

AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
October 12, 2017 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
 - A. Approval of Minutes from the September 14, 2017 Regular Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending September 2017
 - C. Review of TACF Financials for Periods Ending in September 30, 2017
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of September 2017
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Discussion and Acceptance of District Conservationist Agency Report
 - B. Approval of the NRCS Farm Bill Performance Worksheet
 - C. TCCD Monthly Activities and Outreach Report
 - D. Discussion and Possible Approval of FSA's Bridges to Opportunity Agreement
 - E. Community Lens Conference
 - F. Monarch's On The Mountain Wrap Up Update
 - G. Keep Oklahoma Beautiful Awards Celebration
 - H. Discussion and Possible Approval of Tulsa Hosting an OACD Area III Future Meeting
 - I. OACD & OACDE Youth Awards Program Fundraising Request
7. New Business:
8. Public Comments:
9. Adjourn:

Next regularly scheduled meeting is November 9, 2017 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
5401 S. Sheridan Road, Suite 201 * Tulsa, Oklahoma 74145-7522
918-280-1595 Fax: 280-1594 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes from the **Regular Meeting** of the Tulsa County Conservation District Board of Directors held on **October 12, 2017** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held on **November 16, 2017**


Chair, Board of Directors

November 16, 2017
Date

Attest:



**Minutes
Tulsa County Conservation District
Regular Board Meeting**

Date: October 12, 2017
Time: 4:00 PM

Members Present: Melissa Gray, Chairwoman
Jana Black, Vice Chairwoman
Zach Kilburn, Treasure
John Beasley, Member
Tom Tolbert, Member

Members Absent: None

Others Present: Gabrael Parker, District Secretary
Cleon Bradford, NRCS Acting District Conservationist

1. Meeting Called to Order:

Chairwoman, Melissa Gray called the meeting to order at 4:03 PM. She noted this was a regular meeting and is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on October 11, 2017 in the front window at 6660 S. Sheridan Rd. Suite 120, Tulsa, Oklahoma 74133.

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

4. Consideration of Consent Agenda:

- A. Approval of Minutes from the September 14, 2017 Regular Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending September 2017**
- C. Review of TACF Financials for Periods Ending in September 30, 2017**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of September 2017**

After a brief discussion, John Beasley made a motion to approval the consent agenda as presented. Jana Black 2nd the motion. Nays: None. The motion carries.

5. Consideration of and Possible Action on Items to be Removed Consent Agenda

6. Discussion and/or Possible Action on the Following District Operation Items:

Zach entered at 4:05 PM

A. Discussion and Acceptance of District Conservationist Agency Report

Cleaon Bradford said he had some new program updates. We will now have to write a conservation plan on anyone who applies for a program, regardless of eligibility. We still have not heard about FY 18's funding levels yet, but they should come out in the next month or so. Cleaon said they are gearing up for the new sign up period, so they should get some applications in for Tulsa County.

Cleaon said he wanted to just mention the presentation for the Oklahoma Food Security Council Summit on October 20th. He said since Jana Black will be presenting in his place, it would be better if we kept the eligibility requirements out of the presentation. He said they change all the time, and can make things very confusing. It would be better to stick to a very basic presentation. John Beasley made a motion to accept the District Conservationist's Agency Report. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

B. Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, John Beasley made a motion to approve the NRCS Farm Bill Performance Worksheet. Jana Black 2nd the motion. Nays: None. The motion carries.

C. TCCD Monthly Activities and Outreach Report

Gabriel said it was a busy month. We did have an RMC planning meeting, but Vernon Seamen was the only one to show up. As of right now, we do not have another meeting scheduled.

The Crow Creek Planning Group decided to have work day on November 18, 2017 from 9:00 AM to 12:00 PM for some wildflower seed planting and weeding.

Gabriel said besides Jana Black and Cleaon Bradford, no one showed up for the Locally Led Meeting. She said she gave the flyer to other community groups to distribute. She said she had Jason Vogel with OU send it out on his listserv, so she did not understand why we had no attendees. Gabriel said we might need to hold multiple meetings in different parts of the county. She said she was not sure what we need to do to get more participation.

Gabriel said she met Jean Lemmon and Scott VanLoo at the meadow to walk around the neighborhood and hang door hangers for the creek cleanup on September 16, 2017. We talked to several of the neighbors, who seemed very interested in helping out. On the 16th, we had about 20 volunteers show up to help, and two news reporters to do a story on the cleanup. Gabriel said it was pretty cool to have the reporters. We had about four or five groups that went around Brookside, along Peoria, Cascia Hall, the Philbrook, and down

into the creek to pick up garbage. We had one group stay in the meadow to weed. Overall, it was a great cleanup.

OCC had their Staff Meeting in Tulsa. There was a good group that came to the meadow to help plant two trees. There were still a lot of weeding to do and many of the staff helped weed, which I was very happy about. Jean did a mini presentation about some of the issues that affect people in Tulsa County. Gabriael said she was not sure how much the staff got out of the outing, but she could tell that some of them enjoyed the change of scenery.

Gabriael said she would go into more detail about the Monarch's on the Mountain event in agenda item 6F.

Gabriael also mentioned that the Tulsa State Fair starts on the 28th of this month. No further action taken at this time.

D. Discussion and Possible Approval of FSA's Bridges to Opportunity Agreement

The board decided to table this agenda item until next meeting, to gather more information on the program. The board directed Gabriael to talk to Eric Lang, with Farm Service Agency, about attending next month's board meeting. Gabriael said she would email him to see about his availability. No action taken at this time.

E. Community Lens Conference

Gabriael said she could not find a lot of information about the conference, except what was in the packet. She said as she looked over the available information, she got the sense that the conference is not something she would get a lot of information from. Jana Black said she agreed. From the information she could gather, it looks like it is more of a panel discussion and not like a workshop type of setting. Jana said she did not realize the fee for the conference was \$25.00, more than the \$10.00 she initially saw. Gabriael said she would be okay with not attending.

F. Monarch's On The Mountain Wrap Up Update

Gabriael said the 2nd Annual Monarch on the Mountain event went really well. It was really warm, which made for great attendance. By the end of the day I thought there had been more people in attendance last year than this year, but they may have been because the booth set up was different. Gabriael said Ryan with River Parks Authority said they had roughly about 1500 or so people at the event. That was about what we had last year. As always, the clothes pin butterflies craft was a hit. Gabriael, just like last year's event, her mother came to help Jana and herself, and it was nice to have the extra set of hands. By the time she got home, the ink from the markers saturated her hands. She thought it would never come off. Gabriael said she could not have more excited to have Ray Moranz from the NRCS State Office set up a booth. From what she understood, Ray came from Oregon where he worked with butterflies' including Monarchs. He did a fantastic job, and would love for him to come back next year. No further action taken at this time.

G. Keep Oklahoma Beautiful Awards Celebration

Gabriel said this was for informational purposes for anyone who might be interested in attending, and had the time. Jean Lemmon, and Graham Brannin were planning on being there. Gabriel said the Crow Creek Leadership Group has a work day scheduled for the morning of the 18th, and not sure how that would work out. They have a planning meeting scheduled for next Thursday to discuss the November 18th work day. No further action taken at this time.

H. Discussion and Possible Approval of Tulsa Hosting an OACD Area III Future Meeting

Gabriel said she thought she would ask the board about how they felt if we put our name in the hat to host one of the OACD Area Meetings. She was under the impression, OACD and OCC like when a district offers host one of the area meetings. She emailed Lisa Knauf with OCC, to find out more information on the process, but had not heard back from her as of 3:00 PM. Melissa Gray asked OACD would agree to us hosting the area meetings when we do not pay the dues. OACD made it clear that they were thinking about excluding districts from attending any Area or State meetings, if they have not paid their dues. Melissa suggested we wait for OACD to approach us to host the Area meeting. No further action taken at this time.

I. OACD & OACDE Youth Awards Program Fundraising Request

After a brief discussion, the board declined to participate in the fundraising request. No further action taken at this time.

7. New Business:

Melissa Gray said she would not be able to make the November 14th meeting and asked if anyone would be to pushing the meeting back a week to the 16th. No one objected. Gabriel said she would send the paperwork to change the November 14, 2017 meeting to November 16, 2017.

John Beasley asked Gabriel if she could send the board the finalized agenda for Oklahoma Food Security Council Summit. Gabriel said she would do it first thing in the morning.

8. Public Comments:

None

9. Adjourn:

Meeting adjourned at 4:45 PM

Next regularly scheduled meeting is November 14, 2017 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

10:53 AM
10/13/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July through September 2017

	<u>Jul - Sep 17</u>
Income	
Administrative Income	0.72
Cost-Share Reimbursements	5,418.28
Grant Income	250.00
OCC Reimbursements	8,494.52
Total Income	<u>14,163.52</u>
Expense	
Administrative Expense	195.36
Cost-Share Payments	5,418.28
Director Fees	325.00
Employee Benefits	595.75
Outreach Programs	49.63
Payroll	5,843.19
Payroll Tax	2,268.34
Postage	6.02
Telephone and Internet	380.64
Travel	290.37
Total Expense	<u>15,372.58</u>
Net Income	<u><u>-1,209.06</u></u>

10:54 AM
10/13/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
September 2017

	<u>Sep 17</u>
Income	
Administrative Income	0.23
OCC Reimbursements	<u>4,272.40</u>
Total Income	<u>4,272.63</u>
Expense	
Administrative Expense	166.55
Cost-Share Payments	418.28
Director Fees	325.00
Employee Benefits	198.59
Outreach Programs	49.63
Payroll	1,673.32
Payroll Tax	763.87
Telephone and Internet	133.94
Travel	<u>132.16</u>
Total Expense	<u>3,861.34</u>
Net Income	<u><u>411.29</u></u>

10:55 AM

10/13/17

Accrual Basis

Tulsa County Conservastion District

Profit & Loss Detail

September 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Administrative Income								
Deposit	9/29/2017		Arvest	Interest Pay...		Arvest Special...	0.03	0.03
Deposit	9/29/2017		Arvest	Interest Pay...		Arvest Checki...	0.23	0.23
Total Administrative Income							0.23	0.23
OCC Reimbursements								
Deposit	9/7/2017		OCC	September ...		Arvest Checki...	2,001.43	2,001.43
Deposit	9/22/2017		OCC	October 2017 ...		Arvest Checki...	2,270.97	4,272.40
Total OCC Reimbursements							4,272.40	4,272.40
Total Income							4,272.63	4,272.63
Expense								
Aministrative Expense								
Check	9/14/2017		Wal-Mart	Board Meetin...		Arvest Checki...	6.72	6.72
Check	9/19/2017	8557	Fuzzell's Copier	Quarterly Co...		Arvest Checki...	139.83	146.55
Check	9/29/2017	8571	OCC	Project Wet ...		Arvest Checki...	20.00	166.55
Total Aministrative Expense							166.55	166.55
Cost-Share Payments								
Check	9/13/2017	8559	Bruce Galbierz	Cost-Share Y...		Arvest Checki...	418.28	418.28
Total Cost-Share Payments							418.28	418.28
Director Fees								
Check	9/15/2017	8563	John Beasley	1st Quarter D...		Arvest Checki...	75.00	75.00
Check	9/18/2017	8565	Zach Kilburn	1st Quarter D...		Arvest Checki...	75.00	150.00
Check	9/21/2017	8564	Jana Black	1st Quarter D...		Arvest Checki...	50.00	200.00
Check	9/22/2017	8566	Melissa Gray	1st Quarter D...		Arvest Checki...	50.00	250.00
Check	9/25/2017	8567	Tom Tolbert	1st Quarter D...		Arvest Checki...	75.00	325.00
Total Director Fees							325.00	325.00
Employee Benefits								
Check	9/6/2017	8561	OCC	September 2...		Arvest Checki...	198.59	198.59
Total Employee Benefits							198.59	198.59
Outreach Programs								
Check	9/18/2017		Wal-Mart	Monarch's O...		Arvest Checki...	10.62	10.62
Check	9/18/2017		Ace Westlake Hard...	Crow Creek ...		Arvest Checki...	23.84	34.46
Check	9/19/2017		Dollar Tree	Monarch's O...		Arvest Checki...	8.68	43.14
Check	9/22/2017		Academy Sports & ...	Monarch's O...		Arvest Checki...	6.49	49.63
Total Outreach Programs							49.63	49.63
Payroll								
Check	9/15/2017	8568	Gabriel S Parker	September 1-...		Arvest Checki...	836.66	836.66
Check	9/29/2017	8570	Gabriel S Parker	September 1...		Arvest Checki...	836.66	1,673.32
Total Payroll							1,673.32	1,673.32

10:55 AM

10/13/17

Accrual Basis

Tulsa County Conservastion District

Profit & Loss Detail

September 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Payroll Tax								
Check	9/8/2017		IRS	941 Tax Pay...		Arvest Checki...	668.87	668.87
Check	9/15/2017		Oklahoma Tax Com...	August 2017 ...		Arvest Checki...	95.00	763.87
Total Payroll Tax							763.87	763.87
Telephone and Internet								
Check	9/29/2017		COX Communicatio...	September 2...		Arvest Checki...	133.94	133.94
Total Telephone and Internet							133.94	133.94
Travel								
Check	9/15/2017	8562	Gabriel S Parker	August 2017 ...		Arvest Checki...	132.16	132.16
Total Travel							132.16	132.16
Total Expense							3,861.34	3,861.34
Net Income							411.29	411.29



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2017

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$2,283.64
Total Current Value		\$2,283.64

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2017	Beginning Balance	\$1,872.38
	3 Credit(s) This Period	\$4,272.60
	20 Debit(s) This Period	\$3,861.34
09/30/2017	Ending Balance	\$2,283.64

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.20
Interest Paid Year-to-Date	\$1.70
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2017	Beginning Balance			\$1,872.38
09/06/2017	CHECK #8561	\$198.59		\$1,673.79
09/07/2017	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT		\$2,001.43	\$3,675.22
09/08/2017	IRS USATAXPYMT TULSA COUNTY CONSERVAT	\$668.87		\$3,006.35
09/13/2017	CHECK #8559	\$418.28		\$2,588.07
09/14/2017	070700 POS PIN PUR FROM CHK WM SUPERCENTER # TULSA, OK 5411	\$6.72		\$2,581.35
09/15/2017	CHECK #8562	\$132.16		\$2,449.19
09/15/2017	CHECK #8563	\$75.00		\$2,374.19
09/15/2017	CHECK #8568	\$836.66		\$1,537.53
09/15/2017	TAX PAYMENTS OK TAX PMT	\$95.00		\$1,442.53
09/18/2017	241692 POS PUR FROM CHK WESTLAKE HARDWARE TULSA, OK 5251	\$23.84		\$1,418.69
09/18/2017	056667 POS PIN PUR FROM CHK	\$10.62		\$1,408.07

**Statement Ending 09/30/2017**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

NON-PROFIT INTEREST CHECKING**Account Activity (continued)**

Post Date	Description	Debits	Credits	Balance
	WM SUPERCENTER # TULSA, OK 5411			
09/18/2017	CHECK #8565	\$75.00		\$1,333.07
09/19/2017	683796 POS PIN PUR FROM CHK DOLLAR TREE TULSA, OK 5331	\$8.68		\$1,324.39
09/19/2017	CHECK #8557	\$139.83		\$1,184.56
09/21/2017	CHECK #8564	\$50.00		\$1,134.56
09/22/2017	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT		\$2,270.97	\$3,405.53
09/22/2017	332672 POS PIN PUR FROM CHK ACADEMY SPORTS #84 TULSA, OK 5941	\$6.49		\$3,399.04
09/22/2017	CHECK #8566	\$50.00		\$3,349.04
09/25/2017	CHECK #8567	\$75.00		\$3,274.04
09/29/2017	CHECK #8570	\$836.66		\$2,437.38
09/29/2017	CHECK #8571	\$20.00		\$2,417.38
09/29/2017	COX COMM TUL BANK DRAFT Tulsa County Conservat	\$133.94		\$2,283.44
09/29/2017	INTEREST PMT		\$0.20	\$2,283.64
09/30/2017	Ending Balance			\$2,283.64

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
8557	09/19/2017	\$139.83	8563	09/15/2017	\$75.00	8567	09/25/2017	\$75.00
8559*	09/13/2017	\$418.28	8564	09/21/2017	\$50.00	8568	09/15/2017	\$836.66
8561*	09/06/2017	\$198.59	8565	09/18/2017	\$75.00	8570*	09/29/2017	\$836.66
8562	09/15/2017	\$132.16	8566	09/22/2017	\$50.00	8571	09/29/2017	\$20.00

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/31/2017	\$1,872.38	09/14/2017	\$2,581.35	09/22/2017	\$3,349.04
09/06/2017	\$1,673.79	09/15/2017	\$1,442.53	09/25/2017	\$3,274.04
09/07/2017	\$3,675.22	09/18/2017	\$1,333.07	09/29/2017	\$2,283.64
09/08/2017	\$3,006.35	09/19/2017	\$1,184.56		
09/13/2017	\$2,588.07	09/21/2017	\$1,134.56		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Overdraft protection is a service offered as a convenience for our customers. The year to date totals shown on your statement are year to date beginning January 1st.

To learn about simple ways to reduce overdrafts and avoid related fees, please visit the overdraft coverage section under Accounts within arvest.com or visit any of our branch locations. You may also contact us at (866) 952-9523 for any additional information.



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2017

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$333.20
Total Current Value		\$333.20

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2017	Beginning Balance	\$333.17
	1 Credit(s) This Period	\$0.03
	0 Debit(s) This Period	\$0.00
09/30/2017	Ending Balance	\$333.20

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.03
Interest Paid Year-to-Date	\$0.10
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2017	Beginning Balance			\$333.17
09/29/2017	INTEREST PMT		\$0.03	\$333.20
09/30/2017	Ending Balance			\$333.20

Daily Balances

Date	Amount	Date	Amount
08/31/2017	\$333.17	09/29/2017	\$333.20

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2017

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$5,223.33
Total Current Value		\$5,223.33

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2017	Beginning Balance	\$5,222.90
	1 Credit(s) This Period	\$0.43
	0 Debit(s) This Period	\$0.00
09/30/2017	Ending Balance	\$5,223.33

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.43
Interest Paid Year-to-Date	\$3.75
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2017	Beginning Balance			\$5,222.90
09/29/2017	INTEREST PMT		\$0.43	\$5,223.33
09/30/2017	Ending Balance			\$5,223.33

Daily Balances

Date	Amount	Date	Amount
08/31/2017	\$5,222.90	09/29/2017	\$5,223.33

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2017

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,585.99
Total Current Value		\$10,585.99

BUSINESS MONEY MARKET

Account Summary

Date	Description	Amount
09/01/2017	Beginning Balance	\$10,584.69
	1 Credit(s) This Period	\$1.30
	0 Debit(s) This Period	\$0.00
09/30/2017	Ending Balance	\$10,585.99

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.30
Interest Paid Year-to-Date	\$12.78
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2017	Beginning Balance			\$10,584.69
09/29/2017	INTEREST PMT		\$1.30	\$10,585.99
09/30/2017	Ending Balance			\$10,585.99

Daily Balances

Date	Amount	Date	Amount
08/31/2017	\$10,584.69	09/29/2017	\$10,585.99

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Conservation District

Month & Year

Day of Month

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

[illegible][illegible][illegible][illegible][illegible]

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction.

Michael G. Gasy
Conservation District Board Representative (Signature & Date)

Chas. Kent 11-30-17
NRC's District Conservationist (Signature & Date)

TCCD Monthly Outreach and Activities Report

September 2017

goodbye, august

hello, september

Meetings:

09/06/2017	RMC Planning Meeting
09/07/2017	Sustainable Tulsa Meeting (Did not attend)
09/08/2017	Crow Creek Leadership Team Meeting
09/08/2017	Grant Meeting w/ Jana Black and Katie Plohocky
09/13/2017	TCCD/NRCS Locally Led Meeting
09/14/2017	TCCD Board Meeting
09/18/2017	Monarchs on the Mountain Planning Meeting
09/20/2017	OCC Staff Meeting

Special Events:

09/13/2017	Crow Creek Door Hanging with Jean Lemmon & Scott VanLoo
09/16/2017	International Coastal Cleanup on Crow Creek
09/20/2017	OCC Crow Creek Tree Planting @ 10:30 AM
09/23/2017	2 nd Annual Monarch's on the Mountain @ Turkey Mountain

Upcoming Meetings

10/05/2017	Sustainable Tulsa Meeting
10/09/2017	Monarchs on the Mountain Wrap-Up Meeting
10/12/2017	TCCD Board Meeting

Up Coming Events:

09/28 – 10/8/2017	Tulsa County State Fair
10/17/2017	TCC NE Community Lens Conference
10/20/2017	OK Food Security Council Summit
10/28/2017	BooHaHa with City of Tulsa

Upcoming NRCS Deadlines:

Upcoming Holidays:

10/9/2017	Columbus Day – NRCS will be closed, Not TCCD
-----------	--

Side Notes:

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ Cost-Share Year 18
- ❖ TCCD/TACF Website Updates
- ❖ Email Correspondences
- ❖ Bill Pay
- ❖ NRCS/TCCD File Organization
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Event Coordination & Prep
- ❖ Meeting Minutes



UNITED STATES DEPARTMENT OF AGRICULTURE
FARM SERVICE AGENCY

BRIDGES TO OPPORTUNITY

FACT SHEET

January 2017

Bridges to Opportunity

OVERVIEW

The U.S. Department of Agriculture (USDA) Farm Service Agency (FSA) serves America's farmers, ranchers and anyone interested in agriculture through a network of over 2,100 offices in nearly every rural county in the United States, providing localized, in-person service to potential and current farmers and ranchers who, in turn, provide our nation and the world with safe, affordable and reliable food, fuel and fiber.

In 2014, FSA began to explore how this unique network of local offices can function as an even bigger informational gateway to connect current and future agricultural producers with more information and resources beyond those provided by USDA alone.

Today through the Bridges to Opportunity service (Bridges), FSA is working with nonfederal partners to provide farmers, ranchers and anyone interested in agriculture with information on topics ranging from organic production, beginning farmer resources, integrated pest management, disaster assistance, conservation practices, agricultural educational courses, loans, grants and other financial assistance that can benefit and grow a farming and ranching operation — helping more farmers, ranchers or anyone interested in agriculture achieve their version of the American Dream.

HOW BRIDGES TO OPPORTUNITY WORKS

USDA has partnered with thousands of local, state, regional and national agricultural organizations that offer programs, nongovernmental grants, technical assistance, financial advice and other information that can help current and future farmers and ranchers. For example, a farmer, rancher or someone interested in agriculture may visit an FSA county office seeking information on organic production. Using specialized software, an FSA employee now can search and obtain a list of all local, state, regional and national organizations offering resources and services on organic production. The FSA employee can email or print that information for the producer, plus contact the partner organization regarding the producer's interest. The Bridges database contains information on all subject matters that affect farmers, ranchers and anyone interested in agriculture on a wide range of topics,

including but not limited to drought relief, beginning farmer information and disaster assistance.

LOCATION

Bridges began as a pilot in October 2014 in five states. In April 2015, Bridges moved into Phase 2, expanding into 20 states and 202 county offices that service 318 counties. Today, Bridges is available nationwide in over 2,100 county offices across the country.

FOR MORE INFORMATION

For more information about Bridges to Opportunity, visit the website at www.fsa.usda.gov/bridges or contact an FSA county office. To find a county office, visit <http://offices.usda.gov>.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;*
- 2) fax: (202) 690-7442; or*
- 3) email: program.intake@usda.gov.*

USDA is an equal opportunity provider, employer, and lender.

Bridges to Opportunity Partner Agreement

(12-5-2016)

I. Purpose

This agreement formalizes a relationship between:

_____, hereinafter referred to as the "Bridges Partner,"
(Official Name of Organization)

and,

U.S. Department of Agriculture's Farm Service Agency, hereinafter referred to as "FSA,"

to participate in the Bridges to Opportunity service through FSA.

II. Definitions

Definitions pertaining to this agreement and participation in Bridges to Opportunity include:

Bridges Partner An organization or individual that agrees to participate in the Bridges to Opportunity.

Resources Information that FSA is able to provide directly to its customers regarding agriculture, agribusiness, or a related subject matter or industry, including but not limited to educational material, and/or technical services pertaining to agriculture or general information that is otherwise useful to FSA customers.

III. Objective

The objective of Bridges to Opportunity is to make FSA customers aware of available agricultural resources without providing any endorsement of guarantees with respect to such resources.

IV. Bridges Partner Responsibilities

The Bridges Partner agrees to participate in Bridges to Opportunity by providing and maintaining up-to-date resources and contact information to be made available by FSA to its customers and not representing that FSA in any way endorses the Bridges Partner's product or service.

Bridges Partner description, contact, and referral information shall be provided to FSA on the Bridges to Opportunity Appendix, and updated as necessary throughout the term of this agreement.

V. FSA Responsibilities

As provider of the Bridges to Opportunity service, FSA agrees to provide a means of distributing information about the Bridges Partner to customers.

Bridges to Opportunity Partner Agreement (Continued)

VI. Term, Scope, & Review

This agreement:

- A. Becomes effective the date representatives of both the Bridges Partner and FSA have signed it, and remains in effect until revoked by either party;
- B. May be revoked by either party with a 15 calendar day written notification to the other party;
- C. Applies to the Bridges Partner staff and offices within the following geographic/service area or region: _____; and,
- D. Shall be reviewed at least annually through a meeting of designated representatives for both parties.

VII. Obligations

By signing this agreement, both parties understand that:

- A. FSA and the government of the United States are not promoting or endorsing the Bridges Partner, its employees or agents, products, or services;
- B. The Bridges Partner may not represent that its status as a Bridges Partner in anyway is an endorsement by FSA or the government of the United States of the organization or its products and service;
- C. Nothing in this agreement shall obligate either party to obligate or transfer any funds;
- D. It is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by a party against the United States, its agencies, its officers, or any person; and,
- E. The privacy of personally identifiable information (PII) about customers, partners, and employees must be respected and protected; the use of PII shall be limited to providing assistance to customers as the result of the Bridges service and not otherwise disclosed without additional consent from the individual.

VIII. Signatories

By signing this agreement the signatories indicate that they are authorized to act in a representative capacity for their respective organization as it relates to the intent of this agreement.

Bridges Partner:

(Name of Bridges Partner Representative)

(Title of Bridges Partner Representative)

Signature: _____

Date: _____

Farm Service Agency:

(Name of FSA Representative)

(Title of FSA Representative)

Signature: _____

Date: _____



Oklahoma | Campus Compact

The Community Lens: Building Capital in your Community

Community Engagement Sessions for Community Engagement Practitioners and Community Partners with Individual **Urban** and **Rural** Focus

Join **Dr. Edward Zlotkowski**, recipient of the Distinguished Lifetime Achievement Award from the International Association for Research on Service Learning and Civic Engagement, and founder of the [Bentley Service-Learning Center](#), for a series of exercises and listening sessions to help gain insight and understand ways to make a difference in your community working with your resources.

TWO OPPORTUNITIES

Oklahoma City | Monday, October 16th

Oklahoma City Community College, 7777 South May Avenue, Oklahoma City, OK 73159

9:00 a.m. – 12:00p.m.: **Urban** Institution/Community Focus

1:00 p.m. – 4:00 p.m.: **Rural** Institution/Community Focus

Tulsa | Tuesday, October 17th

Tulsa Community College Northeast Campus, 3727 East Apache Street, Tulsa, OK 74115

9:00 a.m. – 12:00p.m.: **Urban** Institution/Community Focus

1:00 p.m. – 4:00 p.m.: **Rural** Institution/Community Focus

WHO SHOULD ATTEND

Higher education community engagement faculty/administrators and a concomitant community person--think partner organization, or more broadly: a town leader such as a council member, minister, judge, or non-profit group leader. Institutions are encouraged to bring multiple community partners.

WHAT WILL HAPPEN

To optimize results, prior to the conference each registrant is asked to submit the information listed below for use in designing campus/community exercises and other conference work.

Return to: Debbie Terlip at dterlip@osrhe.edu:

Higher Education Institutions:

1. Basic statistics (like the "who we are" page on a website);
2. Check any of the following that apply:
 - volunteer center
 - service-learning program
 - internships
 - practica
 - community-based work study with approximate number of participating students per semester;
3. Other campus service/outreach programs;
4. Largest majors;
5. Most important community partners/programs;
6. The community's most important challenge from your perspective;
7. The community's most important asset from your perspective.

Community Partner Organizations:

1. Basic statistics (like the "who we are" page on a website);
2. Primary population served;
3. Other community organizations relevant to work;
4. Primary partnerships/programs (if any) with local campus;
5. Most important non-monetary resource that could help you be more effective;
6. The community's most important challenge from your perspective;
7. The community's most important asset from your perspective.

At the conference, this information will be used as a foundation for the development of a much more detailed inventory of assets and needs, and Dr. Zlotkowski will work with attendees using a variety of tools to identify key priorities and opportunities for collaboration.

REGISTRATION and FEE

- FOR OKCC MEMBERS: registration fee is \$10 per attendee for Oklahoma Campus Compact members and their community partner attendees.
- FOR NON MEMBERS: registration fee is \$25 per attendee for **non**-Oklahoma Campus Compact members and their community partner attendees.
- Fee may be paid by PO, check, institutional wire, or cash.
- Fee CANNOT be paid by P-Card or credit card.
- Attendees will be invoiced for the fee after the conference.
- Onsite registration and payment of fee will be accepted.
- Receipts for onsite payment will be emailed after the conference.
- You may register for and attend BOTH Oklahoma City and Tulsa conferences, but attendees may only actively participate at one site, and be an observer at the other.
- Institutions may bring multiple community partners.

DEADLINES and CANCELLATIONS

- The deadline for registration is Friday, October 6.
- Registrants may cancel their registration without penalty before Friday, October 6. After Friday, October 6, the conference fee will be due whether the registrant attends or not.
- Substitutions may be made at any time with no additional fee. Please email Lisa Walker lwalker@osrhe.edu if a substitution needs to be made.

MEALS and REFRESHMENTS

- An informal lunch will be provided.
- Vegetarian, vegan and gluten-free options will be available in limited quantities.
- If you have other dietary needs, please let us know on your registration form.

QUESTIONS

- Questions about REGISTRATION or PAYMENT: Lisa Walker lwalker@osrhe.edu.
- Questions about conference MATERIALS or CONTENT: Debbie Terlip dterlip@osrhe.edu.

PLEASE KEEP THIS EMAIL FOR YOUR RECORDS.

REGISTRATION for OKLAHOMA CITY

<http://www.123contactform.com/form-2906414/Community-Lens-Oklahoma-City>

Oklahoma City | Monday, October 16th

Oklahoma City Community College, 7777 South May Avenue, Oklahoma City, OK 73159

9:00 a.m. – 12:00p.m.: **Urban** Institution/Community Focus

1:00 p.m. – 4:00 p.m.: **Rural** Institution/Community Focus

REGISTRATION for TULSA

<http://www.123contactform.com/form-2931196/Community-Lens-Tulsa>

Tulsa | Tuesday, October 17th

Tulsa Community College Northeast Campus, 3727 East Apache Street, Tulsa, OK 74115

9:00 a.m. – 12:00p.m.: **Urban** Institution/Community Focus

1:00 p.m. – 4:00 p.m.: **Rural** Institution/Community Focus

EDWARD ZLOTKOWSKI

Edward Zlotkowski is Professor Emeritus of English and Media Studies at Bentley University where he founded the Bentley Service-Learning Center in 1992. He has written and spoken extensively on a wide range of service-learning and civic engagement topics, and served as general editor of the American Association for Higher Education's 21-volume series on service-learning in the academic disciplines (1997-2006). He also served as editor of *Successful Service-Learning Programs* (Anker, 1998), *Service-Learning and the First-Year Experience* (University of South Carolina, 2002), and as co-editor of *Students as Colleagues: Expanding the Circle of Service-Learning Leadership* (Campus Compact, 2006). In 2011, Temple University Press published *Higher Education and Democracy: Essays on Service-Learning and Civic Engagement*, a book he co-authored with John Saltmarsh. In 2015 he received the Distinguished Lifetime Achievement Award from the International Association for Research on Service-Learning and Civic Engagement. His non-service-learning work includes publications on English and German romanticism and the poetry of Denise Levertov. Dr. Zlotkowski is a senior associate at the New England Resource Center for Higher Education. His work currently focuses on creating resources for underserved children. He received his B.A. in English and his Ph.D. in Comparative Literature from Yale University.



Campus Compact
Oklahoma

The Community Lens: Building Capital in Your Community

TULSA REGISTRATION

Tuesday, October 17, 2017

Tulsa Community College Northeast Campus

Please fill out the fields below and click "register" to register for this event. Required fields are indicated by an asterisk.

Fee for Oklahoma Campus Compact members and community partners of member institutions is \$10 per attendee.

Fee for NON-Oklahoma Campus Compact members and community partners of non-member institutions is \$25 per attendee.

Payment CANNOT be paid by P-Card or credit card. Payment must be by PO, check, institutional wire, or cash.

An invoice will be sent to all attendees after the conference.

If you have questions about REGISTRATION or PAYMENT, please contact Lisa Walker at lwalker@osrhe.edu or 405-225-9154.

If you have questions about conference MATERIALS or CONTENT, please contact Debbie Terlip at dterlip@osrhe.edu or 405-225-9128.

**Your message has been sent. Thank you for filling
out our form!**



Monarchs on the Mountain 2017 - 10th meeting
4:00pm Chimi's

October 9th, 2017

Steering Committee:

Tulsa Urban Wilderness Coalition (TUWC) – Marci Hawkins, Chair

RPA – Tonja Carrigg, Alan McBeath, Ryan Howell, Derrick Combs

Monarch Initiative of Tulsa (MIT) & TUWC – Pam O'Halloran

Tulsa Co. Cons. Dist. – Gabriel Parker

Advisors: Anita Barstow – USFWS

Cheryl Cheadle – Camp Loughridge Matt Hancock, Summer Knox – Westside Y

Agenda: Welcome and Introductions, Recap– How well did the date and time work out?

September 23, 2017 from 10:00-2:00 - last two weeks in Sept.

Subcommittees: What worked, what could be improved, dropped or added.

- Logistics/Safety – Graham, Ryan, Julie, Pam, Marci

for the venue - should as big as we can get.

- possibly moving to the gather place in 2018 potentially

Parking-RCDS-2 buses, vendor in grass

Recycling- M. E. T., Booth layout, Technology- used

flash drive, Tables, easels, Canopies-how many?

Security more needed - one on location & shuttle location

- Donors and Budget – Mary, Marci Actual cost, Money for t-shirts, bus and tags, Receipts, Letters and thankyou

- Entertainment – Pam, Ryan, buckets, Gabriel- tickets

Drawings, Container-Ric, RPA- water/Gatorade

- make sure this person is not alone. info table specifically.

- Presenters – Location Pavilion - 10:30, 11:30, 12:30

Space for speaker Tagging-hand stamp, Monarchs in OK- Sandy S., How to Start a Waystation

- Education – Julie, Pam, Graham, Anita, Gabriel

Interactive booths & vendors interspersed

Julie - face painters, planting event- Julie, Ric-

Contact lists and activities

RPA contest Wildlife Photoq. on Turkey, loop on tv

Mayor's Monarch Pledge, seed drop off?

plant education. a tattoo booth possible fundraiser

- Promotion/Advertising –Ryan, Ric, Corey, Graham

RPA –Banners larger, Posters for easels, T-shirts

tattoos, Oklahoma Today

- Food – Ryan 2 vendors, hot dog, snow cones etc.

- Vendors– Mary, Ric Fee \$25.00 if for profit, \$50.00 for food

Grogg's, Wild Birds Unlimited

Volunteers – Corey, Sabrina, RPA

Set up/Tear Down, Volunteer letter and call

1 hr shifts for parking lot

- Other - Rain or shine., Communication by cell list & 2 walkies

Set first meeting date:

Swamp Milkweed is pink

maybe an official to come do a declaration

- more face painters that won't charge

- botanical gardens - invite

Monarchs on the Mountain 2017- A festival celebrating the vital role Eastern Oklahoma plays in the Monarch Butterfly migration.

Education committee – Julie, Pam, Graham, Anita, Gabriel, Cheryl, Marci

Presenters – Sandy Schwinn, Pam O'Halloran-Blevins RCDS Roots and Shoots and *How to start a Waystation*

Presentations will:

- Increase understanding of the population of Monarchs in Oklahoma
- Provide information on appropriate plants for pollinators in our ecoregion
- Demonstrate how to tag and release monarchs during the fall migration
- Inform the public about how to establish a Monarch Waystation
- Increase understanding of the habitat of Turkey Mountain and the interconnectedness of all ecological components and impact on monarch population

Activities will highlight the life cycle of the Monarch Butterfly, the Great Monarch Migration and the habitat of Turkey Mountain which supports a myriad of wildlife.

Monarch Watch will have table, located under the pavilion

Solicit photos of wildlife on Turkey Mountain and use as a slide show between presentations

Picture frame Photo prop box with wings, Large flowers, use own phones

Activity Booths:

Organization

- | | |
|-----------------------------------|---|
| 1. Seed ball creation | Sustainable Tulsa & ORU |
| 2. Monarch tagging photo booth | Roots and Shoots & RCDS |
| 3. Enviroscape- Stormwater runoff | City of Tulsa |
| 4. Butterfly Magnet | TCCD |
| 5. Soil Painting | Camp Loughridge |
| 6. Backyard habitats and birding | TAS |
| 7. Forest insect and pests | Forest Health Forester - Dieter Rudolph |
| 8. Trees and Soil | Up With Trees – Taylor Malone |
| 9. Monarch Masks | Oxley – Kent Powers |
| 10. Westside Y games | Westside Y |
| 11. Joint Venture sheet | Blue Thumb/ Crow Creek |
| 12. Face painting | <i>need more face painters</i> |

Education Booths:

- | | |
|---------------------------------------|--|
| 1. Broken Arrow Monarch Movement | may do planting MW in cardboard tube w/muffin cups |
| 2. NSU – Dr. Clifford, Museum trays | Anita spoke with |
| 3. RSU – Chem Biology Club | Anita contacted |
| 4. TUWC | Turkey Mountain Guided Walks |
| 5. MIT TGC & Linneaus | How to start a waystation Ric and Anne Pence |
| 6. Sierra Club and Green Team | Mary will contact Julie Skye |
| 7. The M. e. t., composting | Graham |
| 8. Permaculture- Nathan Pickard | Anita/Gabriel - |
| 9. TEAM | Jane |
| 10. NRCS | Gabriel / Ray Morantz |
| 11. Seed Library | Johanna Burton |
| Nature Conservancy | <i>Rick Kate Hawk</i> |

Total 25 spaces.

Others? Global Gardens, TIDC

Sandy Schwinn is a resource to help plan activities.

Logo to Derek, Tulsa CC D
derek@riverparks.org

Monarchs on the Mountain 2017- A festival celebrating the vital role Eastern Oklahoma plays in the Monarch Butterfly migration.

Vendors: Grogg's Green Barn and Wild Birds Unlimited.

Keep Oklahoma Beautiful Awards Celebration

Jean Lemmon

Sent: Wednesday, October 11, 2017 3:20 PM

To: Hagen, Jacob (JHagen@cityoftulsa.org); Monnot, Julianna (JMONNOT@cityoftulsa.org); Graham Brannin (graham@metrecycle.com); Rkotarsky@tulsazoo.org; Gabriael Parker

Dear Crow Creek Leadership Team,

The Oklahoma Conservation will be providing a table for us at the Keep Oklahoma Beautiful awards celebration in Norman on Saturday, November 18. I need to know how many people we should include in the reservations. How many of you would like to join us? Who else should we invite?

Please let me know soon.

Thanks!

Jean R. Lemmon

Director of Education and Reporting
Water Quality Division
Oklahoma Conservation Commission
2800 North Lincoln Blvd, Suite 200
Oklahoma City, OK 73105

405-522-4735
918-625-1159 (cell)

September 7, 2017

Tulsa County Conservation District
6660 S. Sheridan, Ste 120
Tulsa, OK 74145

RE: OACD & OACDE Youth Awards Program

Dear Tulsa County Conservation District,

Please find enclosed the Youth Awards Fundraising packet that was emailed to your district on August 23, 2017. The Conservation Youth Contests are an important outreach effort that OACD is proud to partner with OACDE on. We need your help to be able to continue to do the Youth Contests.

You can help by:

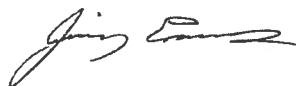
1. Using the enclosed materials to ask businesses and individuals in your area to help sponsor area and state contest. You can get electronic copies of materials by emailing sarahblaney@okconservation.org or call 517-763-8609
2. If your district is able, please consider making a financial contribution to support the Youth Contests.

The annual awards including the youth contests cost more than \$13,000 a year to host. The Youth Contests cost \$5,000. We still need to raise \$4,300 to meet our goal.

I understand the financial situation of districts and that you are very busy, however, if you are able to help it would be greatly appreciated.

Thank you.

Sincerely,



Jimmy Emmons
OACD President

OKLAHOMA ASSOCIATION of CONSERVATION DISTRICTS

LOCAL
LEADERSHIP
GLOBAL
IMPACT



SPONSORSHIP PROPOSAL PACKET

2017 Conservation Youth Contest

Date

Name

Address

City, State Zipcode

Dear Name,

Each year more than X children from Y Conservation District participate in the local, area, and state wide youth contests that promote the education of conservation and natural resources stewardship. There are three youth contest areas that children age 6-18 can participate in. The contest areas are poster, essay and speech.

The youth contests are a community activity where teachers, conservation district employees and local agriculture producers work with children to develop their understanding of natural resources conservation. The contests give us a chance to make a positive impact on the children in our community.

A few years ago, there was a boy named Cody that entered the speech contest at the local district level. Cody's home life was not good. His parents were in the process of separating and really had little interest in Cody or his activities. Cody did a great job at the local level, he won. He kept practicing his speech, making tweaks where necessary and did an even better job at the Area level, he placed 1st. Each time that Cody competed, the conservation district manager went the extra mile to tell Cody that she was proud of him. Cody's parents could not be bothered to drive him to the state contest in Oklahoma City, but the district manager took the time and with Cody's teachers and they were able to get him to the state contest. Cody did very well at the state speech competition, he placed 2nd. He did not care that he didn't win, he was just thrilled to have tried and done well. The district manager confided that she thought very few adults had taken the time to focus on Cody and the speech competition was just a chance for this child to see that he was capable and had value.

Children, like Cody, are rewarded for their hard work by being recognized at the area and state level. The awards include either a plaque or medal and a modest cash award for first place winners of \$20. At the state level, children that place 1st or 2nd receive an award of a plaque or medal and a cash prize that ranges from \$20 - \$150. All administrative costs, such as staff time, to organize the competitions are donated by OACDE and OACD. The total cost for the contest is a little over \$5,000/per year. Would you be willing to sponsor a child for the speech, essay or poster contest at the \$50, \$100, or \$250 level?

The contests are co-sponsored by the Oklahoma Association of Conservation District Employees (OACDE), the Oklahoma Association of Conservation Districts (OACD) and partners, such as you.

Thank you for your consideration,

Your Name

2017 Conservation Youth Contest

1. SUMMARY

The OACD Youth awards are comprised of three different contest areas. The first is an essay contest that has two age defined categories, the second is a poster contest, and the third is a prepared speech contest. The essay and the poster contest topics are selected each year at the national level by the National Association of Conservation Districts and the speech contest subject matter is any conservation topic selected by the participant. The Oklahoma Association of Conservation Districts has 86 conservation districts and 5 areas within the state. Each conservation district holds its own contest at the local level for each contest area. After winners are selected, those children go on to compete in the area contests. There are 13 poster contest divisions, 2 speech contest divisions, and 2 essay divisions. After each area has selected those winners, they go on to compete at the state contest level. The winners in the essay and poster contest areas are then submitted to the national level.

2. THE SPONSORSHIP

The 2017 Conservation Youth Contest aims to promote education of conservation and natural resources stewardship. This unique annual awards program has been established specifically to acknowledge, encourage and celebrate excellence amongst the outstanding children of our community by giving them the opportunity to gain valuable exposure and well-deserved recognition for their conservation knowledge and ambitions. The Awards are the highest honors that can be bestowed to SMME owners in the continent.

The organizers of this important initiative greatly acknowledge and salute your organisation's support and contribution to promoting development in the community and would be very honoured to have your consideration in sponsoring the event. The event brings awareness to conservation efforts in Oklahoma while providing an opportunity for the next generation to succeed.

3. Benefits to Sponsor: *(see the attached Table of sponsorship options)*

Date

Company Name

Company Individual Contact Name

Address

City, State Zipcode

Dear Individual contact name and company name,

Thank you for your generous pledge of support of \$X for the 2017 Conservation Youth Contests. The 2017 Conservation Youth Contest aims to promote education of conservation and natural resources stewardship. Thank you for partnering with the Oklahoma Association of Conservation Districts and the Oklahoma Association of Conservation District Employees on this effort.

Your contribution benefits include:

- Add in the benefits here from the sponsorship packet that correlate with the level of giving

OACD is a 501c3 non-profit organization and upon receiving your contribution, we will mail you a tax receipt letter.

You can mail your contribution to:

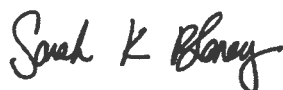
The Oklahoma Association of Conservation Districts

PO Box 2775

Oklahoma City, OK 73101

Thank you for your investment in natural resources conservation and our youth.

Sincerely,



Sarah Blaney

Director



2017 Conservation Youth Contest

SPONSORSHIP OPTIONS FOR THE 2017 Conservation Youth Contest

The table below shows the different sponsorship opportunities available at the 2017 Conservation Youth Contest and the benefits that the sponsor will enjoy.

CONFERENCE	Contribution (excl. VAT)	Company Listing on the Area Meeting Program (avg. attendance 120)	Company Listing on the Youth Awards Program at State Meeting (avg. attendance 300)	Display banner and promotional article(s) at State Meeting	Company logo on State Meeting website and on presentation screen	Inclusion in Press releases
Gold Sponsor	\$5000.00	✓	✓	✓	✓	✓
Silver Sponsor	\$1000.00	✓	✓	✓	✓	
Bronze Sponsor	\$500.00	✓	✓	✓		
Partner Sponsor	\$250.00		✓			

✓ Benefits included in package



2017 Conservation Youth Contest

____ Yes, I want to sponsor a child to participate in the 2017 Conservation Youth Contests. Enclosed is our contribution of (circle one) \$25, \$50, \$100, \$250, \$500, \$1,000, \$5,000

Please send the receipt for my tax deductible contribution to:

Name: _____

Street Address: _____

City: _____ State: _____ Zipcode: _____

Email Address: _____

Please send all contributions to:

Oklahoma Association of Conservation Districts

PO Box 2775

Oklahoma City, OK 73101

If you'd like to pay via credit card, please call Sarah at 517-763-8609