

**AGENDA**  
**Board of Directors Regular Meeting**  
**Tulsa County Conservation District**  
**6660 S. Sheridan Rd. Suite 120**  
**Tulsa, OK 74133**  
**June 13, 2019 - 4:00 PM**

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
  - A. Approval of Minutes from the May 9, 2019 Regular Meeting
  - B. Approval of Financial Statements & District Budget for Period Ending May 31, 2019
  - C. Review of TACF Financials for Periods from August 2018 – May 2019
  - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
  - E. Approval of District Employee Timesheet & Leave Records for the Month of May 2019
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Discussion and/or Possible Action on the Following District Operation Items:
  - A. Discussion and Update of Abandon Mind Land Program with Tracey Reeder
  - A. Public Discussion and Approval FY – 2020 to FY – 2024 Long Range Plan
  - B. Discussion and Acceptance of District Conservationist Agency Report
  - C. Discussion and Approval of the NRCS Farm Bill Performance Worksheet
  - D. Discussion and Approval of FY – 2020 Joint Plan of Operations
  - E. Discussion and Approval of FY- 2021 Budget Request
  - F. Introduction of the Newest Board Member Fred Storer
  - G. Confirmation of Jana Black's Reappointment to the TCCD Board
7. Cost Share Program Year 20
  - A. Approval of Program application for Ron Clark
  - B. Approval of Cooperator Agreements:
8. New Business:
9. Public Comments:
10. Adjourn:

Next regularly scheduled meeting is July 11, 2019 at the Tulsa County Conservation District  
Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District  
6660 S. Sheridan Road Suite 120 Tulsa, Oklahoma 74133  
918-877-9566 Fax: 1-855-421-7632 E-Mail: [Tulsaccd@conservation.ok.gov](mailto:Tulsaccd@conservation.ok.gov)

## STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the meeting of the Tulsa County Conservation District Board of Directors held on **June 13, 2019** were approved as written by a vote in the **Special Meeting** of the Board of Directors held **July 23, 2019**

Jana Black  
Chair, Board of Directors

7-23-19  
Date

Attest:

Malumal Farker

**Minutes  
Tulsa County Conservation District  
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107  
Regular Board Meeting**

Date: June 13, 2019  
Time: 4:00 PM

Members Present: Jana Black, Vice Chairwoman  
Zach Kilburn, Treasure  
John Beasley, Member  
Tom Tolbert, Member

Members Absent:

Others Present: Gabriael Parker, District Secretary  
Christopher Best, Team 17 District Conservationist  
Fred Storer, Future TCCD Board Member  
Tracey Reeder, Oklahoma Conservation Commission  
Abandoned Mine Land Reclamation Construction  
Supervisor

**1. Meeting Called to Order:**

Vice Chairwoman, Jana Black called the meeting to order at 4:06 PM. She noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on June 12, 2019 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

**2. Roll Call**

**3. Consider, Discuss, and Take possible action on the following agenda items:**

**4. Consideration of Consent Agenda:**

- A. Approval of Minutes from the May 9, 2019 Regular Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending May 31, 2019**
- C. Review of TACF Financials for Periods from August 2018 – May 2019**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of May 2019**

Gabriael Parker said she did want to let everyone know that we were able to get the bank statements for TACF, and that is why there are so many. The last time anyone had seen a statement for TACF was July 2018. John Beasley made a motion to approve the consent agenda as presented. Tom Tolbert 2<sup>nd</sup> the motion. Nays: None. The motion carries.

**5. Consideration of and Possible Action on Items to be Removed Consent Agenda**  
None

**6. Discussion and/or Possible Action on the Following District Operation Items:**

**A. Discussion and Update of Abandoned Mine Land Program with Tracey**

**Reeder**

Tracey Reeder began by detailing what the Oklahoma Conservation Commission's Abandoned Mine Land Reclamation Program was and what they do. He provided a packet to the board. He said with the recent flooding in Tulsa County, he wanted to provide some information to the board in one of the board meetings. He wanted to provide information to them about the resources that were available to Tulsa County related to the AML Program. He did mention that a previously unknown abandoned mine was found in Midtown Tulsa, and they have started the process on restoration of the site. Gabriela Parker said she did not know of any in Tulsa until an individual called about having a construction bidding meet in our conference room. Tracey said that happens more than people know. He said that if we ever get a call about abandoned mine lands, the AML division at OCC would be happy to assist us with information and answer any questions.

Gabriel said she would attach the handout in the meeting minutes. No further action needed to be taken at this time.

**Tracey Reeder exited the meeting at 4:35 PM**

**B. Public Discussion and Approval FY – 2020 to FY – 2024 Long Range Plan**

Gabriel Parker said that since Fred Storer cannot attend the board meeting in an official capacity, he would be considered a member of the public. At least until the 1st of July 2019. She asked him if he had any comments he would like to share about our Long Range Plan. Just a side note. (Gabriel did give him a draft of the plan in April for him to review to get to an idea of what we do and plan to do). Fred said he did not have any comments to add to the plan. After the brief discussion, John Beasley made a motion to approve the FY – 2020 to FY – 2024 Long Range Plan as presented. Zach Kilburn 2<sup>nd</sup> the motion. Nays: None. The motion carries.

**C. Discussion and Acceptance of District Conservationist Agency Report**

Christopher Best went over a few past deadlines as well as some that were coming up in the next month. He said the team was currently working on finishing EQIP contracts. The next big push will be CSP applications. The deadline to apply was May 10, 2019. All 58 applications for CSP must be ranked by July 12, 2019. He said one notable change this time around is a program called CSP – CGI. This was a program administered by the Farm Service Agency but is being handed off to NRCS to administer. This is not a program that is allowing open enrollment to the public. FSA will send letters to producers, in Tulsa County, informing them that they are eligible to participate and will have a deadline to come in and sign up. Chris said that will add about an extra 150

participants to the team workload. He said he was not sure on all the details of the process, but he should have an update in the next meeting.

Chris also said due to the recent flooding there are some programs that counties can apply for, for emergency watershed funding from NRCS. He provided a blank letter that was sent out by the State Conservationist that can be used by County Commissioners to request funds. The board directed Gabriel Parker to contact the County Commissioners with this information.

Chris also provided other program updates including an update about an NRCS grant called the Conservation Innovations Grant. They have just over 12.5 million dollars in grant money. He said the district could apply for one of those grants if we would like.

Please see handouts for EWP and Grant information.

John Beasley made a motion to approve the District Conservationists Agency Report. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

**D. Discussion and Approval of the NRCS Farm Bill Performance Worksheet**

After a brief discussion, John Beasley made a motion to approve the NRCS Farm Bill Performance Worksheet. Tom Tolbert 2<sup>nd</sup> the motion. Nays: None. The motion carries.

**E. Discussion and Approval of FY – 2020 Joint Plan of Operations**

Gabriel Parker said that she went through the plan and color-coded the things she thought could be modified or removed. The board went through some of the items and determined that the items that were highlight in red should remain in the plan but specify them “as needed” or “as requested”, instead of removing them. They said we may not have the ability to host or organize the specific action item, but we should be able to assist with the action item. Gabriel said she would make sure they remain in the plan. Gabriel also said that some words, not whole action items, were highlighted in red. Words that were highlighted in blue, were meant to replace the words in red. Action items in green needed some modification but she was unsure of the specific modification. The board reviewed the suggested edits and directed staff to make changes noted on the draft plan as discussed.

Please see edits on draft plan provided.

**F. Discussion and Approval of FY- 2021 Budget Request**

Gabriel Parker said she provided the last couple of years’ worth of budget requests for the board to review past submissions. She said she put both the District Manager and Conservation Program Special positions back on the request. She said she didn't think it would cause any harm. She also said the two positions were listed in the Long Range Plan, so she thought it would be a good idea to have them in the budget request. Gabriel said she did not make any modifications to the operating expense budget from the last one submitted. She did say she made a mistake in the actual operating expense figures for

FY-2019. She was not sure where she got the \$11,000 for monies coming from local funds. She said she would fix that figure to accurately show what we spend from local funds. The board did say that she was missing her salary on the first page at the bottom. Gabriael said she would correct that in the final draft. The board said it looked good. We will not get this funding, but we will ask for it anyway. John Beasley made a motion to approve the FY - 2021 Budget Request with staff making discussed edits. Tom Tolbert 2<sup>nd</sup> the motion. Nays: None. The motion carries.

Please see edits on draft plan provided.

**G. Introduction of the Newest Board Member Fred Storer**

Gabriael Parker said the Oklahoma Conservation Commission confirmed Fred Storer's election to the TCCD Board. Fred Introduced himself and gave a little synopsis of his background. He said he has always been interested in conservation and water quality issues. He said he was looking forward to being on the board and seeing what we can do for Tulsa County.

**H. Confirmation of Jana Black's Reappointment to the TCCD Board**

Gabriael Parker said this was an FYI. The Oklahoma Conservation Commission approved the reappointment of Jana Black to the board. No further action needed to be taken at this time.

**7. Cost Share Program Year 20**

**A. Approval of Program application for Ron Clark**

Gabriael Parker said Ron Clark had about 160 plus acres left to spray. He had planned on doing an aerial spray this time because the land in question is too rocky to get to with conventional means. He needs to use either a helicopter or a plane. John Beasley made a motion to approve the Cost Share Program Year 20 for Ron Clark. Zach Kilburn 2<sup>nd</sup> the motion. Nays: None. The motion carries.

**B. Approval of Cooperator Agreements:**

Gabriael Parker said she was hoping to have Sherry Laskey's Cooperator Agreement yesterday to be included on the agenda, but she did not receive it. She said we do not have any to approve at this moment. No further action needed to be taken at this time.

**8. Public Comments:**

Gabriael Parker gave both Jana Black and Fred Storer the Oath of Office and Loyalty Oath.

Jana Black said she would like to give an update on the donation letter status. She sent the letter to the George Kaiser Family Foundation but has not heard back from them. Then board suggested we send the letter to other organizations like the Kathy Taylor Foundation, Nature Conservancy, maybe even places like White Star, John Deer, and New Holland. Jana said it is worth a try. No further action needed to be taken at this time.



**9. Adjourn:**

Meeting Adjourned at 6:32 PM

Next regularly scheduled meeting is July 11, 2019 at the Tulsa County Conservation  
District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

3:15 PM

06/13/19

Accrual Basis

## Tulsa County Conservastion District

### Profit & Loss

July 2018 through May 2019

	<u>Jul '18 - May 19</u>
<b>Income</b>	
Administrative Income	30.25
Interest Income	4.20
OCC Cost-Share Reimbursements	17,824.12
OCC General Exp Reimbursements	3,356.41
OCC Salary Reimbursements	<u>26,388.21</u>
<b>Total Income</b>	<b>47,603.19</b>
<b>Expense</b>	
Administrative Expense	790.14
Cost-Share Payments	17,824.12
Employee Benefits	2,291.46
Insurance	301.00
Internet	822.58
Office Supplies	36.88
Outreach Programs	113.00
Payroll	13,929.82
Payroll Tax	9,425.70
Postage	74.70
Professional Fees	570.00
Registration Fees	38.00
Travel	<u>769.97</u>
<b>Total Expense</b>	<b><u>46,987.37</u></b>
<b>Net Income</b>	<b><u><u>615.82</u></u></b>



9:29 AM  
06/11/19  
Accrual Basis

**Tulsa County Conservasion District**  
**Profit & Loss**  
**May 2019**

	<u>May 19</u>
<b>Income</b>	
Administrative Income	5.00
Interest Income	0.36
OCC General Exp Reimbursements	930.76
OCC Salary Reimbursements	<u>4,290.78</u>
<b>Total Income</b>	<u>5,226.90</u>
<b>Expense</b>	
Administrative Expense	144.83
Employee Benefits	222.97
Internet	74.78
Payroll	2,573.63
Payroll Tax	972.00
Travel	<u>294.15</u>
<b>Total Expense</b>	<u>4,282.36</u>
<b>Net Income</b>	<u><u>944.54</u></u>

9:31 AM

06/11/19

Accrual Basis

# Tulsa County Conservation District

## Profit & Loss Detail

May 2019

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Income</b>								
Administrative Income								
Deposit	5/15/2019		Arvest	Bank Transfe...		Arvest Special...	5.00	5.00
Total Administrative Income							5.00	5.00
Interest Income								
Deposit	5/31/2019		Arvest	Interest Pay...		Arvest Checki...	0.33	0.33
Deposit	5/31/2019		Arvest	Interest Pay...		Arvest Special...	0.03	0.36
Total Interest Income							0.36	0.36
OCC General Exp Reimbursements								
Deposit	5/21/2019		OCC	April General...		Arvest Checki...	450.93	450.93
Deposit	5/21/2019		OCC	March Gener...		Arvest Checki...	479.83	930.76
Total OCC General Exp Reimbursements							930.76	930.76
OCC Salary Reimbursements								
Deposit	5/15/2019		OCC	May Salary R...		Arvest Checki...	2,145.39	2,145.39
Deposit	5/21/2019		OCC	May Salary R...		Arvest Checki...	2,145.39	4,290.78
Total OCC Salary Reimbursements							4,290.78	4,290.78
Total Income							5,226.90	5,226.90
<b>Expense</b>								
Administrative Expense								
Check	5/15/2019		Arvest	Bank Transfe...		Arvest Checki...	5.00	5.00
Check	5/28/2019	8674	Fuzzell's Copier	Quarter Capi...		Arvest Checki...	139.83	144.83
Total Administrative Expense							144.83	144.83
Employee Benefits								
Check	5/30/2019	8672	OCC	May 2019 Pr...		Arvest Checki...	222.97	222.97
Total Employee Benefits							222.97	222.97
Internet								
Check	5/28/2019		COX Communicatio...	May 2019 Pa...		Arvest Checki...	74.78	74.78
Total Internet							74.78	74.78
Payroll								
Check	5/16/2019	6554	Gabriel S Parker	December16...		Arvest Checki...	883.07	883.07
Check	5/22/2019	8656	Gabriel S Parker	January 1-15...		Arvest Checki...	845.28	1,728.35
Check	5/22/2019	8657	Gabriel S Parker	January 16-3...		Arvest Checki...	845.28	2,573.63
Total Payroll							2,573.63	2,573.63
Payroll Tax								
Check	5/17/2019		OK Tax Commission	April 2019 Pa...		Arvest Checki...	110.00	110.00
Check	5/17/2019		IRS	941 Tax Pay ...		Arvest Checki...	862.00	972.00
Total Payroll Tax							972.00	972.00

9:31 AM

06/11/19

Accrual Basis

**Tulsa County Conservation District**  
**Profit & Loss Detail**  
**May 2019**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Travel								
Check	5/13/2019	8673	Gabriel S Parker	March 2019 ...		Arvest Checki...	104.05	104.05
Check	5/16/2019	8675	Gabriel S Parker	April 2019 Mil...		Arvest Checki...	190.10	294.15
Total Travel							294.15	294.15
Total Expense							4,282.36	4,282.36
Net Income							944.54	944.54



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 05/31/2019**

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,472.64
Total Current Value		\$1,472.64

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
05/01/2019	Beginning Balance	\$533.13
	3 Credit(s) This Period	\$5,221.87
	11 Debit(s) This Period	\$4,282.36
05/31/2019	Ending Balance	\$1,472.64

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.33
Interest Paid Year-to-Date	\$1.57
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Electronic Credits**

Date	Description	Amount
05/15/2019	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,145.39
05/21/2019	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$3,076.15

**Other Credits**

Date	Description	Amount
05/31/2019	INTEREST PMT	\$0.33

**Electronic Debits**

Date	Description	Amount
05/15/2019	Transfer to Checking * 6410 - Online Banking Confirmation: 753554673923	-\$5.00
05/17/2019	TAX PAYMENTS OK TAX PMT	-\$110.00
05/17/2019	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$862.00



## Statement Ending 05/31/2019

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

### NON-PROFIT INTEREST CHECKING

#### Electronic Debits (continued)

Date	Description	Amount
05/29/2019	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$74.78

#### Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
8654	05/16/2019	\$883.07	8672*	05/30/2019	\$222.97	8675	05/16/2019	\$190.10
8656*	05/22/2019	\$845.28	8673	05/13/2019	\$104.05			
8657	05/22/2019	\$845.28	8674	05/28/2019	\$139.83			

\* Indicates skipped check number

#### Daily Balances

Date	Amount	Date	Amount	Date	Amount
04/30/2019	\$533.13	05/17/2019	\$524.30	05/29/2019	\$1,695.28
05/13/2019	\$429.08	05/21/2019	\$3,600.45	05/30/2019	\$1,472.31
05/15/2019	\$2,569.47	05/22/2019	\$1,909.89	05/31/2019	\$1,472.64
05/16/2019	\$1,496.30	05/28/2019	\$1,770.06		



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 05/31/2019**

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE <a href="http://www.arvest.com">www.arvest.com</a>

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$88.68
Total Current Value		\$88.68

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
05/01/2019	Beginning Balance	\$83.65
	2 Credit(s) This Period	\$5.03
	0 Debit(s) This Period	\$0.00
05/31/2019	Ending Balance	\$88.68

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.03
Interest Paid Year-to-Date	\$0.11
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Electronic Credits**

Date	Description	Amount
05/15/2019	Transfer from Checking * 6407 - Online Banking Confirmation: 753554673923	\$5.00

**Other Credits**

Date	Description	Amount
05/31/2019	INTEREST PMT	\$0.03

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/30/2019	\$83.65	05/15/2019	\$88.65	05/31/2019	\$88.68



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 05/31/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

### Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,025.14
Total Current Value		\$1,025.14

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
05/01/2019	Beginning Balance	\$1,024.84
	1 Credit(s) This Period	\$0.30
	0 Debit(s) This Period	\$0.00
05/31/2019	Ending Balance	\$1,025.14

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.30
Interest Paid Year-to-Date	\$1.61
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
05/31/2019	INTEREST PMT	\$0.30

#### Daily Balances

Date	Amount	Date	Amount
04/30/2019	\$1,024.84	05/31/2019	\$1,025.14





P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 04/30/2019**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

We appreciate the relationship you have with Arvest Bank. You may have noticed some changes to your fees while reviewing your April statement. On April 1, 2019, the monthly maintenance fees and service charges associated with your business deposit account may have changed, including fees for some of our enhanced service offerings, such as Wire Transfers, ACH Origination and Verification of Deposit. The changes are reflected in your current statement. Please don't hesitate to contact us if you have any questions.

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,024.84
Total Current Value		\$1,024.84

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
04/01/2019	Beginning Balance	\$1,024.55
	1 Credit(s) This Period	\$0.29
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$1,024.84

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.29
Interest Paid Year-to-Date	\$1.31
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Other Credits**

Date	Description	Amount
04/30/2019	INTEREST PMT	\$0.29

**Daily Balances**

Date	Amount	Date	Amount
03/31/2019	\$1,024.55	04/30/2019	\$1,024.84



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 03/31/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

### Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

We appreciate the relationship you have with Arvest Bank and want to inform you of some upcoming changes that will affect your business banking account relationship. On April 1, 2019, the monthly maintenance fees and service charges associated with our Treasury Management products and services and business deposit accounts (excluding Small Business) will be increasing. Changes will first appear on your April 2019 statement. A letter regarding these changes was mailed on February 20, 2019. Please contact us if you have any questions.

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,024.55
Total Current Value		\$1,024.55

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
03/01/2019	Beginning Balance	\$1,024.25
	1 Credit(s) This Period	\$0.30
	0 Debit(s) This Period	\$0.00
03/31/2019	Ending Balance	\$1,024.55

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.30
Interest Paid Year-to-Date	\$1.02
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
03/31/2019	INTEREST PMT	\$0.30

#### Daily Balances

Date	Amount	Date	Amount
02/28/2019	\$1,024.25	03/29/2019	\$1,024.55



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 02/28/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

### Managing Your Accounts



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,024.25
Total Current Value		\$1,024.25

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
02/01/2019	Beginning Balance	\$1,277.99
	1 Credit(s) This Period	\$0.34
	1 Debit(s) This Period	\$254.08
02/28/2019	Ending Balance	\$1,024.25

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.34
Interest Paid Year-to-Date	\$0.72
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
02/28/2019	INTEREST PMT	\$0.34

#### Electronic Debits

Date	Description	Amount
02/26/2019	GO DADDY WEB ORDER Secretary	-\$254.08

#### Daily Balances

Date	Amount	Date	Amount	Date	Amount
01/31/2019	\$1,277.99	02/26/2019	\$1,023.91	02/28/2019	\$1,024.25



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 01/31/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

### Managing Your Accounts



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,277.99
Total Current Value		\$1,277.99

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
01/01/2019	Beginning Balance	\$1,277.61
	1 Credit(s) This Period	\$0.38
	0 Debit(s) This Period	\$0.00
01/31/2019	Ending Balance	\$1,277.99

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned.	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.38
Interest Paid Year-to-Date	\$0.38
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
01/31/2019	INTEREST PMT	\$0.38

#### Daily Balances

Date	Amount	Date	Amount
12/31/2018	\$1,277.61	01/31/2019	\$1,277.99



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 12/31/2018

TULSA AREA CONSERVATION

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Customer Number: XXXXXXXXX7192

### Managing Your Accounts



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,277.61
Total Current Value		\$1,277.61

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
12/01/2018	Beginning Balance	\$1,277.28
	1 Credit(s) This Period	\$0.33
	0 Debit(s) This Period	\$0.00
12/31/2018	Ending Balance	\$1,277.61

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.33
Interest Paid Year-to-Date	\$3.00
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
12/31/2018	INTEREST PMT	\$0.33

#### Daily Balances

Date	Amount	Date	Amount
11/30/2018	\$1,277.28	12/31/2018	\$1,277.61



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 11/30/2018

TULSA AREA CONSERVATION

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Customer Number: XXXXXXXX7192

### Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,277.28
Total Current Value		\$1,277.28

### NON-PROFIT INTEREST CHECKING

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
11/01/2018	Beginning Balance	\$1,276.97	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$0.31	Interest Days	0
	0 Debit(s) This Period	\$0.00	Interest Earned	\$0.00
11/30/2018	Ending Balance	\$1,277.28	Interest Paid This Period	\$0.31
			Interest Paid Year-to-Date	\$2.67
			Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
11/30/2018	INTEREST PMT	\$0.31

#### Daily Balances

Date	Amount	Date	Amount
10/31/2018	\$1,276.97	11/30/2018	\$1,277.28



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 10/31/2018

TULSA AREA CONSERVATION

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Customer Number

### Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,276.97
Total Current Value		\$1,276.97

### NON-PROFIT INTEREST CHECKING

Account Summary		Interest Summary	
Date	Description	Description	Amount
10/01/2018	Beginning Balance	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	Interest Days	0
	0 Debit(s) This Period	Interest Earned	\$0.00
10/31/2018	Ending Balance	Interest Paid This Period	\$0.32
		Interest Paid Year-to-Date	\$2.36
		Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits		Amount
Date	Description	
10/31/2018	INTEREST PMT	\$0.32

Daily Balances		Amount
Date	Amount	Date
09/30/2018	\$1,276.65	10/31/2018
		\$1,276.97





P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 09/30/2018**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,276.65
Total Current Value		\$1,276.65

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
09/01/2018	Beginning Balance	\$1,276.39
	1 Credit(s) This Period	\$0.26
	0 Debit(s) This Period	\$0.00
09/30/2018	Ending Balance	\$1,276.65

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.26
Interest Paid Year-to-Date	\$2.04
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Other Credits**

Date	Description	Amount
09/30/2018	INTEREST PMT	\$0.26

**Daily Balances**

Date	Amount	Date	Amount
08/31/2018	\$1,276.39	09/28/2018	\$1,276.65



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**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 08/31/2018**

TULSA AREA CONSERVATION

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Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
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ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,276.39
<b>Total Current Value</b>		<b>\$1,276.39</b>

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
08/01/2018	Beginning Balance	\$1,276.12
	1 Credit(s) This Period	\$0.27
	0 Debit(s) This Period	\$0.00
08/31/2018	Ending Balance	\$1,276.39

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.27
Interest Paid Year-to-Date	\$1.78
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Other Credits**

Date	Description	Amount
08/31/2018	INTEREST PMT	\$0.27

**Daily Balances**

Date	Amount	Date	Amount
07/31/2018	\$1,276.12	08/31/2018	\$1,276.39



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**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 08/31/2018**

TULSA AREA CONSERVATION

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Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
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WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,617.99
Total Current Value		\$10,617.99

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
08/01/2018	Beginning Balance	\$10,612.58
	1 Credit(s) This Period	\$5.41
	0 Debit(s) This Period	\$0.00
08/31/2018	Ending Balance	\$10,617.99

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$5.41
Interest Paid Year-to-Date	\$27.61
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
08/31/2018	INTEREST PMT	\$5.41

**Daily Balances**

Date	Amount	Date	Amount
07/31/2018	\$10,612.58	08/31/2018	\$10,617.99



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 09/30/2018**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,623.23
Total Current Value		\$10,623.23

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
09/01/2018	Beginning Balance	\$10,617.99
	1 Credit(s) This Period	\$5.24
	0 Debit(s) This Period	\$0.00
09/30/2018	Ending Balance	\$10,623.23

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$5.24
Interest Paid Year-to-Date	\$32.85
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
09/30/2018	INTEREST PMT	\$5.24

**Daily Balances**

Date	Amount	Date	Amount
08/31/2018	\$10,617.99	09/28/2018	\$10,623.23



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 10/31/2018**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,631.70
<b>Total Current Value</b>		<b>\$10,631.70</b>

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
10/01/2018	Beginning Balance	\$10,623.23
	1 Credit(s) This Period	\$8.47
	0 Debit(s) This Period	\$0.00
10/31/2018	Ending Balance	\$10,631.70

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8.47
Interest Paid Year-to-Date	\$41.32
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
10/31/2018	INTEREST PMT	\$8.47

**Daily Balances**

Date	Amount	Date	Amount
09/30/2018	\$10,623.23	10/31/2018	\$10,631.70



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 11/30/2018**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
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ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,640.00
Total Current Value		\$10,640.00

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
11/01/2018	Beginning Balance	\$10,631.70
	1 Credit(s) This Period	\$8.30
	0 Debit(s) This Period	\$0.00
11/30/2018	Ending Balance	\$10,640.00

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8.30
Interest Paid Year-to-Date	\$49.62
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
11/30/2018	INTEREST PMT	\$8.30

**Daily Balances**

Date	Amount	Date	Amount
10/31/2018	\$10,631.70	11/30/2018	\$10,640.00



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LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 12/31/2018

TULSA AREA CONSERVATION

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Customer Number

### Managing Your Accounts



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
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MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,648.95
Total Current Value		\$10,648.95

### BUSINESS MONEY MARKET

#### Account Summary

Date	Description	Amount
12/01/2018	Beginning Balance	\$10,640.00
	1 Credit(s) This Period	\$8.95
	0 Debit(s) This Period	\$0.00
12/31/2018	Ending Balance	\$10,648.95

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8.95
Interest Paid Year-to-Date	\$58.57
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

#### Other Credits

Date	Description	Amount
12/31/2018	INTEREST PMT	\$8.95

#### Daily Balances

Date	Amount	Date	Amount
11/30/2018	\$10,640.00	12/31/2018	\$10,648.95





P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 01/31/2019**

TULSA AREA CONSERVATION

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Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,659.80
Total Current Value		\$10,659.80

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
01/01/2019	Beginning Balance	\$10,648.95
	1 Credit(s) This Period	\$10.85
	0 Debit(s) This Period	\$0.00
01/31/2019	Ending Balance	\$10,659.80

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$10.85
Interest Paid Year-to-Date	\$10.85
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
01/31/2019	INTEREST PMT	\$10.85

**Daily Balances**

Date	Amount	Date	Amount
12/31/2018	\$10,648.95	01/31/2019	\$10,659.80



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 02/28/2019**

TULSA AREA CONSERVATION

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Customer Number

**Managing Your Accounts**



24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE



CUSTOMER  
SERVICE (866) 952-9523



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ADDRESS PO BOX 799  
LOWELL AR 72745



WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,669.61
Total Current Value		\$10,669.61

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
02/01/2019	Beginning Balance	\$10,659.80
	1 Credit(s) This Period	\$9.81
	0 Debit(s) This Period	\$0.00
02/28/2019	Ending Balance	\$10,669.61

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$9.81
Interest Paid Year-to-Date	\$20.66
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
02/28/2019	INTEREST PMT	\$9.81

**Daily Balances**

Date	Amount	Date	Amount
01/31/2019	\$10,659.80	02/28/2019	\$10,669.61



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 03/31/2019**

TULSA AREA CONSERVATION

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Customer Number: XXXXXXXX7202

**Managing Your Accounts**

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE <a href="http://www.arvest.com">www.arvest.com</a>

We appreciate the relationship you have with Arvest Bank and want to inform you of some upcoming changes that will affect your business banking account relationship. On April 1, 2019, the monthly maintenance fees and service charges associated with our Treasury Management products and services and business deposit accounts (excluding Small Business) will be increasing. Changes will first appear on your April 2019 statement. A letter regarding these changes was mailed on February 20, 2019. Please contact us if you have any questions.

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,680.48
<b>Total Current Value</b>		<b>\$10,680.48</b>

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
03/01/2019	Beginning Balance	\$10,669.61
	1 Credit(s) This Period	\$10.87
	0 Debit(s) This Period	\$0.00
03/31/2019	Ending Balance	\$10,680.48

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$10.87
Interest Paid Year-to-Date	\$31.53
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
03/31/2019	INTEREST PMT	\$10.87

**Daily Balances**

Date	Amount	Date	Amount
02/28/2019	\$10,669.61	03/29/2019	\$10,680.48



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 04/30/2019**

TULSA AREA CONSERVATION

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Customer Number

**Managing Your Accounts**

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE <a href="http://www.arvest.com">www.arvest.com</a>

We appreciate the relationship you have with Arvest Bank. You may have noticed some changes to your fees while reviewing your April statement. On April 1, 2019, the monthly maintenance fees and service charges associated with your business deposit account may have changed, including fees for some of our enhanced service offerings, such as Wire Transfers, ACH Origination and Verification of Deposit. The changes are reflected in your current statement. Please don't hesitate to contact us if you have any questions.

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,691.01
Total Current Value		\$10,691.01

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
04/01/2019	Beginning Balance	\$10,680.48
	1 Credit(s) This Period	\$10.53
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$10,691.01

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$10.53
Interest Paid Year-to-Date	\$42.06
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
04/30/2019	INTEREST PMT	\$10.53

**Daily Balances**

Date	Amount	Date	Amount
03/31/2019	\$10,680.48	04/30/2019	\$10,691.01



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

**Statement Ending 05/31/2019**

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

**Managing Your Accounts**

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE <a href="http://www.arvest.com">www.arvest.com</a>

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,701.91
Total Current Value		\$10,701.91

**BUSINESS MONEY MARKET**

**Account Summary**

Date	Description	Amount
05/01/2019	Beginning Balance	\$10,691.01
	1 Credit(s) This Period	\$10.90
	0 Debit(s) This Period	\$0.00
05/31/2019	Ending Balance	\$10,701.91

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$10.90
Interest Paid Year-to-Date	\$52.96
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

**Other Credits**

Date	Description	Amount
05/31/2019	INTEREST PMT	\$10.90

**Daily Balances**

Date	Amount	Date	Amount
04/30/2019	\$10,691.01	05/31/2019	\$10,701.91

KEVIN STITT  
GOVERNOR

MATT PINNELL  
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM  
EXECUTIVE DIRECTOR

LISA KNAUF OWEN  
ASSISTANT DIRECTOR

## **Abandoned Mine Land (AML) Reclamation Program**

1. The mission of the Oklahoma Abandoned Mine Land (AML) Reclamation Program is to protect lives, repair scarred land and improve the environment. Twenty five known deaths have occurred at AML sites.
2. The AML Reclamation Program is funded at no cost to the State of Oklahoma by fees assessed on historic and current coal production. Since the beginning of the Program, Oklahoma has received grants totaling over \$52 million.
3. The State receives multiple economic benefits from the annual AML grant in the form of disposable income and the purchase of goods and services. Grant funding expended translates into jobs in areas such as construction, labor, equipment and other services. For every AML dollar spent for construction, \$1.59 is returned to the local economy.
4. Despite remarkable achievements, more than \$121 million worth of High Priority health and safety coal-related abandoned sites remain in Oklahoma's inventory. Reauthorizing fee collection in Title IV of the Surface Mining Control and Reclamation Act of 1977 (P.L. 95-87) is sorely needed for Oklahoma to continue to protect lives, repair scarred land and improve the environment for Oklahoma citizens.

# AML Program

The mission of the Abandoned Mine Land (AML) Reclamation Program is to protect lives, repair scarred land and improve the environment. The purpose of the AML Program is to protect the public from hazards left as a result of past coal mining practices. The primary objective is to reclaim surface and underground coal mine sites abandoned prior to August 3, 1977, that pose the highest threat to the public's health, safety, and general welfare. The program is 100 percent federally funded from tax on active coal mine production. The AML Program coordinates with 16 eastern Oklahoma conservation districts in identifying hazardous AML sites, with particular emphasis placed on the public's involvement.

## State Office Staff

Robert Toole	Director
Mike Sharp	Assistant Director
Dianne Ireton	Operations Manager
Kendall Brookins	Administrative Assistant

## Field Staff

Tracy Reeder	Construction Supervisor & Surveyor	Claremore
Valerie Rogers	Design & Project Engineer	Chelsea
Trampas Tripp	Environmental Technician & Project Inspector	Porum
Henry Roye	Underground Mines & Emergencies Inspector	Stigler





For years conservation district directors in eastern Oklahoma voiced their concern to local legislators for reclamation legislation that would help restore the mined areas. But no reclamation laws were passed in Oklahoma until 1968. In 1968 the Open Cut Land Reclamation Act was passed requiring leveling only the tops of spoil ridges to a width of 10 feet. In 1971 the reclamation requirements were strengthened by requiring "a rolling topography traversable by machines or equipment commonly used with the land after reclamation." Conservation district directors, as well as other groups and citizens, believed that reclamation laws were still inadequate and therefore turned to Congress for assistance.

On August 3, 1977, President Jimmy Carter signed Public Law 95-87, known as the "Surface Mining Control and Reclamation Act of 1977" or SMCRA. This federal legislation established a nationwide system for controlling the surface effects of active coal mining. The act also established a trust fund for the purpose of reclaiming orphan coal mine land that endangers public health and/or safety. Money for the Abandoned Mine Land (AML) Trust Fund is generated from a tax on active coal mining at the following rates:

- \$.28 per ton on surface mined coal
- \$.12 per ton on underground mined coal
- \$.08 per ton for lignite coal

By law, a state is to receive at least one half of the fees collected in that state. The United States Department of the Interior, Office of Surface Mining Reclamation and Enforcement (OSM) is the federal agency responsible for allocating the reclamation fees in the trust fund. The tax will end September 30, 2021.

Because of their concern for the wise use and management of Oklahoma's natural resources, conservation districts had been monitoring the legislation leading to the passage of PL 95-87. Within months after PL95-87 was passed, the Oklahoma Conservation Commission was designated by Governor David Boren as the state agency responsible for reclamation of abandoned coal mine land in Oklahoma.

On May 19, 1981, Governor George Nigh signed Senate Bill 217 implementing the AML Program in Oklahoma, and the following spring Cecil Andrus, Secretary of the U.S. Department of the Interior, approved Oklahoma's AML Reclamation Plan. Out of 23 states with an approved AML Program, Oklahoma is the only state where conservation districts are actively involved with the reclamation efforts on a day-to-day basis.

In December 2006 President George Bush signed H.R. 6111 that amended SMCRA. The most significant change to the Oklahoma AML Program was increased funding beginning January 1, 2012.

## HAZARDS

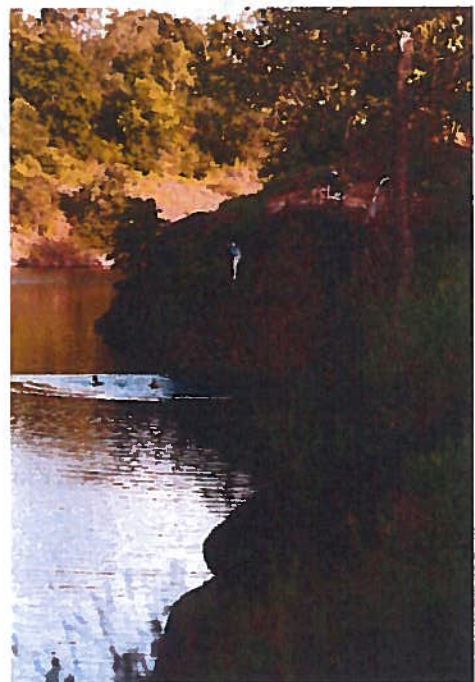
### **Dangerous Highwall**



The vertical face remaining from the final cut of a surface mining operation. Highwalls in Oklahoma typically range from 20 to 90 feet. The associated pit may be either water-filled or dry. In many instances, when a highwall is near a road or a populated area, it constitutes a public safety hazard.

### **Hazardous Water Body**

Any strip pit with impounded water, regardless of depth or surface area, that is considered an attractive nuisance and is located within close proximity to a populated area, public road, or other areas of intense visitation. The hazard must result from some AML-related feature(s) such as steep or unstable banks and hidden underwater ledges. Hazardous water bodies are generally associated with dangerous highwalls.



## **Subsidence**



Any surface expression such as caving, potholes, troughs, tension cracks, or shearing faults caused by AML underground mine voids that damages property and poses danger to the public.

## **Acid Mine Drainage**



Water that is discharged from mining or mine-related operations which contains high levels of dissolved iron and aluminum sulfates in conjunction with pH values less than 4.5 (acidic). It is produced when oxygen dissolved in water reacts with pyritic (iron sulfide) materials found in association with most coal deposits. Acid mine drainage (AMD) degrades the water quality of streams and water supplies, often to the point of eliminating all biological activity within the stream contaminated with AMD.



## Portal



A surface entrance to a drift, tunnel, adit, or entry that is not sealed or barricaded. It poses a threat when it is located in close proximity to a populated area, public road, or other area of intense visitation.

## Vertical Opening

A vertical or steeply-inclined shaft or opening that is not sealed or barricaded, or a subsidence-caused opening that has become a hazard, regardless of proximity to populated areas, a public road, or another area of intense visitation, posing a threat to the public.



## DEATHS AT OKLAHOMA AML SITES

25 Known Deaths as of May 2007.

2002	Male teenager	Drowned in strip pit	Southwest of Pocola
1999	Female teenager	Drowned in strip pit	Next to Heavener city limits
1999	Male teenager	4-wheeler accident in spoil piles	Southeast of McCurtain
1997	Male teenager	Drowned in strip pit	Southwest of Sallisaw
1994	Female teenager	Drowned in strip pit	North of Kinta
1994	Male teenager	Drowned in strip pit	North of Claremore
1993	Male adult	Exposure among spoil piles	Near Chelsea
1992	Male teenager	Lack of oxygen in underground shaft	Northwest of Poteau
1991	Male adult	Drowned in strip pit	East of Stigler
1990	Female adult	Car into strip pit	Near Tulsa
1989	2 Female children	Drowned in strip pit	Northeast Tulsa
1988	Male teenager	Truck into strip pit	Northwest of Poteau
1984	Male adult	Drowned in strip pit	West of Sallisaw
1983	Male adult	Drowned in strip pit	Northeast of Poteau
1983	Male adult	Fell from highwall into dry strip pit	West of Foyil (Moffeit)
1982	Male child	Drowned in strip pit	Northwest of Foyil (Miller)
1982	Male child	Drowned in strip pit	Northwest of Oologah
1980	Male child	Drowned in strip pit	Northwest of Foyil (Miller)
1979	Male adult	Drowned in strip pit	Northwest of Keota
Mid 1970s	2 Adult newlyweds	Car into strip pit	West of Foyil (Freeman)
Mid 1970s	Male adult	Drowned in strip pit	West of Foyil (Corman)
1970	Male teen & horse	Drowned in strip pit	South of Stigler
1972	Male adult	Drowned in strip pit	Southeast of Broken Arrow

In May 1982 a bull elephant and four female elephants broke away from the circus in Sallisaw. The bull elephant was killed when he fell off of a strip pit highwall and the other elephants fell on him.

## RECLAMATION PROJECTS

In 1979-1980 the Oklahoma Conservation Commission, with the help of local conservation districts, made an inventory of all abandoned coal mine lands in the state. Sites were evaluated based on the danger to public health and safety. It is the Conservation Commission's responsibility, in accordance with the Surface Mining Control and Reclamation Act, to reclaim the most dangerous sites first.

Sites for future reclamation are selected by the AML staff from the inventory, based on public concerns, conservation district recommendations, and reclamation criteria. To provide more public input, public notices requesting information on potential reclamation sites are published annually in the major newspapers of the 16 counties with abandoned coal mine problem areas.

For land to be eligible for reclamation, the following conditions must be met:

- ▶ The land must have been mined before August 3, 1977, or after August 3, 1977 if there is no continuing responsibility for reclamation by the coal operator and little or no bond money is available from the state or federal government to accomplish the reclamation.
- ▶ The land was left either unreclaimed or inadequately reclaimed.
- ▶ The land is in a condition which endangers the health or safety of the public, or the quality of the environment, or prevents or damages the beneficial use of the land or water resources.

After the list of potential sites has been compiled, the AML staff visits each site and ranks the proposed projects using a Project Selection Matrix. A list of potential projects is submitted to the State Reclamation Committee for comments and suggestions. The State Reclamation Committee consists of the following:

Oklahoma Conservation Commission	Office of Surface Mining, U.S. Dept. of the Interior
Oklahoma Department of Mines	U.S. Army Corps of Engineers
Oklahoma Archeological Survey	U.S. Fish & Wildlife Service
Oklahoma Biological Survey	Applicable Oklahoma Native American Tribe(s)
Oklahoma Historical Society, State Historic Preservation Office	

When a potential project is approved by the committee, a representative of the Conservation Commission or the local conservation district meets with the landowners. The Commission obtains a written right-of-entry to enter the property to conduct the necessary engineering. When the conceptual design has been completed, the landowner is given an opportunity to review it. Once the landowner and the Commission agree on the design, the landowner then signs a right-of-entry to permit the reclamation work. After the project has been approved for funding by OSM, the project reclamation plan, specifications, and special provisions are sent to the

## PROJECT APPROVAL AND FUNDING

With the AML Program federally funded, responsibilities for compliance with the National Environmental Policy Act of 1969 (NEPA) must be met. Generally a Categorical Exclusion is used when a category of actions do not individually or cumulatively have a significant effect on the human environment and for which neither an environmental assessment (EA) or an Environmental Impact Statement is required. For example, if a high quality wetland will be destroyed as part of the reclamation work an EA would need to be written.

Before the OSM will approve funding for a project, NEPA-driven clearances must be received from certain federal and state agencies.

The U. S. Fish and Wildlife Service (USFWS) must certify that no threatened or endangered species of wildlife will be significantly impacted by the reclamation work (Endangered Species Act of 1973).

The U.S. Army Corps of Engineers and the USFWS have jurisdictional and non-jurisdictional responsibility for wetlands. In some cases, if high quality wetlands are destroyed, they must be mitigated.

The National Historic Preservation Act of 1966 requires that the State Historic Preservation Office (SHPO) and the State Archeologist be consulted concerning any cultural resources that may be present in the project area. Generally, the AML staff are not concerned with this for strip mines since the mining activity greatly disturbed the area and any historic or archeological features would have been destroyed by the mining. However, with underground mines, historic features associated with them are sometimes found. Since most abandoned underground mines are 50 years old, or nearly so, any buildings, structures or equipment associated with the mining activity are considered historic features. Usually, these features can be avoided during construction activities, but sometimes they can't be avoided due to the close association of the feature with the hazard. Some portals and vertical openings (shafts) may have wood, concrete, concrete block or brick structures and/or equipment associated with them, and these features may be damaged or destroyed during the reclamation process. Usually, photo documentation, along with a map of the site and a narrative including the history of the mining activity, is sufficient to meet the requirements of the SHPO. In some cases equipment and structures have been relocated to another area. In other cases a professional archeologist must be hired to do the cultural survey and prepare the documentation required by the SHPO. Because of the extensive documentation required for some sites, projects have been delayed several years.

Once all NEPA requirements and clearances are received, OSM issues the AML Program a notice to proceed with the construction project and funding is made available.



## AML EMERGENCY PROGRAM

An AML emergency is referred to as a sudden danger or impairment that presents a high probability of substantial physical harm to the health, safety or general welfare of people before the danger can be abated under normal program operation procedures. The most common AML emergencies in Oklahoma are subsidence events in which the surface of an abandoned underground coal mine collapses, leaving a depression or an open hole to the surface.

On February 17, 1998, the Oklahoma Conservation Commission became the state agency responsible for the AML Emergency Program in Oklahoma. After an emergency complaint is received, AML Program staff make a site investigation. If conditions warrant, appropriate emergency assistance organizations and local authorities are notified of the conditions to ensure that immediate steps are taken to protect the public until abatement can be initiated. Once protective steps have been taken, AML Program staff submit a Complaint Investigation Report, based on criteria established during the site investigation, to the Office Of Surface Mining Reclamation and Enforcement (OSM) Tulsa Field Office. The OSM field office makes a declaration of either emergency or non-emergency. An emergency is declared by the signing of a Finding of Fact/Funding authorization.

Once an emergency has been declared, the AML Program staff identify the scope of work and a cost estimate; prepare the solicitation package and contact potential contractors; coordinate a prebid meeting at the site; award the contact; monitor the construction; perform a final inspection upon construction completion; and submit a final inspection report to the OSM Tulsa Field Office.





# PROJECT SELECTION MATRIX

Site Name: \_\_\_\_\_ County: \_\_\_\_\_ Quad: \_\_\_\_\_ Longitude: \_\_\_\_\_  
 Date: \_\_\_\_\_ Problem Area: \_\_\_\_\_ Latitude: \_\_\_\_\_

SITE PARAMETERS	PARAMETER					1 POINT	2 POINTS	3 POINTS	FACTOR	SCORE
	Human Life, Health and Safety	no impact	potential adverse impact	potential adverse impact (severe)	current adverse impact (death/injury)					
ACTION PARAMETERS	Environmental and Cultural Considerations	industrial/residential waste	none	slight	moderate	severe			15	0
		water quality	no impact	< 1 mile downstream impact	1-10 miles downstream impact	> 10 miles downstream impact			4	0
		fish, wildlife, and plant habitat	no damage	several species endangered	rare or endangered species threatened	no life in affected area			4	0
		aesthetics	no impact	low public value	moderate public value	high public value			2	0
		public visibility	completely remote	> 10 miles to highways and town	1-10 miles to highways and town	< 1 mile to highways and town			3	0
		historic, cultural	no sites			major visitor sites in area			3	0
		local employment	< 4% unemployment	4-8% unemployment	8-12% unemployment	> 12% unemployment			3	0
		county per capita income	> median	90-100% of median	80-90% of median	< 80% of median			3	0
		adjacent land uses	mining	forest and agriculture	industrial, commercial and residential	recreational area (parks, reservoirs)			4	0
		affected population – incorporated cities within 10 miles	none	1 to 500 persons	500 to 2,500 persons	over 2,500 persons			5	0
ACTION PARAMETERS	Land Use	potential productivity of affected area	none	forest	native	improved pasture			3	0
		potential construction or enhancement of public facilities	none	unlikely	future potential	conformity to local development plans			4	0
	Cost Effectiveness for Proposed Reclamation Work	low		medium	high				5	0
	Uncorrected Conditions or Adverse Impacts to Continue After Reclamation	high		partial	none				10	0
	Probability Project Site will be Affected by Future Mining	high			low				10	0
	Number of Acres to be Reclaimed	100 + acres	50-100 acres	10-50 acres	0-10 acres				10	0
	Cost per Acre to be Reclaimed	high	above average	average	below average				5	0
	Adverse Social or Environmental Impacts During Construction	high		indeterminate	none				5	0
	Demonstration of Enhanced Reclamation Technology	no				yes			3	0
	TOTAL									0
Prepared By:										

## PROJECT SELECTION MATRIX - UNDERGROUND MINE SITES

### Abandoned Mine Land Reclamation Program

Site Name: \_\_\_\_\_

Problem Area: \_\_\_\_\_

County: \_\_\_\_\_

Hazardous sites associated with abandoned underground coal mines are selected independently of surface mine sites. The point values are listed to the right of each item. The following hazards are evaluated in selecting underground AML sites:

I. Open portals and/or vertical shafts

A. Is the mine area visible from a road or public access area?

Yes \_\_\_\_\_ 10

No \_\_\_\_\_

B. Is the opening easily accessible (no fence or obstructions)?

Yes \_\_\_\_\_ 10

No \_\_\_\_\_

C. Is the opening large enough for an adult or child to fall or climb into?

Yes \_\_\_\_\_ 25

No \_\_\_\_\_

D. Is it possible to climb out of the opening?

Impossible \_\_\_\_\_ 15

Difficult \_\_\_\_\_ 10

Easy \_\_\_\_\_ 5

E. Number of residences within a one-half mile radius of the opening?

0 - 5 \_\_\_\_\_ 2

6 - 10 \_\_\_\_\_ 5

11 - 25 \_\_\_\_\_ 7

> 25 \_\_\_\_\_ 10

II. Associated Factors

A. Is there evidence of subsidence around the portal/shaft?

Yes                      \_\_\_\_\_                      10

No                        \_\_\_\_\_

B. Is there polluted water seeping or discharging around the portal/shaft?

Yes                      \_\_\_\_\_                      10

No                        \_\_\_\_\_

C. Are there abandoned buildings or equipment around the portal/shaft which are a hazard or attractive nuisance?

Yes                      \_\_\_\_\_                      10

No                        \_\_\_\_\_

**TOTAL POINTS** \_\_\_\_\_

Prepared by: \_\_\_\_\_

**Project Ranking**  
**Surface Mines**  
January 31, 2019

Matrix Ranking	Site	Matrix Value	Matrix Year	County	Quad	Legal
1	Taloka Creek South	231	2015	Haskell	Stigler East	8-T9N-R21E
2	Fowler	225	2015	Haskell	Lafayette	28-T8N-R21E
3	Allen South	225	2018	Atoka	Lehigh	11-T2S-R10E
4	Carr	225	2018	Atoka	Lehigh	N2 NE 10-T2S-R10E
5	Allen North	223	2018	Atoka	Lehigh	N2 3-T2S-R10E
6	Wilburton West 2	221	2018	Latimer	Wilburton	NE & N NW 7, T5N, R19E
7	Selrahc	220	2015	Haskell	Stigler East	7-T9N-R22E
8	Patterson (OK-142)	218	2015	Haskell	Sans Bois	29-T8N-R20E
9	Kinta North (Smith)	218	1998	Haskell	San Bois	NE SW & NW SE 30, T8N, R20E
10	Triple C North	218	2018	Atoka	Lehigh	N2 NW 6-2S-11E
11	Laney	217	1998	Wagoner	Oneta	W 5, T18N, R15E
12	Harrel	216	1998	Haskell	Stigler West	SW 7, T10N, R21E
13	Robson	216	2018	Wagoner	Oneta	NE 4 & N2 SE4 20 - T 19 N - R 15 E
14	Nowata Mines	213	1998	Nowata	Chelsea NW	2, T25N, R 17E; 35 & 36, T26N, R17E
15	Triple C SE	212	2018	Atoka	Lehigh	N2 NW 6-2S-11E
16	Mayes #1	209	1998	Mayes	Bushyhead	S 6 & NE NW NE 7, T23N, R18E
17	Holton	209	1998	LeFlore	Poteau East	SE 31, T8N, R26E
18	McMillin	207	2015	LeFlore	Hackett	9-T8N-R27E
19	Welch-Stroud	200	2015	Haskell	Bokoshe	25, 35, & 36-9N-23E
20	McNabb North	200	1998	Rogers	Catoosa	SW 21, T20N, R15E
21	Montgomery	199	1998	Sequoyah	Sallisaw	SW SE 4, T11N, R24E
22	Jones/Turnipseed	199	1998	LeFlore	Poteau West	SW NW 3, T6N, R25E
23	Clark-Garrett	198	1998	Okmulgee	Morris	SE 18, T13N, R13E
24	Phillips	197	1998	Rogers	Oologah	SW 5, T23N, R15E
25	McNabb South	195	1998	Rogers	Catoosa	SE SW SW 28, T20N, R15E
26	Dunn	194	1998	Craig	Welch NW	W NW 27 & E NE 28, T28N, R20E
27	Reed	194	1998	Coal	Coalgate	NW SE 18, T1N, R11E
28	Cox	194	1998	LeFlore	Spiro	SE 12, T8N, R26E & SW 7, T8N, R27E
29	Busby	193	2015	Rogers	Foyil	NW 23-T22N-R16E
30	Old Highway 169	193	1998	Tulsa	Collinsville	NW SW 32, T22N, R14E
31	Loudermilk	193	2017	Rogers	Foyil	35-T23N-R16E
32	Steel	192	1998	Haskell	Kinta	NE 5, T7N, R20E
33	Irwin	192	1998	Tulsa	Collinsville	NW 7, T21N, R14E
34	Marler	192	1998	Okmulgee	Henryetta	NW 8, T11N, R13E
35	Imes	191	1998	McIntosh	Keefton	SE SE 12, T12N, R18E
36	Ryan Williams	189	2015	Rogers	Foyil	3-T22N-R16E
37	Club Lake East	189	1998	Haskell	McCurtain	11, 12, 13, & 14, T8N, R22E
38	School Mine 2	189	1998	Haskell	Stigler East	NE NE 23, T10N, R21E
39	Murphy	189	1998	Haskell	McCurtain	23 & 24, T8N, R22E
40	Smith	185	1998	Craig	Pyramid Corner	SE NE 32, T28N, R20E
41	McClish	184	1998	Rogers	Foyil	SW NW 16, T22N, R16E
42	Lewisville	184	1998	Haskell	Quinton South	SW SW 33, T8N, R19E
43	Sandau	184	1998	Haskell	Porum	SE SW 9, T9N, R19E
44	Pearl Cook South (Pryor north)	181	1998	Muskogee	Holt Mountain	NW SW 30, T11N, R20E
45	Iceberg (Carlson 1998)	181	2015	Rogers	Oologah	SE 18-T23N- R15E
46	Chapel Mine	181	1998	Haskell	Stigler East	SE 22, T10N, R21E
47	Woytas (Perkins 1998)	179	2015	Rogers	Oologah	25-T23N- R14E & NW 30-T23N-R15E
48	Hickory Coal (Dawes RAMP)	179	1998	Rogers	Chelsea	N SW 15, T24N, R17E
49	Bill's Tipple West	178	1998	Craig	Welch N.W.	E SE 28, T28N, R20E
50	Quinton Southeast	177	2015	Haskell	Quinton South	5- T7N- R19E
51	Bower Trust Phase 2	177	1998	Tulsa	Broken Arrow	S S 25, T18N, R14E
52	Four Mile Creek 2	176	1998	Rogers	Oologah	19, T23N, R15E
53	Pearl Cook North (Sparks)	176	1998	Muskogee	Holt Mountain	NE 25, T11N, R19E
54	Jones Estate	176	1998	Coal	Centrahoma	SE NW & SW NE 32, T1N, R10E
55	Panther Mine SE	174	1998	Haskell	McCurtain	SE 21 & SW 22, T8N, R22E
56	AKC	172	1998	LeFlore	Bates	NE 20 & NW 21, T5N, R27E
57	Padgett	170	1998	Rogers	Foyil	W 22, T22N, R16E
58	Kirkpatrick	169	1998	Rogers	Sageeyah	SE 26, T21N, R15E
59	Jess Epple	168	1998	Muskogee	Keefton	S 6, T12N, R19E
60	Bauman	168	1998	Rogers	Talala	NE 32, T24N, R15E
61	Wayland	167	1998	Craig	Welch North	E 15, T29N, R20E
62	May	166	1998	Rogers	Winganon	NW 33, T24N, R17E
63	Patterson	165	1998	Rogers	Foyil	SW NE 26, T23N, R16E
64	Rob Bacon	165	2019	Rogers	Chelsea	NE 10-T24N-R17E
65	Fugate	164	1998	Rogers	Collinsville NE	SE 11, T23N, R14E
66	Lee Shouse	162	1998	Rogers	Chelsea	S 22 & W 27 & NW 34, T24N, R17E
67	Krumsiek	158	1998	Haskell	San Bois	NE NW 18, T8N, R21E
68	Hartley	155	1998	Rogers	Foyil	NW 12, T23N, R16E
69	Martin	152	1998	Rogers	Chelsea	NE 15, T24N, R17E
70	Larison	149	1998	Rogers	Winganon	SE SE 32 & SW SW 33, T24N, R17E
71	Radon	145	1998	LeFlore	Bokoshe	W SE 19, T9N, R24E
72	Sheffield	143	2017	Muskogee	Wainwright	SW SW 18, T13N, R17E

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**LONG RANGE PLAN**  
**TULSA COUNTY CONSERVATION DISTRICT**  
**(JULY 1, 2019 TO JUNE 30, 2024)**

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## **ORGANIZATION OF THE TULSA COUNTY CONSERVATION DISTRICT**

Conservation districts are political subdivisions of the State of Oklahoma – authorities, powers and structure contained in Title 27A of the Oklahoma Statutes, Sections 3-1-101 through 3-3-410. <sup>[1]</sup>

"District" or "conservation district" means a governmental subdivision of this state, and a public body corporate and politic, organized in accordance with the provisions of the Conservation District Act, for the purposes, with the powers, and subject to the restrictions hereinafter set forth. <sup>[2]</sup>

The Tulsa County Conservation District is a local legal subdivision of the state organized under the Conservation District Law in 1937 and was later amended. The district is responsible for carrying out a program of conservation of all natural resources on land within its boundaries.

Tulsa County is the second most populous county in the State of Oklahoma. As of 2017, the population was 646,266. The county encompasses 587 square miles, approximately 376,000 acres. Tulsa County has the highest population density in the State of Oklahoma with 1,077 people per square mile. <sup>[3]</sup>

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## **TULSA COUNTY CONSERVATION DISTRICT DUTIES AND RESPONSIBILITY**

To make available technical, financial and educational resources, whatever their source, and focus them so that we meet the needs of the local land owners with respect to conservation of water, soil, livestock, and vegetative resources.

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## **WHAT WE DO AND WHY WE DO IT**

Our top priority is the resource concerns of the residents in Tulsa County. We have a duty to educate and assist Tulsa residents on how to preserve their current resources both within our county and beyond its boundaries. This in turn, will preserve and protect our natural resources not only for current Tulsans but also for the future generation of Tulsa residents.

*Future Generations* – Tulsa County's population will continue to grow for years to come and since 95% of the county is considered an urban area, it is our duty to conserve, protect, and enhance our county's natural resources today so they will be available to enjoy tomorrow.

*Visitors to Tulsa County* – Soil, water, air, plants, animals, and humans do not stop at our county boundaries. People come to Tulsa for many reasons and we strive to ensure all visitors and residents experience and enjoy a great quality of life. That includes healthy soils to plant in, clean water to drink

and play in, clean air to breathe, beautiful plants and animals to see. We strive to showcase all that Tulsa County has to offer, as well as ensuring all resources are preserved. If visitors can go home and promote lasting change in their home, town or city, the district has fulfilled its purpose.

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## **MISSION OF THE TULSA COUNTY CONSERVATION DISTRICT**

Our mission is to provide leadership through community partnerships to help people conserve, protect, restore, and enhance Tulsa County's natural resources and environment for its residents and visitors.

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## **VISION OF THE TULSA COUNTY CONSERVATION DISTRICT**

To become recognized as Tulsa County's leading organization in urban and agricultural natural resource conservation issues. The Tulsa County Conservation District continues to increase efforts to maximize the natural resources and their utilization by the community. It is our goal to promote an integrated management philosophy of education, research, and application to protect, enhance and sustain the quality of the natural and human environment.

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## **VALUES OF THE TULSA COUNTY CONSERVATION DISTRICT**

- We value providing sound *conservation technical assistance* to land owners
- We value *implementing sustainable urban land-use conservation* programs
- We value *improving our quality of life*
- We value *protecting our urban watersheds*
- We value *our partnerships* with other urban conservation agencies and organizations
- We value *engaging the public* and elected or appointment representatives on urban conservation issues
- We value *providing professional development* and education to TCCD staff and volunteers
- We value *conserving, protecting, and enhancing our natural resources* for current and future generations
- We value building *community partnerships*
- We value promoting *environmentally sustainable ideas*



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## **NATURAL RESOURCE DATA & INFORMATION:**

The Tulsa County Conservation District provides suggestions to NRCS. The district compiles resource data, identifies natural resource concerns, and sets priorities for the county. The district prioritizes conservation practice implementation based on those concerns and develop education programs to address the causes of those resource concerns.

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## **CRITERIA FOR SELECTING CONSERVATION PRIORITIES:**

- Staffing availability
  - Determining local need
  - Forming community partnerships to help address resource concerns
  - Availability of funding Cost effectiveness
  - Completion time
  - Feasibility of addressing the need
  - Resource sustainability
  - Type of resource concern (ex: type of soils, and vegetation, (natives or non-native species)
  - Within Tulsa County
- 

## **TOPOGRAPHY**

The dominant ecoregion in Tulsa County is Central Irregular Plains, specifically known as the Cherokee Plains. This ecoregion is marked by flat to gently sloping plains and broad valleys. The surface is largely Quaternary alluvium and decomposition residuum of fine sandy, silty, and clayey texture underlain by Pennsylvanian-age shale and sandstone with minor amounts of limestone. Perennial streams are common and typically have firm clay and mud substrates though occasional gravel riffles occur. The Central Irregular Plains are mostly cropland, as well as rangeland. Riparian areas are wooded. Soybeans, wheat, alfalfa hay, and sorghum are major crops. Cattle and broiler chickens are the main livestock products. The western portion of the county lies within the crosstimbers ecoregion. This topography includes rolling hills, cuestas, and ledges. Stream flow varies from year to year, and season to season. Shallow streams with sandy substrates are typical, but many streams have deep pools, riffles of cobble and gravel substrates. The crosstimbers are woodland, grassland, rangeland, pastureland, and limited cropland. The main crops are small grains, grain sorghum, hay, and

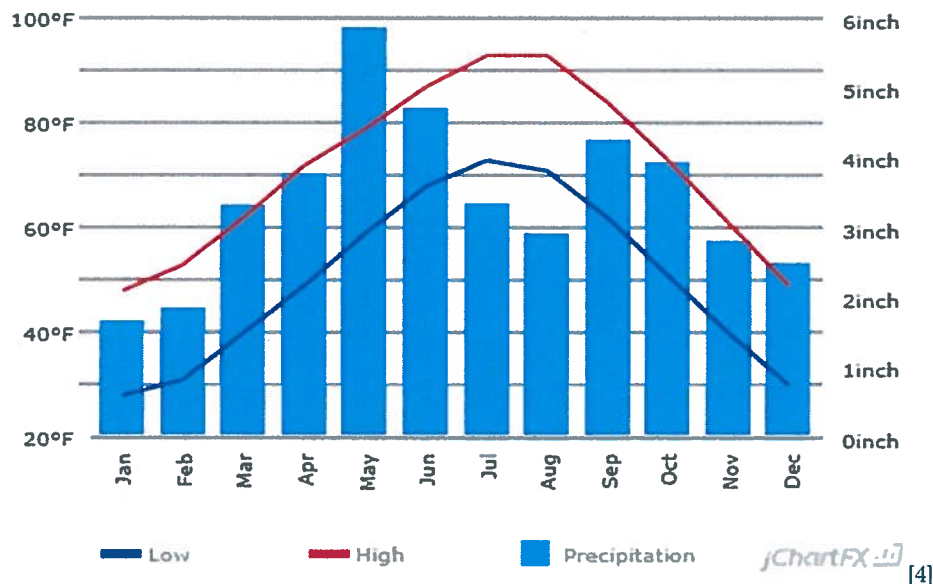
soybeans. Abandoned farmland is common. Fire suppression and passive land use have allowed the woodland distribution to greatly expand.

## WATER

Tulsa County is drained primarily by the Arkansas River. The Verdigris and Caney Rivers and their tributaries drain the northern portion of the county. The major tributary of the Verdigris River in Tulsa County is Bird Creek.

## CLIMATE

Average annual precipitation increases by as much as two inches across the county, with higher totals in the eastern portions. On average, the county receives approximately 39.9 inches of precipitation each year. April-June is almost always the wettest part of the year, but a secondary peak often occurs during September-October. Tulsa records snowfall almost every year, with about three years out of four having at least five inches. Temperatures across the county are relatively uniform, with a mean near 61 degrees. Temperatures range from an average daytime high of 94 degrees in July to an average low of 26 degrees in January. Tulsa County averages a growing season of 220 days, but plants that can withstand short periods of colder temperatures and may have as many as six additional weeks. <sup>[4]</sup>



Winds across Tulsa County are predominantly from the west to southwest. Relative humidity averages range from 47% to 92%. Absolute humidity is considerably lower in the winter months and increases in the spring and summer. Winter months tend to have greater cloud cover than summer months. The

percentage of possible sunny days ranges from an average of less than 50% in winter to an average of nearly 80% in summer. On average, Tulsa has 227 sunny days per year. <sup>[4]</sup>

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## **LAND USAGE**

As of 2017, Tulsa County had a population of 646,266. Ninety-five percent of the population is urban. Urban land use accounts for 46% of the total 364,800 land acres in the county. <sup>[3]</sup>

Pasture land and rangeland are the other dominant land uses.

There are nine major cities, five towns, two census-designated places, and four unincorporated communities located or partially located in Tulsa County:

**Cities:**

Bixby	Glenpool	Sand Springs
Broken Arrow	Jenks	Sapulpa
Collinsville	Owasso	Tulsa

**Towns:**

Liberty	Skiatook
Lotsee	Sperry

**Unincorporated communities:**

Berryhill	Mingo
Lake	Garnett

**Census-designated places:**

Oakhurst  
Turley

**Crop inventory estimates for Tulsa County for 2017 – 2018<sup>[5]</sup>:**

- Soybeans (2017): 3,489 acres harvested
- Wheat (2017): 25,638 Bushels
- Hay (2018): 23,100 acres harvested.
- Orchards (2017): 4,345 acres (primarily pecan)

**Livestock estimates in Tulsa County for 2017 – 2018<sup>[6]</sup>:**

- Cattle (2017): 12,900 head <sup>[3]</sup>
- Hogs (2017): Fewer than 300 head

- Sheep (2018): 400 head

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## **NEEDS ASSESSMENTS, RESOURCE TREND, ORGANIZATIONAL ASSESSMENT AND CURRENT ISSUES**

The Tulsa County Conservation Districts greatest assets are the residents of Tulsa County and the partnerships between local community organizations. As our budgets tighten each year and the population grows, the Tulsa County Conservation District is committed to helping people conserve, maintain, and improve our local natural resources and environment. Some of the trends we have seen that continue to have a negative impact on resources are:

- Suburban sprawl
- Hypertrophication due to overuse of lawn fertilizers
- Overuse of herbicides and insecticides in urban landscape management
- Introduction of invasive and non-native plant and animal species
- Erosion and siltation associated with urban development
- Decreasing educational funding and programs

The Tulsa County Conservation District has faced many challenges in the past, and it will continue to face challenges well into its future. The main impact on the district's ability to carry out its mission is the future of its funding. It is our greatest limiting factor, but the Tulsa County Conservation District will continue to assist the residents of Tulsa County in the following way:

- Continue to administer the State Cost-Share Program
- Promote NRCS Conservation Agreements and assist in the development of conservation plans
- Continue to host fundraising events such as our Resource Management Conferences
- Search for new and innovative funding sources.
- Assist the Tulsa Area Conservation Foundation on urban beautification and restoration projects
- Educate and inform local legislators on urban conservation issues
- Develop environmental projects in conjunction and coordination with our partner agencies and community organizations
- Develop quarterly and annual newsletters to better inform the public
- Organize neighborhood creek cleanups and watershed education events
- Provide conservation education, outreach programs, and workshops throughout the year
- Conduct National Resource Day events

- Create education displays for events such as the Home and Garden Show, Earth Day and Monarch on the Mountain
- Develop a volunteer program specific to Tulsa County

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## **DISTRICT DIRECTOR AND STAFF TIME ASSESSMENT**

Currently, the board consists of four members. The members include the Vice-chair, Treasure, and two members. The board of directors represent the City of Broken Arrow, the City of Tulsa, University of Tulsa, Tulsa Community College, and an Online Education Program. We are in the process of recruiting urban agriculture producers from various parts of the county to fill the vacant positions on the board.

### **Role of the Tulsa County Conservation District Director's:**

- The Tulsa County Board of Directors help district staff in planning and facilitating outreach programs and events
- Provide guidance on day-to-day operations
- Director's attend and volunteer time at exhibition shows where the district has booth space
- Director's help coordinate fundraising efforts
- Director's help coordinate partnerships between agencies and outside community groups
- Director's attend monthly board meeting, both TCCD and TACF

### **Role of the Tulsa County Conservation District Staff:**

- Staff assist Director's with planning and facilitating outreach programs and events
- Staff facilitate district day-to-day operations
- Staff provides administrative and outreach support to NRCS daily
- Staff assist with district fundraising opportunities
- Staff help identify new partnerships and outreach opportunities



## **NATURAL RESOURCE PRIORITIES AND GOALS**

<b>Priority Resource Concern</b>	<b>Geographic Area</b>	<b>Goals</b>	<b>Measures of Success By 2024</b>
<b>Water Quality</b>	Tulsa County	<ul style="list-style-type: none"> <li>➤ Number of projects and practices completed</li> <li>➤ Number of people reached</li> </ul>	
<b>Soil Health</b>	Tulsa County/Team Wide	<ul style="list-style-type: none"> <li>➤ Increase soil health related education materials</li> <li>➤ Increase number of producers reached</li> </ul>	
<b>Conservation Public Education and Outreach</b>	Tulsa County/Team Wide	<ul style="list-style-type: none"> <li>➤ Number of people reached</li> <li>➤ Increase number of events and presentations</li> <li>➤ Develop a long term volunteer program</li> </ul>	
<b>Open Urban Spaces</b>	Tulsa County	<ul style="list-style-type: none"> <li>➤ Number of projects, people reach because of said projects</li> </ul>	
<b>Suburban Sprawl</b>	Tulsa County	<ul style="list-style-type: none"> <li>➤ Number of projects, people reach because of said projects</li> </ul>	

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## **PROPOSED LONG-RANGE BUDGET NEEDS**

To fulfill the aforementioned, ambitious goals, the Tulsa County Conservation District requires three full-time positions. Those positions and their primary responsibilities are listed below:

District Manager. Manages day-to-day office operations. Develop, conduct, and coordinate all conservation district programs relating to soil erosion, water quality, and other urban environmental issues. District representative to the TCCD and TACF Boards of Directors. Liaison to local, county, and state legislators. Coordinates projects with other agencies. News Releases. Contribute to County Line newsletter. \$15.00/hour.

Conservation Program Specialist. Implement TCCD and TACF projects. Earth Team volunteer coordinator. Maintain an active conservation education program working with county schools, organizations, groups, agencies, and the general public. Coordinate Blue Thumb and other water quality programs in the county, working closely with Oklahoma Blue Thumb coordinator and staff. Contribute to County Line newsletter. Update websites and social media for TCCD and TACF. \$13.00/hour.

District Secretary. Handles day-to-day office administrative duties. Create and distribute County Line Newsletter. \$11.50/hour.

District Manager \$31,095

Conservation Program Specialist \$26,949

District Secretary \$23,840

Cost Share \$15,000

Education and Informational Programs Operating Expenses \$7,000

Operating Expenses \$10,000

Total \$113,884

Total proposed 5-year request based on above levels: \$569,420

**PRIORITY NATURAL RESOURCE CONSERVATION NEEDS &  
GEOGRAPHIC AREAS, MEASURES OF SUCCESS AND  
GOALS:**

<b><u>Priority Natural Resource Conservation Need</u></b>	<b><u>Geographic Area</u></b>	<b><u>Goals</u></b>	<b><u>Performance Measures</u></b>	<b><u>Progress Achieved</u></b>
<b>Water quality/resources (livestock, nutrient management, pesticides, and other pollution sources)</b>	Tulsa County/Team Wide	➤ Have educated 2500 people on water quality	➤ Number of people reached ➤ Increase amount of water quality education materials	
	Crow Creek Demonstration Meadow	➤ Have completed 1 water quality improvement projects	➤ Increase % of community engagement	
	County wide	➤ Have completed 5 water storage or water supply practices	➤ Number of water storage or practices completed	
<b><u>Soil Health Protection</u></b>	<b><u>Geographic Area</u></b>	<b><u>Goals</u></b>	<b><u>Performance Measures</u></b>	<b><u>Progress Achieved</u></b>
	Tulsa County/Team Wide	➤ Increase number of soil health related outreach events ➤	➤ Number of events held	
	Tulsa County/Team Wide	➤ Have assisted 10 producers with soil health indicators and practices	➤ Producers assisted  ➤ Tier 1 Soil health indicators	
	Tulsa County/Team Wide	➤ Have a district direct seed program	➤ Work with local seed producers to develop seed inventory	



<b><u>Conservation Education and Outreach</u></b>	<b><u>Geographic Area</u></b>	<b><u>Goals By 2024</u></b>	<b><u>Performance Measures</u></b>	<b><u>Progress Achieved</u></b>
	Tulsa County/Team Wide	<ul style="list-style-type: none"> <li>➤ Have increased the number of people reached with events and activities by 25%</li> </ul>	<ul style="list-style-type: none"> <li>➤ Number of people reached</li> <li>➤ Number of events and activities</li> <li>➤ Percent measured</li> </ul>	
	Tulsa County	<ul style="list-style-type: none"> <li>➤ Develop a long term volunteer program</li> </ul>	<ul style="list-style-type: none"> <li>➤ How many volunteers gained</li> <li>➤ How many volunteers retained</li> </ul>	
<b>Urban &amp; Suburban Education</b>	Tulsa County/Team Wide	<ul style="list-style-type: none"> <li>➤ Have educated 10,000 people on issues related to urban and suburban environmental impact</li> </ul>	<ul style="list-style-type: none"> <li>➤ Number of people reached</li> <li>➤ Number of events and activities</li> </ul>	

<b><u>Conservation Public Education and Outreach</u></b>	<b><u>Geographic Area</u></b>	<b><u>Goals</u></b>	<b><u>Performance Measures</u></b>	<b><u>Progress Achieved</u></b>
<b>Public Workshops (Soil, Water, Bats, Bees, Birds, Pollinators, Gardening, Chickens,</b>	Tulsa County/Team Wide	<ul style="list-style-type: none"> <li>➤ Have completed a minimum of 5 public education soil/water/wildlife workshops</li> </ul>	<ul style="list-style-type: none"> <li>➤ Number of events</li> <li>➤ Number of people reached</li> </ul>	

<b>Public Information Presentations</b>	Tulsa County	➤ Have completed a minimum of 10 public information Presentations	➤ Number of presentations ➤ Number of people reached	
<b>Education Displays</b>	Tulsa County/Team Wide	➤ Create a minimum of 3 education displays	➤ Number of displays created	
<b>Special Projects</b>	Tulsa County	➤ Have completed 1 Special project conservation project for city/county residents	➤ Progress assessment each year ➤ Develop annual newsletters outlining achievement	
<b>Legislator Outreach</b>	Tulsa County	➤ Have completed 5 legislator outreach events	➤ Number of legislators reached	
<b>Resource Management Conference</b>	Tulsa County/Team Wide	➤ Host 3 water quality resource management conferences	➤ How many conferences held	
<b>State Cost-Share Program</b>	Tulsa County	➤ Have completed a minimum of 15 cost share practices	➤ Number of conservation practices completed	
<b><u>Urban &amp; Suburban Education</u></b>	<b><u>Geographic Area</u></b>	<b><u>Goals By 2024</u></b>	<b><u>Performance Measures</u></b>	<b><u>Progress Achieved</u></b>
	Tulsa County/Team Wide	➤ Have educated 10,000 people on issues related to urban and suburban environmental impact	➤ Number of people reached	

## **MILESTONES, TIMELINE & ACTIONS**

**Priority: Water Quality** (livestock, nutrient management, pesticides, and other pollution sources):

**Measurable Goal:**

**Priority: Water Measurable Goal:**

By June 30, 2024, have educated 2,500 people on water quality

By June 30, 2024, have completed 1 water quality improvement project

By June 30, 2024 have assisted producers with cost share funded watering storage or water supply practices

<b>Milestones</b>	<b>Timeline</b>	<b>Actions</b>
Identify and hold informational meetings on water quality	Yearly  Per event	➤ Meet, communicate, and plan with community organizations  ➤ Measure number of attendees, then track year over year
Projects identified and possibility of implementation	Yearly	➤ Work to develop potential water quality projects
Assistance with water quality monitoring programs with other community organizations	Yearly	➤ Participate, promote local watershed monitoring
Help identify producers with livestock watering resource needs	Yearly  Yearly	➤ Hold locally led meetings to help identify producers who have livestock watering needed  ➤ Assist producers with livestock watering practices via State Cost Share Program

**Priority: Soil health Protection**

**Measurable Goal:**

By June of 2021, develop soil health related education material including easy to use soil health indicators

By June of 2024, have assisted 15 producers with soil health indicators and practices

By June of 2024, have held at five soil health related outreach events in Tulsa County

Milestones	Timeline	Actions
Develop information education materials including locally led and outreach meetings, newsletters, workshops, farm tours, or field days	By June 2021  Yearly	<ul style="list-style-type: none"> <li>➤ Explore a new community project working group</li> <li>➤ Have at least 1 workshop, information session, farm tour or field day related to soil health per year</li> </ul>
One cost share practice completed related to soil health per year	Each year	<ul style="list-style-type: none"> <li>➤ Have at least one conservation practice related to soil health</li> </ul>
Explore a Direct Seed cost share program	By 2024	<ul style="list-style-type: none"> <li>➤ Explore avenues for implementing a district direct seed program</li> <li>➤ If possible, provide cost share opportunity to Tulsa County producers and local organizations</li> </ul>

**Priority:** Conservation Education and Outreach

**Measurable Goal:**

By February 2024, have increased by 25% the number of people reached with events and activities

Milestones	Timeline	Actions
Develop and distribute education materials and programs based on event, audience and topic	Per event/ per year	<ul style="list-style-type: none"> <li>➤ Develop and improve brochures, and other related materials</li> </ul>
Identify and implement new ways to share district accomplishments	Yearly	<ul style="list-style-type: none"> <li>➤ Develop a quarterly newsletter with events and community outreach</li> </ul>
Voluntary Program	By 2024	<ul style="list-style-type: none"> <li>➤ Develop and implement a volunteer and retention program</li> </ul>

**Priority:** Urban & Suburban Education

**Measurable Goal:**

By February 2024, have educated 10,000 people on issues related to urban and suburban environmental impact

Milestones	Timeline	Actions
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Urban and Suburban Educational opportunities identified	Yearly	➤ Connect with 2 or more new community organizations and education opportunities per year
	Yearly	➤ Increase the urban and suburban information availability

## **TULSA COUNTY CONSERVATION DISTRICT SPECIAL PROJECT**

### **The Crow Creek Watershed Initiative**

Crow Creek Demonstration Meadow started in 2015 in collaboration with Blue Thumb, OCC's water quality group, The Tulsa Zoo, The Metropolitan Environmental Trust, the Tulsa County Conservation District, the Tulsa Area Conservation foundation, NRCS and The City of Tulsa. Thus, the Crow Creek Community was created.

The Crow Creek Community is a group citizen working together to help improve water quality and life in and around Crow Creek as it flows through midtown Tulsa. The goal is to increase awareness and act to save this stream. We have made efforts to join hands with members of the community to help protect and restore Crow Creek to its optimal state of health. This will maximize our own health and enjoyment.

The Crow Creek Community firmly believes that, with education, change will come. Increasing community involvement and education about Crow Creek, pollution, and runoff will make a world of difference. That's why the Crow Creek Community's priority is to connect with the people who live, work, and play in the Crow Creek watershed. This can be seen in the variety of different activities throughout the year.

The Crow Creek Community encompasses the surrounding neighborhood, as well as the Brookside Business Association. We have also recruited new organizations to provide volunteers to help with workdays, general maintenance of the meadow. Some of those groups include the Boy Scouts, Girl Scouts, All Souls Church Green Team.

In 2019, the Crow Creek Planning Committee designed a new permanent main sign for the meadow and will be working on signage for the areas of interest around the meadow. The four areas of emphasis in the meadow will include:

### **Natives**

- The describe positives of native plant species for creating an environment that is beneficial to the ecosystem
- Native plants that inhabit the meadow reduce
- No need for supplemental irrigation and are capable of cleaning polluted water from roof tops, driveways, streets, and lawns
- Native plants slow down water, sink it and help prevent erosion
- Genetically designed to tolerate drought and pests

### **Pollinators**

- Pollinators are a vital link in the chain of nature's plant life cycle and are extremely important to the wellbeing of many plants and/or crops that are utilized in agriculture
- Pollinators such as monarch butterflies and bees are declining every year
- Plants that pollinators can utilize benefits everyone including other plants, animals and humans

#### **Bio-swale**

- Captures large volumes of water by using the natural shape of the topography
- Helps collect and slow down water before it makes its way into our waterways

#### **Riparian**

- Helps manage the landscape and erosion pollution into our waterways
- Helps manage water surge from roads, houses, and structures

This project will be an ongoing project, with maintenance required a few times a year. With any luck, we will be able to install several of these demonstration meadows through the city and county.

### **TIMELINE & ACTIONS FOR THE CROW CREEK DEMONSTRATION MEADOW**

<b><u>Milestones</u></b>	<b><u>Timeline</u></b>	<b><u>Actions</u></b>	<b><u>Progress Achieved</u></b>
Register as a Monarch weigh station	By Fall of 2019	<ul style="list-style-type: none"> <li>➤ Plant three or more milkweed species</li> <li>➤ Provide a water source</li> </ul>	
	By fall of 2019	<ul style="list-style-type: none"> <li>➤ Plant a fruit, nut and flowering tree</li> </ul>	
Identify, plan and implement a riparian area	By June 2022	<ul style="list-style-type: none"> <li>➤ Form a riparian planning committee to oversee the development and implementation of a riparian area</li> </ul>	
Identify groups that can assist with walking path completion	By June 2020	<ul style="list-style-type: none"> <li>➤ Connect with local groups to plan and install walking path materials</li> </ul>	
Develop additional meadow signage and implementation with said signage	By June 2024	<ul style="list-style-type: none"> <li>➤ Continued planning with signage committee members</li> </ul>	



## CROW CREEK DEMONSTRATION MEADOW BUDGET



BUDGETED AMOUNT  
\$10,000.00

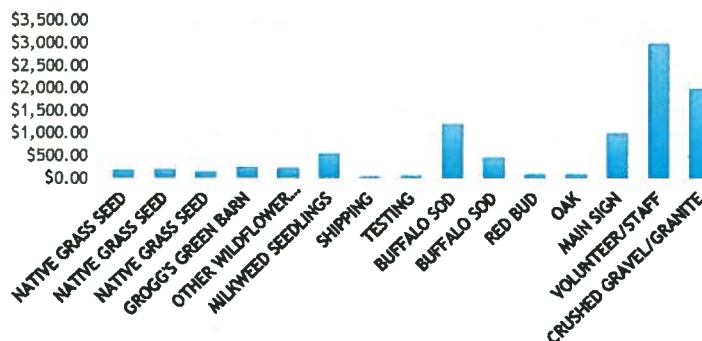
TOTAL COSTS  
\$9,390.88

DIFFERENCE  
\$609.12

BUDGET VS. COSTS



PROJECT EXPENSES



TYPE	PLANTS	DESCRIPTION	QUANTITY	COST	TOTAL
SEEDS	NATIVE GRASS SEED	Shortgrass Inexpensive 1/4 Acre	1	\$165.00	\$165.00
SEEDS	NATIVE GRASS SEED	Tallgrass Woods Edge or Savanna Seed Mix - 1/8 acre	1	\$179.00	\$179.00
SEEDS	NATIVE GRASS SEED	Various Native Grass Seed	1	\$135.00	\$135.00
FLOWERS	GROGG'S GREEN BARN	Various Native Wild Flower Seedlings	61	\$3.82	\$233.02
FLOWERS	OTHER WILDFLOWER SOURCES	Various Native Wild Flower Seeds	1	\$227.86	\$227.86
FLOWERS	MILKWEED SEEDLINGS	Monarch Watch Milkweed Seedlings	200	\$2.75	\$550.00
	SHIPPING	Shipping related to Milkweed Seedlings	1	\$41.00	\$41.00
SOIL	TESTING	Natural Lawn Care Tulsa	1	\$50.00	\$50.00
SOD	BUFFALO SOD	4ft Strips	1	\$1,200.00	\$1,200.00
SOD	BUFFALO SOD	2ft Strips	1	\$450.00	\$450.00
TREES	RED BUD	Leafy tree	1	\$80.00	\$80.00
TREES	OAK	Leafy tree	1	\$80.00	\$80.00
SIGNAGE	MAIN SIGN	Initial/Permanent Front and Back	4	\$250.00	\$1,000.00
LABOR	VOLUNTEER/STAFF	Volunteer Hours Worked	300	\$10.00	\$3,000.00
WALKING PATH	CRUSHED GRAVEL/GRANITE	Materials	1	\$2,000.00	\$2,000.00
TOTAL PLANTS					\$9,390.88

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## **DISTRICT DIRECTOR RECRUITMENT, SELECTION AND RETENTION PROCESS**

The board member recruitment and selection process is a critical process for obtaining the best candidate for the Tulsa County Conservation District Board. Recruiting the best candidate will ensure the future success of Tulsa County Conservation District.

Our recruitment procedures should help the Tulsa County Conservation District maintain continuity as well as the ability to address future challenges.

The Tulsa County Conservation Districts Recruitment and Selection Policy will:

- Be non-discriminatory based age, race, religion, gender, sexual orientation, disabilities, marriage and civil partnership, pregnancy and maternity, all of which support our equality and diversity policy.
- Be fair and consistent.
- Adhere to all State and local statutory rules and regulations.

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## **RECRUITMENT PROCESS**

The following process should be used when there is a potential vacancy on the board.

1. The Tulsa County Conservation District Board of Directors and staff must:

- Determine the ideal board candidate that includes the skill set, talents, connections, and expertise our board needs and wants (can be specific to a profession or organization we are looking for ex: urban farmer).
- Define the Director duties and responsibilities.
- Define the essential criteria that the Board position requires.
- Ensure Director descriptions are up-to-date.
- Create district recruitment brochure.
- Determine if advertising in the newspaper and other media outlets are necessary and feasible.
- Create a list of organizations to recruit from.
- Compile recommendations from staff and others.
- Formally invite interested candidates to attend one or two meetings.



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## **THE SELECTION PROCESS**

Elected and Appointment Positions:

A successful candidate for either an elected or appointed position board of directors must be fit all the following criteria:

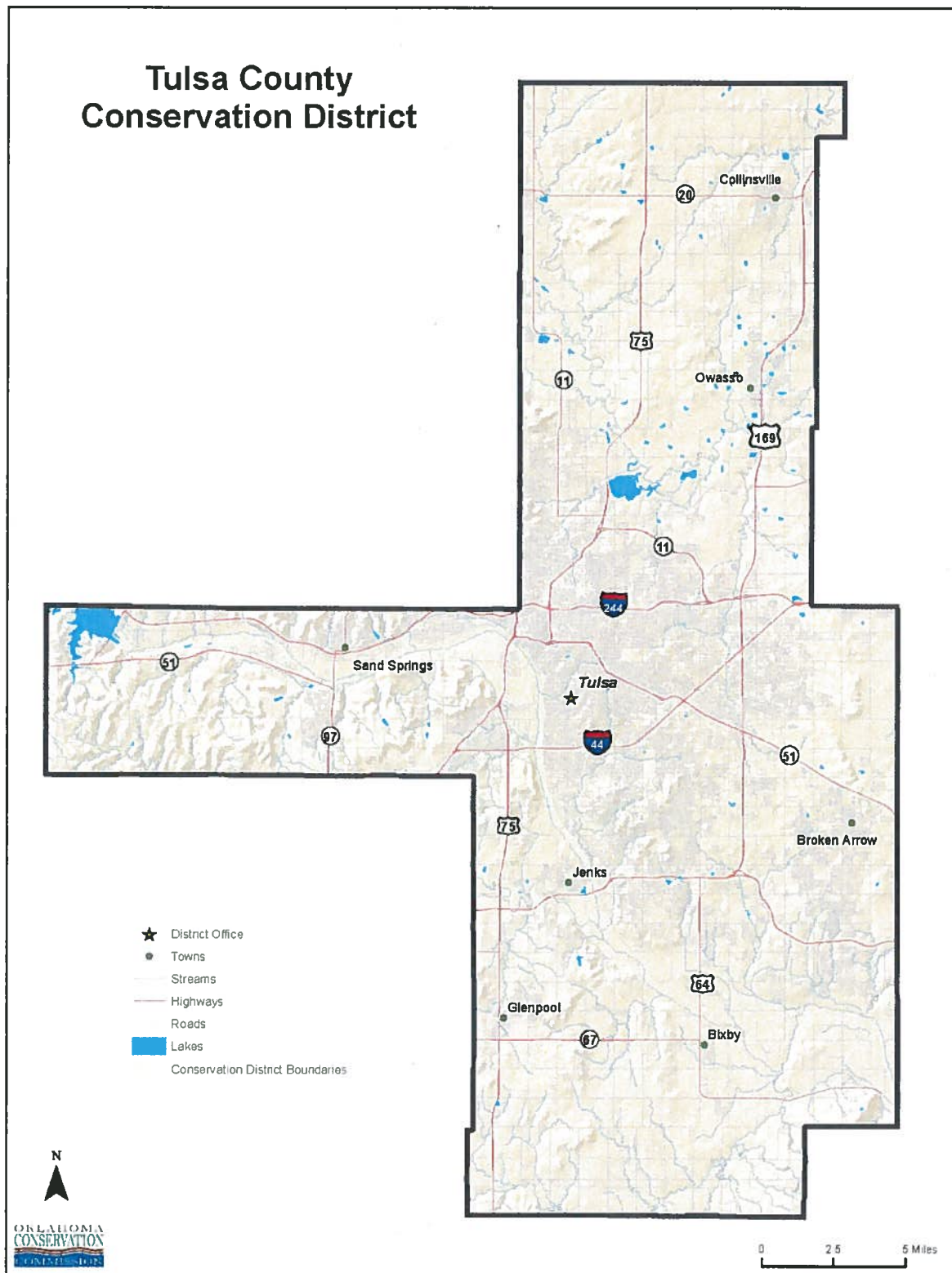
1. A registered voter in Tulsa County
2. A district cooperator.
3. Will demonstrate the following:
  - *Be willing to learn*
  - *Be creative*
  - *Be flexible*
  - *Be a team player*
  - *Be passionate about conservation*
  - *Promote and participate in TCCD outreach activities*

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## **RETENSION PROCESS**

Board members are encouraged to stay on the board if they can continue to demonstrate they will be an active participant in promoting TCCD.

## TULSA COUNTY MAP



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## **REFERENCES**

1. <http://www.oklegislature.gov/osstatuestitle.html>
2. 27A OK Stat § 27A-3-1-103 (2014)
3. <https://www.census.gov/quickfacts/fact/table/tulsacountyoklahoma,rogerscountyoklahoma/PST045218>
4. Data, US Climate. "Temperature - Precipitation - Sunshine - Snowfall." Climate Tulsa - Oklahoma and Weather Averages Tulsa, 2019, [www.usclimatedata.com/climate/tulsa/oklahoma/united-states/usok0537](http://www.usclimatedata.com/climate/tulsa/oklahoma/united-states/usok0537).
5. "United States Department of Agriculture." USDA, USDA's National Agricultural Statistics Service Oklahoma Field Office, [www.nass.usda.gov/Statistics\\_by\\_State/Oklahoma/Publications/County\\_Estimates/index.php](http://www.nass.usda.gov/Statistics_by_State/Oklahoma/Publications/County_Estimates/index.php).
6. Oklahoma Department of Agriculture Statistics 2017. Sept. 2017, [www.nass.usda.gov/Statistics\\_by\\_State/Oklahoma/Publications/Annual\\_Statistical\\_Bulletin/ok\\_bulletin\\_2017.pdf](http://www.nass.usda.gov/Statistics_by_State/Oklahoma/Publications/Annual_Statistical_Bulletin/ok_bulletin_2017.pdf).

**Mayes, Rogers, Wagoner, Muskogee, Okmulgee, Tulsa County  
Conservation District Board Meeting  
June 4, 5, 6, 11, 13, 2019  
District Conservationist Report**

**CTA -** Continue with CTA planning as requested / Receipt of service

**EQIP / WHIP/ CSP –** Continue to work on implementation of existing contracts, applied practices and new conservation plans.

**EQIP – FY 2019**

- Working on contracts
- May 31 submit apps for 2<sup>nd</sup> level review
- Status Reviews due June 1 off schedule
- June 7, 2019 Obligations deadline (Friday)
- Status Reviews due Sept. 1 for on schedule
- 26 approved and 6 cancelled

**CSP -**

- May 10, 2019 deadline
- July 12 Ranked
- August 30 2<sup>nd</sup> level review
- 58 applications
- GCI-CSP
- 

**State Cost Share  
Program –**

- CTA planning

**Other –**

- BLUF (program update)
- CIG (conservation innovations grant) 12.5 million
- Farm Field Day – Ray Penn June 8
- Flooding and Severe weather situation
  - o EWP
- Industrial Hemp Cultivation

**From:** LeAnn Jenkins - 7A-FEB <leann.jenkins@gsa.gov>  
**Sent:** Wednesday, May 29, 2019 7:26 PM  
**To:** LeAnn Jenkins  
**Subject:** Flooding & Severe Weather Situation Update 12

# Situation Update

Oklahoma Department of Emergency Management

Situation Update 12

May 29, 2019 – 4:30 p.m.

## **FLOODING AND SEVERE WEATHER IMPACTS STATE**

As a result of flooding and severe weather impacts across the state, the State Emergency Operations Center remains activated. The Oklahoma Department of Emergency Management (OEM) remains in contact with emergency managers across the state and coordinating with agencies and organizations including the Oklahoma Highway Patrol, Oklahoma Corporation Commission, Oklahoma State Department of Health, Oklahoma National Guard, Oklahoma Office of Homeland Security, Oklahoma Department of Transportation, Oklahoma Department of Agriculture, Food and Forestry, Oklahoma Insurance Department, Oklahoma Department of Environmental Quality, Oklahoma State Department of Education, Oklahoma Office of Management and Enterprise Services - Oklahoma Public Safety Broadband Network, Oklahoma Tourism and Recreation Department State Parks Division, Oklahoma Housing Finance Agency, National Weather Service, U.S. Army Corps of Engineers, Civil Air Patrol, Oklahoma American Red Cross, the Salvation Army, Oklahoma Baptist Disaster Relief, Oklahoma Medical Reserve Corps and the Oklahoma Voluntary Organizations Active in Disaster.

## **STATE OF EMERGENCY**

A State of Emergency remains in effect for all 77 counties due to flooding, severe storms, tornadoes, and straight-line winds that began in April. Under the Executive Order, state agencies can make emergency purchases and acquisitions needed to expedite the delivery of resources to local jurisdictions. The declaration also marks a first step toward seeking federal assistance should it be necessary.

## **RESIDENTS ASKED TO REPORT DAMAGE**

Oklahoma Department of Emergency Management continues to ask residents impacted by the recent storms to report damages to their property at [damage.ok.gov](https://damage.ok.gov) or by calling 211. Reporting damage helps local and state emergency managers better coordinate response and recovery efforts. Residents can report damage to homes, businesses or agriculture through the online survey.

## INJURIES & FATALITIES

According to the Oklahoma State Department of Health, 118 injuries have been reported by area hospitals.

Oklahoma Office of the Chief Medical Examiner reports six fatalities attributed to flooding and severe weather.

- Female, 53 years old, Payne County
- Female, 5 years old, Mayes County
- Female, 59 years old, Mayes County
- Male, 77 years old, Kay County
- Female, 47 years old, Canadian County
- Male, 54 years old, Canadian County

## FREE PRIVATE WELL TESTING

The Oklahoma Department of Environmental Quality is offering free bacteriological testing of private water wells that have been submerged in flood water for all 77 counties.

If your private well has been submerged in flood water, DEQ recommends that you not drink the water until you disinfect your well and sample analysis indicates that your well water is safe. For disinfection and sampling instructions and supplies, contact DEQ at (800) 522-0206. The free testing will be available until July 15, 2019.

Instructions on how to disinfect your well are available at [www.deq.state.ok.us/factsheets/SELS/DisinfectIndividualWaterWells\\_01-2018.pdf](http://www.deq.state.ok.us/factsheets/SELS/DisinfectIndividualWaterWells_01-2018.pdf).

## MASS CARE

American Red Cross reports the following shelters are open:

- Coweta High School, [14607 S. 305<sup>th</sup> E Ave](#), Coweta
- Faith Church, [1901 W 171st, Glenpool](#)
- First Christian Church, 2424 N. Main, Miami
- Roland High School, [300 Ranger Blvd, Roland](#)

- Spiro Middle School, [600 W. Broadway St, Spiro](#)
- Crosstown Church of Christ, [3400 E. Admiral, Tulsa](#) (full)
- First Baptist Church, [304 E. Hickory Ave, Fort Gibson](#)
- Nowata County Fair Building, [612 E. Roxy, Nowata](#)
- First Baptist Church, 1340 S. 13<sup>th</sup> St, Kingfisher
- Grace Episcopal Church, 218 N. 6<sup>th</sup>, Muskogee

Choctaw Nation Health Services has provided a nurse strike team and tetanus shots for emergency responders at the Le Flore County Area Command.

Oklahoma Housing Finance Agency has Emergency Housing Assistance available to Oklahoma families displaced by recent storms where their home has been left uninhabitable. OHFA provides grants of up to \$1,500 for temporary hotel accommodations and/or security or utility deposits for more permanent housing. To apply for assistance, call (405) 419-8196 to leave a message on OHFA's housing hotline for the disaster housing grant. Visit <http://tinyurl.com/ohfahelp> for updates and information on how you can meet with an OHFA representative for application assistance.

The Oklahoma Department of Veterans Affairs reports that veterans who have been impacted by the recent weather may be eligible for a Financial Grant. Visit their website at [okvets.ok.gov](http://okvets.ok.gov) and click on the "get help" tab to find a service officer or location near you to assist. You can also call 918-781-7766 or 405-523-4000 to locate a service office or location near you.

From now until June 14, 2019, several relief agencies are staffing a free hotline for muck-out, debris removal, and home cleanup from the recent statewide storms and flooding. This hotline will connect survivors with reputable and vetted relief agencies that will assist in debris cleanup and mucking out, as they are able. All services are free, but service is not guaranteed due to the expected overwhelming need. **The public may call 800-451-1954 to request help with storm and flooding related cleanup.** Those requests will be shared with relief organizations at [crisiscleanup.org](http://crisiscleanup.org).

## ANIMAL RESPONSE

The Oklahoma Medical Reserve Corps (MRC) continues to support the animal shelter in Tulsa. MRC volunteers are currently being scheduled through May 30. An Emergency Small Animal Shelter has been set up at the Expo Square Pavilion and is currently housing 196 animals.

The small animal shelter previously located in conjunction with the human shelter at Bacone College has been moved to Muskogee Animal Shelter, [4002 Border Ave, Muskogee](#).

The Oklahoma Department of Agriculture, Food and Forestry reports that people in need of assistance with livestock or can call Dr. Rod Hall at (580) 257-0254 and Dr. Clayton McCook at (405) 283-3884. Anyone with facilities that can temporarily keep 10 or more horses from the evacuated areas are also asked to call Dr. Hall.

A large animal shelter is set up at Muskogee Roundup Club. American Humane Association, Code 3 Associates, and Oklahoma Large Animal First Responders are supporting this shelter.

## HOW TO HELP – DONATION INFORMATION

When disaster strikes, the best way to support survivors of emergencies or disasters in Oklahoma is with cash donations to reputable voluntary organizations. Cash donations allow relief organizations or survivors to purchase what they need, when and where they need it. Buying supplies locally helps the local community recover by helping local businesses pay salaries and by keeping tax revenues in the community.

*Do not send additional items unless specifically requested by a local community or organization. Do not send unsolicited donations of used clothing, miscellaneous items or perishable foods, which must be sorted, warehoused, transported and distributed. This requires more efforts and staffing to manage those resources and takes away from recovery efforts.*

Tulsa Community Foundation (TCF) and Tulsa Area United Way (TAUW) have established the Disaster Relief Fund for Eastern Oklahoma to provide assistance to nonprofit organizations which are providing services and support to residents of eastern Oklahoma affected by recent weather-related flooding and tornadic storms. Donations made to the fund will assist with mid- and long-term recovery needs. For more information, visit [tulsacf.org/2019storms](https://tulsacf.org/2019storms).

Tulsa SPCA reports donations of non-latex vinyl nitrile gloves, flea & tick prevention for medium-sized dogs, dog water bowls and fleece blankets. Items may be taken to the Pavillon in Expo Square between 8am-5pm. Cash donations may be made on their Facebook page.

Hay donations are needed to assist Oklahoma farmers and ranchers after the recent statewide flooding disaster. These donations are currently being accepted at the Muskogee Fairgrounds, located at [1444 S Cherokee St.](#) in Muskogee. For questions or more information, please contact Rowdy Fewel at 918-261-6800.

A flood relief fund has been set up through the Oklahoma Cattlemen's Foundation for Oklahoma Cattlemen affected by the ongoing flooding across the state. One hundred percent of the donated funds will be distributed to the affected cattlemen. Donate at <https://www.okcattlemen.org/flood-relief-fund>.

## LOCAL REPORTS



A Regional Coordination Center has been activated in Pittsburg County to support flooding in McIntosh, Haskell, and Le Flore Counties. Choctaw Nation has provided a sandbagging machine, Oklahoma Department of Wildlife Conservation has provided game wardens and boats, and Rober S. Kerr powerhouse has provided 1,000 sandbags.

In southwest Oklahoma, voluntary evacuations are still in place for areas in Kiowa, Greer, Jackson, and Tillman counties that are downstream from the Lugert and Tom Steed Dams.

El Reno Emergency Management reports private property has been returned to the owners including the mobile home park and hotel. All residents have been placed in a hotel or apartment with one month rent and utilities taken care of. The Jenks-Simmons Fieldhouse Annex will be a location for impacted citizens to receive food, clean up items and other needs. The distribution center for victims will be moved to the VFW, [1515 S. Rock Island Ave., El Reno](#). The site will close on Friday, May 31.

Le Flore County Emergency Management reports voluntary evacuations are in place for campgrounds and RV parks along the Arkansas River.

Muskogee County Emergency Management reports numerous county roads are closed in areas along and near the Arkansas River. Voluntary evacuations are ongoing in Braggs, and the Oklahoma National Guard performed air evacuations for the town on Friday. A swift water rescue team from Sequoyah County is assisting with water rescues. Webbers Falls remains under a mandatory evacuation order and parts of Ft. Gibson are under a voluntary evacuation order. Oklahoma Highway Patrol, Cherokee Nation, and local fire departments have teams in place for water rescues if needed. A road has been built between Muskogee and Braggs to allow emergency vehicles access to citizens until waters recede. Supplies are being sent into Braggs via rail car. The Oklahoma Incident Management Team has been providing support in Muskogee since Monday.

Rogers County Emergency Management reports a voluntary evacuation for low lying areas along and near the Verdigris River in Rogers County. Evacuated residents can shelter at the Crosstown Church of Christ in Tulsa. The Guymon swift water rescue taskforce is responding to water rescue missions as needed.

Sequoyah County Emergency Management reports flooding is extensive in Moffett, which is now completely evacuated. Water and power are out in Moffett, but operational across the rest of the county. Some roads are closed in low-lying areas.

Tulsa Area Emergency Management Agency is providing their latest updates at <https://www.cityoftulsa.org/press-room/>. City of Tulsa reports two locations for transportation assistance via Metro Tulsa Transportation Authority buses for citizens interested in early self-evacuation:

- [104 N Gilcrease Museum Drive](#)

- Wilson Academy, Camron St. & 41<sup>st</sup> W Ave.

Wagoner County Emergency Management reports a voluntary evacuation order remains in place for all low-lying areas near the Arkansas and Verdigris Rivers. Verdigris River levels are rising and flooding impacts are expected in communities including Oak Grove, Okay, and Wybark. Evacuees can shelter at Coweta High School. Calera Fire Swift Water Team is on site to assist as needed. Two Oklahoma National Guard personnel are at the county fairgrounds to lift sandbags into citizen vehicles.

## **AVOID SCAM ARTISTS**

Residents across the state have encountered potential scam artists while trying to clean up their properties. The following tips can help residents avoid being re-victimized by contractors or others trying to take advantage of those impacted by an emergency or disaster.

- Be cautious of anyone coming to your home or business uninvited and offering to do repairs.
- If a volunteer offers to do work on your property, ask if there will be a cost for the work before the work starts. Reputable organizations will never ask for payment for volunteer services.
- Be cautious in dealing with a contractor who asks for a large down payment.
- Don't be pressured into making a quick decision. Try to get three separate bids on the job.
- Ask for references and check them out.
- Insist on obtaining a written estimate or contract.
- Do not pay the final balance until the work is completed to your satisfaction.
- Ask contractors if they have done this type of repair work before, if they will be purchasing necessary permits, and if the work will be inspected. Be sure the contract spells out who will pay for any necessary permits.
- Always pay for repair work by check or credit card in order to keep a record and avoid double charges.
- Be wary of contractors who claim to be state or FEMA certified when, in fact, neither the state nor FEMA certifies or endorses contractors.

If you suspect fraud, contact the Oklahoma Attorney General's Consumer Protection Unit at (405) 521-2029 or [consumerprotection@oag.ok.gov](mailto:consumerprotection@oag.ok.gov). Download the Attorney General's Disaster Scam Prevention Packet at <https://bit.ly/2GUNYUO>.

Contact the Oklahoma Insurance Department's (OID) Anti-Fraud Unit by at (800) 522-0071 or [fraudstoppers@oid.ok.gov](mailto:fraudstoppers@oid.ok.gov) or fill out a form online at [https://www.ok.gov/oid/Anti-Fraud\\_Unit/antifraudconsumers.html](https://www.ok.gov/oid/Anti-Fraud_Unit/antifraudconsumers.html).

## **STATE, TRIBAL, AND FEDERAL ASSISTANCE**

Oklahoma Department of Emergency Management has staff deployed to the affected areas, including Tulsa, Muskogee, and Wagoner counties, and the Regional Coordination Center in Pittsburg County.

Liaisons from Oklahoma Department of Agriculture, Oklahoma Department of Transportation, and Oklahoma Management and Enterprise Services will be supporting the Emergency Operations Center in Muskogee County.

State Department of Health staff continues to support the Tulsa, Muskogee County, and Wagoner County Emergency Operations Centers and Incident Management Teams.

The Oklahoma Medical Reserve Corps continues to support shelter operations in Tulsa, Muskogee, and Le Flore Counties.

Oklahoma Highway Patrol Marine Enforcement Division is supporting the refueling of tugboats at the Port of Muskogee. Troopers continue to assist with road closings along the river systems in eastern Oklahoma.

The ABLE Commission provided agents to assist law enforcement in Osage County in preventing looting in Avant as Bird Creek begins to recede.

## **ROAD CLOSURES**

Oklahoma Department of Public Safety and Oklahoma Department of Transportation are warning citizens against parking on highways and shoulders to take photos of flooding. This creates a dangerous situation for all drivers on the road in that area.

They continue to discourage travel in flood-impacted parts of the state.

The following highways are closed until further notice due to flooding:

**\*\*\*Note: SEQUOYAH CO: East and westbound US-64 is closed between Roland, Okla., and Fort Smith, Ark. All traffic is detoured to I-40. WAGONER CO.: Southbound US-69 is closed north of Muskogee at the Arkansas River. Drivers should use SH-51 or locate an alternate route such as SH-351/Muskogee Turnpike, which has eliminated tolls between US-69 and SH-165.\*\*\***

## **Alfalfa County**

- SH-38 is closed between SH-11 and Nescatunga near the Great Salt Plains Lake.
- SH-8B is closed from SH-8 west to Aline.

### **Beckham County**

- The I-40 southern service road (old Route 66) is closed at MM19 near Sayre for extended repairs due to road damage.

### **Cherokee County**

- SH-80 is closed four miles west of Hulbert near Fort Gibson Lake.
- SH-80 is closed near the Canyon Rd. access area just north of Fort Gibson.

### **Delaware County**

- SH-127 is closed just west of US-59 near Jay due to a damaged drainage structure.

### **Garvin County**

- SH-19 is **OPEN** east of US-177/SH-19 junction in Stratford.

### **Johnston County**

- SH-48A is closed to through traffic between the SH-48 junction in Coleman and SH-7 in Milburn due to a damaged construction detour.

### **Kay County**

- US-77 is closed between SH-156 and southern Tonkawa.
- SH-156 is closed between Marland and [US-60/US-177](#).

### **[Le Flore](#) County**

- SH-9A is closed northeast of Spiro, west of Fort Smith, Ark.

### **Logan County**

- SH-74F is closed between Cashion and SH-33 due to pavement damage.

### **Love County**

- SH-77 Scenic is closed at Lake Murray Spillway.

### **Muskogee County**

- SH-10 is closed at Big Greenleaf Creek 3.5 miles south of Braggs.
- SH-10 is closed two miles east of the US-62 junction near Fort Gibson.
- US-62 is closed between SH-80 near Fort Gibson and SH-165 in Muskogee.
- SH-104 is closed at Coal Creek just east of Haskell.
- Southbound SH-165 off-ramp to eastbound US-62 is closed in Muskogee. Northbound SH-165 is narrowed to one lane at US-62.

### **Nowata County**

- SH-10 is closed east of US-169 near Lenapah due to damage to a drain.
- SH-28 is closed between US-60 and US-169 near Nowata.

- US-169 is closed north of US-60 near Delaware.

### **Ottawa County**

- SH-10 is closed between SH-69A and US-69.
- SH-125 is closed one mile south of SH-10 in Miami.
- US-59/SH-10 is closed one mile west of US-69 near Miami.
- US-69 is closed between SH-125 and US-59/SH-10 near Miami.

### **Rogers County**

- US-169 is closed eight miles north of SH-88 near Talala.
- SH-88 is closed seven miles east of US-169 near Oologah.

### **Sequoyah County**

- US-64 is closed between Roland, Okla. and Fort Smith, Ark. All traffic is detoured to I-40.
- SH-64D is closed from I-40

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Sent from my iPhone

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You are receiving this message as part of the Oklahoma FEB distro group

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You received this message because you are subscribed to the Google Groups "Oklahoma FEB" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [OklahomaFEB+unsubscribe@gsa.gov](mailto:OklahomaFEB+unsubscribe@gsa.gov).

(Your County Commissioners)  
place on official letter head

---

Date

Mr. Gary O'Neill  
State Conservationist  
Natural Resources Conservation Service  
100 USDA, Suite 206  
Stillwater, Oklahoma 74074-2655

Dear Sir:

Your assistance is requested in obtaining emergency funding through the Natural Resources Conservation Service to stabilize the eroded streambank of **Your Creek** next to the bridge in **Your County, Oklahoma**.

Due to heavy rains on **June 10-13, 2010** the streambank next to the county road bridge is eroding and threatening to damage the bridge and eventually take the bridge out if the erosion is not stopped.

The county does not have sufficient funds to do the repairs, and no other funds are available at this time. We can furnish labor and limited equipment for placing riprap, access and site cleanup. **We understand that as a Sponsor of this project we are required to provide a minimum of 25% of the total installation cost as cash or in-kind services.** Any assistance you can provide will be greatly appreciated.

This action authorized at an official meeting on (date), whereby \_\_\_\_\_ County Board of Commissioners, has been authorized to serve as contact for the above project and is authorized to sign all necessary agreements as required by your agency.

Sincerely,

# Emergency Watershed Protection Program

The Emergency Watershed Protection (EWP) Program allows the Natural Resources Conservation Service (NRCS) to establish non-traditional partnerships with sponsors to address serious impacts resulting from natural disasters. The program requires NRCS to work quickly with local sponsors to protect public infrastructure and prevent environmental hazards. All projects must demonstrate that they reduce threats to life and property. Projects must be economically, environmentally, and socially sound, while meeting acceptable engineering standards.

## EWP Recovery

NRCS provides financial and technical assistance for the following activities under the EWP Program:

- Debris removal from stream channels, road culverts, and bridges
- Reshape and protect eroded streambanks that are threatening infrastructure
- Correct damages to drainage facilities
- Establish vegetative cover on critically eroding lands to protect infrastructure
- Repair conservation practices, including flood-water retarding to protect infrastructure.

## Eligibility

Public and private landowners can apply for assistance for the EWP Program but must have a sponsor. Eligible sponsors include cities, counties, towns, conservation districts, flood and water control districts, or any federally recognized Native American tribe or tribal organization.

Sponsors are responsible for the following:

- Providing land rights for the repairs
- Securing the necessary permits
- Providing the sponsor funding for repairs
- Completing the repairs using federal or local contracts.

## EWP Program Funding

Congress approves all EWPP funding. NRCS can pay up to 75 percent of the cost of eligible emergency projects. Local sponsors must acquire the remaining 25% in cash or in-kind services.



Example of an eligible EWPP project. Bank erosion undermining the road. There is an immediate threat to the road, but it is still operational. If the road was completely washed out it would not be eligible for the EWP Program.

## EWP Program Process

The program allows communities to address serious and long-lasting damage to infrastructure and land following a natural disaster, also known as an event.

Once a natural disaster has occurred:

- The local sponsor must determine if they have any damages from the natural disaster that may be eligible for EWPP assistance.
- Contact the local NRCS field office to schedule site visits as soon as possible.
- There must be either a Presidential Declaration, where the President declares an area a "major disaster area" or A State or Locally Declared disaster in which the NRCS State Conservationist determines that a watershed impairment exists.



United States Department of Agriculture

Natural Resources Conservation Service  
An Equal Opportunity Provider, Employer and Lender



# Emergency Watershed Protection Program

## EWP Program Process cont.

- Sponsors must submit a letter requesting assistance from NRCS within 60 days of the event for non-emergency situations. Letters must be submitted within 10 days for exigencies. NRCS staff is available to assist with the letter preparation and offer additional information on the program.
- NRCS will conduct damage survey reports (DSR) for the work requested or damages reported. The DSRs must be submitted to the NRCS National Office within 60 days of the receipt of the sponsors letter requesting assistance.
- Once the DSRs are sent to the National Office, they are reviewed by the National EWP Program Manager for Approval.
- Congress must pass emergency funding to set aside discretionary funding for an EWPP Event.
- Funds are not annually allocated or mandatory.
- Once funding is received, the construction must be completed within 220 days. (10 days for exigencies)
- NRCS provides the design and a construction inspector. Contracting can be Federal or locally led.

## Other Program Guidelines

- The program limits the structural repair of the same site to twice within 10 years.
- Any site with a drainage area over 400 square miles is the Corp of Engineers jurisdiction and not eligible for the EWPP.
- The program can be used to protect eroded streambanks, bridges and culverts but cannot be used to replace the infrastructure.



Example of a project that is not eligible for the EWPP. The structure has already been compromised and closed. Therefore, there is no threat to the public.



United States Department of Agriculture

Natural Resources Conservation Service  
An Equal Opportunity Provider, Employer and Lender



**YOU ARE INVITED TO A**

# **Farm Field Day**

**JUNE 8, 2019 AT 11:00 AM**

- USDA NRCS CONSERVATION PRACTICES
- SOIL HEALTH DEMONSTRATION
- PLANT ID
- SOLAR WATER WELL SYSTEMS

**LUNCH PROVIDED**

**Ray Penn Farm**

**19500 E. Industrial Road**

**Wellston, OK 74481**

**East of Meridian, OK off Hwy 105, Luther Rd to Industrial Rd**

**Please RSVP to 405-740-6164 or [sywade03@hotmail.com](mailto:sywade03@hotmail.com) by June 3, 2019.**

**Bring your own chair. Rain or Shine**

# **Farm Field Day**

**Ray Penn Farm**

**19500 E. Industrial Blvd., Wellston, OK**

**June 8, 2019**

**11:00 AM**

## **Registration**

**Welcome, Farm History,  
EQIP Practices & CSP  
Enhancements**

- Ray Penn, Farmer

## **Soil Health Demonstration & Basic Plant ID**

- Greg Scott, Oklahoma Conservation Commission

## **Solar Water Well Systems**

- Ray Penn, Farmer

## **LUNCH**

**USDA and the Oklahoma Black Historical Research Project are Equal  
Opportunity Service Providers and Employer.**



Tulsa County

Conservation District:

June-19

Month &amp; Year

Day of Month

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
<b>Conservation Planning</b>																												
Customer service toolkit data entry																												
Conservation plan maintenance																												
Assemble plan components																												
Conducts on-site inspections																												
Provide practice check out services																												
Development of plan and soil maps																												
Other: NRCS Flie maintenance																												
<b>Outreach for Farm Bill Programs</b>																												
News Article Development																												
Outreach Activities, Creek Cleanup						X														X						X		
Assist with monthly outreach report					X														X							X		
Public presentations																										X		
Success stories																												
Earth Team volunteer program						X																						
Assist with statewide media																												
Other: Crow Creek, Cox Eco Fest					X															X						X		
<b>Administrative Assistance for Farm Bill Programs</b>																												
Filing			X	X	X	X	X			X	X	X	X	X			X	X	X	X				X	X	X	X	X
Updating General Manual and FOTG																												
Receptionist			X	X	X	X	X			X	X	X	X	X			X	X	X	X				X	X	X	X	X
General office correspondence			X	X	X	X	X			X	X	X	X	X			X	X	X	X				X	X	X	X	X
Record of meeting minutes													X															
Maintain office schedules			X	X	X	X	X			X	X	X	X	X			X	X	X	X				X	X	X	X	X
Maintain ledgers			X	X	X	X	X			X	X	X	X	X			X	X	X	X				X	X	X	X	X
Other: Web Updates, CostShare, LRP, JPOO												X		X			X		X									x
<b>Farm Bill Contracting</b>																												
Explain and promote farm bill programs						X																				X		
Local work group coordination					X								X													X		
Complete program applications																												
Program application rankings																												
Compile and file applications																												
Prepare and mail form letters					X																							
Plan and contract development																												
Provide technical assistance																												
Update and maintain LTP-003																												
<b>Other Farm Bill Activities:</b>																												
NRCS Scanning/Mail/Lables/Staff Mtg					X					X														X	X	X		

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: 35 hours

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction:

 7/23/19  
Conservation District Board Representative (Signature & Date)

 8/8/19  
NRCS District Conservationist (Signature & Date)



**Joint Business Plan/  
Plan of Operations**

**Tulsa County Conservation District #2**

**&**

**Natural Resources Conservation Service  
Tulsa Field Office**

**July 1, 2019 – June 30, 2020**

# **Personnel**

## **Conservation District Directors**

Vacant	Chairwoman
Jana Black	Vice-Chairwoman
Zach Kilburn	Treasure
Tom Tolbert	Member
Fred Storer	Member

## **Associate Conservation District Directors**

None

## **District Personnel**

Gabriel Parker	District Secretary
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## **Natural Resources Conservation Service Personnel**

Christopher Best	Team 17 District Conservationist
Freddy Trujillo	Soil Conservation Technician
Brenda Whitney	Farm Bill Specialist

## **District Board Meetings**

The Tulsa County Conservation District holds a regular Board Meeting on the second Thursday of every month at 4 p.m. at 6660 S Sheridan Rd Suite 120. Meetings are held at the district office and are open to the public.

## Approval Page

**Vacant, Chair**

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**Jana Black, Vice-Chair**

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**Zach Kilburn, Treasure**

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**Tom Tolbert, Member**

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**Fred Storer, Member**

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## Joint Plan of Operations June 30, 2019 – July 1, 2020

### GOAL # 1: INFORM AND EDUCATE THE PUBLIC IN TULSA COUNTY

NRCS Mission Goal 1: High Quality, Productive Soils

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

**NRCS Mission Goal 4: Clean Air**

**OBJECTIVE # 1:** Conduct public information campaign to make county residents aware of NRCS and District programs and services.

Action Items:	Number	Who	When	Progress
1. Publicize timely news articles regarding conservation practices, program sign-up periods, and other information of interest to county residents	As available	DC/DS	As available	
2. Provide conservation information at Tulsa Farm Show	1 exhibit OCC has a booth	DC/DS/Volunteers	December	
3. Provide a conservation display at the Tulsa Home and Garden Show	1 exhibit	DC/DS/Volunteers	March	
4. Promote Backyard/Urban Conservation Program	At booth exhibits	DC/DS	Throughout the year	
5. Participate in the M.e.t.'s Downtown Environmental Expo, when possible	1 event	DM/DS	April	
6. Assist educators with outdoor classrooms	As Requested	DC/SC	As requested	

**Comments:**

**Objective #2:** Conserve & Improve Water Quality through the Implementation of the Tulsa County Blue Thumb Water Quality Education Program

<b>Action Items:</b>	<b>Number</b>	<b>Who</b>	<b>When</b>	<b>Progress</b>
1. Conduct water quality assessments on Tulsa County streams	14 Stream Sites	Blue Thumb staff/Volunteers	As needed	
2. Monitor Blue Thumb stream testing sites monthly to establish database	14 Stream Sites	Blue Thumb staff/DS Volunteers	When available	
3. Conduct habitat assessments & fish collections	As needed	Blue Thumb staff/DS/Volunteers	Summer, when needed and available	
4. Conduct macroinvertebrate collections	14 Streams	Blue Thumb staff/DS/Volunteers	Winter Summer, when needed and available	
5. Conduct macroinvertebrate subsampling	14 Streams	Blue Thumb staff/DS/Volunteers	Spring Fall, when needed and available	
6. Test for Blue Thumb stream sites for coliform bacteria	4 samples each month	Blue Thumb staff/Volunteers	May-August when needed and available	
7. Cooperate with Oklahoma Blue Thumb and Earth Team Volunteers to conduct QA session	Quarterly AM and PM sessions	Blue Thumb staff/DS/Volunteers	January, April, July November, when needed and available	
8. Attend an annual a Blue Thumb training session	1 session	Blue Thumb staff/DS	September, when needed and available	

**Comments:**



**GOAL # 3 – PROVIDE OUTREACH TO UNDERSERVED GROUPS, TRADITIONAL AND NON-TRADITIONAL AGRICULTURAL GROUPS, AND CLIENTS**

NRCS Mission Goal 1: High Quality, Productive Soils

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

NRCS Mission Goal 4: Clean Air

NRCS Mission Goal 6: Working Farm and Ranch Lands (Urban Sprawl)

**OBJECTIVE # 1:** Hold meetings and make special efforts to work with the general public in Tulsa County

Action Items:	Number	Who	When	Progress
1. Resource Management Conference	1	All Staff/ Directors	As available	
2. Conduct local work group meeting	1	DC/DS	November	
3. Tulsa State Fair exhibit	1	All Staff/ Volunteers/ Directors	October	
4. Home and Garden Show exhibit	1	All Staff/ Volunteers/ Directors	March	
5. M.e.t's Environmental Expo exhibit, as available	1	DS/Volunteers	April	
6. Tulsa Farm Show exhibit	1	DS/DC	December	
7. Submit timely conservation program news, articles, stories, and announcements	6	DS/DC	Monthly	
8. Locally led meetings conducted for inventorying citizen resource concerns	21	DM/DS	September October	
9. Provide Community service hours for students needing credit for scholarships, funding or awards	As needed	DM/DS	As needed	
10. Attend Environmental Education Committee meetings, when available	4	DS	TBA	
11. Provide administrative and technical support to fulfill grant obligations	As needed	All staff/ Directors/DC	When available	
12. Conduct an annual educational Volunteer Appreciation Dinner	1	All staff/Directors	When funding is available	

13. Cultivate partnerships with Native American Tribes	1 Tribes Creek, Cherokee	DC/ Directors	As needed	
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#### **GOAL # 4 – IMPLEMENT AVAILABLE PROGRAMS TO ADDRESS LOCALLY IDENTIFIED RESOURCE CONCERNS**

NRCS Mission Goal 1: High Quality, Productive Soils

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

**NRCS Mission Goal 4: Clean Air**

**NRCS Mission Goal 5: An Adequate Energy Supply**

NRCS Mission Goal 6: Working Farm and Ranch Lands (Urban Sprawl)

**OBJECTIVE # 1:** Fully utilize funding from State and USDA programs to address conservation concerns

<b>Action Items:</b>	<b>Number</b>	<b>Who</b>	<b>When</b>	<b>Progress</b>
1. Evaluate current ranking criteria and make necessary changes for EQIP implementation	1	DM/DS/DC	October	
2. Evaluate current ranking criteria and make necessary changes for State Cost-share Program	1	DM/DS/DC	As CSP Year begins	
3. Hold and conduct sign-up for State Cost-share Program	1	DM/DS	After Item 2	
4. Conduct rankings and evaluations for State Cost-share Program	81	DM/DS/DC	After Item 3	
5. Complete conservation plans on accepted State Cost-share Program applications	5	DM/DC/SC	After Item 4	
6. Complete status reviews on all 2019 Farm bill contracts within required deadline dates	15	DM/DC	September, January	

**Comments:**

**GOAL # 5 – EFFICIENTLY AND EFFECTIVELY MANAGE THE LOCAL OFFICE TO IMPLEMENT THE CONSERVATION PARTNERSHIP**

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

NRCS Mission Goal 4: Clean Air

NRCS Mission Goal 5: An Adequate Energy Supply

NRCS Mission Goal 6: Working Farm and Ranch Lands (Urban Sprawl)

**OBJECTIVE # 1:** Utilize Team, District, NRCS and other partners to direct the local conservation program

Action Items:	Number	Who	When	Progress
1. Update conservation needs assessment to reflect locally led meeting input and resource concern changes occurring in Tulsa county	1	DC/DS	February	
2. Attend/Conduct Team meetings to address localized concerns	4	Staff, as available	August, November March, June Throughout the year	
3. Complete HEL/WC compliance reviews in a timely manner and submit required reports to the State Office	1	DS/DC	Time Sensitive	
4. Update practices quarterly in Share Point as required	4	DC	October, January April, July	
5. Schedule Resource Specialist to complete conservation planning review	2 needs modification	DS/DC	As needed	
6. Attempt to utilize at least 1 Earth Team Volunteer to assist with the local conservation program	3	DC/DS	As needed	
7. Cooperate with Tulsa Volunteer Center in Volunteer recruitment	1 cooperative agreement	Directors/DS	On going	
8. Encourage cooperation and provide assistance to Units of Government	10 assists	DS/All staff	As needed	
9. Work with agencies to emphasize and coordinate conservation activities	8 activities	DS/All staff	As needed	

10. Assist with U.S. Fish & Wildlife Service with “Partners for Wildlife Program”	1 assist	DS/DC/SC	As needed	
11. Assist Tulsa County Commissioners and Staff with Emergency Watershed Protection	1 project	DS/DC/SC	As needed	

**Comments:**

**OBJECTIVE # 2:** Conserve Soil and Water Resources through Implementation of State Cost Share Program

Action Items:	Number	Who	When	Progress
1. Designate District & Technical Representatives	2	DC and TCCD Chair	December	
2. Select Approved Cost Share Practices	As offered	Board of Directors	As CSPY guidelines are released	
3. Develop Evaluation	1	Board of Directors	After Item 2	
4. Determine & approve applicant cost-share rate	1	Board of Directors	After Item 3	
5. Determine & Approve maximum cost share payment	1	Board of Directors	After Item 4	
6. Determine & Approve application period	Monthly	Board of Directors	Monthly As needed during obligation period	
7. Advertise Cost Share Program	Multiple	All staff	When funding becomes available	

**Comments:**

**OBJECTIVE # 3:** Provide assistance to OCC, OACD and other conservation districts

Action Items:	Number	Who	When	Progress
1. Assist other conservation districts with environmental education events	As offered	DS	As needed, and available	

**Comments:**

**GOAL # 6 – PROMOTE USDA AND STATE CIVIL RIGHTS POLICIES AND OBSERVE DIVERSITY RECOGNITION CELEBRATIONS**

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

NRCS Mission Goal 4: Clean Air

NRCS Mission Goal 5: An Adequate Energy Supply

NRCS Mission Goal 6: Working Farm and Ranch Lands (Urban Sprawl)

**OBJECTIVE # 1:** Discuss and abide by Federal, State and Local civil rights policies in the Tulsa Conservation District

Action Items:	Number	Who	When	Progress
1. Update and maintain required civil rights posters and displays	1	DC/DS	October	
2. Ensure and maintain handicapped accessibility in the Tulsa Field Office	1	DC	October	
3. Review PRS parity reports on a quarterly basis to ensure that all clients in Tulsa County are receiving equal and fair assistance	4	DC	October, January April, July	
4. Discuss the Cooperative Working Agreement between NRCS, OCC and TCCD at the February Board Meeting	1	DC	February October	
5. Discuss and encourage employee participation in civil rights activities and special observance during designated months	5	DC/SC	October, November January, February September	

6. Include the non-discrimination statement on all documents meant for public distribution	12	All staff	September	
7. Discuss NRCS policies regarding Titles VI and VII of the CRA, sexual harassment, workplace violence and outreach with staff members quarterly staff meetings	4	DC	November, February May, August	

**Comments:**

## **GOAL # 7 – UTILIZE DISTRICT RESOURCES TO BENEFIT CONSERVATION**

NRCS Mission Goal 2: Clean and Abundant Water

NRCS Mission Goal 3: Healthy Plant and Animal Communities

NRCS Mission Goal 4: Air Quality

NRCS Mission Goal 5: An Adequate Energy Supply

NRCS Mission Goal 6: Working Farm and Ranch Lands (Urban Sprawl)

**OBJECTIVE # 1:** Operate and maintain district equipment and programs to apply conservation practices in Tulsa County

<b>Action Items:</b>	<b>Number</b>	<b>Who</b>	<b>When</b>	<b>Progress</b>
1. Ensure district inventory of Blue Thumb chemicals and supplies is adequate to address the need for monitoring water quality.	1	DS	As needed	
2. Ensure that district inventory of storm drain stenciling materials is adequate.	1	DS	As needed while supplies last	We do not have any currently
3. Purchase supplies necessary to complete the goals of the Conservation District board	As needed	DS	As needed	

**Comments:**

**OBJECTIVE # 2:** Efficiently manage district financial resources according to state policy in Tulsa County

Action Items:	Number	Who	When	Progress
1. Execute District Financial audit to ensure integrity and conform to state requirements.	1	DM/DS	July-September	
2. Keep financial and payroll account current accurate	1 As needed	DM/DS	Daily	

**Comments:**

**OBJECTIVE # 3:** Efficiently manage district human resources to accomplish priority objectives

Action Items:	Number	Who	When	Progress
1. Conduct employee performance reviews on an annual basis to ensure adequate accomplishments	1	Board of Directors	March April	

**Comments:**

**OBJECTIVE # 4:** Maintain District Director membership according to Oklahoma State Laws

Action Items:	Number	Who	When	Progress
1. Conduct elections for District Director positions that expire this fiscal year	As needed	All staff	March	
2. Take necessary steps to reappoint District Director positions that expire this fiscal year	As needed	DS	March	
3. Maintain a list of eligible and interested potential directors	1	DS	March	

**Comments:**

**OBJECTIVE # 5:** Maintain and improve legislative efforts.

<b>Action Items:</b>	<b>Number</b>	<b>Who</b>	<b>When</b>	<b>Progress</b>
1. Directors attend legislative days and events	As possible	Directors	As needed	
2. Increase legislative correspondence	As needed	All staff/Directors	As needed	

**Comments:**



# Conservation District Budget Request Fiscal Year 2021

Conservation District **Tulsa County**

## New Funding Request for Personnel

### Request for Changes to Current Salary Allocations

Current Staff	Increase in Hourly Rate	Allocated Hours or Increase in Hours	Total Increase in Salary
Gabriel Parker	\$ 0.50	2073	\$ 1,036.50
			\$ -
			\$ -
			\$ -
<b>Total Request for Changes to Current Salary Allocations</b>			<b>\$ 1,036.50</b>

### Request for New Positions

Position Title	Hourly Rate	# of Hours Requested	Total for Employee
Conservation Program Specialist	\$ 13.00	2073	\$ 26,949.00
District Manager	\$ 15.00	2073	\$ 31,095.00
			\$ -
			\$ -
<b>Total Request for New Positions</b>			<b>\$ 58,044.00</b>

## New Funding Request for Programs & Operations

<u>Program Requests</u>	<u>Amount</u>	<u>Operations Requests</u>	<u>Amount</u>
Locally Led Cost Share	\$ 25,000.00	Director Mtg. Expense	\$ 1,500.00
Watershed O&M		Audit	\$ 1,300.00
Watershed Rehabilitation		Bonds	
Roadside Erosion		Dues	\$ 500.00
Water Quality Programs		Insurance	
Education Programs	\$ 2,500.00	Office Supplies	\$ 500.00
Vehicle		Phone / Internet	\$ 900.00
Equipment (list below)		Postage	\$ 150.00
		Travel / Mileage	\$ 1,500.00
		Vehicle Expense / Fuel	
		Meetings Expense / Registration	\$ 400.00
		Other (list below)	
		Election Fees	\$ 100.00
Other (list below)			
<b>Total Programs</b>	<b>\$ 27,500.00</b>	<b>Total Operations</b>	<b>\$ 6,850.00</b>
<b>Total New Funding Request for Programs &amp; Operations</b>		<b>\$ 34,350.00</b>	

**Total FY 2021 Budget Request** **\$ 93,430.50**

Approved by board of directors on \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Chair

**Estimated Local Funds Expended  
Fiscal Year 2019**

**Conservation District    Tulsa County**

OCC recognizes that it takes more funding to operate a Conservation District than is provided by the allocation from the agency. How much more did your district spend, over and above the district's allocation, to operate the district? Below please estimate the amount of local funds used to operate your district during the most recent fiscal year.

**Estimated Local Funds Expended in Fiscal Year 2019 (July 1, 2018 - June 30, 2019)**

Salaries (i.e. local salary, retirement, taxes; one-time pay increases)	\$ 11,000.00
District Operations (i.e. meeting expenses, dues, mileage, insurance)	\$ 6,000.00
Programs (i.e. watershed O&M, contests, scholarships, education)	\$ 1,000.00
Equipment (i.e. purchases, maintenance and repairs)	
Building Expenses (utilities, insurance, maintenance and repairs)	
<b>Total Estimated Local Funds Expended in FY 2019</b>	<b>\$ 18,000.00</b>

**How Does the Conservation District Earn Local Funds?**

Using your mouse, check the box next to the projects/programs that the district participates in to generate local funds. If your district earns funds from something not on the list; please add it under "other".

<input type="checkbox"/> Building Rent	Other: (list below)
<input type="checkbox"/> Equipment Rental	Resource Management Conferences
<input type="checkbox"/> Custom Work	Aerial Maps (Occasionally)
<input type="checkbox"/> Seed Sales	Grants (Occasionally)
<input type="checkbox"/> Tree Sales	
<input type="checkbox"/> Plat Book Sales	
<input checked="" type="checkbox"/> Grants	
<input type="checkbox"/> Donations	

# Conservation District Budget Request Fiscal Year 2020

Conservation District **Tulsa County**

## New Funding Request for Personnel

### Request for Changes to Current Salary Allocations

Current Staff	Increase in Hourly Rate	Allocated Hours or Increase in Hours	Total Increase in Salary
Gabriel Parker (District Secretary)	\$ 0.50	2073	\$ 1,036.50
	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
<b>Total Request for Changes to Current Salary Allocations</b>			<b>\$ 1,036.50</b>

### Request for New Positions

Position Title	Hourly Rate	# of Hours Requested	Total for Employee
	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
	\$ -	0	\$ -
<b>Total Request for New Positions</b>			<b>\$ -</b>

## New Funding Request for Programs & Operations

<u>Program Requests</u>	<u>Amount</u>
Locally Led Cost Share	\$ 25,000.00
Watershed O&M	\$ -
Watershed Rehabilitation	\$ -
Roadside Erosion	\$ -
Water Quality Programs	\$ -
Education Programs	\$ 2,500.00
Vehicle	\$ -
Equipment (list below)	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Other (list below)	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Programs</b>	<b>\$ 27,500.00</b>

<u>Operations Requests</u>	<u>Amount</u>
Director Mtg. Expense	\$ 1,500.00
Audit	\$ 650.00
Bonds	\$ -
Dues	\$ 500.00
Insurance	\$ -
Office Supplies	\$ 500.00
Phone / Internet	\$ 900.00
Postage	\$ 150.00
Travel / Mileage	\$ 1,500.00
Vehicle Expense / Fuel	\$ -
Meetings Expense / Registration	\$ 400.00
Other (list below)	
Election Fees	\$ 90.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Operations</b>	<b>\$ 6,190.00</b>

**Total New Funding Request for Programs & Operations \$ 33,690.00**

**Total FY 2020 Budget Request \$ 34,726.50**

Approved by board of directors on \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Chair

## Estimated Local Funds Expended Fiscal Year 2018

### Conservation District Tulsa County

OCC recognizes that it takes more funding to operate a Conservation District than is provided by the allocation from the agency. How much more did your district spend, over and above the district's allocation, to operate the district? Below please estimate the amount of local funds used to operate your district during the most recent fiscal year.

#### Estimated Local Funds Expended in Fiscal Year 2018 (July 1, 2017 - June 30, 2018)

Salaries (i.e. local salary, retirement, taxes; one-time pay increases)	\$ 10,170.00
District Operations (i.e. meeting expenses, dues, mileage, insurance)	\$ 10,000.00
Programs (i.e. watershed O&M, contests, scholarships, education)	\$ 9,000.00
Equipment (i.e. purchases, maintenance and repairs)	\$ -
Building Expenses (utilities, insurance, maintenance and repairs)	\$ -
<b>Total Estimated Local Funds Expended in FY 2017</b>	<b>\$ 29,170.00</b>

#### How Does the Conservation District Earn Local Funds?

Using your mouse, check the box next to the projects/programs that the district participates in to generate local funds. If your district earns funds from something not on the list; please add it under "other".

- ☐ Building Rent
- ☐ Equipment Rental
- ☐ Custom Work
- ☐ Seed Sales
- ☐ Tree Sales
- ☐ Plat Book Sales
- ☒ Grants
- ☐ Donations

Other: (list below)

Resource Management Conference

Aerial Maps (Occasionally)





## CERTIFICATE OF ELECTION

*To Whom These Presents Shall Come: Greetings*

**PURSUANT** to the provisions of the Conservation District Act (27A O.S. § 3-1-101 et. seq.)

***FRED STORER***

is hereby issued this Certificate of Election to Position Three on the

***Tulsa County Conservation District Board of Directors***

**TO HAVE AND TO HOLD** the said Office of Director, together with all powers, privileges and emoluments provided by law, for a period of three (3) years from the 1<sup>st</sup> day of July, 2019.

Approved this 4<sup>th</sup> day of June, 2019 in Oklahoma City, Oklahoma.



OKLAHOMA CONSERVATION COMMISSION

BY:

A blue ink signature of the Chairman, written in a cursive style.

Chairman

ATTEST:

A blue ink signature of the Executive Director, written in a cursive style.

Executive Director

J. KEVIN STITT  
GOVERNOR

MATT PINNELL  
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM  
EXECUTIVE DIRECTOR

LISA KNAUF OWEN  
ASSISTANT DIRECTOR

June 5, 2019

Tulsa County Conservation District  
6660 S. Sheridan, Ste. 120  
Tulsa, OK 74135-7522

Dear Directors:

During their meeting on June 4, 2019, members of the Oklahoma Conservation Commission declared Fred Storer elected to District Director Position Three on the Tulsa County Conservation District Board of Directors. A Certificate of Election is enclosed for presentation at your next board meeting.

The three year term of office begins July 1, 2019 and expires June 30, 2022. The Oath of Office and Loyalty Oath must be administered at the beginning of the new term and should be filed with your County Clerk. The District Director position description should also be signed during your board meeting.

If you have any question regarding this action please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Trey Lam".

Trey Lam  
Executive Director

TL:lko

Enclosure

J. KEVIN STITT  
GOVERNOR

MATT PINNELL  
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM  
EXECUTIVE DIRECTOR

LISA KNAUF OWEN  
ASSISTANT DIRECTOR

June 5, 2019

Mr. Fred Storer  
420 S Main #205  
Tulsa, OK 74103-3912

Dear Mr. Storer:

During their meeting on June 4, 2019, members of the Oklahoma Conservation Commission declared you elected to District Director Position Three on the Tulsa County Conservation District Board of Directors. This three year term begins on July 1, 2019 and ends June 30, 2022.

A Certificate of Election is being sent to the district office for presentation at the next district board meeting. As required by law, you will be administered an Oath of Office and Loyalty Oath at the beginning of your new term. You will also be provided a District Director Position Description for your review and signature.

As a district director, you have the opportunity to work with a team of directors statewide to offer a conservation program to the people of Oklahoma. It is vital that you attend the monthly board meetings as it will enable you to participate in the planning for the protection, development and proper utilization of the soil, water and other renewable natural resources within your district.

Your district office has a copy of the Conservation District Handbook which I encourage you to review. It will provide you with in-depth information on the Oklahoma Conservation Commission and conservation districts, conservation district boards of directors, board meetings, district administration including financial and personnel management, and district operations. Under separate cover you will be receiving a packet of information from the Commission.

Conservation district directors are eligible to participate in the State's health insurance program, at their own expense, as outlined in the enclosed memorandum.

Please let me know if we can ever be of assistance to you.

Sincerely,

A handwritten signature in black ink that reads "Trey Lam". The signature is stylized with a large "T" and "L".

Trey Lam  
Executive Director

TL:lko Enclosure (memo regarding insurance)

Copy: Tulsa County Conservation District



## CERTIFICATE OF APPOINTMENT

*To Whom These Presents Shall Come: Greetings*

**THAT**, having special faith and confidence in the ability of the individual named herein, and acting under and by virtue of the provisions of the Conservation District Act (27A O.S. § 3-1-101 et. seq.), be it known that the Oklahoma Conservation Commission, in a regular meeting held on the 4<sup>th</sup> day of *June*, 2019 has appointed and does hereby commission

**JANA BLACK**

as a Director of the

**TULSA COUNTY CONSERVATION DISTRICT**

**TO HAVE AND TO HOLD** the said Office of Director, together with all powers, privileges and emoluments provided by law, for a term to expire June 30, 2021.

Approved this 4<sup>th</sup> day of *June*, 2019 in Oklahoma City, Oklahoma.



OKLAHOMA CONSERVATION COMMISSION

BY:

A blue ink signature of the Chairman of the Oklahoma Conservation Commission.

Chairman

ATTEST:

A blue ink signature of the Executive Director of the Oklahoma Conservation Commission.

Executive Director



J. KEVIN STITT  
GOVERNOR

MATT PINNELL  
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM  
EXECUTIVE DIRECTOR

LISA KNAUF OWEN  
ASSISTANT DIRECTOR

June 4, 2019

Board of Directors  
Tulsa County Conservation District  
6660 S. Sheridan, Ste. 120,  
Tulsa, OK 74135

Dear Directors:

During their board meeting on June 3, 2019, Conservation Commission members approved the appointment of Jana Black to your Board of Directors. A Certificate of Appointment is enclosed for presentation at your board meeting. The new term of office will expire on June 30, 2021.

The Oath of Office and Loyalty Oath must be administered to Ms. Black prior to the beginning of the new term. The oaths can be found on the Commission's website with other conservation district forms and must be filed with your County Clerk's office. Please also provide a copy of the new *Conservation District Director Position Description* for signature and attestation at that time as well.

If you need further information, or have any questions, please contact us.

Sincerely,

A handwritten signature in blue ink that reads "Trey Lam". The signature is written in a cursive style.

Trey Lam  
Executive Director

TL:lko  
Enclosure

KEVIN STITT  
GOVERNOR

MATT PINNELL  
LIEUTENANT GOVERNOR



TREY LAM  
EXECUTIVE DIRECTOR

LISA KNAUF OWEN  
ASSISTANT DIRECTOR

June 4, 2019

Ms. Jana Black  
5541 S. Birmingham Ave.  
Tulsa, OK 74105

Dear Ms. Black,

During their meeting on June 3, 2019, members of the Oklahoma Conservation Commission approved your reappointment to the Tulsa County Conservation District Board of Directors with the term expiring on June 30, 2021. A Certificate of Appointment is being sent to the district office to be presented to you at the next board meeting when you will also be administered an Oath of Office and Loyalty Oath. The district will provide you with a copy of the *Conservation District Director Position Description* for review and signature. This document summarizes your responsibilities as a district director.

As a district director you are required to attend your monthly district board meetings. Attendance at these meetings is vital and will enable you to participate in the planning for the protection, development and proper utilization of the soil, water and other renewable natural resources within your district.

Your district office has a Conservation District Handbook which I urge you to review. It provides in-depth information regarding responsibilities, board meetings, and financial and personnel management.

Conservation district directors are eligible to participate in the State's health insurance program, at their own expense. As a reappointed director you are eligible to enroll during the open enrollment option period which occurs in October each year.

We look forward to working with you. Should you have questions, or need further information, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Trey Lam". The signature is written in a cursive, flowing style.

Trey Lam  
Executive Director

TL:lko

Copy: Tulsa County Conservation District