TAX PAYMENTS OK TAX PMT	-\$105.00
<i>COX COMM TUL BANK DRAFT</i>		
01/29/2019	<i>Tulsa County Conservat</i>	-\$74.78

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
8636	01/16/2019	\$883.07	8643*	01/09/2019	\$192.45	8655*	01/29/2019	\$222.97
8641*	01/16/2019	\$883.07	8648*	01/08/2019	\$570.00	8659*	01/14/2019	\$79.05

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
12/31/2018	\$2,139.10	01/10/2019	\$630.82	01/16/2019	\$789.14
01/08/2019	\$848.02	01/14/2019	\$514.89	01/29/2019	\$491.39
01/09/2019	\$655.57	01/15/2019	\$2,660.28	01/31/2019	\$491.72



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 01/31/2019

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$83.59
Total Current Value		\$83.59

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
01/01/2019	Beginning Balance	\$83.57
	1 Credit(s) This Period	\$0.02
	0 Debit(s) This Period	\$0.00
01/31/2019	Ending Balance	\$83.59

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.02
Interest Paid Year-to-Date	\$0.02
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
01/31/2019	INTEREST PMT	\$0.02

Daily Balances

Date	Amount	Date	Amount
12/31/2018	\$83.57	01/31/2019	\$83.59

941 for 2018: Employer's QUARTERLY Federal Tax Return

Department of the Treasury — Internal Revenue Service

950117

OMB No. 1545-0029

Employer identification number (EIN)									
Name (not your trade name) Tulsa County Conservation District									
Trade name (if any)									
Address 6660. S Sheridan Rd. Suite 120									
Number		Street				Suite or room number			
Tulsa		OK				74133			
City		State				ZIP code			
Foreign country name		Foreign province/county				Foreign postal code			

Report for this Quarter of 2018
(Check one.)

- ☐ 1: January, February, March
- ☐ 2: April, May, June
- ☐ 3: July, August, September
- ☒ 4: October, November, December
- Go to www.irs.gov/Form941 for instructions and the latest information.

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter.

1	Number of employees who received wages, tips, or other compensation for the pay period including: <i>Mar. 12</i> (Quarter 1), <i>June 12</i> (Quarter 2), <i>Sept. 12</i> (Quarter 3), or <i>Dec. 12</i> (Quarter 4)	1	1																				
2	Wages, tips, and other compensation	2	7208 . 64																				
3	Federal income tax withheld from wages, tips, and other compensation	3	1020 . 00																				
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input type="checkbox"/> Check and go to line 6.																					
<table border="0"> <tr> <td></td> <td>Column 1</td> <td></td> <td>Column 2</td> </tr> <tr> <td>5a</td> <td>Taxable social security wages</td> <td>7472 . 04 × 0.124 =</td> <td>926 . 53</td> </tr> <tr> <td>5b</td> <td>Taxable social security tips</td> <td> × 0.124 =</td> <td></td> </tr> <tr> <td>5c</td> <td>Taxable Medicare wages & tips</td> <td>7472 . 07 × 0.029 =</td> <td>216 . 69</td> </tr> <tr> <td>5d</td> <td>Taxable wages & tips subject to Additional Medicare Tax withholding</td> <td> × 0.009 =</td> <td></td> </tr> </table>					Column 1		Column 2	5a	Taxable social security wages	7472 . 04 × 0.124 =	926 . 53	5b	Taxable social security tips	× 0.124 =		5c	Taxable Medicare wages & tips	7472 . 07 × 0.029 =	216 . 69	5d	Taxable wages & tips subject to Additional Medicare Tax withholding	× 0.009 =	
	Column 1		Column 2																				
5a	Taxable social security wages	7472 . 04 × 0.124 =	926 . 53																				
5b	Taxable social security tips	× 0.124 =																					
5c	Taxable Medicare wages & tips	7472 . 07 × 0.029 =	216 . 69																				
5d	Taxable wages & tips subject to Additional Medicare Tax withholding	× 0.009 =																					
5e	Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	1143 . 22																				
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f																					
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	2163 . 22																				
7	Current quarter's adjustment for fractions of cents	7	0 . 00																				
8	Current quarter's adjustment for sick pay	8																					
9	Current quarter's adjustments for tips and group-term life insurance	9																					
10	Total taxes after adjustments. Combine lines 6 through 9	10	2163 . 22																				
11	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974	11	2163 . 22																				
12	Total taxes after adjustments and credits. Subtract line 11 from line 10	12	0 . 00																				
13	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), 944-X, or 944-X (SP) filed in the current quarter	13																					
14	Balance due. If line 12 is more than line 13, enter the difference and see instructions	14																					
15	Overpayment. If line 13 is more than line 12, enter the difference	0 . 00	Check one: <input type="checkbox"/> Apply to next return. <input type="checkbox"/> Send a refund.																				

▶ You MUST complete both pages of Form 941 and SIGN it.

Next ▶▶

Name (not your trade name)

Employer identification number (EIN)

Tulsa County Conservation District

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you are unsure about whether you are a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

- 16 Check one: ☐ Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you are a monthly schedule depositor, complete the deposit schedule below; if you are a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

- ☒ You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter, then go to Part 3.

Tax liability: Month 1 Month 2 Month 3 Total liability for quarter Total must equal line 12.

- ☐ You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941.

Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.

- 17 If your business has closed or you stopped paying wages ☐ Check here, and enter the final date you paid wages .

- 18 If you are a seasonal employer and you don't have to file a return for every quarter of the year . . . ☐ Check here.

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

- ☒ Yes. Designee's name and phone number

Select a 5-digit Personal Identification Number (PIN) to use when talking to the IRS.

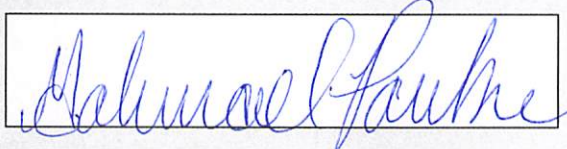
- ☐ No.

Part 5: Sign here. You MUST complete both pages of Form 941 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

X

Sign your name here



Print your name here

Print your title here

Date Best daytime phone **Paid Preparer Use Only**Check if you are self-employed . . . ☐Preparer's name PTIN Preparer's signature Date Firm's name (or yours if self-employed) EIN Address Phone City State ZIP code

ACCOUNT ID:
FILING FREQUENCY: Quarterly

FILING PERIOD: December 31, 2018
DUE DATE: January 22, 2019
RECEIVED DATE: January 17, 2019

WTH 10001
Revised 6-2011

OKLAHOMA EMPLOYERS WITHHOLDING TAX RETURN
TAXPAYER COPY/WORKSHEET
TULSA CO CONSERVATION

Number of Employees: <u>1</u>	
----- Dollars -----	-- Cents --
1. Wages Paid	<u>\$7,524.15</u>
2. Tax Withheld	<u>\$315.00</u>
3. Interest (+)	<u>\$0.00</u>
4. Penalty (+)	<u>\$0.00</u>
5. Total Due (=)	<u>\$315.00</u>

4th Quarter Report 2018
October, November, December

FOR YOUR RECORDS ONLY
DO NOT MAIL

**Mayes, Rogers, Wagoner, Muskogee, Okmulgee, Tulsa County
Conservation District Board Meeting
February 8,12,13,14, 2019
District Conservationist Report**

CTA - Continue with CTA planning as requested / Receipt of service

EQIP / WHIP/ CSP – Continue to work on implementation of existing contracts, applied practices and new conservation plans.

EQIP – FY 2019

- Working on field views & ranking
- 23 fund codes are added
- March 29 ranking deadline
- May 31 submit apps for 2nd level review
- Status Reviews due June 1 off schedule
- Status Reviews due Sept. 1 for on schedule
- All eligibility letters sent out Dec. 28 to update eligibility
- Bee Hive: Wagoner Feb. 4-8; Okmulgee Feb 19-22; Muskogee March 4-8
- Funds coming soon to our counties

CSP -

- Making FY18 Payments due March 15
- Continuing Modifications
- Status Reviews due June 1 off schedule
- Status Reviews due Sept. 1 for on schedule

**State Cost Share
Program –**

- CTA planning

Other –

- Government Shut down Feb. 15??
- April 5, 2019 Watershed meeting in Okmulgee
- Our Team Leads are
 - o Cleaon - Soil Health
 - o Rishell – Technical
 - o Freddy – Watershed
 - o Breanna – CD/Toolkit

Tulsa County

Conservation District:

February-19

Month & Year

Day of Month

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Conservation Planning																												
Customer service toolkit data entry																												
Conservation plan maintenance											X		X		X					X						X	X	X
Assemble plan components											X		X		X					X						X	X	X
Conducts on-site inspections																												
Provide practice check out services																												
Development of plan and soil maps																												
Other: NRCS Follow-up Calls											X		X		X					X						X	X	X
Outreach for Farm Bill Programs																												
News Article Development																		H										
Outreach Activities, H&G Show Prep															X			O		X		X				X	X	X
Assist with monthly outreach report																		L										
Public presentations																		I										
Success stories																		D										
Earth Team volunteer program																		A								X	X	X
Assist with statewide media																		Y										
Other: LRP, Crow Creek/TCCD Newsletter				X																	X					X	X	X
Administrative Assistance for Farm Bill Programs																												
Filing	X			X	X	X	X	X			X	X	X	X				O	X	X	X	X				X	X	X
Updating General Manual and FOTG																												
Receptionist	X			X	X	X	X	X			X	X	X	X				F	X	X	X	X				X	X	X
General office correspondence	X			X	X	X	X	X			X	X	X	X				F	X	X	X	X				X	X	X
Record of meeting minutes																		I	X									
Maintain office schedules	X			X	X	X	X	X			X	X	X	X				C	X	X	X	X				X	X	X
Maintain ledgers	X			X	X	X	X	X			X	X	X	X				E	X	X	X	X				X	X	X
Other: Website Updates														X	X				X	X								
Farm Bill Contracting																												
Explain and promote farm bill programs																												
Local work group coordination																						X						
Complete program applications																		C										
Program application rankings																		L										
Compile and file applications																		O										
Prepare and mail form letters																		S		X								
Plan and contract development																		E										
Provide technical assistance																		D										
Update and maintain LTP-003																												
Other Farm Bill Activities:																												
NRCS Scanning/Mail/Lables											X		X		X						X					X	X	

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: 35 hours

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction:



Conservation District Board Representative (Signature & Date)



NRCS District Conservationist (Signature & Date)

TCCD Monthly Outreach and Activities Report

January 2019



Meetings:

01/03/2019	Sustainable Tulsa Meeting
01/03/2019	Crow Creek Sign Planning Meeting
01/10/2019	TCCD Board Meeting
01/14/2019	Team 17 Staff meeting
01/16/2019	RMC Planning Meeting

Special Events:

01/18/2019	Crow Creek Meadow Clean Up
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Holidays:

01/01/2019	New Year's Day - Office Closed
01/21/2019	Martin Luther King Jr Day - Office Closed

Upcoming Meetings

02/07/2019	Sustainable Tulsa Meeting
02/08/2019	Crow Creek Sign Planning Meeting
02/14/2019	TCCD Board Meeting

Up Coming Events:

None

Upcoming NRCS Deadlines:

None

Upcoming Holidays:

02/18/2019	President's Day – Office Closed
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Side Notes:

None

Work Duties Performed:

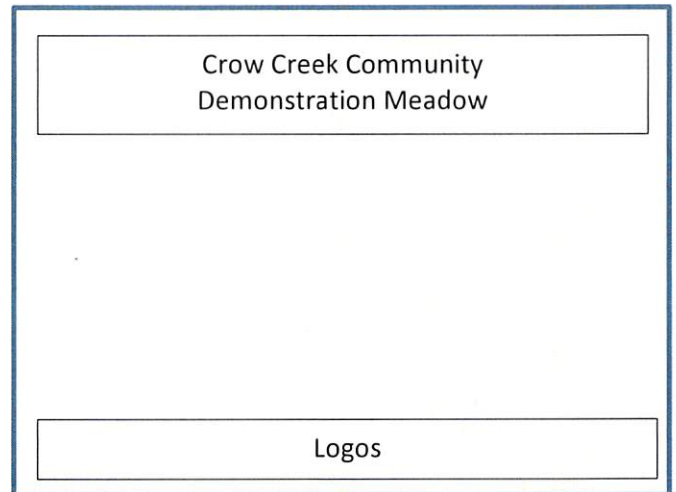
- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ TCCD/TACF Website Updates
- ❖ Email Correspondences
- ❖ Bill Pay/Financials
- ❖ TCCD File Organization
- ❖ NRCS File Reorganization
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Meeting Minutes
- ❖ End of Year Tax Prep

Crow Creek Leadership Team Meeting on February 8, 2019

Here is a brief version of my notes from our meeting on Friday afternoon at the Marshall Tasting Room.

Signage for the Crow Creek Meadow

- 1 Big sign with two different sides
 - Cost ~\$670
 - Side one
 - What can you do?
 - Plant natives
 - Manage water
 - Side two
 - What is here?
 - Biology
 - Plants
 - Soil
 - Water
 - Somewhere
 - History of flood buy-outs
 - Cost to City of Tulsa to maintain (herbicide and mowing)
 - Natural meadow
 - Why?
 - Protect Crow Creek
 - Slot water
 - Allow percolation into ground water for long-term use
- Three little signs
 - Pollinators/Native plants
 - Bioswale
 - Riparian Zone



Bring your mock-ups to the next meeting at 3:00 p.m. on Friday, February 22, 2019, at the offices of the Met, 1 West 3rd Street, Tulsa. (I am still figuring out how to do things differently without all of the software I had available until last week! I tried to send an invitation to you from my iPhone. Please let me know if you did or did not get anything from me.)

OKla-HOME-a: Rain Garden

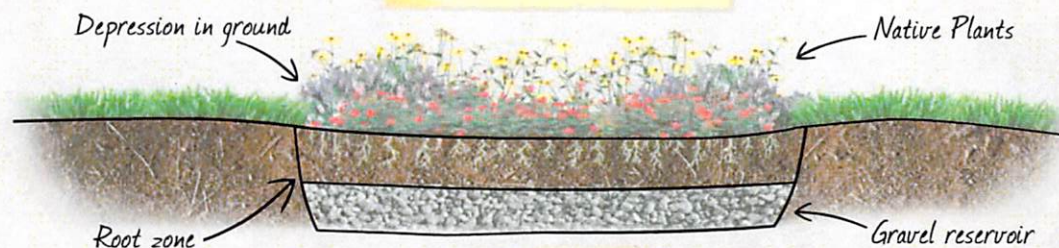
Plant a rain garden. Use native plants. Protect Oklahoma resources.

Gathering Rain

Rain is not grown in a garden, but it can be managed in one. Rain gardens are a planted depression in the ground designed to help control pollution and reduce soil erosion by gathering rainwater.

Rainwater picks-up pollutants as it flows through urban areas. Rain gardens catch and clean the rainwater before the pollution reaches local streams.

Gathering and slowing the rain also reduces a large flow of water to waterways. Less water equals less erosion.



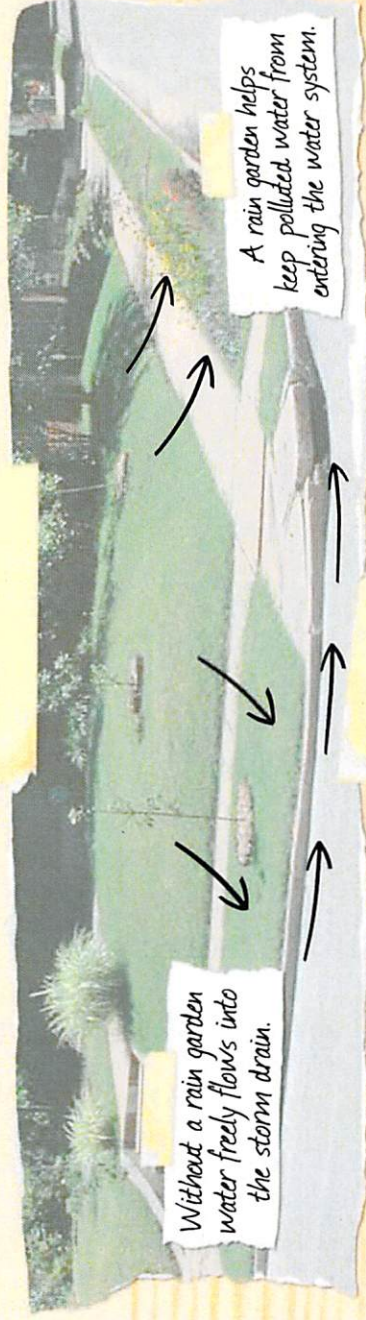
Okla-HOME-a: Rain Garden

Plant a rain garden. Use native plants. Protect Oklahoma resources.

Cleaning Pollutants

Slow it. Spread it. Sink it!

How do rain gardens clean pollutants? Rainwater that is polluted as it flows through urban areas **slows** down in rain gardens where it **spreads** out and **sinks** into the ground. Plant roots and soil microbes use the nutrients and break down the pollutants. Cleaner water can flow through the ground to streams or groundwater aquifers.



OKla-HOME-a: Rain Garden

Plant a rain garden. Use native plants. Protect Oklahoma resources.

Protecting Resources

Rain gardens use plants native to Oklahoma. Since native Oklahoma plants tolerate wet and dry periods, watering is only needed during the most severe droughts.

Rain gardens protect precious water resources rain or shine:

No pesticides — native plants are resistant to local pests.

No fertilizers — native plants have low nutrient needs.

Less insecticides — rain gardens drain within a day, reducing mosquito populations



OKla-HOME-a: Pollinator Garden

Plant a pollinator garden. Use native plants. Protect Oklahoma resources.

Understanding Pollination

Love flowers? Enjoy eating fruits? Thank a pollinator! Fruits and seeds are produced through pollination, when the pollen from the stamen of a flower fertilizes the stigma of the same or another flower.

Animals pollinate 80-90% of all flowering plants. Pollinators deposit pollen as they move from flower to flower. Without pollinators, many of the foods humans eat would not exist. Almonds, tomatoes, beans, and apples are just a few of the foods that depend on pollinators.



Pollen is picked up from the stamen as butterflies land to collect nectar.



They then fly to another flower of the same type.

Once there, the pollen is deposited on the stigma and the flower is pollinated.

Okla-HOME-a: Pollinator Garden

Plant a pollinator garden. Use native plants. Protect Oklahoma resources.

Needing Pollinators

Fruits and vegetables are the obvious ways that we depend on pollinators, but we actually need them for much more. They provide natural fibers (cotton), meat and dairy production (clover and alfalfa), and many species of trees. Threats to pollinators are increasing throughout the world. Planting a pollinator garden helps everyone.

Attracting Pollinators

The best way to attract pollinators is to provide a nesting place along with flowers for nectar and pollen. Native plants are the best choice for pollinator gardens since both the plants and the animals are adapted to help each other and pesticides are typically not required.



OKla-HOME-a: Pollinator Garden

Plant a pollinator garden. Use native plants. Protect Oklahoma resources.

Keeping Pollinators

Pollinator gardens need a variety of nectar and pollen sources. Plant a garden with a wide range of flower shapes, sizes, colors and fragrances.

Tips:

Butterflies need flat, open flowers to land.

Hummingbirds require tubular flowers for their long beaks.

Nocturnal moths and bats are drawn to fragrant flowers.

Bees prefer blue, purple, white, and yellow flowers.

Butterflies are least attracted to blue and green flowers.



OKla-HOME-a: Water-Wise Garden

Plant a water-wise garden. Use native plants. Protect Oklahoma resources.

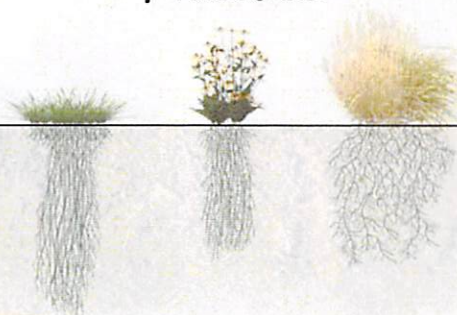
Saving Starts at Home

Plants native to Oklahoma are not limited to flowers. Native grasses also play a vital role in protecting Oklahoma resources by being water-wise. Having grown resilient in Oklahoma weather, native grasses are hardy with deep roots and drought tolerance. They also grow slowly, which means less time, pollution, energy and money spent mowing.

Non - Natives



Natives



HBA of Greater Tulsa
11545 E 43rd St
Tulsa, OK 74146
(918) 663-5820 | fax:
info@tulsahba.com

Statement
1/31/19

Tulsa County Conservation District
6660 S. Sheridan Rd. #120
Tulsa, OK 74133

Transaction	Ref Number	Date	Due Date	Amount	Balance	Age (days)
Invoice	3634	1/11/19	1/11/19	\$80.00	\$80.00	20
-- \$80.00 H&G Exhibitor Wrist Bands						
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Total Amount Due	
\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00	

Okahoma Conservation District Offices within 120 Miles of 2101 South Meridian Avenue Oklahoma City, Ok





DATE: February 11, 2019

OFFICERS:

Coleta Bratten, President
Dewey County C.D.
P.O. Box 36
Taloga, OK 73667-0036
580/328-5366

John D. Butchee, Vice President
Jackson County C.D.
3100 N Main Ste A
Altus, OK 73521-1305
580/482-4312 x 3

Becky Inmon, Secretary
Oklahoma County C.D.
4850 N. Lincoln Blvd, Ste B
Oklahoma City, OK 73105-3326
405/415-4602

Mari'a Simpson, Treasurer
Cotton County C.D.
P.O. Box 126
Walters, OK 73572-0126
580/875-2323

DIRECTORS:

AREA I
Judy Johnson
Grant County C.D.
624 N. Highway 81
Medford, OK 73759-3707
580/395-2324

AREA II
Tammy Curry
Murray County C.D.
3490 Highway 7 W
Sulphur, OK 73086-9197
580/622-3913

AREA III
Jo Callison
Craig County C.D.
235 W. Hope Ave.
Vinita, OK 74301-1302
918/256-5647

AREA IV
Anne York
Upper Washita C.D.
301 E. Broadway (PO Box 410)
Cheyenne OK 73628-0410
580/497-3413 x4

AREA V
Frank Acker
Little River C.D.
201 N. Central, Rm 124
Idabel, OK 74745-3831
580/286-7645

CONTEST COORDINATOR
Patty Underhill
Caney Valley C.D.
1067 NE Washington Blvd.
Bartlesville OK 74006-1222
918/331-9800

TO: Conservation Districts - Board Chairman

FROM: Coleta Bratten, OACDE President

SUBJECT: All Employee Training

Greetings,

As you may know, an employee training has been in the works for some time now. After meeting with our conservation partners, OCC, OACD, and NRCS, OACDE is pleased to announce an upcoming **ALL** employee training. In today's times, we are doing more with less, so we must cross train our employees in different areas. All districts received an email January 30, 2019 from Trey Lam, Executive Director discussing the importance of attending this training. Use this email for guidance if an exception is being requested to not attend by your board of directors.

Training will include all day to day activities conducted by the District, financial management, review of all plans/budget requests, conducting a locally led meeting, education, owning your own building and/or equipment, state cost share procedures, call OKIE, watersheds and much more. In addition to office training, a pesticide training workshop will also be available for District employees to gain 4 hours CEU-credits in: ag plant, right of way, and aquatics.. A draft agenda will be sent out very soon.

The partnership has taken every effort to cover the cost of this training; however if your district is able to assist with a portion of the costs (room and/or travel) we would gladly accept any monetary assistance available.

Use the enclosed registration form to register for the training. Also enclosed is a map; if your district office lies outside of the 120 mile road map distance to the hotel; the partnership will cover the cost of the hotel room for April 1 if your district is unable to do so. **If the partnership is providing the cost of the room you must room with someone.**

We appreciate everyone's patience in the planning of this training. We hope there is something on the agenda for everyone. See you in April!

State Training Information

When: April 2-3, 2019 – Meeting will start approx. 9:00 a.m., Tuesday

Where: Wyndham Garden Oklahoma City Airport

2101 South Meridian Ave

OKC, OK 73108

Rooms will be \$94.00 a night

DO NOT CALL THE HOTEL TO MAKE RESERVATIONS

Questions regarding accommodations should be directed to Mari'a Simpson at Cotton County Conservation District (580) 875-2323.

ALL EMPLOYEE TRAINING – April 2 & 3, 2019

Wyndham Garden Oklahoma City Airport
2101 S Meridian Ave
Oklahoma City, OK 73108

REGISTRATION FORM

(Complete one form per employee)

NAME: _____

DISTRICT: _____

(Complete all that apply)

_____ I will be driving back and forth to the training and do not require overnight accommodations.

_____ My district has agreed to cover the cost of my room. Enclosed is a check for \$94.00 for one night or \$188.00 for 2 nights. Make check payable to OACDE. **PLEASE DO NOT CALL THE HOTEL TO MAKE RESERVATIONS.**

If your district is outside of the 120 mile radius shown on the enclosed map; hotel accommodations will be provided for April 1st.

I need a room for: _____ April 1 _____ April 2

I have made arrangements to room with: _____.

_____ Roommate Needed

Please note any dietary restrictions here:

Complete the registration form and email to:

Mari`a Simpson - Cotton County Conservation District at: Cottonccd@conservation.ok.gov

Checks should be made payable to OACDE and mailed to: Cotton County CD at PO Box 126 – Walters, OK 73572

Submit Registration Form by March 13, 2019



2019 OACD

FEBRUARY 24TH - 26TH, 2019
OKLAHOMA CITY, OK

January 2, 2019

Dear Conservation Districts, Directors, Employees, and Partners,

2018 was an incredible year for conservation in Oklahoma. The legislative session resulted in the first raise for conservation district employees in over a decade. OACD was able to secure a bond for \$5.1 million that was desperately needed to rehabilitate aging upstream flood control structures. The Conservation Partnership is stronger than ever. All of our accomplishments this year are because of YOU! At the annual meeting, we are looking forward to providing districts with the tools and experts to help "Chart The Course" for the future.

Monday is packed with district focused sessions that are designed to motivate. For the third year, we are planning a soil health track on Tuesday. These sessions are designed specifically for farmers/ranchers that want to take the next step toward implementing a soil health system. The speakers that we are bringing to Oklahoma are world class. We encourage all district employees and directors to stick around for the entire state meeting.

On behalf of the entire OACD board, I hope you will join us February 24, 25, 26 as we "Chart the Course for Conservation."

Sincerely,

Jimmy Emmons
OACD President



2019 OACD

FEBRUARY 24TH - 26TH, 2019
OKLAHOMA CITY, OK

HOTEL INFORMATION:

The meeting will be held at the Embassy Suites Oklahoma City Downtown/Medical Center at 741 N. Phillips Avenue. The hotel offers complimentary made-to-order breakfast, cocktail hour, and a free shuttle to Bricktown. Our room rate is \$110/night. The cut-off date for the group rate is Friday February 8, 2019 at 5:00 p.m. If you make reservations after this date, they may charge you a higher rate.

RESERVATION INFORMATION FOR DISTRICTS:

1. To make a reservation @ the Embassy Suites please call 1-405-239-3900. The group code is "AC2" and our group name is "Oklahoma Association of Conservation Districts."
2. If you are booking rooms for multiple people, please follow up by sending an email detailing the entire list of rooms, name of guests, and dates of their stay to Sara Yarbrough at sara.yarbrough@prismhotels.com. This is the only way that the hotel will accept a check as a method of payment. You must email this list to Sara Yarbrough prior to your arrival in order to pay by check. You will be required to complete a credit card authorization form from the hotel. No purchase orders will be accepted.
3. Do NOT include any NRCS staff on your reservation list. NRCS must follow their own guidelines for booking a hotel room and registering for the meeting.
4. Parking is limited. Please consider carpooling.
5. The overflow hotel is the Aloft 1-877-Go-Aloft. The Aloft has a free shuttle to the conference hotel. The group rate is \$95/night.

MEETING REGISTRATION:

Everyone must pay a registration fee. Please use the attached registration form and mail payment to OACD. Please note the early bird deadline is February 1, 2019. There is a 4% credit card processing fee. If you need a receipt, please indicate so when mailing your packet. Please mail your registration form and check made payable to OACD to:

OACD
PO Box 2775
Oklahoma City, OK 73101
No refunds will be made after February 15, 2019

YOUTH CONTEST:

The speech contest is Sunday, February 24, 2019 at 1:30 p.m. Contestants must be checked in by 1:15 p.m. The Youth Awards Program will begin at 4:00 p.m. Districts are responsible for notifying their youth contestants and picking up their awards.

LEGISLATIVE RECEPTION & BANQUET:

OACD will mail invitations to all state legislators for the legislative reception & banquet on Monday evening. However, it is very important that districts personally invite their legislative officials to attend. Please let Trey Lam & Sarah Blaney know that you have invited your members and your members response by Feb. 22. If your district is able, please consider underwriting the cost of your legislative member to attend. The cost for OACD for each legislator that attends is \$70. If you do not know who your legislator is visit okconservation.org and click on the resources tab.

DISTRICT EMPLOYEES BREAKFAST:

The breakfast will be held in the Embassy Suites restaurant on Monday February 25th at 7:00 a.m. If you are not a hotel guest, you may purchase breakfast.

OACD AUXILIARY PROGRAM:

The Auxiliary is planning a Pinot's Palette painting outing on Monday. For more information please contact the Auxiliary President, Robyn Caughlin at robertacaughlin@icloud.com

Auction: OACD, OACDE, and the Auxiliary are hosting the live and silent auction. Please donate an item(s) to be auctioned. The silent auction will be Sunday February 24 and Monday February 25th. The live auction will be Monday evening following the banquet. Bring your items to the registration table of the meeting or contact Don Bartolina at 405.415.4602



2019 OACD

FEBRUARY 24TH - 26TH, 2019
OKLAHOMA CITY, OK

81st Annual Oklahoma Association of Conservation Districts Meeting

February 24, 25, 26 2019

Embassy Suites Downtown/Medical Center - Oklahoma City, OK

REGISTRANT NAME: _____

TITLE & DISTRICT: _____

NAME TO APPEAR ON NAME BADGE: _____

EMAIL: _____

SPOUSE NAME: (IF ATTENDING) _____

Packages	Early Bird	Regular	Onsite
Registration (no meals)	\$200	\$210	\$225
Registration Package (best deal) Includes 1 Monday lunch, 1 Banquet, Plus Tuesday lunch	\$245	\$250	\$265
Single Day Registration (includes lunch) Choose Monday ____ or Tuesday ____	\$100	\$100	\$110
Spouse Registration Package Includes auxiliary program & all meals	\$195	\$200	\$210
Add on with Full Registration of \$200			
Monday Lunch	\$45	\$50	\$50
Monday Banquet	\$60	\$70	\$70
Tuesday Lunch	\$45	\$50	\$50

Total: _____

Check #: _____

Check Amount: _____



2019 OACD

FEBRUARY 24TH - 26TH, 2019
OKLAHOMA CITY, OK

Sunday February 24, 2019

- 1:00 p.m. - Registration, trade show and silent auction set-up, and OACDE Executive Board Meeting
- 1:30 p.m. - State Speech Contest Division I & II
- 2:00 p.m. - OACD Resolutions Committee Meeting
- 3:00 p.m. - OACD Nominations Committee Meeting
- 4:00 p.m. - Youth Awards Program
- 5:00 p.m. - Inspiration Hour
- 6:00 p.m. - Conservation Leadership Class & CARE Champion Networking Reception (invite only)
- 8:00 p.m. - OACDE Game Night

Monday February 25, 2019

- 7:00 a.m. - OACDE Breakfast, Registration Opens
- 8:00 a.m. - Trade Show & Silent Auction Open
- 9:00 a.m. - General Session I - Power up your Conservation District
- 10:15 a.m. - Concurrent Sessions:
 - A) Long Term Planning for Districts
 - B) Connecting with New Legislators
 - C) Farm Bill 2018
- 11:00 a.m. - Concurrent Sessions:
 - A) Long Term Planning Part II
 - B) Monarch Initiative: A Partnership Action
 - C) Conservation Historical Society
- Noon - Partnership Awards Lunch
Invited Speakers: Tim Palmer, NACD President
Matt Lohr, NRCS Chief
- 1:30 p.m. - Break
- 1:30 p.m. Auxiliary Board Meeting
- 1:45 p.m. - Concurrent Sessions:
 - A) Keeping Districts Safe from Fraud - State Auditor Cindy Byrd
 - B) Tribal Conservation Partnership with Districts and NRCS
- 2:00 p.m. - Auxiliary Program - depart from hotel lobby
- 2:30 p.m. - Concurrent Sessions:
 - A) NRCS District Conservationist Meeting
 - B) Legal Responsibilities of Districts
- 3:00 p.m. - NRCS, OACD, and OACDE Business Meetings
- 6:00 p.m. - Legislative Reception
- 7:00 p.m. - Legislative Awards Banquet

Tuesday February 26, 2019

- 7:00 a.m. - Past Presidents Breakfast
- 7:00 a.m. - Soil Health Track Registration Open
- 8:30 a.m. - Making Changes to Make a Profit - Steve Tucker
- 9:30 a.m. - From Soil Health to Sustainable Agriculture - Dan Prevost
- 10:30 a.m. - Break
- 10:45 a.m. - Biotic Farming Applications - Brendan Rocky
- 11:45 a.m. - Lunch
- 12:00 - Oklahoma Healthy Soils Success Stories - Question & Answer Session
- 1:00 p.m. - Raising Sustainable Cotton with Furrow Irrigation - Adam Chappell
- 2:00 p.m. - Break
- 2:15 p.m. - Soil Health Experience - John Lee
- 3:15 p.m. - Carbon to Cash: Soil Health Activity - Brendan Rocky
- 4:15 p.m. - NRCS Staff Training with Brendan Rocky



National Association of Conservation Districts

Winter has come and we begin our second quarter of the fiscal year. **Please consider renewing your membership in NACD at the full membership obligation of \$775 or higher.** Help us to provide national leadership and a unified voice for natural resource conservation.

Investment Date: January 1, 2019
Customer #: 44011

Tulsa County Conservation District
6660 S Sheridan Rd Ste 120
Tulsa, OK 74145-1768

Please review your information!
Submit updates online or with your renewal
Phone: 918 - 280-1595
Email: tulsaccd@conservation.ok.gov
URL: <http://tulsaccd.org/>
Facebook:
Twitter:
Other:

Tulsa County CD, are you with us? We are YOUR voice!

Any amount you can contribute helps NACD continue to be your voice for conservation at the national level and to facilitate collaboration and communication across districts.

You might be interested to know that last year 66% of districts across the nation paid their annual dues.

To help NACD represent Tulsa County CD, we are enclosing dues in the amount of:

- ☐ Gold \$775-\$1,775 ☐ Diamond \$1,776-\$3,000 ☐ Platinum \$3,001+
☐ Other (Contributor, Bronze, Silver levels) \$ _____

Payment	
<input type="checkbox"/> Final Payment	<input type="checkbox"/> Check # _____
<input type="checkbox"/> Installment _____ of _____	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
Amount Paid: _____	Card No. _____ Exp. Date _____
	Name on Card _____ Signature _____

STAY IN TOUCH! Please provide contact information for individuals you wish to grant access to the members only page.

Name	Title	Email

Mail check and form to:

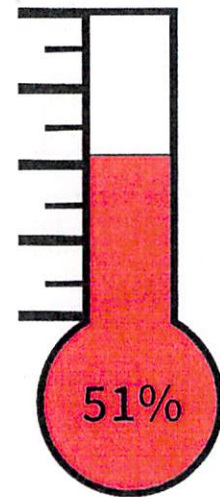
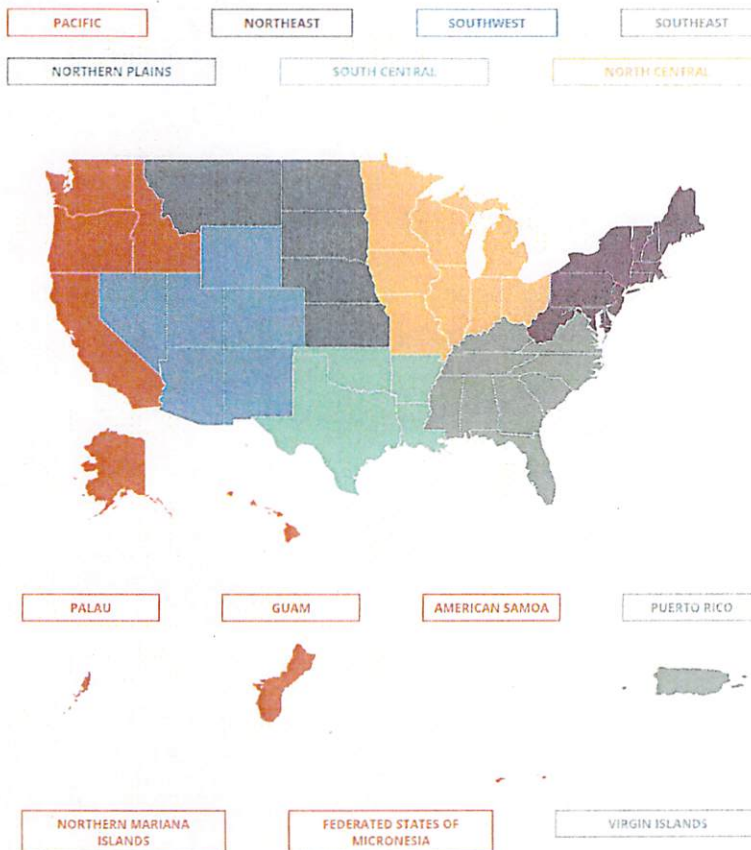
NACD | 509 Capitol Court NE | Washington, DC 20002
Fax: 202-547-6450 | Email: membership@nacdnet.org



National Association of Conservation Districts

Tulsa County Conservation District:

To do even greater things this year on your behalf,
we need every conservation district's support.



We have already reached **51%** of our national goal.

Please contribute today!

Together, we will reach our FY19 goal.

A Big Thank You to Districts that Paid their Membership Dues Last Year!

Arizona, California, Colorado, Guam, Hawaii, New Mexico, Northern Mariana Islands, Oklahoma, Utah

Conserving Natural Resources for Our Future!

Diamond Level Members (\$1,776-\$3,000)

East Torrance CD
Lea SWCD

Tierra y Montes SWCD
Utah Association of CDs

New Mexico Association of CDs

Gold Level Members (\$775-\$1,775)

Agua Fria-New River NRCD
Alfalfa County CD
Apache NRCD
Arbuckle CD
Arizona Association of CDs
Baca County CD
Big Sandy NRCD
Big Thompson CD
Boulder Valley CD
Carlsbad CD
Central Curry SWCD
Chino Winds NRCD
Cimarron County CD
Colfax SWCD
Colorado Association of CDs
Contra Costa RCD
Craig County CD
Cuba CD
Daggett SCD
De Baca SWCD
Deer Creek CD
Dewey County CD

Douglas Creek CD
Duchesne County SCD
East Rio Arriba SWCD
Fredonia NRCD
Fremont CD
Jackson County CD
Jefferson CD
Kay County CD
Lava SWCD
Lincoln County CD
Littlefield-Hurricane Valley NRCD
Longmont CD
Napa County RCD
Oklahoma Association of CDs
Otero SWCD
Placer County RCD
RCD of Greater San Diego County
Riverside-Corona RCD
San Juan SWCD
San Mateo County Resource CD
San Rafael CD
Sanpete CD

Socorro CD
Solano RCD
Southeast Weld CD
Southern Guam Soil & Water CDs
Spanish Peaks-Purgatoire River SCD
Taos SWCD
Tohono O'odham SWCD
Triangle NRCD
Trinity County RCD
Uintah County SCD
Upper Huerfano CD
Ute Creek CD
Valencia CD
Wasatch SCD
West Adams CD
West Arapahoe CD
West Greeley CD
West Pinal NRCD
White River CD
Yuma County CD

Other Contributions

Agate CD
Alpine SCD
Bard RCD

Blacksmith Fork SCD
Blaine County CD
Bookcliff CD

Border SWCD
Bryan CD
Butte County Resource CD

Districts Joining Thousands of Others across the USA to Support NACD

Caballo CD	Hidalgo SWCD	Rogers County CD
Canadian River CD	Jefferson County CD	Roosevelt SWCD
Caney Valley CD	Juab SCD	Salado CD
Canyonlands SCD	Kane County SCD	Salt Lake SCD
Carrizozo SWCD	Laguna NRCD	San Francisco SWCD
Centennial SCD	Lava Beds-Butte Valley RCD	San Jacinto Basin Resource CD
Chaves CD	Little River CD	San Joaquin County RCD
Checotah CD	Logan County CD	San Miguel Basin SCD
Ciudad CD	Love County CD	Santa Cruz RCD
Coal County CD	Major County CD	Shavano CD
Colorado First SCD	Mancos CD	Shawnee CD
Coronado Soil and Water CD	Mariposa County Resource CD	Sierra SWCD
Cotton County CD	McClain County CD	Southside CD
Davis County SCD	McIntosh County CD	Southwest Quay SCD
Debeque-Plateau Valley CD	McKinley SWCD	Stephens County CD
Delta CD	Mendocino County RCD	Summit County SCD
Delta SCD	Mesa SWCD	Sutter County RCD
Deming SWCD	Millard County SCD	Tehachapi RCD
Dona Ana SWCD	Mission Resource CD	Tehama County RCD
Double El CD	Mora-Wagon Mound CD	Teller-Park CD
Douglas County CD	Morgan CD	Temecula-Elsinore-Anza-Murrieta RCD
E. and I. SCD	Morgan SCD	Texas County CD
East Canadian County CD	Mosca-Hooper SCD	Tulare County RCD
East Merced RCD	Mount Sopris CD	Tulare Lake Resource CD
East Otero CD	Muskogee County CD	Upper Chama CD
Eastern Kern County Resource CD	Navajo County NRCD	Upper Hondo CD
Ellis County CD	Noble County CD	Upper Sevier SCD
Eloy NRCD	North Cache SCD	Upper Washita CD
Florence-Coolidge NRCD	North Caddo CD	Wagoner County CD
Fort Collins CD	North Park CD	Wellton-Mohawk Valley NRCD
Garvin CD	North West Kern RCD	West Box Elder SCD
Gila Valley NRCD	Northern Utah CD	West Caddo CD
Gold Ridge RCD	Nowata County CD	West Otero Timpas
Grady County CD	Oklahoma County CD	Western Mora SWCD
Grand SCD	Olney Boone CD	Whitewater Draw NRCD
Grant SWCD	Payne County CD	Willcox-San Simon NRCD
Grantsville SCD	Pima NRCD	Winkelman NRCD
Green River CD	Pittsburg County CD	Woodward County CD
Greer County CD	Piute SCD	Yuma NRCD
Guadalupe CD	Price River SCD	
Gunnison CD	Quemado CD	
Hagerman-Dexter CD	Resource CD of Monterey County	
Harper County CD	Rich County SCD	



National Association of Conservation Districts

NACD News

Fiscal Year 2019, Quarter 2

NACD is member-driven. A substantial portion of our budget comes from your membership dues.

Here are just a few examples of how NACD puts your dues to work.

Support NACD!

Please consider a full member payment of \$775 to show support for your national association and help us promote conservation nationwide.

Securing funds for conservation programs and districts

Technical Assistance Grants – NACD recently announced a second round of technical assistance grants for conservation districts. Last fiscal year, NACD secured funds from the Natural Resources Conservation Service (NRCS), putting \$9 million in the hands of over 150 conservation districts across 45 states and resulting in over 200 positions.

Urban Agriculture Conservation (UAC) Grants Initiative – In November, NACD, in partnership with NRCS, announced a Request for Proposals for the UAC Initiative. Through this initiative, NACD will fund technical assistance for up to 18 conservation districts for one-year projects. In the last two fiscal years, NACD awarded a total of \$3 million in grants to 61 conservation districts in 30 states.

Providing training and resources to help districts accomplish their missions

Conservation Planning Boot Camp – Through an agreement with NRCS, NACD coordinates district employee participation in the agency's Conservation Planning Boot Camp. The three-week training course uses classroom and field experiences to enhance our members' abilities to help landowners conserve, maintain, and improve natural resources. **NACD reimburses district employees for ALL training expenses.** Visit NACD's website for dates and eligibility.

Stewardship and Education Materials – For more than 50 years, NACD has sponsored a national program to encourage resource stewardship. This year's Stewardship Week theme is "Life in the Soil: Dig Deeper" and will be celebrated April 28 to May 5. Materials are FREE and available to download at NACD's Marketplace.

Your Dues Matter

We've been working very hard to bring you the latest in conservation news, funding opportunities, and outreach materials – all the tools that enable and support conservation.

To meet our goals for this year, we need full member participation!

Members Only Website - Your membership dues support the development of materials that strengthen district boards and assist districts with day-to-day operations. **NACD members have premier access to these materials in the "Members Only" section of the website.** Topics include media training, personnel management, conflict resolution, board diversity and program evaluation. The Members Only section also features promotional materials, including brochures, handouts and videos describing the purpose and work of conservation districts. **New this year, districts can post job openings on NACD's District Job Board** to attract the most qualified applicants from across the US.

Representing district priorities at the federal level

NACD is your voice for conservation. NACD is advancing beneficial policies for voluntary conservation by testifying before Congress, submitting letters and comments on proposed rules and legislation, and regularly meeting with lawmakers and their staff. Visit **NACD's Grassroots Advocacy webpage** for more information and tools to advocate for issues important to your conservation district, and be sure to **sign up for NACD's electronic publications and follow us on Facebook and Twitter** to stay up to date!

Thank you for all you do to get conservation on the ground. We are proud to be the nation's voice for conservation and appreciate your continued support.

Sincerely,

Kim LaFleur

Kim LaFleur
Secretary-Treasurer

Dues Structure & Benefits

Platinum*	\$3,001+
<ul style="list-style-type: none"> • 2nd registration free to NACD Annual Meeting • 2 invitations to NACD President's Reception at Annual Meeting • 20% off a single purchase of \$100 or more from the NACD Marketplace (excluding sale/clearance items) 	
Diamond*	\$1,776 - \$3,000
<ul style="list-style-type: none"> • 2nd registration half-price to NACD Annual Meeting • 1 invitation to NACD President's Reception at NACD Annual Meeting • 15% off a single purchase of \$100 or more from NACD Marketplace (excluding sale/clearance items) 	
Gold*	\$775 - \$1,775
<ul style="list-style-type: none"> • 10% off a single purchase of \$100 or more from the NACD Marketplace (excluding sale/clearance items) 	
Silver	\$501 - \$774
Bronze	\$101 - \$500
Contributor	\$1 - \$100

**Full membership considered Gold and above*



Tulsa County Conservation District
6660 S. Sheridan Road, Suite 120, Tulsa, Oklahoma 74133
918-877-9566 Fax: 1-855-421-7632 E-Mail: Tulsaccd@conservation.ok.gov

Tulsa Area Conservation Foundation Board of Directors,

At our February 19, 2019 special meeting, the Tulsa County Conservation District Board of Director's voted to make a request for funds from the Tulsa Area Conservation Foundation in the amount of \$7220, to ensure TCCD's ability to maintain staff and continued assistance to the Tulsa Area Conservation Foundation. We must maintain our partnership efforts together to secure income in these uncertain times as state budget funding remains at previous year levels.

We plan to work with Tom Tolbert with the City of Broken Arrow to hold a fundraiser for TACF and TCCD later this year. With new stormwater permit requirements due out next year, holding an RMC this year seemed unlikely.

TCCD Board Treasure,
Zach Kilburn

Vacant
Chair

Jana Black
Vice Chair

Zach Kilburn
Treasurer

John Beasley
Member

Tom Tolbert
Member