

AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
April 11, 2018 - 4:00 PM

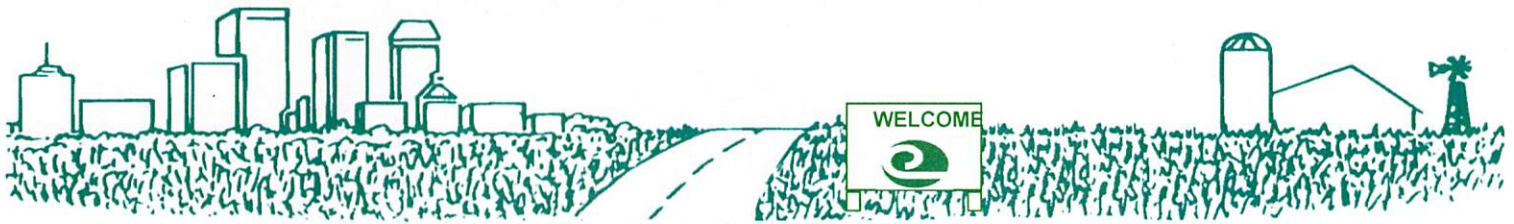
1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
 - A. Approval of Minutes from the March 14, Regular Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending March 31, 2018
 - C. Review of TACF Financials for Periods Ending in March 31, 2018
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of March 2018
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Cost Share Program Year 19
 - A. Discussion and Possible Changes to Director Check List
 - B. Approval of Cooperator Agreement for Patrick Lester and Michael Henley
 - C. Discuss and Approval of Program Year 19 Applications for Patrick Lester, Ron Clark, and Michael Henley
7. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Discussion and Acceptance of District Conservationist Agency Report
 - B. Approval of the NRCS Farm Bill Performance Worksheet
 - C. TCCD Monthly Activities and Outreach Report
 - D. Discussion and Possible Approval of Attending OCC's Campaign for Conservation at the Capitol
 - E. 2017 Crow Creek Community Newsletter
 - F. Proof of Noticed Published in Tulsa World
 - G. Discussion and Approval of Cheryl Cheadle becoming an Associate Board Member
 - H. Approval of Properly Disposing of the District Owned Desktop Computer
8. Proposed Executive Session:

Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (1). To discuss Gabrial Parker performance review.

If the executive session is approved, designate in open session the person keeping minutes.

 - B. Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.
9. New Business:
10. Public Comments:
11. Adjourn:

Next regularly scheduled meeting is May 9, 2018 at the Tulsa County Conservation District
Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
6660 S. Sheridan Road Suite 120 Tulsa, Oklahoma 74133
918-877-9566 Fax: 1-855-421-7632 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the meeting of the Tulsa County Conservation District Board of Directors held on **April 11, 2018** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held on **May 9, 2018**



Chair, Board of Directors

5-9-18

Date

Attest:



**Minutes
Tulsa County Conservation District
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107
Regular Board Meeting**

Date: April 11, 2018
Time: 4:00 PM

Members Present: Melissa Gray, Chairwoman
Jana Black, Vice Chairwoman
Zach Kilburn, Treasure
John Beasley, Member
Tom Tolbert, Member

Members Absent: None

Others Present: Gabriael Parker, District Secretary
Cleaon Bradford, Acting District Conservationist

1. Meeting Called to Order:

Chair, Melissa Gray called the meeting to order at 4:00 PM. She noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on April 10, 2018 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

4. Consideration of Consent Agenda:

- A. Approval of Minutes from the March 14, Regular Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending March 31, 2018**
- C. Review of TACF Financials for Periods Ending in March 31, 2018**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of March 2018**

After a brief discussion, Jana Black made a motion to approve the consent agenda as presented. John Beasley 2nd the motion. Nays: None. The motion carries.

5. Consideration of and Possible Action on Items to be Removed Consent Agenda
None

6. Cost Share Program Year 19

A. Discussion and Possible Changes to Director Check List

Gabriel Parker said she had received an application for the State Cost Share program for Critical Area Planting (342). She said when we filled out the Director Checklist in March, we only had two people interested. The third person is requesting assistance with erosion control. John Beasley made a motion to approve practice number (342) Critical Area Planting to the list of approved practices. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

B. Approval of Cooperator Agreement for Patrick Lester and Michael Henley

After a brief discussion, John Beasley made a motion to approve Cooperator Agreements for Patrick Lester and Michael Henley. Zach Kilburn 2nd the motion. Nays: None. The motion carries.

C. Discuss and Approval of Program Year 19 Applications for Patrick Lester, Ron Clark, and Michael Henley

Gabriel Parker told the board that Ron Clark is looking to do spray approximately 200 acres for Sericea Lespedeza. Michael Henley has applied for Brush Management on approximately 23 acres. Patrick Lester has some soil erosion issues he would like to plant some vegetation on. Tom Tolbert said if Mr. Lester is the gentleman he is thinking of, he knows very well about his resource concern. Tom said Patrick had been in contact with the City of Broken Arrow about the erosion, and they told him what he needed to do about it. Gabriel said Freddy had not yet been to his property to see what we could do for him, but will have a site visit before the next meeting. Gabriel said we will allocate program year 19 funds in the May 9, 2018 meeting. She did not have a precise idea of how much program year 18 funding we will have available to roll over for use in program year 19. John Beasley made a motion to approve the applications for Patrick Lester, Ron Clark, and Michael Henley. Jana Black 2nd the motion. Nays: None. The motion carries.

7. Discussion and/or Possible Action on the Following District Operation Items:

A. Discussion and Acceptance of District Conservationist Agency Report

Clemon Bradford said the deadline to have EQIP applications for local funds ranked is April 13, 2018. The deadline to have all applications for statewide funding is April 20, 2018

On CSP, we have an April 13, 2018 renewal deadline. Tulsa County did not have any up for renewal this year.

Cleason said the restructuring is official now. Congress approved the states restructuring plan, and will go into effect April 30, 2018. Most areas have been operating as if they were already in a team setting. Most people in the state do not anticipate much of a change because of that. Zach Kilburn made a motion to accept the District Conservationist's Agency Report. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

B. Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, Zach Kilburn made a motion to approve the NRCS Farm Bill Performance Worksheet. Jana Black 2nd the motion. Nays: None. The motion carries.

C. TCCD Monthly Activities and Outreach Report

Gabriel Parker said event season kicked off with the Home and Garden Show. She said she would not go into detail about that, since she gave the update last month. She said she was unable to attend the Saturday March 17, 2018 workday, because he mother came into town. She has not been able to attend a lot of the Earth Day Celebration Event planning meetings due to scheduling conflicts, but will attend when she can. Gabriel said we are forecasted to get some rain on the 20th, but no word as to whether the event will be postponed. If it ends up raining, the event will be rescheduled to April 27th. She said she would provide updates as soon as she knows. Gabriel said she has a busy month ahead with Campaign for Conservation at the Capitol, the 2018 Enviro Expo, Earth Day Presentation & Tree Planting @ South Haven Manor, TPS's Earth Day Celebration at TU, Joe Creek, Creek Cleanup @ Graham Park, and the Earth Day Festival at Guthrie Green. Gabriel said it is to be expected, after all it is Earth Month. No further action needed to be taken at this time.

D. Discussion and Possible Approval of Attending OCC's Campaign for Conservation at the Capitol

Gabriel said she would talk more about it, but an email came in just this afternoon saying the even would be postponed until the 7th of May to statewide teacher walkout. The board decided to table this agenda item until next meeting. No further action needed to be taken at this time.

E. 2017 Crow Creek Community Newsletter

Gabriel Parker said she just realized that she put the last draft of the newsletter in the board packet, and not the final version. She received the final version Jean Lemmon last week, but she failed to save that copy. She apologized for the oversight. She said she would send the final version out tomorrow. She did say that all the dates and pictures are correct, but in this version, there are further captions on the activities and pictures. No further action needed to be taken at this time.

F. Proof of Noticed Published in Tulsa World

Gabriel Parker said this was just an FYI. She noted the notice was published on April 2nd and 9th. No further action needed to be taken at this time.

G. Discussion and Approval of Cheryl Cheadle becoming an Associate Board Member

Gabriel Parker received a request from Melissa Gray to put this item on the agenda for discussion. Cheryl contacted Melissa to inquire about becoming an Associate Board Member. The board thought she would be a great addition to the board as an associate. The board was not 100% clear on policies related to Associate Members, but Gabriel said she would look them up and let them know. She said she would give the information to Cheryl, to see if she can participate as an Associate Member. No further action needed to be taken at this time.

H. Approval of Properly Disposing of the District Owned Desktop Computer

Gabriel Parker was told by IT that the TCCD desktop computer cannot be migrated to windows 10 and will not have any support from Microsoft after November 2018. David Harris with IT said they cannot have it sitting on the network because of its vulnerabilities. They suggest we wipe the hard drive and recycle it. The board decided to table this agenda item until we can find out if we can sell the computer to recuperate some of the money spent on it. No further action needed to be taken at this time.

8. Proposed Executive Session:

Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (1). To discuss Gabriel Parker performance review.

If the executive session is approved, designate in open session the person keeping minutes.

John Beasley made a motion to enter into Executive Session to discuss Gabriel Parker's Performance Review, with all board members, and Cleon Bradford staying, and Zach Kilburn taking the minutes. Jana Black 2nd the motion. Nays: None. The motion carries.

Entered Executive Session at 4:58 PM

Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.

Exited Executive Session at 5:37 PM. The board went over the performance review. They asked Gabriel if she had any questions. Gabriel said she did not have any questions. The board said they appreciated and valued Gabriel as an employee, and thought she was doing an excellent job. No further action needed to be taken at this time.

9. New Business:

Gabriel Parker wanted to let the board know that we have received an update from OCC Legal about Bill Wiginton. She said OCC Legal received a call from a man claiming to represent Mr. Wiginton. She did not have all the details, but it sounded like he has plans to take some legal action related to the Cost Share Program. She just wanted to tell the board.

10. Public Comments:

None

11. Adjourn:

Meeting Adjourned at 5:38 PM

Next regularly scheduled meeting is May 9, 2018 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

10:21 AM
04/05/18
Accrual Basis

Tulsa County Conservastion District
Profit & Loss
July 2017 through March 2018

	<u>Jul '17 - Mar 18</u>
Income	
Administrative Income	484.29
Grant Income	250.00
Interest Income	1.65
OCC Cost-Share Reimbursements	10,346.32
OCC Director Exp Reimbursements	325.00
OCC General Exp Reimbursements	2,509.49
OCC Salary Reimbursements	21,006.20
TACF Gen Expense Reimbursements	3,950.00
Total Income	38,872.95
Expense	
Aministrative Expense	620.10
Cost-Share Payments	10,346.32
Director Fees	325.00
Employee Benefits	1,629.33
Office Supplies	70.21
Outreach Programs	410.83
Payroll	16,112.48
Payroll Tax	7,062.77
Postage	6.02
Professional Fees	1,130.00
Telephone and Internet	808.27
Travel	686.07
Total Expense	39,207.40
Net Income	<u><u>-334.45</u></u>

10:17 AM

04/05/18

Accrual Basis

Tulsa County Conservastion District
Profit & Loss
March 2018

	<u>Mar 18</u>
Income	
Interest Income	0.27
OCC General Exp Reimbursements	338.65
OCC Salary Reimbursements	<u>4,366.79</u>
Total Income	4,705.71
Expense	
Aministrative Expense	139.83
Employee Benefits	221.44
Payroll	2,824.60
Payroll Tax	744.62
Telephone and Internet	149.56
Travel	<u>49.26</u>
Total Expense	<u>4,129.31</u>
Net Income	<u><u>576.40</u></u>

10:22 AM

04/05/18

Accrual Basis

Tulsa County Conservastion District
Profit & Loss Detail
March 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Interest Income								
Deposit	3/29/2018		Arvest	Interest Pay...		Arvest Checki...	0.24	0.24
Deposit	3/29/2018		Arvest	Interest Pay...		Arvest Special...	0.03	0.27
Total Interest Income							0.27	0.27
OCC General Exp Reimbursements								
Deposit	3/6/2018		OCC	January Gen...		Arvest Checki...	93.96	93.96
Deposit	3/29/2018		OCC	February Ge...		Arvest Checki...	244.69	338.65
Total OCC General Exp Reimbursements							338.65	338.65
OCC Salary Reimbursements								
Deposit	3/6/2018		OCC	March Salary...		Arvest Checki...	2,412.69	2,412.69
Deposit	3/29/2018		OCC	April Salary ...		Arvest Checki...	1,954.10	4,366.79
Total OCC Salary Reimbursements							4,366.79	4,366.79
Total Income							4,705.71	4,705.71
Expense								
Aministrative Expense								
Check	3/13/2018	8599	Fuzzell's Copier	3rd Quarter 2...		Arvest Checki...	139.83	139.83
Total Aministrative Expense							139.83	139.83
Employee Benefits								
Check	3/14/2018	8598	OCC	February 201...		Arvest Checki...	221.44	221.44
Total Employee Benefits							221.44	221.44
Payroll								
Check	3/1/2018	8602	Gabriel S Parker	February 1-1...		Arvest Checki...	807.29	807.29
Check	3/15/2018	6803	Gabriel S Parker	March 1-15th...		Arvest Checki...	831.21	1,638.50
Check	3/15/2018	6804	Gabriel S Parker	5-year Longe...		Arvest Checki...	354.89	1,993.39
Check	3/30/2018	8605	Gabriel S Parker	March 16-31...		Arvest Checki...	831.21	2,824.60
Total Payroll							2,824.60	2,824.60
Payroll Tax								
Check	3/12/2018		IRS	941 Tax Pay...		Arvest Checki...	654.62	654.62
Check	3/16/2018		OK Tax Commission	February 201...		Arvest Checki...	90.00	744.62
Total Payroll Tax							744.62	744.62
Telephone and Internet								
Check	3/1/2018		COX Communicatio...	February 201...		Arvest Checki...	74.78	74.78
Check	3/30/2018		COX Communicatio...	March 2018 ...		Arvest Checki...	74.78	149.56
Total Telephone and Internet							149.56	149.56

10:22 AM

04/05/18

Accrual Basis

Tulsa County Conservastion District
Profit & Loss Detail
March 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Travel								
Check	3/2/2018	8601	Gabriel S Parker	January 2018...		Arvest Checki...	19.18	19.18
Check	3/15/2018	6806	Gabriel S Parker	February 201...		Arvest Checki...	30.08	49.26
Total Travel							49.26	49.26
Total Expense							4,129.31	4,129.31
Net Income							576.40	576.40



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 03/31/2018

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

NOTICE OF CHANGE - ELECTRONIC FUND TRANSFER AGREEMENT AND DISCLOSURE

We would like to make you aware of some exciting changes involving electronic fund transfer ("EFT") services at Arvest. We are required to notify you of these changes which go into effect on **April 9, 2018**.

We have updated our Electronic Fund Transfer Agreement and Disclosure ("Agreement") to reflect these changes and enclosed a copy of the Agreement for your records.

Summary of changes made in the Agreement include:

- Removal of outdated product information;
- Changes in the networks available to process your EFTs (See *Automated Teller Machine (ATM) Services*, pg. 1);
- **Changes in your daily Debit Card limits** and when those limits reset (See *Limitations of Electronic Fund Transfer (EFT) Services*, pg. 3).

Please review the updated Agreement and contact us with any questions you may have. We appreciate your business!

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$3,158.07
Total Current Value		\$3,158.07

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
03/01/2018	Beginning Balance	\$2,581.70
	3 Credit(s) This Period	\$4,705.68
	12 Debit(s) This Period	\$4,129.31
03/31/2018	Ending Balance	\$3,158.07

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.24
Interest Paid Year-to-Date	\$0.46
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.



Statement Ending 03/31/2018

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number.

NON-PROFIT INTEREST CHECKING

Electronic Credits

Date	Description	Amount
03/06/2018	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,506.65
03/29/2018	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,198.79

Other Credits

Date	Description	Amount
03/31/2018	INTEREST PMT	\$0.24

Electronic Debits

Date	Description	Amount
03/01/2018	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$74.78
03/12/2018	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$654.62
03/15/2018	TAX PAYMENTS OK TAX PMT	-\$90.00
03/29/2018	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$74.78

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
8598	03/15/2018	\$221.44	8602	03/01/2018	\$807.29	8605	03/30/2018	\$831.21
8599	03/13/2018	\$139.83	8603	03/15/2018	\$831.21	8606	03/15/2018	\$30.08
8601*	03/02/2018	\$19.18	8604	03/15/2018	\$354.89			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
02/28/2018	\$2,581.70	03/06/2018	\$4,187.10	03/15/2018	\$1,865.03
03/01/2018	\$1,699.63	03/12/2018	\$3,532.48	03/29/2018	\$3,989.04
03/02/2018	\$1,680.45	03/13/2018	\$3,392.65	03/30/2018	\$3,158.07



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768





Statement Ending 03/31/2018

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
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Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$333.38
Total Current Value		\$333.38

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
03/01/2018	Beginning Balance	\$333.35
	1 Credit(s) This Period	\$0.03
	0 Debit(s) This Period	\$0.00
03/31/2018	Ending Balance	\$333.38

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.03
Interest Paid Year-to-Date	\$0.09
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Statement Ending 03/31/2018**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number:

NON-PROFIT INTEREST CHECKING

Other Credits

<u>Date</u>	<u>Description</u>	<u>Amount</u>
03/31/2018	INTEREST PMT	\$0.03

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02/28/2018	\$333.35	03/30/2018	\$333.38



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

>029695 8585235 0002 092491 20Z

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768



Statement Ending 03/31/2018

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

NOTICE OF CHANGE - ELECTRONIC FUND TRANSFER AGREEMENT AND DISCLOSURE

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Please review the updated Agreement and contact us with any questions you may have. We appreciate your business!

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,275.33
Total Current Value		\$1,275.33

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
03/01/2018	Beginning Balance	\$1,275.21
	1 Credit(s) This Period	\$0.12
	0 Debit(s) This Period	\$0.00
03/31/2018	Ending Balance	\$1,275.33

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.12
Interest Paid Year-to-Date	\$0.72
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.



29695 8585235 145179 290357 0001/0005



Statement Ending 03/31/2018

TULSA AREA CONSERVATION

Page 3 of 4

Customer Number:

NON-PROFIT INTEREST CHECKING

Other Credits

Date	Description	Amount
03/31/2018	INTEREST PMT	\$0.12

Daily Balances

Date	Amount	Date	Amount
02/28/2018	\$1,275.21	03/30/2018	\$1,275.33



941 for 2018: Employer's QUARTERLY Federal Tax Return

Department of the Treasury — Internal Revenue Service

950117

OMB No. 1545-0029

Employer identification number (EIN)	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>							
Name (not your trade name)	Tulsa County Conservation District							
Trade name (if any)	<input type="text"/>							
Address	6660 S. Sheridan Rd., Suite 120							
	Number	Street					Suite or room number	
	Tulsa	OK					74133	
	City	State					ZIP code	
	<input type="text"/>		<input type="text"/>			<input type="text"/>		
	Foreign country name		Foreign province/county			Foreign postal code		

Report for this Quarter of 2018
(Check one.)☒ 1: January, February, March☐ 2: April, May, June☐ 3: July, August, September☐ 4: October, November, DecemberGo to www.irs.gov/Form941 for instructions and the latest information.

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter.

1	Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	<input type="text"/>
2	Wages, tips, and other compensation	2	<input type="text"/>
3	Federal income tax withheld from wages, tips, and other compensation	3	<input type="text"/>
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input type="checkbox"/>	Check and go to line 6.
5a	Taxable social security wages	Column 1	7379 . 04
5b	Taxable social security tips	Column 2	915 . 00
5c	Taxable Medicare wages & tips	7379 . 04	213 . 99
5d	Taxable wages & tips subject to Additional Medicare Tax withholding		
5e	Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	1128 . 99
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	2043 . 99
7	Current quarter's adjustment for fractions of cents	7	0 . 09
8	Current quarter's adjustment for sick pay	8	
9	Current quarter's adjustments for tips and group-term life insurance	9	
10	Total taxes after adjustments. Combine lines 6 through 9	10	2043 . 99
11	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974	11	2043 . 99
12	Total taxes after adjustments and credits. Subtract line 11 from line 10	12	0 . 00
13	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PF), 944-X, or 944-X (SP) filed in the current quarter	13	
14	Balance due. If line 12 is more than line 13, enter the difference and see instructions	14	
15	Overpayment. If line 13 is more than line 12, enter the difference	09	

Check one: ☒ Apply to next return. ☐ Send a refund.

Next ▶

▶ You MUST complete both pages of Form 941 and SIGN it.

For Privacy Act and Paperwork Reduction Act Notice, see the back of the Payment Voucher.

Cat. No. 170012

Form 941 (Rev. 1-2018)

Name (not your trade name)

Employer identification number (EIN)

Tulsa County Conservation District

Part 2: Tell us about your deposit schedule and tax liability for this quarter.

If you are unsure about whether you are a monthly schedule depositor or a semiweekly schedule depositor, see section 11 of Pub. 15.

16 Check one: ☐ Line 12 on this return is less than \$2,500 or line 12 on the return for the prior quarter was less than \$2,500, and you didn't incur a \$100,000 next-day deposit obligation during the current quarter. If line 12 for the prior quarter was less than \$2,500 but line 12 on this return is \$100,000 or more, you must provide a record of your federal tax liability. If you are a monthly schedule depositor, complete the deposit schedule below; if you are a semiweekly schedule depositor, attach Schedule B (Form 941). Go to Part 3.

☐ You were a monthly schedule depositor for the entire quarter. Enter your tax liability for each month and total liability for the quarter; then go to Part 3.

Tax liability: Month 1

Month 2

Month 3

Total liability for quarter Total must equal line 12.

☐ You were a semiweekly schedule depositor for any part of this quarter. Complete Schedule B (Form 941), Report of Tax Liability for Semiweekly Schedule Depositors, and attach it to Form 941.

Part 3: Tell us about your business. If a question does NOT apply to your business, leave it blank.

17 If your business has closed or you stopped paying wages ☐ Check here, and enter the final date you paid wages .

18. If you are a seasonal employer and you don't have to file a return for every quarter of the year . . . ☐ Check here.

Part 4: May we speak with your third-party designee?

Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details.

☐ Yes. Designee's name and phone number

Select a 5-digit Personal Identification Number (PIN) to use when talking to the IRS.

☐ No.

Part 5: Sign here. You MUST complete both pages of Form 941 and SIGN it.

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.



Sign your name here

Print your name here

Print your title here

Date

Best daytime phone

Paid Preparer Use Only

Check if you are self-employed . . . ☐

Preparer's name

PTIN

Preparer's signature

Date

Firm's name (or yours if self-employed)

EIN

Address

Phone

City

State

ZIP code

Oklahoma Employment Security Commission

EMPLOYERS QUARTERLY CONTRIBUTION REPORT

Cashier: P O Box 52004 Oklahoma City, Ok 73152-2004

Your report has been received, DO NOT mail a copy of the Employers Quarterly Contribution Report with payment.

1. Employee SSN	Change Type	2. Last Name	First Name	Middle Name	3. Total Wages Paid	4. Taxable Wages Paid
					\$7,036.05	\$7,036.05
				REPORT TOTAL	\$7,036.05	\$7,036.05

14. Monthly count of all full and part-time workers who worked or received pay subject to unemployment insurance for the payroll period that includes the 12th of the month.

Month 1 Month 2 Month 3

15. Oklahoma Account Number:

16. Federal I.D. No:

17. Qtr / Yr:

18. Due Date:

19. Employer Name / Address

TULSA COUNTY CONSERVATION DIST	
6660 S Sheridan Rd Ste 120	
TULSA	OK
74133	- <input type="text"/>

Confirmation No.: **087E47A320**

5. TOTAL WAGES PAID.....	\$7,036.05
6. TAXABLE WAGES PAID.....	\$7,036.05
7. Contribution Rate for This Quarter.....	1%
8. Contributions Due.....	\$70.36
9. Interest Due.....	\$0.00
10. 10% Penalty Due + \$100.00 Penalty Due.....	\$0.00
11. Debit.....	\$0.00
12. AMOUNT DUE.....	\$70.36
13. Amount Paid.....	

I certify this report is correct and no contribution is paid by any employee

Contact Name:	Gabriel Parker
Title:	District Secretary
Contact Phone:	918-877-9566
Date:	3/20/2018

January, February, March 2018
3rd Quarter 2018

CHECKLIST OF BOARD ACTION REQUIRED

After current program year guidelines are approved and distributed by OCC and prior to advertising the current program year locally your district board must discuss and vote on items 1-9 listed below. The action taken must be recorded in the board meeting minutes and on this form.

BOARD ACTION ITEM	DATE	ACTION TAKEN
1 Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.	3/14/18	Yes
2 Are local board members allowed to make application in the local program? Complete the Director Participation form and return it to OCC. Any board member making application <u>must immediately</u> remove themselves from discussions and votes on program items at this time.	3/14/18	No
3 Designate the authorized district representative. <u>Must</u> be a district board member. Any board member making application in the local program is <u>not</u> eligible to serve as the district representative.	3/14/18	John Beasley
4 Designate the technical representative. <u>Must</u> meet the requirements stated in the Rules.	3/14/18	Freddy Trujillo, and Cleaon Bradford
5 Review the conservation practices listed in the Program Year Guidelines and approve practices your district will offer locally.	4/11/18	(314) Brush Management, (315) Herbaceous Weed Control, & (342) Critical Area Planting
6 Review and approve the average costs listed in the Program Year Guidelines for the practices your district will offer locally	3/14/18	Use Statewide Average
7 Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate can't exceed <u>75%</u> and the maximum cost-share payment amount can't exceed <u>\$5,000</u> per participant.	3/14/18	75%, Maximum Payment of \$5,000
8 Establish specific local eligibility and selection criteria/priority system that will be used to select successful applicants.	3/14/18	Utilize Current TCCS Ranking Criteria and NRCS Ranking Criteria if Applicable
9 Establish your district's application period and how the program will be advertised locally.	3/14/18	Close of Business on April 9, 2018. Digital, Word-of-Mouth, Social Media
STOP STOP After the application period has closed your district can proceed to item 10. STOP STOP		
10 Review, rank and approve applications using the eligibility and selection criteria/priority system approved under item 8 above. Board meeting minutes <u>must</u> include the following for <u>each</u> approved participant: agreement number, participant name, practice(s), completion date, cost-share rate, and maximum amount.		

CONSERVATION DISTRICT COOPERATOR AGREEMENT

This is an agreement between the Tulsa County Conservation District, hereinafter referred to as District and Patrick D Lester, hereinafter referred to as Cooperator(s).

Check either Landowner or Non-landowner box:



Landowner:

The Cooperator(s) Agrees to:

1. Cooperate with the representative of the District to develop as rapidly as feasible, a conservation plan for his/her land.
2. Start applying one or more conservation practices as provided in the conservation plan and which meets the technical standards of the District.
3. Maintain all conservation practices established in an effective condition and continue the use of all conservation measures put into effect.

The District Agrees to:

1. Furnish Cooperator(s) with technical assistance as needed in developing a conservation plan based upon a soil and plant inventory of the land.
2. Furnish the Cooperator(s) a conservation soils map, aerial photo and job sheets for needed conservation practices.
3. Furnish the Cooperator(s) with information, guidance and needed technical assistance as available for proper maintenance of established conservation measures.
4. Keep Cooperator(s) informed of conservation programs suitable for implementation on their land.



Individual Non-Landowner, Organization or Business:

The Cooperator Agrees to:

1. Work with representatives of the District to carry out planned projects, assist with district activities and participate in district events.
2. Become knowledgeable about the District. Suggested ways to do this are attend board meetings, volunteer to help with District activities, read District materials, attend conservation meetings or visit with district directors or staff.
3. Provide input to the District as they develop their conservation goals and needs assessments.

The District Agrees to:

1. Provide information and education to the Cooperator(s) so they will be informed about the District, conservation programs, and District activities.
2. Provide opportunities for Cooperator(s) to become involved in information and education events and activities, and other District activities and projects.
3. Provide recognition to Cooperator(s) for assistance to the District.

It is mutually agreed that:

1. Provisions of this agreement are understood by the Cooperator(s) and the District and that neither shall be liable for damage to the other's property resulting from carrying out this agreement unless such damage is caused by negligence or misconduct.
2. This agreement supersedes any previous Cooperator Agreement between the Cooperator(s) and the District.
3. This agreement will become effective on the date of the last signature and may be terminated by either party upon written notice.

Signature of Cooperator(s)

Patrick D Lester

Date 3/22/18

Date

Signature of District Chair

Date approved by district board

CONSERVATION DISTRICT COOPERATOR AGREEMENT

This is an agreement between the Tulsa County Conservation District, hereinafter referred to as District and Michael Henry, hereinafter referred to as Cooperator(s).

Check either Landowner or Non-landowner box:



Landowner:

The Cooperator(s) Agrees to:

1. Cooperate with the representative of the District to develop as rapidly as feasible, a conservation plan for his/her land.
2. Start applying one or more conservation practices as provided in the conservation plan and which meets the technical standards of the District.
3. Maintain all conservation practices established in an effective condition and continue the use of all conservation measures put into effect.

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2. Furnish the Cooperator(s) a conservation soils map, aerial photo and job sheets for needed conservation practices.
3. Furnish the Cooperator(s) with information, guidance and needed technical assistance as available for proper maintenance of established conservation measures.
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Individual Non-Landowner, Organization or Business:

The Cooperator Agrees to:

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3. Provide recognition to Cooperator(s) for assistance to the District.

It is mutually agreed that:

1. Provisions of this agreement are understood by the Cooperator(s) and the District and that neither shall be liable for damage to the other's property resulting from carrying out this agreement unless such damage is caused by negligence or misconduct.
2. This agreement supersedes any previous Cooperator Agreement between the Cooperator(s) and the District.
3. This agreement will become effective on the date of the last signature and may be terminated by either party upon written notice.

Signature of Cooperator(s)

Michael Henry

Date

4-9-18

Date

Signature of District Chair

Date approved by district board

STATE OF OKLAHOMA

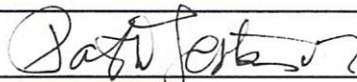
CONSERVATION COST-SHARE PROGRAM

COST-SHARE APPLICATION

Conservation District: **Tulsa County Conservation District**

Name Patrick D Lester			
Address		City Broken Arrow	State OK Zip
Phone Number		Email	
<input checked="" type="checkbox"/> I am a United States citizen. OR <input type="checkbox"/> I am a qualified alien under federal Immigration and Naturalization Act, and I am lawfully present in the United States.			
Do you have an approved conservation plan?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you have a district cooperator agreement?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
For which conservation practice(s) are you applying?			
Critical area planting. Soil erosion prevention; Pond in future			
County where practice(s) will be constructed.		Legal description where practice(s) will be constructed.	
Tulsa			
Do you own or rent this land? <input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent			
If you are <u>not</u> the landowner, provide a properly executed consent form from the owner(s) of the land and file it with this application.			

I understand this application does not obligate the applicant or the Conservation District to enter into a contract. I am not an Oklahoma Conservation Commission commissioner or employee, conservation district employee or the spouse of any of these people mentioned above. I own or operate 20 acres or more and sell \$1,000 or more of soil dependent products annually. To the best of my knowledge, the information on this application is correct.


Applicant Signature

03/22/18
Date

Failure to provide correct, complete information will result in the withholding or withdrawal of financial assistance.

FOR OFFICE USE ONLY	
Verification of Cooperator Agreement	Verification of Conservation Plan
FSA Farm Number	FSA Tract Number
Date Reviewed by Conservation District Board	

STATE OF OKLAHOMA

CONSERVATION COST-SHARE PROGRAM

COST-SHARE APPLICATION

Conservation District: **Tulsa County Conservation District**

Name <u>RON CLARK</u>			
Address		City <u>SKIATOOK</u>	State <u>OK</u> Zip
Phone Number		Email	
<input checked="" type="checkbox"/> I am a United States citizen.		OR <input type="checkbox"/> I am a qualified alien under federal Immigration and Naturalization Act, and I am lawfully present in the United States.	
Do you have an approved conservation plan?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have a district cooperator agreement?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
For which conservation practice(s) are you applying? <u>HERBACEOUS WEED CONTROL</u>			
County where practice(s) will be constructed. <u>TULSA</u>		Legal description where practice(s) will be constructed.	
Do you own or rent this land? <input type="checkbox"/> Own <input checked="" type="checkbox"/> Rent			
If you are <u>not</u> the landowner, provide a properly executed consent form from the owner(s) of the land and file it with this application.			

I understand this application does not obligate the applicant or the Conservation District to enter into a contract. I am not an Oklahoma Conservation Commission commissioner or employee, conservation district employee or the spouse of any of these people mentioned above. I own or operate 20 acres or more and sell \$1,000 or more of soil dependent products annually. To the best of my knowledge, the information on this application is correct.

Ron Clark

Applicant Signature

03 23 2018

Date

Failure to provide correct, complete information will result in the withholding or withdrawal of financial assistance.

FOR OFFICE USE ONLY	
Verification of Cooperator Agreement	Verification of Conservation Plan
FSA Farm Number	FSA Tract Number
Date Reviewed by Conservation District Board	

STATE OF OKLAHOMA

CONSERVATION COST-SHARE PROGRAM

COST-SHARE APPLICATION

Conservation District: **Tulsa County Conservation District**

Name <u>MICHAEL EUGENE HENLEY</u>			
Address		City <u>COLLINSVILLE</u>	State <u>OK</u>
Phone Number <u>CELL</u>		Email <u>—</u>	
<input checked="" type="checkbox"/> I am a United States citizen. OR <input type="checkbox"/> I am a qualified alien under federal Immigration and Naturalization Act, and I am lawfully present in the United States.			
Do you have an approved conservation plan?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Do you have a district cooperator agreement?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
For which conservation practice(s) are you applying?			
<u>Cedar Removal</u>			
County where practice(s) will be constructed.		Legal description where practice(s) will be constructed.	
<u>TULSA</u>			
Do you own or rent this land?		<input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent	
If you are <u>not</u> the landowner, provide a properly executed consent form from the owner(s) of the land and file it with this application.			

I understand this application does not obligate the applicant or the Conservation District to enter into a contract. I am not an Oklahoma Conservation Commission commissioner or employee, conservation district employee or the spouse of any of these people mentioned above. I own or operate 20 acres or more and sell \$1,000 or more of soil dependent products annually. To the best of my knowledge, the information on this application is correct.

[Signature]
Applicant Signature

4-9-18
Date

Failure to provide correct, complete information will result in the withholding or withdrawal of financial assistance.

FOR OFFICE USE ONLY	
Verification of Cooperator Agreement	Verification of Conservation Plan
FSA Farm Number	FSA Tract Number
Date Reviewed by Conservation District Board	

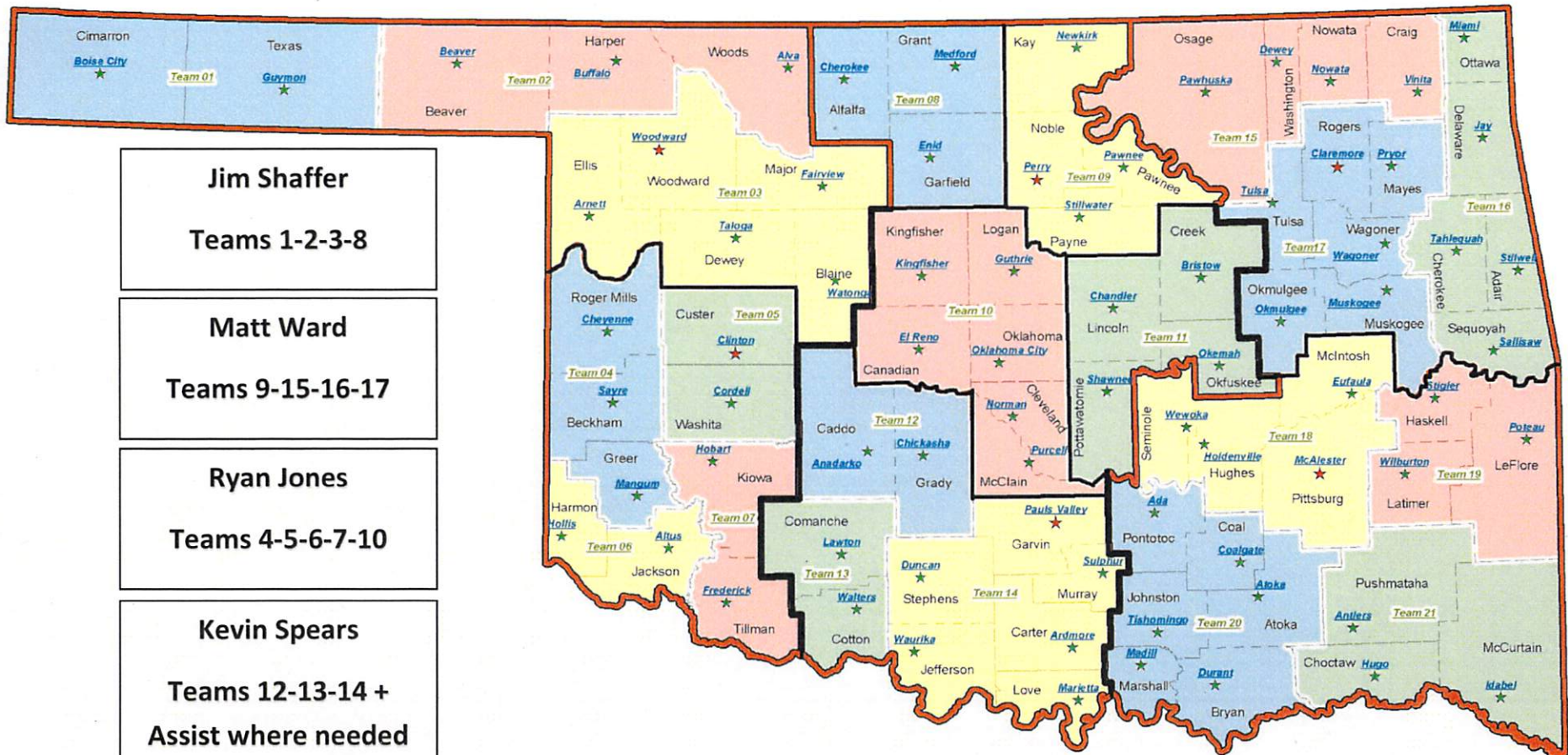
Oklahoma NRCS

Proposed Resource Specialist Boundaries

Zone 1

Zone 2

Zone 3



Jim Shaffer

Teams 1-2-3-8

Matt Ward

Teams 9-15-16-17

Ryan Jones

Teams 4-5-6-7-10

Kevin Spears

**Teams 12-13-14 +
Assist where needed**

Mike Bryan

Teams 11-18-19-20-21

Tulsa County

Conservation District:

April-18

Month & Year

Day of Month

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

Conservation Planning

Customer service toolkit data entry																												
Conservation plan maintenance																												
Assemble plan components																												
Conducts on-site inspections																												
Provide practice check out services																												
Development of plan and soil maps																												
Other																												

Outreach for Farm Bill Programs

News Article Development																												
Outreach Activities, Earth Month Activities						X					X	X					X	X			X						X	
Assist with monthly outreach report						X					X	X					X	X			X						X	
Public presentations																												
Success stories																												
Earth Team volunteer program																												
Assist with statewide media																												
Other: Tu ED Plng Mtg, Creek Cleanup Mtg						X					X	X					X	X										

Administrative Assistance for Farm Bill Programs

Filing		X	X	X	X	X				X	X	X	X	X			X	X		X	X			X	X	X	X	
Updating General Manual and FOTG																												
Receptionist		X	X	X	X	X				X	X	X	X	X			X	X		X	X			X	X	X	X	
General office correspondence		X	X	X	X	X				X	X	X	X	X			X	X	X	X	X			X	X	X	X	X
Record of meeting minutes											X																	
Maintain office schedules		X	X	X	X	X				X	X	X	X	X			X	X		X	X			X	X	X	X	X
Maintain ledgers		X	X	X	X	X				X	X	X	X	X			X	X		X	X			X	X	X	X	X
Other: SCSP, Website Updates										X	X						X								X			

Farm Bill Contracting

Explain and promote farm bill programs						X																						
Local work group coordination						X					X	X					X	X			X						X	
Complete program applications																												
Program application rankings																												
Compile and file applications																												
Prepare and mail form letters																										X		
Plan and contract development																												
Provide technical assistance																												
Update and maintain LTP-003																												

Other Farm Bill Activities:

NRCS Program Documents Scanning																										X	X	
NRI Research and Landowner Contacts																									X	X	X	

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: **55 hours**

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction:



Conservation District Board Representative (Signature & Date)



NRCS District Conservationist (Signature & Date)

TCCD Monthly Outreach and Activities Report

March 2018



Meetings:

03/01/2018 Sustainable Tulsa Meeting
03/08/2018 Earth Day Planning Meeting @ TU
03/14/2018 TCCD Board Meeting
03/19/2018 Monarch on the Mountain Planning Meeting
03/22/2018 Earth Day Planning Meeting @ TU Cancelled

Special Events:

03/08 – 03/11 Home and Garden Show
03/17/2018 Crow Creek Work Day

Holidays:

None

Upcoming Meetings

04/05/2018 Sustainable Tulsa Meeting
04/05/2018 Earth Day Planning Meeting @ TU
04/06/2018 Joe Creek Planning Meeting w/ Brian Lewis
04/11/2018 TCCD Board Meeting
04/23/2018 Monarch on the Mountain Planning Meeting

Up Coming Events:

04/12/2018 Campaign for Conservation at the Capitol
04/18/2018 2018 Enviro Expo
04/19/2018 Earth Day Presentation & Tree Planting @ South Haven Manor
04/20/2018 TPS Earth Day Celebration @ TU
04/21/2018 Joe Creek, Creek Cleanup @ Graham Park
04/22/2018 Earth Day Event with Julie Monnot

Upcoming NRCS Deadlines:

Upcoming Holidays:

Side Notes:

None

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ TCCD/TACF Website Updates
- ❖ Email Correspondences
- ❖ Bill Pay/Financials Research
- ❖ NRCS/TCCD File Organization
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Meeting Minutes
- ❖ Outreach Meetings
- ❖ State Cost-Share Program Year 18 & 19

District Directors and Employees Needed for Legislative Action

Oklahoma Association of Conservation Districts [sarahblaney@okconservation.org]

Sent: Tuesday, April 03, 2018 1:18 PM

To: Gabriael Parker

Dear Gabriael,

On Thursday April 12th, we will hold the "Campaign for Conservation at the Capitol" to visit with legislators about the needs of conservation districts, district employees, and farmers/ranchers. We need district directors and district employees to show up on April 12th to let the legislature know that districts also need funding for critical services.

The budget for conservation districts and the conservation commission has been cut to the bone over the last several years. We took another across the board cut earlier this year. **Over the past 3 years, that total loss of funding is 22%.** This means that districts have been unable to provide farmers/ranchers with information, education, and opportunities to preserve our soil, water, and air. The cuts mean that we have high hazard dams that have not received the upkeep that they badly need to protect citizens and property from floods.

While OACD is very grateful that the legislature did include conservation district in the recent bill to provide a raise to public employees, **we still need funding to provide mission critical services.**

I hope you will join me on April 12th at the Oklahoma State Capitol. It's kind of like Dante said, "the secret of getting things done is to act."

[Let me know you can make it on April 12th](#)

Sincerely,



Jimmy Emmons
OACD President

-
■ ■

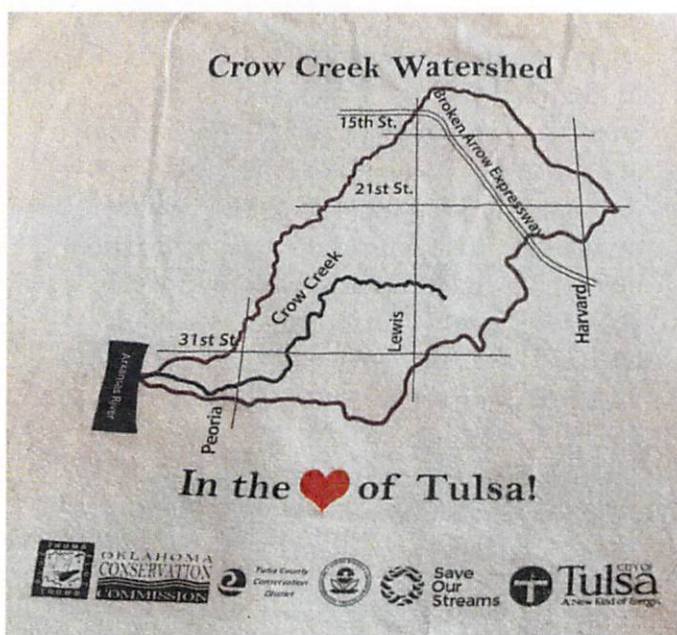
Oklahoma Association of Conservation Districts | PO Box 2775, Oklahoma City, OK 73103

2017



What is the Crow Creek Community ?

The Crow Creek Community is a group citizens working together to help improve water quality and life in and around Crow Creek as it flows through midtown Tulsa. The goal is to increase awareness and take action to save this stream. We hope to join hands with members of the community to help protect and restore Crow Creek to its optimal state of health. This will maximize our own health and enjoyment.



The Crow Creek Watershed includes Florence Park, Maple Ridge, Garden District, Ranch Acres, Utica Square, Zink Park, Cascia Hall, Brookside, A Gathering Place, River Parks and the people that live, shop, and recreate in the surrounding area.



Get involved!



*Tulsa County
Conservation
District*



**Save
Our
Streams**

Where do you fit in?

The Landscaping Group will look at ways to create gardens and lawns that will protect Crow Creek and its banks and install demonstration areas. (Gardening, native plants, riparian protection, butterfly gardens, alternative lawn maintenance)

The Restoration Group will work on problems identified in the channel. (Engineering, fish repopulation)

The Business and Community Support Group will work to reach out to businesses within the Crow Creek watershed to identify concerns and build support for improving the quality of life in mid-town Tulsa.

The Community Outreach and Education Group will find ways to reach out to the community at large and create citizens who know and care about Crow Creek.

Blue Thumb volunteers will take an active role, but they will need help leading creek walks, designing flyers and newsletters, setting up educational exhibits, etc.

All of these working groups will be working toward making Crow Creek healthy and once again fishable and swimmable!



Blue Thumb volunteers play a crucial role in monitoring Crow Creek and many other creeks around Oklahoma. Volunteers help at education events, raise awareness throughout the community, and even get involved in data collection and stream monitoring. If you are interested in becoming a volunteer, email Candice at Candice.Miller@conservation.ok.gov for updates on where you can get involved.

Connect with us on Facebook:
[Facebook.com/CrowCreekCommunity](https://www.facebook.com/CrowCreekCommunity)

2017 in Review



It's been a busy year for the Crow Creek Community!
Here's a quick overview

FEBRUARY

2/3 Native Plant Collection at City of Tulsa's Green Waste Site

Several City of Tulsa employees along with the Tulsa County Conservation District, the Oklahoma Conservation Commission, and neighborhood volunteers went to the City's Green Waste Site to collect some native grasses to plant at the Crow Creek Meadow on February 4, 2017.

2/4 Crow Creek Work Day

Jacob Hagen, with the City of Tulsa's Stormwater group, and two volunteers gear up to plant the grasses collected the day before.





MARCH



3/9 - 3/12 Home Builder Association's 2017 Home and Garden Show

At the 2017 Home and Garden Show, the pollinators and turtles of Crow Creek were the bees knees!

4/22 Tulsa Earth Day: Celebrate CommUNITY at the University of Tulsa

Unfortunately, it was raining cats and dogs outside, so we had to move indoors. The teachers, students, staff and volunteers still had a great time sharing the excitement of Earth Day.

Gabriel Parker with the Tulsa County Conservation District helping students navigate our Project WET Activity, The Incredible Journey.

APRIL





Crow Creek was the first watershed in Tulsa to receive City signs AND to be adopted by a group! We are required to conduct and document two creek clean-ups each year. In 2017 we held the first one in September and the second immediately following BooHaHa.

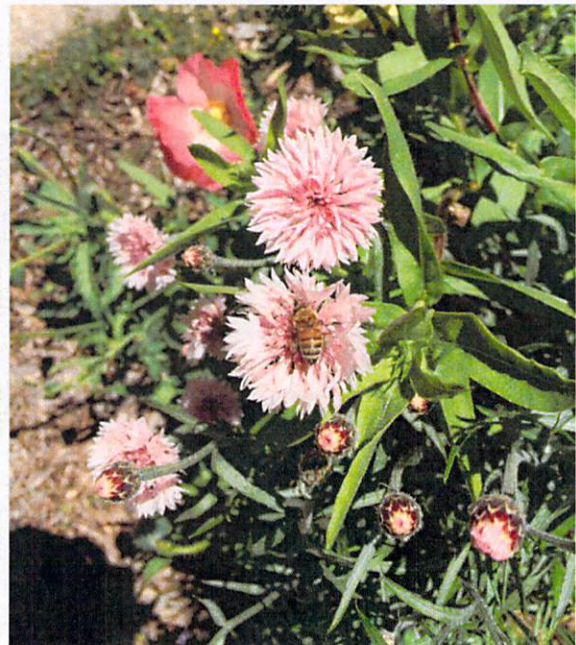


We were continually on the lookout for free native plants and transplanted many from sites around the City of Tulsa. Developers began contacting us to see if we wanted any plants before they started dirt work.

MAY

5/5 We planted milkweed plants provided by a grant from Monarch Watch.

5/6 Creek Cleanup at Dirty Butter Creek



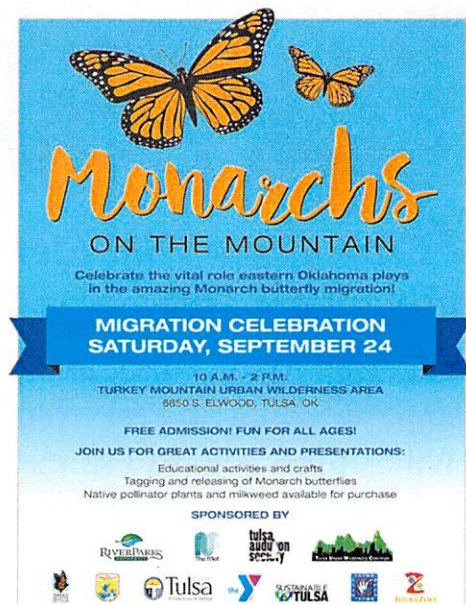
June



Thanks to donations from several of you and the Tulsa Zoo, Tulsa Grass and Sod Farm installed strips of buffalograss sod along both inside and outside edges of the walking path.

They used fire hoses to give it a good soak.





October

10/28 Boo Ha Ha Parade and Clean up in Brookside

The City of Tulsa Stormwater group had a booth at Boo Ha Ha where we passed out candy and water quality education materials. After the parade Crow Creek volunteers helped pick up trash along the street to keep it out of the storm drains and out of Crow Creek.



November



12/2 Crow Creek Wild Flower Planting Work Day

Volunteers, City of Tulsa, and OCC did some weeding and mixed mulch and wild flower seeds to spread around the meadow for spring bloom.

11/18 Keep Oklahoma Beautiful in Norman, OK

Crow Creek Meadow was nominated for an award at the Keep Oklahoma Beautiful Awards!

December



What's to Come in 2018

The Crow Creek Community will continue having events that make the community aware of how each household can help minimize pollution in the creek. These events will be in the form of presentations, demonstrations with visual models, and even putting on waders and jumping in the creek! We are also working alongside the neighborhood residents to change flood prone areas so that they treat and slow stormwater runoff. Volunteers are always welcome to help spread awareness, work on bank-stabilization and cleanup projects, or simply live a more environmentally friendly lifestyle. Crow Creek belongs to the community; we want to help members of the community to take ownership and help restore it to the beautiful, healthy creek it can be!

Upcoming Events!

May 12, 2018
9:00 AM to 12:00 PM

Work/FUN Day at Crow Creek Meadow
1025 East 33rd Place

Contact Information

Jacob Hagen
City of Tulsa
(918) 591-4351

Jean Lemmon
Oklahoma Conservation
Commission
(918) 625-1159

Gabriel Parker
Tulsa County
Conservation District
(918) 877-9566

Candice Miller
Oklahoma Blue Thumb
(405) 464-2838

462357
Published in the Tulsa World, Tulsa County, Oklahoma, April
2 & 9, 2018

**NOTICE OF FILING PERIOD FOR ELECTION
OF DISTRICT DIRECTOR**

TO ALL PERSONS INTERESTED:

Notice is hereby given that any person who is a registered voter and a resident of the Tulsa County Conservation District and has entered into or will enter into a Cooperator Agreement with the Directors of said District, may have their name placed on the official ballot of the District Director Election of said District for Position Number #2 by filing a Notification and Declaration of Candidacy with said District located at 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133 between the dates of May 1st - 11th, 2018. Notification and Declaration of Candidacy forms may be obtained at the above location and must be returned to the same location before close of business on the last day of the filing period. The Election will be held on Tuesday, June 5, 2018.

Melissa Gray, Board of Directors Chair
Printed/Typed Name, Board of Directors Representative

/s/ Melissa M. Gray
Signature, Board of Directors Representative

/s/ Gabriel Parker, District Secretary
ATTEST: District Representative

FW: Hardware: Desktop - Tulsa Conservation District

Lisa Knauf

Sent: Tuesday, April 10, 2018 7:05 AM**To:** Gabriael Parker

Gabriael,

The computer listed below will need to be removed from service as it is no longer under warranty.

If there are questions; please either contact Jamey Wood at NRCS or Lisa Sauer with USDA IT.

Thanks,

Lisa

From: Wood II, James - NRCS, Stillwater, OK [mailto:James.Wood@ok.usda.gov]**Sent:** Monday, April 09, 2018 5:14 PM**To:** Lisa Knauf**Subject:** FW: Hardware: Desktop - Tulsa Conservation District

Lisa- just want to give you a heads up that a CD owned computer needs to be removed from the USDA network. If this is going to be an issue that we need to address, please let me know.

Jamey

JAMEY WOOD | ASSISTANT STATE CONSERVATIONIST (MANAGEMENT & STRATEGY) | USDA • NATURAL RESOURCES CONSERVATION SERVICE☎ 405.742.1277 (p) | ☎ 405.385.1103 (c) | 📍 100 USDA, Suite 206 | Stillwater, OK 74074 | ✉ james.wood@ok.usda.gov**NRCS** Natural Resources
Conservation Service

From: Sauer, Lisa - OCIO-CTS, Stillwater, OK**Sent:** Monday, April 9, 2018 8:14 AM**To:** Wood II, James - NRCS, Stillwater, OK <James.Wood@ok.usda.gov>; Hasenmyer, Sarah - NRCS, Stillwater, OK <Sarah.Hasenmyer@ok.usda.gov>**Subject:** Hardware: Desktop - Tulsa Conservation District

Jamey & Sarah,

Conservation District has a Vacant Desktop computer in the Tulsa Service Center that will not install security updates and patches. It is no longer under Warranty.

HP z220 Desktop Computer

S/N: 2UA32712PN

Warranty End Date: 8/14/2017

Vacant CD Field Tech – Tulsa Service Center

May we Remove from Service the District purchased Desktop and return it to the District?

Note: This workstation was not one of those identified in the FY18 Mid-Year Computer Refresh purchase.

Thank you,

Lisa Sauer
Group Manager
OCIO/CEC/TSD
United States Department of Agriculture
100 USDA, Suite 206
Stillwater, OK 74074
Phone: (405) 742-1170
Mobile: (405) 612-2167
Email: lisa.sauer@ok.usda.gov

[You can help CEC-TSD improve our Customer Service by clicking HERE to provide feedback!](#)

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