

AGENDA
Board of Directors Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
August 11, 2016 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
 - A. Approval of Minutes from the July 21, 2016 Special Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending July 2016
 - C. Review of TACF Financials for Period Ending July 2016
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of July 2016
 - F. Acceptance of NRCS Farm Bill performance worksheets
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Cost Share Program Year 17
 - A. Received \$10,483.59 from Program Year 16 left over funds.
 - B. Discuss and possible changes to Cost-Share Board Checklist
 - C. Approval of Cooperator Agreement/s:
 - a) Nathan Schultz
 - D. Approval of Applications
 - a) Nathan Schultz
 - b) Sunset Farms LLC.
 - c) Joyce & Michael Marcou
 - E. Obligate Program Year 17 funds
7. Discussion and/or Possible Action on the Following District Operation Items:
 - A. TCCD Monthly Outreach Report
 - B. Discussion and Acceptance of District Conservationist Agency Report
 - C. The Month of July in Conservation
 - D. TCCD Appointed Director Position Recruitment Update
 - a) Discuss Timeframe for Board Reorganization
 - E. 2016 RMC Update
 - F. Approval of 2015 – 2016 Annual Plan
 - G. Approval of Time Change for the Remainder of 2016 Scheduled Meetings
8. Public Comments:
9. Adjourn:

Next regularly scheduled meeting is September 8, 2016 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
5401 S. Sheridan Road, Suite 201 * Tulsa, Oklahoma 74145-7522
918-280-1595 Fax: 280-1594 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the **Special Meeting** of the Tulsa County Conservation District Board of Directors held on **August 11, 2016** were approved as written by a vote in the **Special Meeting** of the Board of Directors held on **September 8, 2016**



Chair, Board of Directors

9-8-16

Date

Attest:



**Minutes
Tulsa County Conservation District
Special Board Meeting**

Date: August 11, 2016
Time: 4:00 PM

Members Present: Zach Kilburn, Chairman
John Beasley, Member
Melissa Gray, Member
Jana Black, Member

Members Absent: None

Others Present: Gabriel Parker, District Secretary
Cleaon Bradford, Acting District Conservationist

1. Meeting Called to Order:

Chairman, Zach Kilburn called the meeting to order at 4:07 PM He noted this was a special meeting and is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on August 9, 2016 in the front window at 6660 S. Sheridan Rd. Suite 120, Tulsa, Oklahoma 74133.

- 1. Meeting called to order**
- 2. Roll Call**
- 3. Consider, Discuss, and Take possible action on the following agenda items:**
- 4. Consideration of Consent Agenda:**
 - A. Approval of Minutes from the July 21, 2016 Special Meeting**
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 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
 - E. Approval of District Employee Timesheet & Leave Records for the Month of July 2016**
 - F. Acceptance of NRCS Farm Bill performance worksheets**

John Beasley said that he would like to remove item 4A for further discussion. John Beasley made a motion to accept the consent agenda with the exception of item 4A to be discussed below. Jana Black 2nd the motion. Nays: None. The motion carries.

5. Consideration of and Possible Action on Items to be Removed Consent Agenda

John Beasley said he noticed in the minutes from the July 21, 2016 meeting, he was listed as absent. He said he was indeed present and that it was Zach Kilburn who was not present for the meeting. Gabrielae Parker said it was a typo and that she would fix the minutes to reflect his presence. John Beasley made a motion to accept the minutes from the July 21, 2016 Special Meeting with the correction to the names of members present. Jana Black 2nd the motion. Nays: None. The motion carries.

6. Cost Share Program Year 17

A. Received \$10,483.59 from Program Year 16 left over funds

Gabrael Parker said the funds that we had requested be rolled over from Program Year 16 to Program Year 17, was approved, and have a total of \$ 20,273.59 available for use. Gabrielae said it was the most that TCCD has ever had to allocate to applicants. No further action needed to be taken at this time.

B. Discuss and possible changes to Cost-Share Board Checklist

Gabrael said that in order to obligate most of the funds available, we need to change the maximum cost-share payment amount from \$2,500 to \$5,000.in item seven of the Board Checklist. It is currently set at 75% of \$2,500. We currently have two participants that are requesting assistance on wells, which are well over \$10,000. She said while it would not cover all of it, it would significantly help them if we raised the maximum payment amount. The board agreed. John Beasley made a motion to increase the maximum cost-share payment amount from 75% of \$2,500 to 75% of \$5,000. Jana Black 2nd the motion. Nays: None. The motion carries.

C. Approval of Cooperator Agreement/s:

a) Nathan Schultz

After a brief discussion, John Beasley made a motion to approve the Cooperator Agreement for Nathan Schultz. Jana Black 2nd the motion. Nays: None. The motion carries.

Melissa Gray entered the meeting at 4:23 PM

D. Approval of Applications

a) Nathan Schultz

b) Sunset Farms LLC.

c) Joyce & Michael Marcou

Gabrael Parker said she was hoping to have Joyce and Michael Marcou's application by the end of the day on Tuesday, but all efforts to get a response fell through. She said that we could cancel the vote on the Marcou's since we do not have their application. Gabrielae provided the board with cost estimates for each of the participant's desired practice (Please see cost estimate in board packet). Nathan Schultz and Charissa McCreary are requesting wells, and depending on how deep they need to go, may cost upwards of at least \$10,000. John Beasley made a motion to approve the Cost-Share Applications for Nathan Schultz and Stephen Halcomb of Sunset Farms LLC. Melissa Gray 2nd the motion. Nays: None. The motion carries.

E. Obligate Program Year 17 funds

Gabriel Parker said since we do not have a comprehensive ranking procedure for our program, we should obligate the funds equally across the board. She suggested we obligation the maximum payment allowed for each participant. She said some may use more and some may use less depending on who the participant uses to construct the practice. Gabriel did note that if the participant used more than the maximum allowed, those funds would be at the expense of the participant. Gabriel said, if the board chose to equally distribute the funds, we would be left with an unobligated amount of \$273.59 that would be sent back at the end of the year. Hopefully, OCC decides that we can roll over the remaining funds for next year's program. John Beasley made a motion obligate the maximum payment amount of \$5,000.00 to each of the four cost-share participants. Melissa Gray 2nd the motion. Nays: None. The motion carries.

7. Discussion and/or Possible Action on the Following District Operation Items:

A. TCCD Monthly Outreach Report

Gabriel said the RMC planning committee had resumed their meetings again and have been productive. The RMC is on the 18th so she is busy getting ready for that. They have made about \$7,000.00 so far from registration with fewer attendees this year. Gabriel said at the TACF Board Meeting yesterday, Vernon Seaman made a suggestion of possibly having an alternative energy RMC next year. It seemed to be a good idea that everyone liked. She said she would send out a 2017 planning meeting invite for October. Gabriel had mentioned that tomorrow would be her first Environmental Education Committee Meeting since she volunteered to take over for Kristi Shreve when she left. She said she hopes it goes well. Gabriel mentioned that the deadline to have funds allocated for the Cost-Share Program Year 17 is August 31, 2016. Other than RMC, things have been steady but productive. No further action needed to be taken at this time

B. Discussion and Acceptance of District Conservationist Agency Report

Cleao Bradford said that all four CSP contracts in Tulsa need to be obligated by September 2, 2016, and he is on schedule to meet that deadline. Cleao said Tulsa had one Monarch butterfly Initiative applicant, but that the application did not rank high enough to get approved for funding. He said that the ranking priority was set for range land. He said, only applicants considered to have range land, and a willingness to plant native plants received a high rank. He said that not ranking high enough was not the same as being ineligible. Cleao said he would still be eligible to participate in the next round, granted his application ranks high enough for funding. The idea behind the initiative it to focus on restoring areas back to a native state. Just like with any other program available, NRCS needs to see that the landowner already has an established native area that can be improved upon. The training that he attended in July was not only for program specifics, but to focus on the environmental impacts of what producers are doing, and how we can help mitigate or lessen the effects of those things on the environment.

Cleao said he would like to hold a locally led meeting on September 8th, around the time of the board meeting, to get an idea of the resource concerns in Tulsa County. Gabriel Parker said the 8th would be great because that is when the regularly scheduled meeting was, and that there would be no additional paperwork involved. Cleao said he would like to set up the Local Work Group Meeting for September 29th. That meeting would

include other community partners that could include a guest speaker. This meeting would focus on what our community partners concerns are. This would ultimately help set the priorities for our program rankings for the next year. He said he would get with Gabriel to help coordinate those efforts.

One last thing he wanted to mention was that NRCS was going to hire a Tribal Liaison that will be based out of the Wagoner County Field Office. He was not sure what all this individual would do, but as soon as he received more information he will inform the board. Melissa Gray made a motion accept the District Conservationists Agency Report. Jana Black 2nd the motion. Nays: None. The motion carries.

The Month of July in Conservation

Gabriel said this was just an FYI. No further action needed to be taken at this time.

C. TCCD Appointed Director Position Recruitment Update

a) Discuss Timeframe for Board Reorganization

Gabriel said she had spoken to Tom Tolbert with the City of Broken Arrow Stormwater group after one of the RMC meetings, and he said that he was very interested in joining the board. He said he would like to get some education and conservation programs implemented around Broken Arrow. Gabriel said she would talk to him more after the RMC, but said he sounded very excited about the prospect. The board agreed and said that he would make a great addition to the TCCD family. Gabriel said if he does want to be on the board, we could vote to appoint him at the next meeting, send the proper paperwork to OCC by the following week. With any luck, OCC will approve him at their Commission meeting the first part of October, and Tom will be official by our October 13th meeting. At that point we can reorganize the board. The board said they were on board. No further action needed to be taken at this time.

D. 2016 RMC Update

Gabriel Parker said she had discussed this in her Outreach Report, but she would give a little more detail. She said that the RMC is a week from today. She is still getting a few last minute registrations, but we have about 80 people registered, which is not too bad. Given the date change it was good that only a few people had to cancel their registration. She said that we have raised about \$7,000 so far which was not bad at all given the registration. She said she will be at the HBA on Wednesday afternoon to help with setup. She also said she was taking a different approach to check-in. Instead of doing it on paper, she would use the Eventbrite app to make checking in easier. Other than that we should have a good conference. No further action needed to be taken at this time.

E. Approval of 2015 – 2016 Annual Plan

Gabriel Parker said we usually do approve the plan in July but she had been busy with the RMC and Compilation and could not have it ready by then. She said the only changes that she made are the volunteer hours for the year, the Cost-Share practices, NRCS program information, the organizations and events we worked with and on during the year. (Please see the Annual Report for details) The board suggested that we post the report on the website for others to see what we are doing during the year. Gabriel said that she will put it on the website. She also said that once it is approved, she has to send it to OCC for them to approve it as well. Melissa Gray made a motion approve the Annual Plan for FY 2016. Jana Black 2nd the motion. Nays: None. The motion carries.

John Beasley exited the meeting at 5:20 PM

F. Approval of Time Change for the Remainder of 2016 Scheduled Meetings

Gabriel Parker suggested that we may be able to change the times of the remaining meeting schedule to restore them to regular meetings instead of them being classified as special meetings. She suggested that we set the remaining times to 4:30 PM instead of 4:00 PM. The board believed this would not cause any problems or confusion. John Beasley mentioned before he left the meeting that he did not have a problem with the time change. Jana Black made a motion approve the time change from 4:00 PM to 4:30 PM for the remainder of the 2016 board meetings. Melissa Gray 2nd the motion. Nays: None. The motion carries.

Public Comments:

None

8. Adjourn:

Meeting was adjourned at 5:25 PM

Next regularly scheduled meeting is September 8, 2016 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

10:24 AM
08/08/16
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
Income	
Administrative Income	5,200.08
OCC Reimbursements	2,044.46
Total Income	<u>7,244.54</u>
Expense	
Administrative Expense	105.51
Cost-Share Payments	2,016.41
Employee Benefits	302.56
Payroll	1,698.52
Payroll Tax	731.60
Telephone and Internet	123.12
Travel	69.12
Total Expense	<u>5,046.84</u>
Net Income	<u><u>2,197.70</u></u>

9:47 AM
08/08/16
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July 2016

	<u>Jul 16</u>
Income	
Administrative Income	5,200.08
OCC Reimbursements	2,044.46
Total Income	<u>7,244.54</u>
Expense	
Administrative Expense	105.51
Cost-Share Payments	2,016.41
Payroll	1,698.52
Payroll Tax	731.60
Telephone and Internet	123.12
Travel	69.12
Total Expense	<u>4,744.28</u>
Net Income	<u><u>2,500.26</u></u>

9:49 AM

08/08/16

Accrual Basis

Tulsa County Conservation District Profit & Loss Detail July 2016

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Income								
Administrative Income								
Deposit	7/22/2016		TCCD	DDA Deposit ...		Arvest Checki...	5,200.00	5,200.00
Deposit	7/29/2016		Arvest	Interest Pay...		Arvest Checki...	0.08	5,200.08
Total Administrative Income							5,200.08	5,200.08
OCC Reimbursements								
Deposit	7/29/2016		OCC	July 2016 Sal...		Arvest Checki...	2,044.46	2,044.46
Total OCC Reimbursements							2,044.46	2,044.46
Total Income							7,244.54	7,244.54
Expense								
Administrative Expense								
Check	7/11/2016		Arvest	NSF/OD CH...		Arvest Checki...	17.00	17.00
Check	7/18/2016		Arvest	Over Draft Fee		Arvest Checki...	17.00	34.00
Check	7/19/2016		Arvest	Over Draft Fee		Arvest Checki...	17.00	51.00
Check	7/19/2016		Go Daddy Web Hos...	Annual Go D...		Arvest Checki...	54.51	105.51
Total Administrative Expense							105.51	105.51
Cost-Share Payments								
Check	7/8/2016		Charles Sisle	Charles Sisle...		Arvest Checki...	2,016.41	2,016.41
Total Cost-Share Payments							2,016.41	2,016.41
Payroll								
Check	7/25/2016	8479	Gabriel S Parker	July 1st - 15th...		Arvest Checki...	849.26	849.26
Check	7/29/2016	8481	Gabriel S Parker	July 16th - 31...		Arvest Checki...	849.26	1,698.52
Total Payroll							1,698.52	1,698.52
Payroll Tax								
Check	7/11/2016		IRS	941 Tax Pay...		Arvest Checki...	646.60	646.60
Check	7/18/2016		Oklahoma Tax Com...	June 2016 P...		Arvest Checki...	85.00	731.60
Total Payroll Tax							731.60	731.60
Telephone and Internet								
Check	7/29/2016		COX Communicatio...	July 2016 Pa...		Arvest Checki...	123.12	123.12
Total Telephone and Internet							123.12	123.12
Travel								
Check	7/25/2016	8480	Gabriel S Parker	June 2016 Mi...		Arvest Checki...	69.12	69.12
Total Travel							69.12	69.12
Total Expense							4,744.28	4,744.28
Net Income							2,500.26	2,500.26



P O BOX 1670
LOWELL AR 72745

Statement Ending 07/31/2016

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

This is notice that Arvest Bank is revising our Schedule of Commercial Fees and Charges that applies to this account by changing the method of setting the earnings credit rate. **Effective September 19, 2016** the earnings credit rate applicable to this account will be established from time to time by Arvest Bank. Your use of this account after the effective date of this change constitutes acceptance of this change as being made with reasonable notice.

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$4,637.79
Total Current Value		\$4,637.79

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NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
07/01/2016	Beginning Balance	\$2,137.53
	3 Credit(s) This Period	\$7,244.54
	11 Debit(s) This Period	\$4,744.28
07/31/2016	Ending Balance	\$4,637.79

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.08
Interest Paid Year-to-Date	\$0.71
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Deposits

Date	Description	Amount
07/22/2016	DDA DEPOSIT	\$5,200.00

Electronic Credits

Date	Description	Amount
07/29/2016	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,044.46



Statement Ending 07/31/2016

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number:

NON-PROFIT INTEREST CHECKING

(continued)

Other Credits

Date	Description	Amount
07/31/2016	INTEREST PMT	\$0.08

Electronic Debits

Date	Description	Amount
07/11/2016	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$646.60
07/18/2016	TAX PAYMENTS OK TAX PMT	-\$85.00
07/19/2016	GO DADDY WEB ORDER Secretary	-\$54.51
07/29/2016	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$123.12

Other Debits

Date	Description	Amount
07/11/2016	NSF/OD CHARGE PAID INSUFFICIENT FUNDS	-\$17.00
07/18/2016	NSF/OD CHARGE PAID INSUFFICIENT FUNDS	-\$17.00
07/19/2016	NSF/OD CHARGE PAID INSUFFICIENT FUNDS	-\$17.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
8476	07/08/2016	\$2,016.41	8480	07/25/2016	\$69.12
8479*	07/25/2016	\$849.26	8481	07/29/2016	\$849.26

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
06/30/2016	\$2,137.53	07/18/2016	-\$644.48	07/25/2016	\$3,565.63
07/08/2016	\$121.12	07/19/2016	-\$715.99	07/29/2016	\$4,637.79
07/11/2016	-\$542.48	07/22/2016	\$4,484.01		



P O BOX 1670
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Statement Ending 07/31/2016

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number:

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TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

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-  WEBSITE www.arvest.com

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Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$83.10
Total Current Value		\$83.10

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NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
07/01/2016	Beginning Balance	\$83.10
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
07/31/2016	Ending Balance	\$83.10

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.00
Interest Paid Year-to-Date	\$0.34
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Daily Balances

Date	Amount
06/30/2016	\$83.10



P O BOX 1670
LOWELL AR 72745

Statement Ending 07/31/2016

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number:

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts

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Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$5,421.61
Total Current Value		\$5,421.61

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NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
07/01/2016	Beginning Balance	\$10,621.23
	1 Credit(s) This Period	\$0.38
	1 Debit(s) This Period	\$5,200.00
07/31/2016	Ending Balance	\$5,421.61

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.38
Interest Paid Year-to-Date	\$2.17
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
07/31/2016	INTEREST PMT	\$0.38

Checks Cleared

Check Nbr	Date	Amount
6090	07/22/2016	\$5,200.00

* Indicates skipped check number



Statement Ending 07/31/2016

TULSA AREA CONSERVATION

Page 3 of 4

Customer Number:

NON-PROFIT INTEREST CHECKING

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
06/30/2016	\$10,621.23	07/22/2016	\$5,421.23	07/29/2016	\$5,421.61



P O BOX 1670
LOWELL AR 72745

Statement Ending 07/31/2016

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

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-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$15,566.69
Total Current Value		\$15,566.69

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BUSINESS MONEY MARKET

Account Summary

Date	Description	Amount
07/01/2016	Beginning Balance	\$15,565.37
	1 Credit(s) This Period	\$1.32
	0 Debit(s) This Period	\$0.00
07/31/2016	Ending Balance	\$15,566.69

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.32
Interest Paid Year-to-Date	\$9.08
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
07/31/2016	INTEREST PMT	\$1.32

Daily Balances

Date	Amount	Date	Amount
06/30/2016	\$15,565.37	07/29/2016	\$15,566.69

ACCOUNT ID:
FILING FREQUENCY: Quarterly

FILING PERIOD: June 30, 2016
DUE DATE: July 20, 2016
RECEIVED DATE: July 18, 2016

WTH 10001
Revised 6-2011

OKLAHOMA EMPLOYERS WITHHOLDING TAX RETURN
TAXPAYER COPY/WORKSHEET
TULSA CO CONSERVATION

Number of Employees: _____
----- Dollars ----- -- Cen

1. Wages Paid	_____	\$6,853.7
2. Tax Withheld	_____	\$255.0
3. Interest (+)	_____	\$0.0
4. Penalty (+)	_____	\$0.0
5. Total Due (=)	_____	\$255.0

FOR YOUR RECORDS ONLY
DO NOT MAIL

Performance Worksheet/Operational Tasks

Use this form July 1, 2013 to June 30,

Tulsa County

Conservation District: _____

August-16

Month & Year

Day of Month

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

Conservation Planning

Customer service toolkit data entry																												
Conservation plan maintenance		X																										
Assemble plan components		X																										
Conducts on-site inspections																												
Provide practice check out services																												
Development of plan and soil maps																												
Other		X						X		X																		

Outreach for Farm Bill Programs

News Article Development																												
Outreach Activities			X							X								X										
Assist with monthly outreach report	X		X				X			X							X											
Public presentations																												
Success stories																												
Earth Team volunteer program																												
Assist with statewide media																												
Other			X							X																		

Administrative Assistance for Farm Bill Programs

Filing	X	X	X	X				X	X	X	X	X			X	X	X		X				X	X	X	X		
Updating General Manual and FOTG																												
Receptionist	X	X	X	X				X	X	X	X	X			X	X	X		X				X	X	X	X	X	
General office correspondence	X	X	X	X				X	X	X	X	X			X	X	X		X				X	X	X	X	X	
Record of meeting minutes										X	X																	
Maintain office schedules	X	X	X	X				X	X	X	X	X			X	X	X		X				X	X	X	X	X	
Maintain ledgers	X	X	X	X				X	X	X	X	X			X	X	X		X				X	X	X	X	X	
Other	X	X	X	X				X	X						X	X	X						X	X				

Farm Bill Contracting

Explain and promote farm bill programs																												
Local work group coordination																												
Complete program applications																												
Program application rankings																												
Compile and file applications																												
Prepare and mail form letters		X																								X		
Plan and contract development																												
Provide technical assistance																												
Update and maintain LTP-003																												

Other Farm Bill Activities (add as needed)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: **40 Hours**

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full sa


 Conservation District Board Representative (Signature & Date)


 NRCS District Conservationist (Signature & Date)

Currently Set Checklist

CHECKLIST OF BOARD ACTION REQUIRED

<i>After current program year guidelines are approved and distributed by OCC and prior to advertising the current program year locally your district board <u>must</u> discuss and vote on items 1-9 listed below. The action taken <u>must</u> be recorded in the board meeting minutes and on this form.</i>		
BOARD ACTION ITEM	DATE	ACTION TAKEN
1 Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.	3/09/2016	
2 Are local board members allowed to make application in the local program? Complete the Director Participation form and return it to OCC. Any board member making application <u>must</u> immediately remove themselves from discussions and votes on program items at this time.	3/09/2016	No
3 Designate the authorized district representative. <u>Must</u> be a district board member. Any board member making application in the local program is <u>not</u> eligible to serve as the district representative.	3/09/2016	Zach Kilburn, TCCD Chairman
4 Designate the technical representative. <u>Must</u> meet the requirements stated in the Rules.	3/09/2016	Freddy Trujillo, NRCS Cleon Bradford, NRCS
5 Review the conservation practices listed in the Program Year Guidelines and approve practices your district will offer locally.	3/09/2016	All
6 Review and approve the average costs listed in the Program Year Guidelines for the practices your district will offer locally	3/09/2016	Use Average
7 Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate can't exceed 75% and the maximum cost-share payment amount can't exceed \$5,000 per participant.	3/09/2016	75% \$2,500.00 Max Payment
8 Establish specific local eligibility and selection criteria/priority system that will be used to select successful applicants.	3/09/2016	Defer until April 14, 2016 Board Meeting
9 Establish your district's application period and how the program will be advertised locally.	3/09/2016	Close 4/30/2016, word of mouth, NRCS, outreach events
STOP STOP After the application period has closed your district can proceed to item 10. STOP STOP		
10 Review, rank and approve applications using the eligibility and selection criteria/priority system approved under item 8 above. Board meeting minutes <u>must</u> include the following for <u>each</u> approved participant: agreement number, participant name, practice(s), completion date, cost-share rate, and maximum amount.		

CHECKLIST OF BOARD ACTION REQUIRED

Suggested Checklist

BOARD ACTION ITEM		DATE	ACTION TAKEN
<i>After current program year guidelines are approved and distributed by OCC and prior to advertising the current program year locally your district board must discuss and vote on items 1-9 listed below. The action taken must be recorded in the board meeting minutes and on this form.</i>			
1	Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.	3/09/2016	
2	Are local board members allowed to make application in the local program? Complete the Director Participation form and return it to OCC. Any board member making application <u>must immediately</u> remove themselves from discussions and votes on program items at this time.	3/09/2016	No
3	Designate the authorized district representative. <u>Must</u> be a district board member. Any board member making application in the local program is <u>not</u> eligible to serve as the district representative.	3/09/2016	Zach Kilburn, TCCD Chairman
4	Designate the technical representative. <u>Must</u> meet the requirements stated in the Rules.	3/09/2016	Freddy Trujillo, NRCS Cleon Bradford, NRCS
5	Review the conservation practices listed in the Program Year Guidelines and approve practices your district will offer locally.	3/09/2016	All
6	Review and approve the average costs listed in the Program Year Guidelines for the practices your district will offer locally	3/09/2016	Use Average
7	Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate can't exceed <u>75%</u> and the maximum cost-share payment amount can't exceed <u>\$5,000</u> per participant.	8/11/2016	75% \$5,000 Max Payment
8	Establish specific local eligibility and selection criteria/priority system that will be used to select successful applicants.	3/09/2016	Defer until April 14, 2016 Board Meeting
9	Establish your district's application period and how the program will be advertised locally.	3/09/2016	Close 4/30/2016, word of mouth, NRCS, outreach events
STOP STOP After the application period has closed your district can proceed to item 10. STOP STOP			
10	Review, rank and approve applications using the eligibility and selection criteria/priority system approved under item 8 above. Board meeting minutes <u>must</u> include the following for each approved participant: agreement number, participant name, practice(s), completion date, cost-share rate, and maximum amount.		

list

Place Name				cost estimate		
Greg Daubney						
Components	unit	amount	cost/unit	total cost	Cost Share Rate	amount received
pond	cu.yd	1320	\$ 2.43	\$ 3,207.60	75%	\$ 2,405.70
				\$ -		\$ -

list

Place Name				cost estimate		
Sunset Farms						
Components	unit	amount	cost/unit	total cost	Cost Share Rate	amount received
Tank	Gal	493	\$ 1.75	\$ 862.75	75%	\$ 647.06
				\$ -		\$ -
Pipeline	LF	2500	\$ 2.97	\$ 7,425.00	75%	\$ 5,568.75
Total						\$ 6,215.81

list

Place Name				cost estimate		
Shultz						
Components	unit	amount	cost/unit	total cost	Cost Share Rate	amount received
well	LF	200	\$ 33.13	\$ 6,626.00	75%	\$ 4,969.50
				\$ -		\$ -
pump	1	1	\$6,792.66	\$ 6,792.66	75%	\$ 5,094.50
				\$ -		\$ -
				\$ -		\$ -
pipeline	LF	100	\$ 2.97	\$ 297.00	75%	\$ 222.75
				\$ -		\$ -
tank	gal	493	\$ 1.75	\$ 862.75	75%	\$ 647.06
TOTAL				14578.41		\$ 10,933.81

list

Place Name				cost estimate		
McCreary						
Components	unit	amount	cost/unit	total cost	Cost Share Rate	amount received
well	LF	300	\$ 33.13	\$ 9,939.00	75%	\$ 7,454.25
				\$ -		\$ -
pump	1	1	\$6,792.66	\$ 6,792.66	75%	\$ 5,094.50
				\$ -		\$ -
				\$ -		\$ -
pipeline	LF	500	\$ 2.97	\$ 1,485.00	75%	\$ 1,113.75
				\$ -		\$ -
tank	gal	493	\$ 1.75	\$ 862.75	75%	\$ 647.06
TOTAL				19079.41		\$ 14,309.56

list

Place Name				cost estimate		
McCreary						
Components	unit	amount	cost/unit	total cost	Cost Share Rate	amount received
well	LF	200	\$ 33.13	\$ 6,626.00	75%	\$ 4,969.50
				\$ -		\$ -
pump	1	1	\$6,792.66	\$ 6,792.66	75%	\$ 5,094.50
				\$ -		\$ -
				\$ -		\$ -
pipeline	LF	500	\$ 2.97	\$ 1,485.00	75%	\$ 1,113.75
				\$ -		\$ -
tank	gal	493	\$ 1.75	\$ 862.75	75%	\$ 647.06
TOTAL				15766.41		\$ 11,824.81

TCCD Monthly Outreach Report

July 2016



Meetings:

07/21/2016 TCCD Board Meeting
07/11/2016 Environmental Education Committee Meeting
07/18/2016 RMC Planning Meeting

Upcoming Meetings

08/04/2016 Monarch on the Mountain Environmental Education Meeting
08/05/2016 RMC Planning Meeting
08/05/2016 Crow Creek
08/11/2016 TCCD Board Meeting
08/10/2016 TACF Board Meeting
08/12/2016 Environmental Education Committee Meeting

Special Events:

07/09/2016 Second Saturday at the Philbrook
07/30/2016 Monarch Butterfly Festival

Up Coming Events:

08/18/2016 2016 Resource Management Conference
08/20/2016 Cheryl Cheadle's Blue Thumb Retirement Party

Upcoming Deadlines:

08/19/2016 Cost-Share Program Year 16 final report corrections due
08/31/2016 Cost-Share Program Year 17 funds allocation due

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ Cost-Share Year 16 & 17 Assistance
- ❖ RMC Registration Prep
- ❖ TCCD/TACF Website Updates
- ❖ Shredding
- ❖ Storage Room/Office Organization
- ❖ Map Cabinet Reorganization
- ❖ Email Correspondences
- ❖ Annual Compilation Prep
- ❖ Bill Pay
- ❖ Office Recycling
- ❖ Education Outreach
- ❖ Annual Report work
- ❖ NRCS Contract Labels and Maintenance

CONSERVATION EDUCATION PROGRAM REPORT

Conservation District Tulsa County	District Number 2
Activity Number (See Choices on Back) <i>Oxley Nature Center Monarch Fest</i>	Date <i>July 30, 2016</i>
If activity is a Natural Resource Day did you use any of the TEAM RESOURCE TRUNKS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating <i>None</i>	

Number Reached

Preschool _____	Grade 6 _____	Grade 12 _____
Grade 1 _____	Grade 7 _____	College _____
Grade 2 _____	Grade 8 _____	Teachers _____
Grade 3 _____	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors _____
Grade 5 _____	Grade 11 _____	Adults <u>20</u>
		Special Needs _____

*Children of all ages
from 3 - 20*

TOTAL PARTICIPANTS ~ 40

CONSERVATION EDUCATION PROGRAM REPORT

Conservation District Tulsa County	District Number 2
Activity Number (See Choices on Back)	Date
If activity is a Natural Resource Day did you use any of the TEAM RESOURCE TRUNKS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating	

Number Reached

Preschool _____	Grade 6 _____	Grade 12 _____
Grade 1 _____	Grade 7 _____	College _____
Grade 2 _____	Grade 8 _____	Teachers _____
Grade 3 _____	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors _____
Grade 5 _____	Grade 11 _____	Adults _____
		Special Needs _____

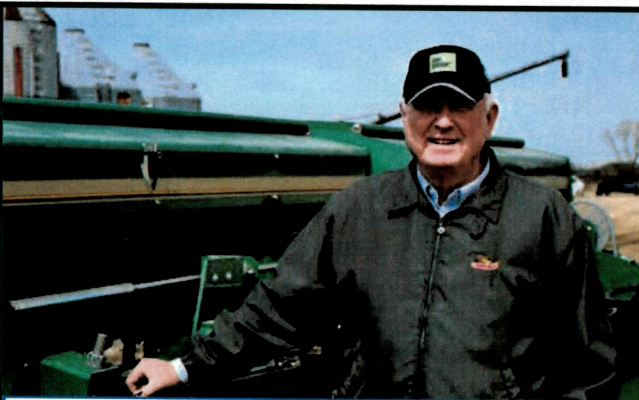
TOTAL PARTICIPANTS _____

July 14, 2016

This Week in Conservation

OKLAHOMA
CONSERVATION
COMMISSION

This is an internal newsletter intended for Conservation Commission and conservation district staff, directors, and partners.



Scotty Herriman places a trusting hand on the no-till drill he viewed with such skepticism for decades. Today, he often leads the state in dryland no-till corn yields.

This Farmer's Convinced: "Ugly" Fields Have Higher Yields

Via NRCS—Back in 2009, you couldn't pay **Scotty Herriman** to try no till. "Our bottomland is tight, heavy clay," he insisted. "It won't work here."

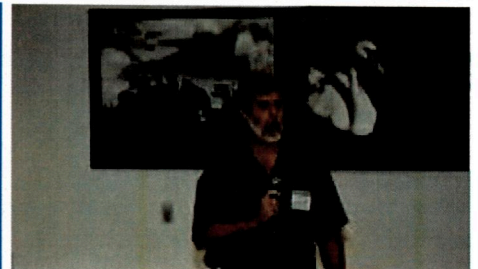
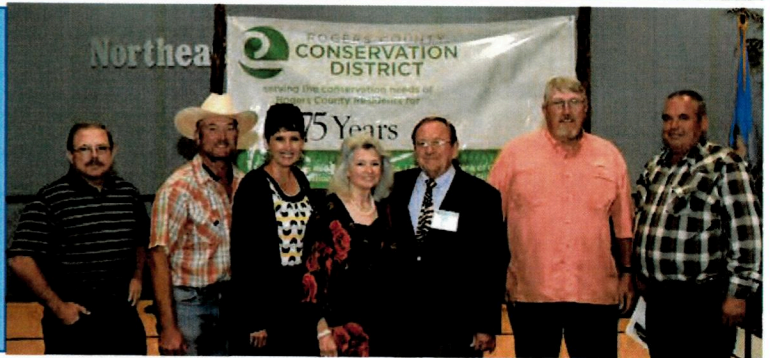
Scotty has been growing corn, soybeans, wheat and milo on 2,000 acres near Nowata for over 50 years, so it's generally wise to take his word when it comes to farming. But Scotty is the first to acknowledge he misjudged no-till. Six years into his total no-till conversion, he now says "it will work here, and I've proved it." **Read the full article.**

Scotty Herriman was selected as chairman of the Oklahoma Conservation Commission at the July 11, 2016 Commission meeting.

Rogers CCD Celebrates 75 Years!

Since 1941, the **Rogers CCD** has provided local leadership in establishing flood control structures, reclaiming abandoned mines, creating the nature reserve at Rogers State University and providing conservation education. The well-attended celebration was held July 24.

Read the full article.



Conservation Calendar of Events



Date	Event	Location	District	Contact
Jul 21	OACD Area II Demo Farm Field Day	Goldsby	McClain CCD	405.527.3452
Jul 21	NRCS Conservation & Agriculture Workshop	Lawton	Comanche CCD	580-353-1564 x3
Jul 27	Plant ID for Soil Health Training	Kenton	Cimarron CCD	580.544.3048
Jul 28	No-Till & Cover Crops Tour at Emmons Farm	Leedey	Dewey CCD	580.328.5366
Jul 29	Plant ID for Soil Health Training	Beaver	Beaver CCD	580.625.3302 x-101
Aug 02	OSU Winter Canola School	Lahoma	Garfield CCD	County OSU Ext Office
Aug 04	OSU Winter Canola School	Weatherford	Deer Creek CD	County OSU Ext Office



Does your conservation district have a **website** or **facebook** page?

Send an email with links to your pages to: info@conservation.ok.gov

District Director Responsibilities: A 10-Minute Guide Series

Guide No. 8 - Legal Responsibilities

District directors have responsibilities and duties set out by law. The Conservation District Act provides districts with discretionary powers that allow them to be innovative in carrying out a wide-range of activities and actions to meet conservation needs.


Read the full guide.

The 10-Minute Guide Series is a series of informational topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. Directors are encouraged to review a guide before each board meeting, and then have a 10 minute discussion on it during the meeting. The series is available online here:

<http://bit.ly/258CtOT>

NRCS State Conservationist Urges Farm and Ranch Participation in Monarch Initiative

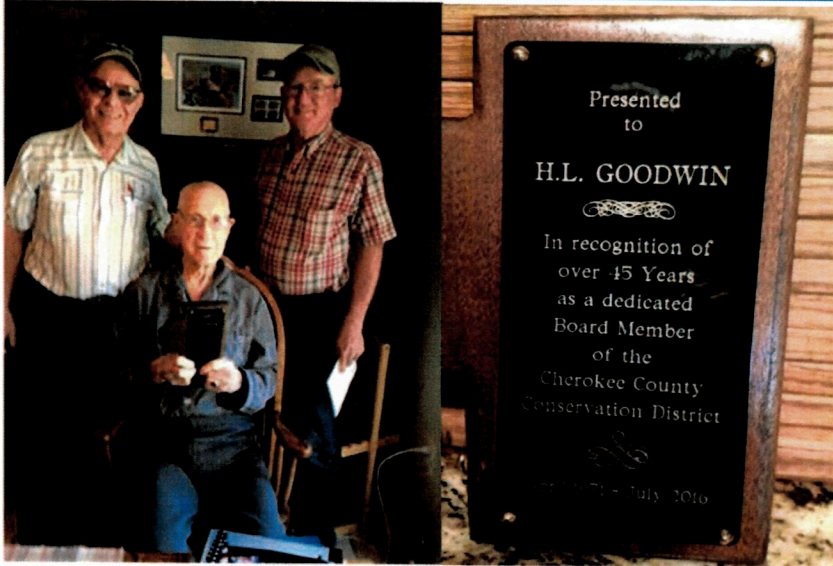
Signup deadline: July 20



Pollinators are required for 70 of the world's top 100 food crops. The Monarch Butterfly Habitat Development Project provides technical and financial assistance to farmers and ranchers to improve or create habitat for monarch butterflies and other pollinators. Prospective participants should contact their local USDA service center.

Lloyd Goodwin Retires

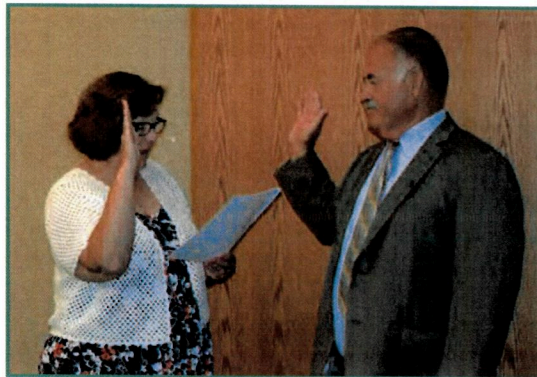
Lloyd Goodwin, Cherokee CCD director, was presented with a handmade plaque for 45 years of service to the district by board members Bill Dudley and Jerry Latty during his retirement party.



Comanche County Conservation & Agriculture Workshop July 21

Learn to build soil health and increase the productivity of your land at the Comanche County Conservation and Agriculture Workshop on July 21. USDA Natural Resources Conservation Service and partners will share the latest techniques in boosting soil fertility and reducing soil loss. Experts will also be on hand to discuss uses for removed cedar trees, the Veterinary Feed Directive and USDA programs.

Contact Kirk Schreiner
580.353.1564.3
kirk.schreiner@ok.usda.gov



The Oath of Office and Loyalty Oath were administered to Karl Jett, Beaver CCD, for his new term as Area 1 Commissioner. His term runs from July 1, 2016 to June 30, 2021.



The Oklahoma Prescribed Burn Association held a Summer Fire Field Day in Perry (Payne CCD) June 16. If you missed it, watch for the next one. Some of the questions addressed included: Will green vegetation burn? Do summer burns kill native grass? Can summer burns kill cedars? What does growing season fire do to *Sericea lespedeza*? Are summer fires good for livestock or wildlife? More info: <http://www.ok-pba.org/>



Fish Collections Underway to Assess Water Quality in NE OK

The Conservation Commission's water quality monitoring crew is in full swing conducting fish collections in NE Oklahoma this summer. Many interesting and unique species call the Ozark streams of NE OK home, like this banded sculpin (left) and cardinal shiner (right).



The **banded sculpin** prefers cool, clear streams with lots of cobble and rock where it can find aquatic insects to feed on. The **cardinal Shiner** is uniquely colored with gold, red, and black stripes with a powder blue nose (in males) and is common in clear, rocky bottomed streams in the Neosho-Grand watershed (NE OK).



New Oklahoma Videos on the National Watershed Coalition Website

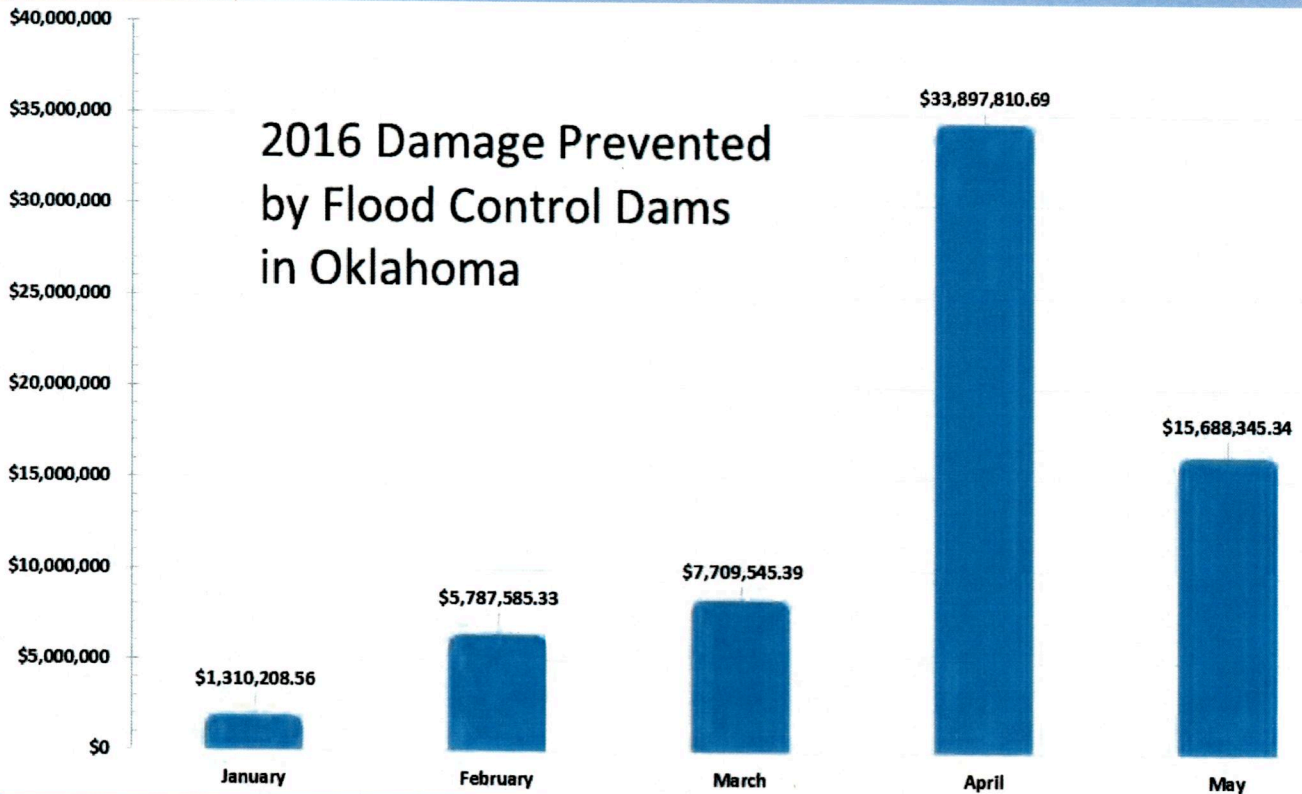
New Oklahoma subject videos are located on the NWC website (www.watershedcoalition.org) under the "What's New" tab and also under the "Videos" tab. Districts, don't forget to share these with your board members at your next meeting!

"Oklahoma Flood Control Dams Provide Benefits, but Require Maintenance" featuring OCC Executive Director Trey Lam <http://www.watershedcoalition.org/oklahoma-flood-control-dams-provide-benefits-but-require-maintenance/>

"Watershed Projects Provide Multiple Benefits" featuring former OCC Commissioner Dan Lowrance <http://www.watershedcoalition.org/watershed-projects-provide-multiple-benefits/>

"DamWatch-Using New Technology to Keep Dams Safe" featuring Larry Caldwell <http://www.watershedcoalition.org/damwatch-using-new-technology-to-keep-dams-safe/>

Oklahoma Flood Control Update May 2016



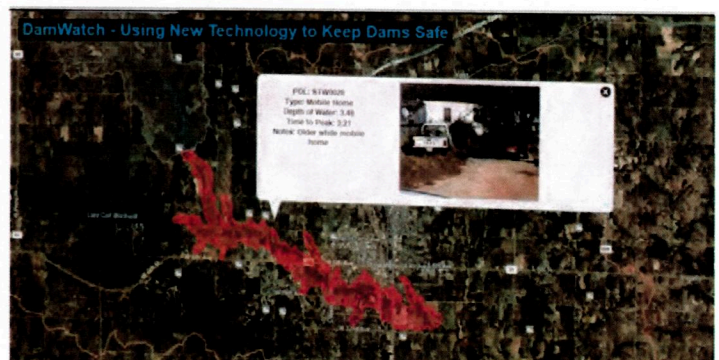
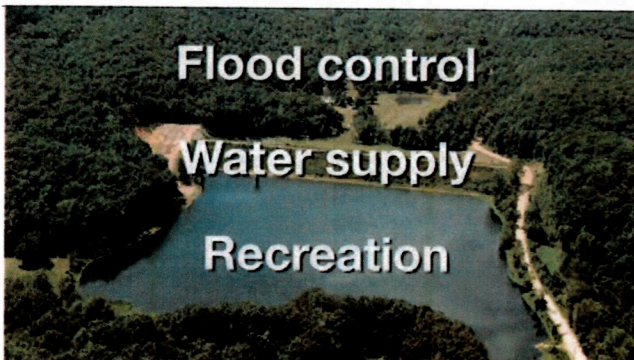
Emergency Watershed Protection Projects (Dam Repair)

Total Projects (June 2015-Present)	37
Projects Complete	14
Projects in Design or Construction	23

Flood control dams in Oklahoma prevented an estimated \$33.9 and \$15.7 million in flood damage in the months of April and May 2016 respectively, according to the NRCS Water Resources Office in Oklahoma. (Source: NRCS)

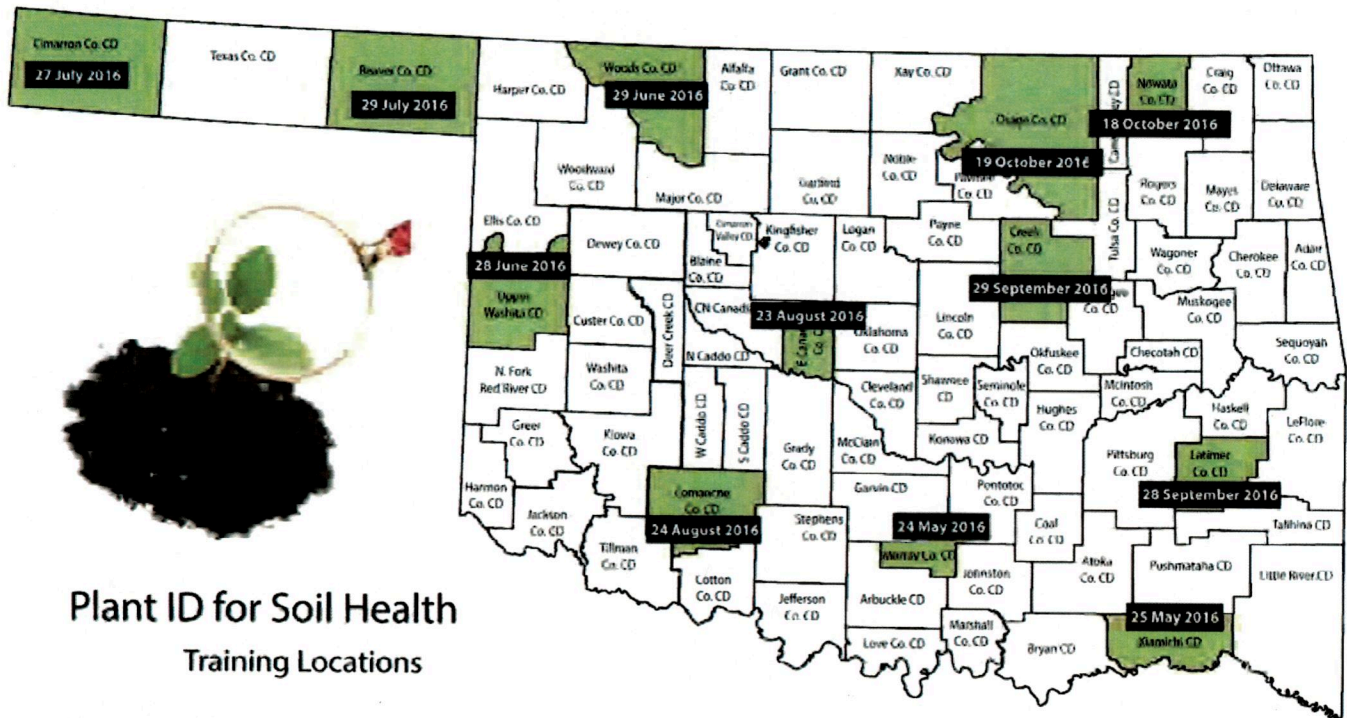
[Read the full article](#)

The Conservation Commission's watershed technicians, and conservation districts in counties with flood control structures, work closely with NRCS to maintain these structures year-round.



Plant ID for Soil Health

Open to the public, districts, directors, NRCS, tribes, and other partners



Plant ID for Soil Health
Training Locations

AGENDA

- 8:30 am Registration begins
- 9:00 am Welcome and Introductions
- 9:15 am Basic Plant Anatomy & Terminology
- 10:30 am Field Site 1
- 12:00 pm LUNCH
- 1:00 pm Field Site 2
- 3:00 pm Quiz Yourself
- 3:30 pm Wrap Up, Question/Answer
- 4:00 pm Adjourn

Plant ID for Soil Health Trainings Held in Freedom and Cheyenne

The 12-session **Plant ID for Soil Health** series continued in June with trainings in Woods CCD and Upper Washita CD. The trainings are **getting great reviews!** The philosophy is this: Knowing and managing the plant community is integral to soil health.

Trainings are held on native rangeland or prairie in good condition that have not had herbicides applied, and with high plant diversity. The more diverse the site, the more plant species can be taught to participants!

"We don't just id plants, we weave a story about the whole ecosystem," says soil scientist, Greg Scott, about the trainings.

Join us for a training and invite your producers! These trainings are open to all.



Plant Profile—Leadplant (*Amorpha canescens*)



Leadplant is a perennial herbaceous plant, usually less than 3-feet tall, with silvery gray compound leaves, bright purple or violet flowers, and rhizomatous (spreading) growth habit.

- Considered one of the most **important** prairie legumes.
- Highly palatable to **livestock** and **wildlife** while **high in protein** content.
- Sun lover. **Drought** and **salt resistant**, but decreases with shading or flooding.
- Nitrogen fixer. A legume, it **captures nitrogen** from the air and returns it to the soil via bacteria in its roots.
- Found **statewide**. Found in all 77 counties of OK, but most common on **loamy soils** in native grasslands.

**Tulsa County
Conservation District**

6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133

Tulsa County Conservation District

Annual Report July 1, 2015 – June 30, 2016

The Tulsa County Conservation District is a local subdivision of state government. The district formed April 12, 1938 to ensure local people are involved in conservation activities.

The main goal of the district is to provide services to land users in protecting and conserving natural resources and to provide a link to state and federal conservation agencies and programs.

A board of five conservation district directors (three elected and two appointed) governs the conservation district.

Our district has cooperator agreements with over 150 producers in the county. These agreements cover more than 245,000 acres.

The board of directors submits this annual report to inform the public of this past year's conservation accomplishments.

We invite all citizens to become familiar with the activities of the Tulsa County Conservation District and to visit our office and get acquainted with our staff.

We also invite people to attend our monthly board meeting held on the second Thursday of each month at 4:00PM unless otherwise stated.

Our Mission: To provide leadership in a partnership effort to help people conserve, maintain, and improve our natural resources and environment

Our Charge: Conservation districts are the only local unit of government charged with the responsibility of conserving our natural resources.

Our Purpose: To conserve, protect, restore, and improve Tulsa County's natural resources for the citizens of Tulsa County

Tulsa County Conservation District Board of Directors

- Zach Kilburn – Chairman
- Craig Thurmond– Vice-Chair
- Roy Foster – Treasurer
- Melissa Gray – Member
- Jana Black – Member

The Conservation District shares office space with the Natural Resources Conservation Service (NRCS), a federal agency in the U. S. Department of Agriculture. The NRCS provides technical and planning assistance to the conservation district and district cooperators, while also administering several USDA technical and cost share programs.

Our office is open Monday- Friday from 8:00 a.m. to 4:30 p.m.





Pond construction has been one of the conservation practices included in the Conservation Cost Share Program.



Workers collect debris at a previous NRCS' EWP site.

Oklahoma Conservation Cost Share Program

The conservation district administers the Oklahoma Conservation Cost Share Program for Tulsa County. This past year the district received \$12,500 CSPY 16. The Board has approved 7 applications for the cost share program.

TCCD also completed CSPY 16, with one project completed, and 15% of \$12,500 allocated. The remaining funds will roll over to CSPY 17.

The Oklahoma Legislature established the program in 1998. It is an annual program requiring funding from the legislature. The conservation district board obtains input from citizens to determine which conservation practices will be included in the program each year. In CSPY 16 and 17, the District funded all possible conservation practices including: Brush management, critical area planting, diversions, ponds, fencing, grade stabilization structures, grassed waterways, heavy use area protection, pasture and hay planting, pipeline, pumping plant, range planting, nutrient management, pest management, terrace, watering facility, and water wells.

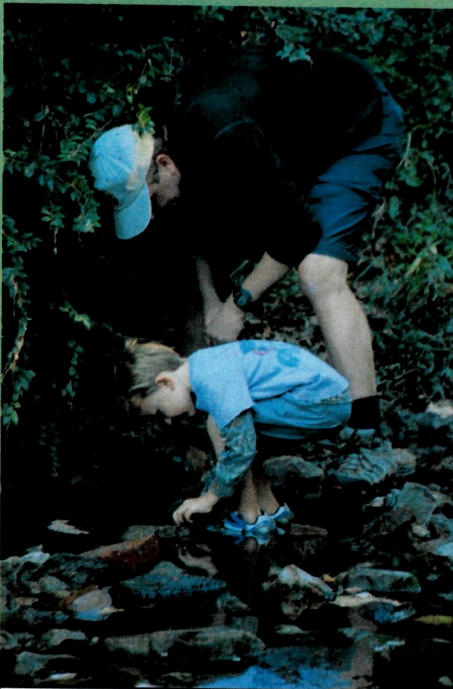
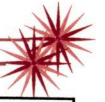
Emergency Watershed Program

Through the Emergency Watershed Protection (EWP) Program, NRCS is not currently involved in any projects.

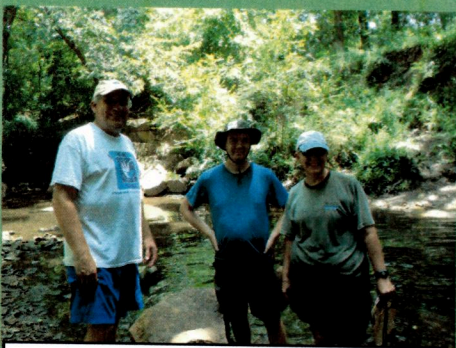
Providing Equipment and Services to Producers in the District

The Tulsa County Conservation District currently does not have any equipment available to producers in Tulsa County. Our district focuses on outreach education, while also working alongside NRCS to provide financial and technical assistance to local landowners through the Conservation Cost Share Program. We do have some classroom materials that are available to check out with a deposit. Supplies include: books, soil discovery kits, hand lenses, tree books, sample dishes, bug boxes, rocks, macroinvertebrate samples, curb marking kits, and others.

The District sells plat books and also provides access to historical aerial photographs that are used by local landowners and engineering consulting firms.



Father and son searching for bugs after TCCD discussed the importance of macroinvertebrates at a Brookside Neighborhood Association event on Crow Creek.



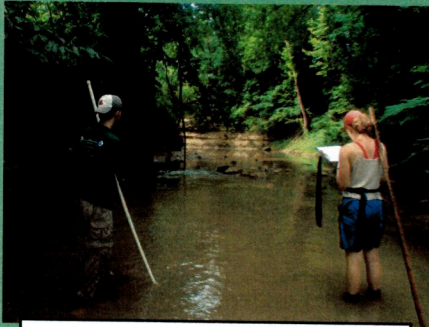
Graham Brannin with the Friends of Blue Thumb visit Crow Creek prior to the Annual Creek Clean Up

Outreach and Education

The District carried out a variety of conservation education activities during the year. Below are some of the schools and organizations we worked with and the number of individuals we reached through our outreach efforts:

- Jenks West Elementary- Pollinators Presentation
- University of Tulsa Earth Day Event
- Collinsville Early Childhood Center School- Natural Resource Day Presentation
- Tulsa Community Northeast Campus-Land Judging Contest

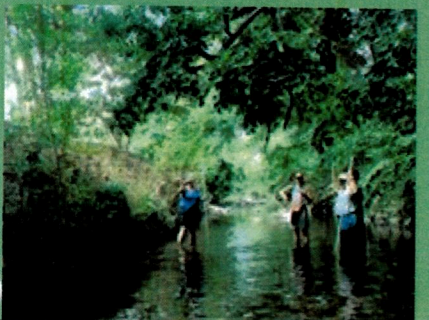
25	preschool
30	kindergarten
700	1st Grade
700	2nd Grade
10	3rd Grade
5	4th Grade
10	5th Grade
12	6th Grade
10	7th Grade
5	8th Grade
12	9th Grade
20	10th Grade
50	11th Grade
30	12th Grade
20	College
40	Teachers
60	Adults
20	Higher Ed Instructor
1734	Grand Total



TCCD and Blue Thumb staff conducting a habitat assessment on Mooser Creek



Fish print materials at a Natural Resource Day.



Tulsa Area volunteers assisting a Blue Thumb fish collections

Outreach and Education Continued

The District carried out 10 conservation education activities during the year. These included:

- ❖ 6 outreach presentations, 2 Fairs, 1 adult education workshop, 22nd Annual Creek Cleanup on Crow Creek.
- ❖ Worked with the following groups:
 - Southwest Airlines
 - City of Tulsa
 - City of Tulsa Environmental Education Committee
 - Jenks Public Schools
 - Metropolitan Environmental Trust
 - Natural Resources Conservation Service
 - Oklahoma Blue Thumb
 - Oklahoma Conservation Commission
 - Oklahoma Department of Wildlife
 - Quik Trip
 - Sustainable Tulsa
 - Tulsa Young Professionals
 - Tulsa Area Conservation Foundation
 - Tulsa Public Schools
 - Riverview Neighborhood Association
 - The Tulsa Credit Union
 - The University of Tulsa
 - Tulsa regional STEM Alliance
 - New Solutions
 - American Waste Control
 - Google
 - Covanta
 - Tulsa Area Conservation Foundation
 - Compatible Lands Foundation
 - RICOH
 - Loughridge Outdoor Classroom
 - Northeastern State University
 - Morrow Lai & Edwards Pediatric Dentistry
- ❖ Set up a booth at local fairs including the Home and Garden Show, EnvioExpo, and Conservation Day at the Capitol.
- ❖ Coordinate Cost Share Programs 16 and 17.
- ❖ 350 hours of volunteer hours were contributed by the Tulsa County Earth Team, with over 100 individuals volunteering during the fiscal year.

USDA Conservation Programs

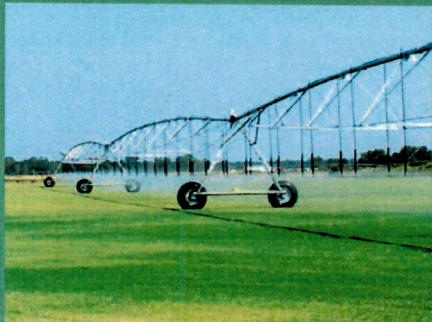
The Conservation District works closely with the NRCS in carrying out conservation work in the county. The NRCS staff provides technical assistance to the Conservation District and to county land users. The NRCS also administers several federal cost share programs.

Listed below are accomplishments through federal conservation programs in 2015 - 2016:

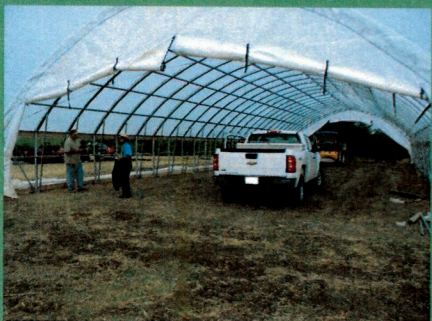
- ❖ 2 Environmental Quality Incentives Program (EQIP) contracts were developed for a total of \$11,300 and 201.5 acres in cost-share assistance.
- ❖ 1 Conservation Stewardship Program (CSP) renewal administered for a total of \$39,307 and 542 acres in cost-share assistance.

Additional NRCS efforts included:

- ❖ Assisting the Tulsa Community College (TCC) NE Campus, to conduct an Annual Land Judging Contest in Oklahoma.
- ❖ Coordinated efforts to host a Seasonal High Tunnel Workshop with 55 in attendance.
- ❖ Utilizing Earth Team Volunteers for 350 hours of support for Outreach and Education efforts in Tulsa County and across Oklahoma.
- ❖ Provided planning and technical support for land users to install 1 pond through OCC's State Cost Share Program during the year for livestock water.



A cooperators' irrigation project installed through NRCS' EQIP program provides more efficient irrigation for agricultural crops.



NRCS provided funding support to assist agricultural producers in the county to install, "High Tunnel" houses for growing vegetables and berries.

Services and programs provided by the Tulsa County Conservation District and NRCS are offered on a nondiscriminatory basis without regard to age, race, color, national origin, religion, gender, marital status or physical disability.

**NOTICE OF SCHEDULE OF SPECIAL MEETINGS
FOR CALENDAR YEAR 2016**

In accordance with the Oklahoma Open Meeting Law, Title 25 of the Oklahoma Statutes, Sections 301 and following as amended, the Tulsa County Conservation District Board of Directors, a governmental subdivision and public body of the State of Oklahoma, with offices located at **6660 S. Sheridan Rd., Ste. 120 Tulsa, OK 74133**, files with the County Clerk of Tulsa County, Oklahoma, this schedule of meetings for the above calendar year.

MEETING DATE	TIME	PLACE
January 14, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
February 11, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
March 10, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
April 14, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
May 12, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
June 9, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
July 14, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
August 11, 2016	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
September 8, 2016	4:30 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
October 13, 2016	4:30 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
November 10, 2016	4:30 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
December 8, 2016	4:30 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa

Name of person reporting dates: Gabriel Parker
(Print or Type)

Signature _____

Title District Secretary Date _____

DUE IN OCC OFFICE BY DECEMBER 15 OF EACH YEAR