

AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
October 17, 2019 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
 - A. Approval of Minutes from the September 17, 2019 Special Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending September 30, 2019
 - C. Review of TACF Financials for Periods from September 30, 2019
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of September 2019
4. Consideration of and Possible Action on Items to be Removed Consent Agenda:
5. Cost Share Program Year 19
 - A. Discuss and Possible Approval of Transferring Aaron Kern's Performance Agreement to Program Year 20
6. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Discussion and Acceptance of District Conservationist Agency Report
 - B. Discussion and Approval of the NRCS Farm Bill Performance Worksheet
 - C. Discussion of the TCCD Monthly Activities and Outreach Report
 - D. Discussion and Possible Approval of TCCD Staff Attending OACD III Area Meeting
 - E. Discussion and Possible Approval of Attending the Full Circle Citizen Workshop in Afton, OK
 - F. Discussion and Approval of Notice of Newly Elected Officers
7. Proposed Executive Session:

Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (1). To discuss Gabriael Parker performance review.

If the executive session is approved, designate in open session the person keeping minutes.

 - B. Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.
8. New Business:
9. Public Comments:
10. Adjourn:

Next regularly scheduled meeting is November 14, 2019 at the Tulsa County Conservation
District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133

**Minutes
Tulsa County Conservation District
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107
Regular Board Meeting**

Date: October 17, 2019

Time: 4:00 PM

Members Present: Jana Black, Vice Chairwoman
Tom Tolbert, Member
Fred Storer, Member
Sherry Laskey, Member

Members Absent: Zach Kilburn, Treasure

Others Present: Christopher Best, NRCS District Conservationist
Gabriael Parker, District Secretary

1. Meeting Called to Order:

Vice Chairwoman, Jana Black called the meeting to order at 4:18 PM. She noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on October 16, 2019 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

- A. Approval of Minutes from the September 17, 2019 Special Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending September 30, 2019**
- C. Review of TACF Financials for Periods from September 30, 2019**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of September 2019**

Fred Storer said on page 5 section C, his last name was spelled incorrectly. Gabriael Parker said she forgot an r at the end. She said she would fix it. Fred Storer made a motion to approve the consent agenda with the name correction. Sherry Laskey 2nd the motion. Nays: None. The motion carries.

**Minutes
Tulsa County Conservation District
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107
Regular Board Meeting**

Date: October 17, 2019

Time: 4:00 PM

Members Present: Jana Black, Vice Chairwoman
Tom Tolbert, Member
Fred Storer, Member
Sherry Laskey, Member

Members Absent: Zach Kilburn, Treasure

Others Present: Christopher Best, NRCS District Conservationist
Gabriael Parker, District Secretary

1. Meeting Called to Order:

Vice Chairwoman, Jana Black called the meeting to order at 4:18 PM. She noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on October 16, 2019 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

- A. Approval of Minutes from the September 17, 2019 Special Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending September 30, 2019**
- C. Review of TACF Financials for Periods from September 30, 2019**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of September 2019**

Fred Storer said on page 5 section C, his last name was spelled incorrectly. Gabriael Parker said she forgot an r at the end. She said she would fix it. Fred Storer made a motion to approve the consent agenda with the name correction. Sherry Laskey 2nd the motion. Nays: None. The motion carries.

4. Consideration of and Possible Action on Items to be Removed Consent Agenda
None

5. Cost Share Program Year 19

A. Discuss and Possible Approval of Transferring Aaron Kern's Performance Agreement to Program Year 20

Gabriel Parker said that we recently received an email from OCC about Program Year 19 participants. They extended their deadline to complete their Cost Share practices due to the flooding in May and June. Those participants can now be transferred to Program Year 20 from 19 to complete those practices. We have one left in Program Year 19. Aaron Kern has a total of \$5,000 obligated for Bermuda sprigging. Gabriel said we can either choose to just let his agreement laps or we can approve to transfer the agreement to PY 20. He would not have to fill out a new application. The board would need to vote on it. Gabriel explained to Sherry Laskey and Fred Storer that these cost share applicants applied in 2018 for program year 19. The board said they would rather spend the money than have them go to waste. Tom Tolbert made a motion to approve transferring Aaron Kern's Performance Agreement from Program Year 19 to Program Year 20. Fred Storer 2nd the motion. Nays: None. The motion carries.

7. Discussion and/or Possible Action on the Following District Operation Items:

A. Discussion and Acceptance of District Conservationist Agency Report

After a brief discussion, Tom Tolbert made a motion to approve the District Conservationists Agency Report. Fred Storer 2nd the motion. Nays: None. The motion carries.

B. Discussion and Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, Fred Storer made a motion to approve the NRCS Farm Bill Performance Worksheet. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

C. Discussion of the TCCD Monthly Activities and Outreach Report

Gabriel Parker said the month was centered around Monarch's on the Mountain event. On the events Facebook page, there were over 10,000 people interested in attend, but since it was raining for most of the morning, we did not see that many. She said if they had, she would have run out of supplies. There were about 1500 people who came which she thought was a good amount given the weather. Gabriel and Jan came up with some new activities. One was making a caterpillar necklace and the other paper butterflies. She said that she started with both, but the paper butterflies were not that involved. It was something that the adults needed to put together. She decided to sideline that activity. On the other hand, the caterpillar necklace was a huge hit. Dyeing the noodles was an interesting process. It made her whole house smell like rubbing alcohol for a day or two. She said if we use this activity next year, she would like to figure out how to dye the noodles white. That was she could use white, yellow and black for the actual color of the monarch caterpillar. She and her mom really enjoyed the day. Like she before, the month was centered around Monarch's on the Mountain event, so she did not have much of anything else. No further action needed to be taken at this time.

D. Discussion and Possible Approval of TCCD Staff Attending OACD III Area Meeting

Gabriel Parker said the Area III meeting is November 21st. She included herself and one other District Director on the registration form in the off-chance that one of the board members could attend. She said she was not sure who from the board could attend, but we should approve their registration as well. Sherry Laskey made a motion to approve registration for one district director and Gabriel Parker to attend the Area III meeting, Fred Storer 2nd the motion. Nays: None. The motion carries.

E. Discussion and Possible Approval of Attending the Full Circle Citizen Workshop in Afton, OK

Gabriel Parker said that Cheryl Cheadle with Blue Thumb asked if she would be available on October 24th to attend this conservation workshop in Afton, OK. Cheryl said it was invitation only and she would like to get feedback on how the workshop goes. Gabriel said she would be available to attend and would be delighted. Cheryl said she would also like it if Chris Best could attend as well. Gabriel said he said Chris was available that day, but if he was unable to attend, she would drive to the workshop by herself. No further action needed to be taken at this time.

F. Discussion and Approval of Notice of Newly Elected Officers

Jana Black suggested we table this agenda item until next meeting or when all officers are present to vote on board positions. The board agreed.

8. Proposed Executive Session:

Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (1). To discuss Gabriel Parker performance review.

If the executive session is approved, designate in open session the person keeping minutes.

B. Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.

The board decided to table this agenda item until Zach Kilburn was present. No further action needed to be taken at this time.

9. New Business:

Christopher Best said we are coming up on the time of year for holding our Locally Led Meetings and Local Work Group Meetings. Gabriel said she completely forgot about them. She said it might be a little late for October and November, but we could think about having one in the early part of December. Gabriel said she could talk to the OSU Extension Office to see if they had space available. The board said we could discuss it in the November Board meeting.

10. Public Comments:

None

11. Adjourn:

Meeting Adjourned at 5:45 PM

Next regularly scheduled meeting is November 14, 2019 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

11:18 AM
10/03/19
Accrual Basis

Tulsa County Conservastion District
Profit & Loss
July through September 2019

	<u>Jul - Sep 19</u>
Income	
Interest Income	0.90
OCC General Exp Reimbursements	724.76
OCC Salary Reimbursements	<u>9,326.52</u>
Total Income	10,052.18
Expense	
Administrative Expense	203.34
Advertising and Promotion	51.66
Employee Benefits	681.03
Internet	306.59
Outreach Programs	25.00
Payroll	9,594.17
Payroll Tax	2,855.01
Travel	<u>34.30</u>
Total Expense	<u>13,751.10</u>
Net Income	<u><u>-3,698.92</u></u>

11:17 AM
10/03/19
Accrual Basis

Tulsa County Conservastion District
Profit & Loss
September 2019

	<u>Sep 19</u>
Income	
Interest Income	0.15
OCC Salary Reimbursements	<u>2,331.63</u>
Total Income	<u>2,331.78</u>
Expense	
Administrative Expense	139.83
Internet	82.25
Outreach Programs	25.00
Payroll	1,809.35
Payroll Tax	<u>908.05</u>
Total Expense	<u>2,964.48</u>
Net Income	<u><u>-632.70</u></u>

11:18 AM

10/03/19

Accrual Basis

Tulsa County Conservation District
Profit & Loss Detail
September 2019

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Interest Income								
Deposit	9/30/2019		Arvest	Interest Pay...		Arvest Special...	0.02	0.02
Deposit	9/30/2019		Arvest	Interest Pay...		Arvest Checki...	0.13	0.15
Total Interest Income							0.15	0.15
OCC Salary Reimbursements								
Deposit	9/23/2019		OCC	October Sala...		Arvest Checki...	2,331.63	2,331.63
Total OCC Salary Reimbursements							2,331.63	2,331.63
Total Income							2,331.78	2,331.78
Expense								
Administrative Expense								
Check	9/27/2019	8694	Fuzzell's Copier	Quarter Copi...		Arvest Checki...	139.83	139.83
Total Administrative Expense							139.83	139.83
Internet								
Check	9/30/2019		COX Communicatio...	September 2...		Arvest Checki...	82.25	82.25
Total Internet							82.25	82.25
Outreach Programs								
Check	9/26/2019		EventBrite	Locust Grove...		Arvest Checki...	25.00	25.00
Total Outreach Programs							25.00	25.00
Payroll								
Check	9/24/2019	8691	Gabriel S Parker	August 16-31...		Arvest Checki...	904.72	904.72
Check	9/24/2019	8695	Gabriel S Parker	September 1-...		Arvest Checki...	904.63	1,809.35
Total Payroll							1,809.35	1,809.35
Payroll Tax								
Check	9/4/2019		IRS	941 Tax Pay...		Arvest Checki...	817.67	817.67
Check	9/4/2019		IRS	941 Tax Pay...		Arvest Checki...	90.38	908.05
Total Payroll Tax							908.05	908.05
Total Expense							2,964.48	2,964.48
Net Income							-632.70	-632.70



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2019

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number:

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$88.76
Total Current Value		\$88.76

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2019	Beginning Balance	\$88.74
	1 Credit(s) This Period	\$0.02
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$88.76

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.02
Interest Paid Year-to-Date	\$0.19
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
09/30/2019	INTEREST PMT	\$0.02

Daily Balances

Date	Amount	Date	Amount
08/31/2019	\$88.74	09/30/2019	\$88.76



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 09/30/2019

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$563.12
Total Current Value		\$563.12

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2019	Beginning Balance	\$1,195.84
	2 Credit(s) This Period	\$2,331.76
	7 Debit(s) This Period	\$2,964.48
09/30/2019	Ending Balance	\$563.12

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.13
Interest Paid Year-to-Date	\$3.16
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Credits

Date	Description	Amount
09/23/2019	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,331.63

Other Credits

Date	Description	Amount
09/30/2019	INTEREST PMT	\$0.13

Electronic Debits

Date	Description	Amount
09/04/2019	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$817.67
09/04/2019	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$90.38
09/26/2019	EB LOCUST GROVE BLUE DDA PIN POS PUR CD5315 801-413-7200 CA#926824717252	-\$25.00
09/30/2019	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$82.25

**Statement Ending 09/30/2019**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

NON-PROFIT INTEREST CHECKING**Checks Cleared**

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
8691	09/24/2019	\$904.72	8694*	09/27/2019	\$139.83	8695	09/24/2019	\$904.63

* Indicates skipped check number

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08/31/2019	\$1,195.84	09/24/2019	\$810.07	09/30/2019	\$563.12
09/04/2019	\$287.79	09/26/2019	\$785.07		
09/23/2019	\$2,619.42	09/27/2019	\$645.24		



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730





Statement Ending 09/30/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,026.31
Total Current Value		\$1,026.31

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
09/01/2019	Beginning Balance	\$1,026.07
	1 Credit(s) This Period	\$0.24
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$1,026.31

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.24
Interest Paid Year-to-Date	\$2.78
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
09/30/2019	INTEREST PMT	\$0.24

Daily Balances

Date	Amount	Date	Amount
08/31/2019	\$1,026.07	09/30/2019	\$1,026.31



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730

Statement Ending 09/30/2019

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$2,984.16
Total Current Value		\$2,984.16

BUSINESS MONEY MARKET

Account Summary

Date	Description	Amount
09/01/2019	Beginning Balance	\$2,982.41
	1 Credit(s) This Period	\$1.75
	0 Debit(s) This Period	\$0.00
09/30/2019	Ending Balance	\$2,984.16

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.75
Interest Paid Year-to-Date	\$65.21
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
09/30/2019	INTEREST PMT	\$1.75

Daily Balances

Date	Amount	Date	Amount
08/31/2019	\$2,982.41	09/30/2019	\$2,984.16

**Mayes, Rogers, Wagoner, Muskogee, Okmulgee, Tulsa County
Conservation District Board Meeting
October 1, 2, 3, 8, 10, 2019
District Conservationist Report**

CTA - Continue with CTA planning as requested / Receipt of service

EQIP / WHIP/ CSP – Continue to work on implementation of existing contracts, applied practices and new conservation plans.

EQIP/CSP – FY 2019

- All Goals were met for the team
- CSP-GCI sign up 2; cut off date is Oct. 25
- CSP Classic – Records for payments
-

**State Cost Share
Program –**

Other –

- Performance Reviews
- Protracts off line until Oct. 8
- USDA to Invest \$50 Million, Recreational Public access
- Local Led Meeting

Tulsa County

Conservation District:

October-19

Month & Year

Day of Month

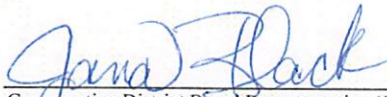
Month & Year

Day of Month

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Conservation Planning																															
Customer service toolkit data entry																															
Conservation plan maintenance														N																	
Assemble plan components														R																	
Conducts on-site inspections														C																	
Provide practice check out services														S																	
Development of plan and soil maps																															
Other: NRCS Flie maintenance, update con6				X			X																								
Outreach for Farm Bill Programs																															
News Article Development																															
Outreach Activities														H																	
Assist with monthly outreach report														O																	
Public presentations														L																	
Success stories														I																	
Earth Team volunteer program														D																	
Assist with statewide media														Y																	
Other: CrCk Mtg/Event, BT Workshop																							X	X							
Administrative Assistance for Farm Bill Programs																															
Filing	X	X	X	X				X	X					X		X	X	X				X	X		X				X	X	X
Updating General Manual and FOTG																															
Receptionist	X	X	X	X				X	X					X		X	X	X				X	X		X				X	X	X
General office correspondence	X	X	X	X				X	X					X		X	X	X				X	X		X				X	X	X
Record of meeting minutes																	X														
Maintain office schedules	X	X	X	X				X	X					X		X	X	X				X	X		X				X	X	X
Maintain ledgers	X	X	X	X				X	X					X		X	X	X				X	X		X				X	X	X
Other: CostShare,	X		X														X	X								X					
Farm Bill Contracting																															
Explain and promote farm bill programs														N																	
Local work group coordination														R									X	X							
Complete program applications														C																	
Program application rankings														S																	
Compile and file applications														C																	
Prepare and mail form letters														L																	
Plan and contract development														O																	
Provide technical assistance														S																	
Update and maintain LTP-003														E																	
Other Farm Bill Activities:																															
NRCS Scanning/Mail/Lables/Contract Maint				X			X							D																	

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: **25 hours**

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction:



 Conservation District Board Representative (Signature & Date)



 NRCS District Conservationist (Signature & Date) 11/14/19

TCCD Monthly Outreach and Activities Report

September 2019

goodbye, august

hello, september

Meetings:

09/05/2019	Sustainable Tulsa Meeting
09/09/2019	Monarch's on the Mountain Planning Meeting @ TCCD Office
09/09/2019	Crow Creek Planning Meeting
09/12/2019	TCCD Board Meeting (Rescheduled)
09/16/2019	Monarch's on the Mountain Planning Meeting @RPA
09/17/2019	Rescheduled TCCD Board Meeting
09/30/2019	Monarch's on the Mountain Wrap-up Meeting @Chimmi's

Special Events:

09/21/2019	Monarch's on the Mountain
------------	---------------------------

Holidays:

09/02/2019	Labor Day Holiday – Office Closed
------------	-----------------------------------

Upcoming Meetings

10/03/2019	Sustainable Tulsa Meeting
10/09/2019	NRCS Team 17 Staff Meeting @TCCD Office (Did not Attend)
10/17/2019	TCCD Board Meeting
10/23/2019	Crow Creek Watershed Base Plan Meeting

Up Coming Events:

10/24/2019	Blue Thumb – Full Circle Citizenship Workshop in Miami
------------	--

Upcoming NRCS Deadlines:

Upcoming Holidays:

09/05/2019	Labor Day Holiday – Office will be closed
------------	---

Side Notes:

10/17 – 10/20	Oktoberfest @ River West Festival Park
10/12/2019	Gabriel gets Married!

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ Email Correspondences
- ❖ Bill Pay/Financials
- ❖ TCCD File Organization
- ❖ NRCS File Organization
- ❖ NRCS Mail
- ❖ NRCS Document Scanning
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Meeting Minutes
- ❖ Event Planning and Coordination
- ❖ NRCS Folder Maintenance
- ❖ State Cost Share Program Year 20

REGISTRATION FORM

AREA III Meeting

Thursday, November 21, 2019

Green Country Technology Center

1100 OK-56 Loop

Okmulgee, OK 74447

List name, title and amount due for each person attending from your district. The registration fee of \$38.00 is to be paid for each District Director and District Employee. NRCS registration fees will be billed directly to NRCS; mark "Direct Bill" in the amount column for NRCS employees. All speech contestants, guests and spouses should be prepared to pay the \$15.00 luncheon fee. Speech judges and legislators will be guests of OACD and will not be required to pay. Please write "Legislator" or "Judge" in the amount column. **Please send to Muscogee (Creek) Nation, attn Patricia Kilian by November 7, 2019.**

NAME	TITLE	AMOUNT
1. <u>Gabriel Parker</u>	<u>District Secretary</u>	<u>\$38.00</u>
2. _____	<u>District Director TBA</u>	<u>\$38.00</u>
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		
11. _____		
12. _____		

PLEASE TYPE OR PRINT LEGIBLE

Total number of lunches being reserved 2 Total Amount \$ 76.00

Checks should be payable to: Oklahoma Association of Conservation Districts

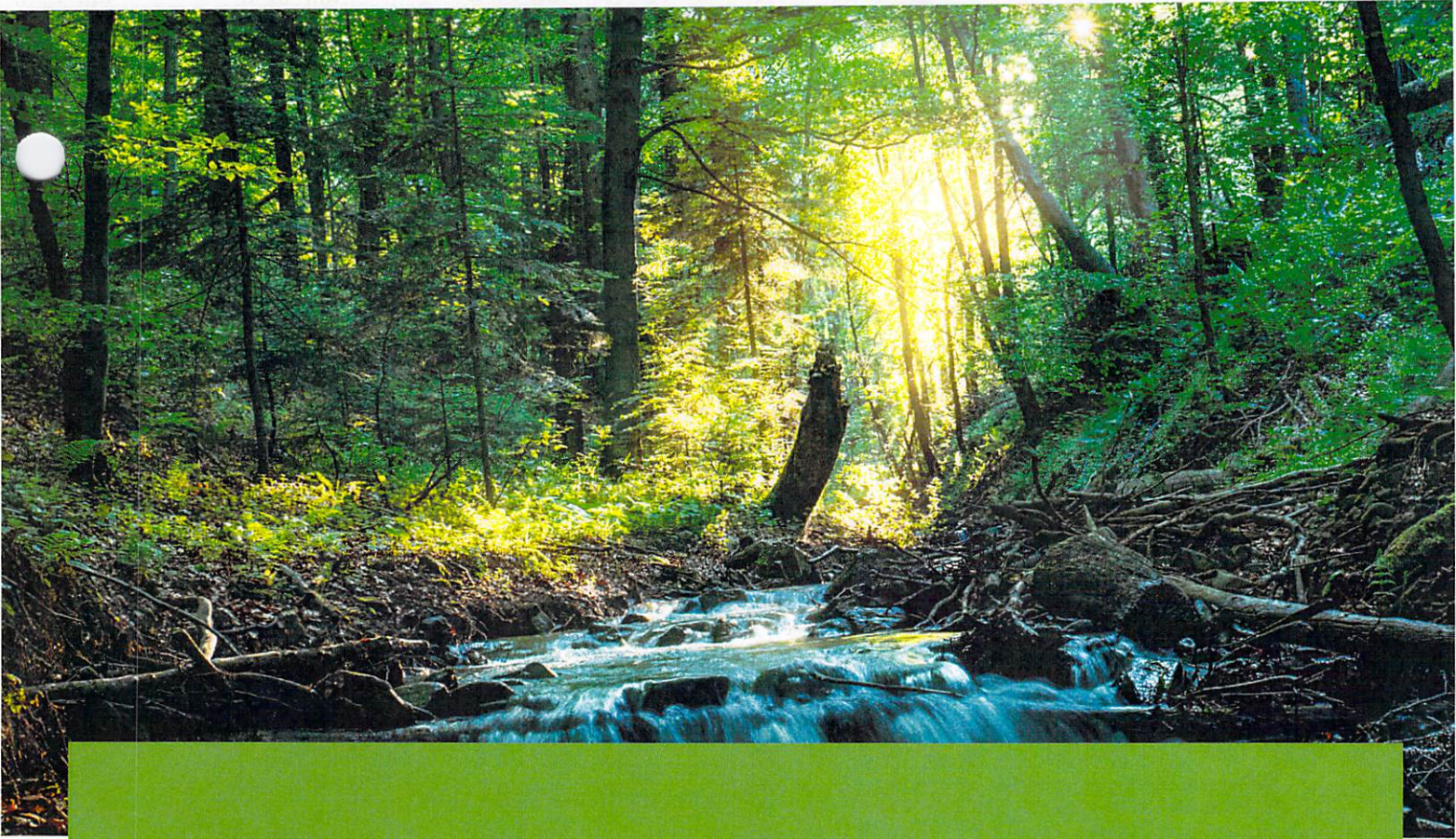
Mail registration form(s) and payment to:

Muscogee (Creek) Nation Conservation District, Attention: Patricia Kilian

PO Box 580

Okmulgee, OK 74447

Please contact Sarah Blaney at sarahblaney@okconservation.org or 517.763.8609 if you have questions.



STATE OF OKLAHOMA SOIL HEALTH
AND BLUE THUMB PRESENT

FULL CIRCLE CITIZENSHIP:

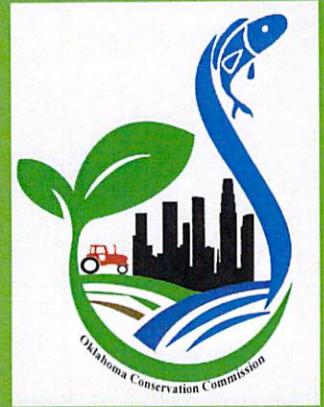
**Land, Water, and Wildlife
around us**

October 24, 2019, 9:00am - 1:00pm

**Northeast Technology Center, Afton
Location**

**19901 S. Hwy 69
Afton, OK 74331**

MORE INFO



WE NEED YOUR HELP!

Soil Health and Blue Thumb are excited to present an introductory education course specially designed for your community. We will discuss storm water, water quality, and other measurable changes that occur when soil and water work balanced together. When these two environmental foundations work together in a balanced system, the whole community receives positive benefits. During this interactive half-day event, we will provide you with a better understanding of local ecology and share some exciting opportunities for your community. You get a free lunch, professional development credits, and all we need is your feedback!

For more information about the event and to RSVP, contact Amy Seiger at (405) 522 - 4739 or amy.seiger@conservation.ok.gov.



NOTICE OF NEWLY ELECTED OFFICERS

In a regular scheduled meeting of the _____

Conservation District held on _____ the following officers were
elected:

Chair	
Vice Chair	
Treasurer	
Member	
Member	

Due in OCC Office by August 1 of Each Year