

**AGENDA**  
**Board of Directors Meeting**  
**Tulsa County Conservation District**  
**6660 S. Sheridan Rd. Suite 120**  
**Tulsa, OK 74133**  
**November 10, 2016 - 4:00 PM**

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
  - A. Approval of Minutes from the October 8, 2016 Special Meeting
  - B. Approval of Financial Statements & District Budget for Period Ending October 2016
  - C. Review of TACF Financials for Period Ending October 2016
  - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
  - E. Approval of District Employee Timesheet & Leave Records for the Month of October 2016
  - F. Acceptance of NRCS Farm Bill performance worksheets
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Discussion and/or Possible Action on the Following District Operation Items:
  - A. Crow Creek Update with Jean Lemmon
  - B. TCCD Monthly Outreach Report
  - C. Discussion and Acceptance of District Conservationist Agency Report
  - D. This Week in Conservation for October 2016
  - E. Discussion and Approval of FY 2016 Compilation
  - F. OCC Environmental Education Grant
  - G. High Tunnel Farm Tour Update
  - H. Area III Meeting Update
  - I. Possible Earth Team Volunteer Utilization
7. Public Comments:
8. Adjourn:

Next regularly scheduled meeting is December 8, 2016 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District  
5401 S. Sheridan Road, Suite 201 \* Tulsa, Oklahoma 74145-7522  
918-280-1595 Fax: 280-1594 E-Mail: [Tulsaccd@conservation.ok.gov](mailto:Tulsaccd@conservation.ok.gov)

## STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the **Special Meeting** of the Tulsa County Conservation District Board of Directors held on **November 10, 2016** were approved as written by a vote in the **Special Meeting** of the Board of Directors held on **December 8, 2016**

  
Chair, Board of Directors

  
Date

Attest:



**Minutes  
Tulsa County Conservation District  
Special Board Meeting**

Date: November 10, 2016

Time: 4:00 PM

Members Present: Jana Black, Vice Chair  
Zach Kilburn, Treasure  
John Beasley, Member  
Tom Tolbert, Member

Members Absent: Melissa Gray, Chair

Others Present: Gabriael Parker, District Secretary  
Cleon Bradford, Acting District Conservationist

**1. Meeting Called to Order:**

Vice Chairwoman, Jana Black called the meeting to order at 4:08 PM He noted this was a special meeting and is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on November 8, 2016 in the front window at 6660 S. Sheridan Rd. Suite 120, Tulsa, Oklahoma 74133.

**1. Meeting called to order**

**2. Roll Call**

**3. Consider, Discuss, and Take possible action on the following agenda items:**

**4. Consideration of Consent Agenda:**

- A. Approval of Minutes from the October 8, 2016 Special Meeting
- B. Approval of Financial Statements & District Budget for Period Ending October 2016
- C. Review of TACF Financials for Period Ending October 2016
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
- E. Approval of District Employee Timesheet & Leave Records for the Month of October 2016
- F. Acceptance of NRCS Farm Bill performance worksheets

**5. Consideration of and Possible Action on Items to be Removed Consent Agenda**

John Beasley said he would like to remove item 4A for further discussion, and approve the rest of the Consent Agenda as stated above. Zach Kilburn made a motion to remove item 4A for further discussion. John Beasley 2<sup>nd</sup> the motion. Nays: None. The motion carries.

John said he noticed the minutes from October listed Cleaon Bradford as being present, when he was not able to attend last month's meeting. Gabrielael Parker said that she would fix the error to reflect the absence of Cleaon Bradford. John Beasley made a motion to accept the minutes from the October 8, 2016 Special Meeting with the correction to the names of members absent. Zach Kilburn 2<sup>nd</sup> the motion. Nays: None. The motion carries.

**6. Discussion and/or Possible Action on the Following District Operation Items:**

**A. Crow Creek Update with Jean Lemmon**

Gabriael said since Jean was unable to make tonight's meeting, she would provide the update. She was happy to report that progress is being made on Crow Creek. She set up a meeting with James Spice at Crow Creek since he had not previously been to the lots, and we received some great information from him. He offered to do a soil test to see what kind of soil we were dealing with. Scott VanLoo went ahead and ordered a soil test, and should be getting that back soon. The City of Tulsa Stormwater group had completed the dirt prep. So now we can start to do some major planting. We had one work day scheduled for 10/15 but had to move it back to the 22<sup>nd</sup> due to weather. Gabrielael said she was unable to participate on the 22<sup>nd</sup>, but was told it went well. Jean said one of the Boy Scout troops helped. We have another work day planned on November 5<sup>th</sup> to help spread straw and plant some rooted plants. No further action needed to be taken at this time.

**B. TCCD Monthly Outreach Report**

Gabriael Parker said October was a bit of a busy month for outreach. Between Crow Creek activities and Boo Ha Ha event prep, she was in and out of the office. Gabrielael said she and Julie Monnot from the City of Tulsa attached almost 3000 smarties candy to bookmarks that were handed out at the Boo Ha Ha event on October 29<sup>th</sup>. That was a lot of work but it was fun. Gabrielael said she was invited to Jenks East Elementary for their Pre-K Curriculum Night. Jana Black told Gabrielael that she would come and help man the table with her. Gabrielael was told to bring information about what we do, but when she and Jana got there, we realized it was more of a family fun night with games and activities. Gabrielael felt a little bad about that because we did not bring any activities, but it was enjoyable anyway. Gabrielael said she did not want to steal Cleaon's thunder as far as going into great detail about the High Tunnel Farm Tour. She said that she thought it went well, and that Joe Tierney was great a great host. No further action needed to be taken at this time.

**C. Discussion and Acceptance of District Conservationist Agency Report**

Cleaon Bradford said they have a new process for the Conservation Stewardship Program with an emphasis on the Client Gateway Portal. Cleaon said it was the same program but it has been updated to be more user friendly. He said they changed the screening process, and added a minimum \$1500.00 payment to the program, regardless of the size of property. The target with the minimum payment was to target producers that have smaller operations. They also lengthen the sign up period from 30 to 45 days to several months. Cleaon said the field offices are required to try to get at least five people to sign up for the Client Gateway portal, and to promote the use of it. Zach Kilburn asked if people can

sign up for CSP via the portal, and Cleaon said not at the moment. They can do pretty much anything else on their like manage documents, even sign documents for payment.

Cleaon said they have an upcoming deadline for EQIP applications. The application deadline to be considered for FY 17 is November 18, 2016. He said we had a few people fill applications out at the farm tour last month, but he was hoping to receive more over the next week. Cleaon said he will work with Gabriael and Freddy over the next few weeks, to make sure we get all the proper documentation needed from all who applied, so they can get to the next stage of the process.

Cleaon said that he too thought the High Tunnel Farm Tour was a success. He said Gabriael and Freddy did an excellent job of getting everything together and he enjoyed the tour as well.

Cleaon said NRCS has a new Pathway Program geared toward 1<sup>st</sup> and 2<sup>nd</sup> year college students. The program is like an internship that pays them to learn and help out in the agriculture field. He said they have to have at least 30 semester hours to apply, and will start out at a GS2 level. It is a summer program so it will not interfere with the regular semester. He told the board if they knew any 1<sup>st</sup> year or 2<sup>nd</sup> college students that may be interested in going into the agriculture business, to contact him or the state office to get more information. John Beasley made a motion to accept the District Conservationist's Agency Report. Zach Kilburn 2<sup>nd</sup> the motion. Nays: None. The motion carries.

#### **D. The Month of October in Conservation**

Gabriael said this was just an FYI. No further action needed to be taken at this time.

#### **E. Discussion and Approval of FY 2016 Compilation**

After a brief discussion, Zach Kilburn made a motion to accept the FY 2016 Compilation completed but Kimberley Mayer's office. John Beasley 2<sup>nd</sup> the motion. Nays: None. The motion carries.

#### **F. OCC Environmental Education Grant**

Gabriael Parker said she received an email from OCC about this grant and did not know if we had any project that would qualify for the grant. She thought that maybe we could frame the Crow Creek project in way that would allow us to qualify. Gabriael said she would download the application, as well as information on the grant and keep the board updated. No further action needed to be taken at this time.

#### **G. High Tunnel Farm Tour Update**

Gabriael Parker said she thought it was a successful event. We had about 25 people attend, give or take a few people. She said she was very appreciative that Joe Tierney allowed us to tour his property, and he was extremely helpful. It was great to get a landowner's perspective on what his experience has been with what has worked and what has not worked. Things that people may encounter with the systems when installing them, and after everything is set up. Things that NRCS cannot really talk about from the producers experience after setup. Gabriael said her main goal was to find out where the best place to put flyers out. She said she would like to put them in the most effective place, that way she would not have to drive all over the place. She had not yet been able

to pull that information from the surveys. Freddy said he would like to set more of these tours up all around the county, if we could get more of these completed. Gabrielael said she would be willing to help organize them. No further action needed to be taken at this time.

#### **H. Area III Meeting Update**

Gabriael Parker said that she and Melissa Gray were able to attend the meeting. She said the main topic was the budget issues and shared employee policy. OCC said since the budget cuts have no end in sight, cooperation between districts will remain critical. OCC requested that the districts continue to work on the MOU agreements. Gabrielael said she had asked about the Cost-Share program for next year in the district breakout session. She was told that we will be able to forward unused money from PY17 to PY18. Melissa said she had taken notes during the directors' breakout session, and Gabrielael provided those in the packet. No further action needed to be taken at this time.

#### **I. Possible Earth Team Volunteer Utilization**

Freddy asked me to talk to the board about this. He wanted to me to see how the board thought about possibly using Earth Team volunteers to help producers install their SHT kits, or something similar. Cleon Bradford said that would be a good idea, but it would be a huge liability for NRCS as well as the landowner. Earth Team (ET) volunteers as covered under ET volunteers program if something minor happened, but if something major happened and they decided to go after the landowner, it would be a big problem for all involved. For that reason he said, we should and would probably stick to just events and other small activities they could help with. Gabrielael said she would talk to Freddy about it and let him know why we decided against it. No further action needed to be taken at this time.

#### **Public Comments:**

None

#### **7. Adjourn:**

Meeting was adjourned at 5:13 PM

Next regularly scheduled meeting is December 8, 2016 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

1:36 PM

11/02/16

Accrual Basis

**Tulsa County Conservastion District**  
**Profit & Loss**  
July through October 2016

	<u>Jul - Oct 16</u>
<b>Income</b>	
Administrative Income	5,200.57
OCC Reimbursements	8,784.30
<b>Total Income</b>	<u>13,984.87</u>
<b>Expense</b>	
Aministrative Expense	360.03
Cost-Share Payments	2,016.41
Employee Benefits	756.40
Outreach Programs	72.92
Payroll	6,794.08
Payroll Tax	2,963.89
Telephone and Internet	492.39
Travel	370.50
<b>Total Expense</b>	<u>13,826.62</u>
<b>Net Income</b>	<u><u>158.25</u></u>

1:34 PM

11/02/16

Accrual Basis

**Tulsa County Conservation District**  
**Profit & Loss**  
October 2016

	<u>Oct 16</u>
<b>Income</b>	
Administrative Income	0.15
OCC Reimbursements	2,044.46
<b>Total Income</b>	<u>2,044.61</u>
<b>Expense</b>	
Administrative Expense	9.98
Employee Benefits	302.56
Outreach Programs	30.37
Payroll	1,698.52
Payroll Tax	731.61
Telephone and Internet	123.03
Travel	101.63
<b>Total Expense</b>	<u>2,997.70</u>
<b>Net Income</b>	<u><u>-953.09</u></u>



**Tulsa County Conservation District**  
**Profit & Loss Detail**  
**October 2016**

1:41 PM  
 11/02/16  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
<b>Income</b>								
Administrative Income								
Deposit	10/31/2016		Arvest	Interest Pay...		Arvest Checki...	0.15	0.15
Total Administrative Income							0.15	0.15
OCC Reimbursements								
Deposit	10/7/2016		OCC	October2016 ...		Arvest Checki...	2,044.46	2,044.46
Total OCC Reimbursements							2,044.46	2,044.46
Total Income							2,044.61	2,044.61
<b>Expense</b>								
Administrative Expense								
Check	10/13/2016		Wal-Mart	Board Meetin...		Arvest Checki...	9.98	9.98
Total Administrative Expense							9.98	9.98
Employee Benefits								
Check	10/6/2016	8490	OCC	Octoberr 201...		Arvest Checki...	151.28	151.28
Check	10/31/2016	8496	OCC	November 20...		Arvest Checki...	151.28	302.56
Total Employee Benefits							302.56	302.56
Outreach Programs								
Check	10/19/2016		Wal-Mart	Seasonal Hig...		Arvest Checki...	17.54	17.54
Check	10/21/2016		Abco Rentals	Industrial Cof...		Arvest Checki...	12.83	30.37
Total Outreach Programs							30.37	30.37
Payroll								
Check	10/14/2016	8492	Gabriel S Parker	Octoberr 1-1...		Arvest Checki...	849.26	849.26
Check	10/31/2016	8495	Gabriel S Parker	Octoberr 16-...		Arvest Checki...	849.26	1,698.52
Total Payroll							1,698.52	1,698.52
Payroll Tax								
Check	10/7/2016		IRS	941 Tax Pay...		Arvest Checki...	646.41	646.41
Check	10/11/2016		IRS	941 Addition...		Arvest Checki...	0.20	646.61
Check	10/17/2016		Oklahoma Tax Com...	September 2...		Arvest Checki...	85.00	731.61
Total Payroll Tax							731.61	731.61
Telephone and Internet								
Check	10/31/2016		COX Communicatio...	October 2016...		Arvest Checki...	123.03	123.03
Total Telephone and Internet							123.03	123.03

**Tulsa County Conservation District**  
**Profit & Loss Detail**  
 October 2016

1:41 PM  
 11/02/16  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Travel Check	10/24/2016	8494	Gabriel S Parker	September 2...		Arvest Checki...	101.63	101.63
Total Travel							101.63	101.63
Total Expense							2,997.70	2,997.70
<b>Net Income</b>							<b>-953.09</b>	<b>-953.09</b>



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 10/31/2016

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

### Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE <a href="http://www.arvest.com">www.arvest.com</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$2,295.78
<b>Total Current Value</b>		<b>\$2,295.78</b>

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
10/01/2016	<b>Beginning Balance</b>	<b>\$3,248.87</b>
	2 Credit(s) This Period	\$2,044.61
	12 Debit(s) This Period	\$2,997.70
10/31/2016	<b>Ending Balance</b>	<b>\$2,295.78</b>

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.15
Interest Paid Year-to-Date	\$1.20
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Electronic Credits

Date	Description	Amount
10/07/2016	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,044.46

#### Other Credits

Date	Description	Amount
10/31/2016	INTEREST PMT	\$0.15

#### Electronic Debits

Date	Description	Amount
10/07/2016	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$646.41
10/11/2016	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$0.20
10/13/2016	617988 POS PIN PUR FROM CHK Wal-Mart Super Center TULSA, OK 5411	-\$9.98
10/17/2016	TAX PAYMENTS OK TAX PMT	-\$85.00



**Statement Ending 10/31/2016**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number:

**NON-PROFIT INTEREST CHECKING**

**Electronic Debits (continued)**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/19/2016	109446 POS PIN PUR FROM CHK WM SUPERCENTER # TULSA, OK 5411	-\$17.54
10/21/2016	836503 POS PUR FROM CHK ABCO RENTS TULSA, OK 7394	-\$12.83
10/31/2016	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$123.03

**Checks Cleared**

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
8490	10/06/2016	\$151.28	8494*	10/24/2016	\$101.63	8496	10/31/2016	\$151.28
8492*	10/14/2016	\$849.26	8495	10/31/2016	\$849.26			

\* Indicates skipped check number

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
09/30/2016	\$3,248.87	10/13/2016	\$4,485.46	10/21/2016	\$3,520.83
10/06/2016	\$3,097.59	10/14/2016	\$3,636.20	10/24/2016	\$3,419.20
10/07/2016	\$4,495.64	10/17/2016	\$3,551.20	10/31/2016	\$2,295.78
10/11/2016	\$4,495.44	10/19/2016	\$3,533.66		



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 10/31/2016

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number:

### Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$83.10
<b>Total Current Value</b>		<b>\$83.10</b>

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
10/01/2016	<b>Beginning Balance</b>	<b>\$83.10</b>
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
10/31/2016	<b>Ending Balance</b>	<b>\$83.10</b>

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.00
Interest Paid Year-to-Date	\$0.34
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Daily Balances

Date	Amount
09/30/2016	\$83.10

# TREASURER'S REPORT FOR TULSA AREA CONSERVATION FOUNDATION

Prepared by Ray West, TACF Board Treasurer

TACF Treasurer's Spreadsheet - based upon bank statements

Reconciled through: **October 31, 2016**

TACF CHECKING ACCOUNT: 37907192

DATE	NUMBER	NAME / PURPOSE	DEPOSIT	W/DRAWAL	BALANCE
7/31/16		Interest	0.38		5,421.61
8/1/16		DDA Deposit (RMC registration)	875.00		6,296.61
8/2/16		EVENTBRITE (RMC registration)	75.73		6,372.34
8/16/16		EVENTBRITE (RMC registration)	1,041.43		7,413.77
8/19/16		DDA Deposit (RMC registration)	880.00		8,293.77
8/24/16		EVENTBRITE (RMC registration)	414.28		8,708.05
8/30/16	6091	CITY OF MUSKOGEE (2 RMC registration refunds)		145.00	8,563.05
8/31/16		Interest	0.31		8,563.36
9/30/16		Interest	0.35		8,563.71
10/31/16		Interest	0.36		8,564.07

TACF SAVINGS ACCOUNT: 37907202

DATE	NUMBER	NAME / PURPOSE	DEPOSIT	W/DRAWAL	BALANCE
7/31/16		Interest	1.32		15,566.69
8/31/16		Interest	1.32		15,568.01
9/30/16		Interest	1.28		15,569.29
10/31/16		Interest	1.32		15,570.61

SUMMATION:		TOTAL to Date	At 1-1-09 start	Net Difference	
Years since budget start date:		CHECKING ACCOUNT:	5,421.61	14,294.45	-8,872.84
(since 1/1/09)	7.8	SAVINGS ACCOUNT:	15,566.69	14,251.48	1,315.21
AS OF:	10/31/16	TOTAL SAVINGS + CHECKING:	20,988.30	28,545.93	-7,557.63

**NOTES:**

This November 9, 2016 report shows reconciliation with bank statements through 10/31/16. This cover page shows transactions through 10/31/16 for Checking and Savings. Grey blocks = EOM reconciled statement values.

## FINANCIAL STATEMENT FOR 2016 RESOURCE MANAGEMENT CONFERENCE

DATE	CHECK	TRANSACTION DESCRIPTION	DEPOSIT	PAYMENT
4/19/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	307.61	
4/26/16		DDA Deposit (RMC registration)	565.00	
5/3/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	650.63	
5/4/16		DDA Deposit (RMC registration)	130.00	
5/17/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	492.17	
5/25/16		DDA Deposit (RMC registration)	1,425.00	
6/1/16	6088	City of Muskogee (RMC refund for 2 'early bird' registrations)		130.00
6/3/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	515.58	
6/20/16		DDA Deposit (RMC registration)	320.00	
8/1/16		DDA Deposit (RMC registration)	875.00	
8/2/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	75.73	
8/16/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	1,041.43	
8/19/16		DDA Deposit (RMC registration)	880.00	
8/24/16		EVENTBRITE, INC. (RMC EDI PYMNTS)	414.28	
8/30/16	6091	CITY OF MUSKOGEE (2 RMC registration refunds)		145.00
<b>TOTALS</b>			<b>7,692.43</b>	<b>275.00</b>
<b>NET INCOME FROM 2016 RMC:</b>			<b>7,417.43</b>	

Reflects April 1, 2016 through October 31, 2016; additional transactions may have occurred after this date.

**GRAPHS OF TACF INCOME AND EXPENDITURES FROM JANUARY 2009 THRU: October 2016**  
 (does not include TACF Savings Account transactions)

**INCOME CATEGORIES**

Donations (non-RMC from agencies and private sector)  
 Interest (checking account only)  
 RMC Income (total of '09, '10, '12, '15, and '16 events)  
 Other Income (misc. admin and unknown)

	Amount (\$)	Percent
Donations	4,142.10	8.4
Interest	40.33	0.1
RMC	44,487.49	90.1
Other	723.92	1.5

TOTAL 49,393.84



■ Donations  
 ■ Interest  
 ■ RMC  
 ■ Other

**NET INCOME OVER EXPENSES**

-5,248.38  
 -7,553.71

(Checking Account only)  
 (Check & savings combined)

**EXPENSE CATEGORIES**

RMC Expenses (total of '09, '10, '12, '15, and '16 events)  
 Admin (computer, office supplies, petty cash, etc.)  
 Conservation Projects (supplies, meeting supplies, etc.)  
 Staff Salaries (TCCD Board requests)  
 Volunteer Apprec. (Xmas parties, misc. costs)  
 Unknown (unspecified expenditures)

	Amount (\$)	Percent
RMC	9,357.48	17.1
Admin	3,077.93	5.6
Constrv. Proj.	2,783.68	5.1
Staff Salaries	36,562.84	67.1
Volunt. Apprec.	1,963.27	3.6
Other	897.02	1.6

TOTAL 54,642.22



■ RMC  
 ■ Admin  
 ■ Conserv. Proj.  
 ■ Staff Salaries  
 ■ Volunt. Apprec.  
 ■ Other



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 10/31/2016

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

### Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$8,564.07
<b>Total Current Value</b>		<b>\$8,564.07</b>

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
10/01/2016	Beginning Balance	\$8,563.71
	1 Credit(s) This Period	\$0.36
	0 Debit(s) This Period	\$0.00
10/31/2016	Ending Balance	\$8,564.07

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.36
Interest Paid Year-to-Date	\$3.19
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Other Credits

Date	Description	Amount
10/31/2016	INTEREST PMT	\$0.36

#### Daily Balances

Date	Amount	Date	Amount
09/30/2016	\$8,563.71	10/31/2016	\$8,564.07





P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

## Statement Ending 10/31/2016

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

### Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$15,570.61
<b>Total Current Value</b>		<b>\$15,570.61</b>

### BUSINESS MONEY MARKET

#### Account Summary

Date	Description	Amount
10/01/2016	Beginning Balance	\$15,569.29
	1 Credit(s) This Period	\$1.32
	0 Debit(s) This Period	\$0.00
10/31/2016	Ending Balance	\$15,570.61

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.32
Interest Paid Year-to-Date	\$13.00
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

#### Other Credits

Date	Description	Amount
10/31/2016	INTEREST PMT	\$1.32

#### Daily Balances

Date	Amount	Date	Amount
09/30/2016	\$15,569.29	10/31/2016	\$15,570.61

**ACCOUNT ID:**  
**FILING FREQUENCY:** Quarterly

**FILING PERIOD:** September 30, 2016  
**DUE DATE:** October 20, 2016  
**RECEIVED DATE:** October 21, 2016

**WTH 10001**  
Revised 6-2011

**OKLAHOMA EMPLOYERS WITHHOLDING TAX RETURN**  
**TAXPAYER COPY/WORKSHEET**  
TULSA CO CONSERVATION

	Number of Employees:	1
	----- Dollars -----	-- Cents --
1. Wages Paid	_____	\$6,853.71
2. Tax Withheld	_____	\$255.00
3. Interest (+)	_____	\$0.00
4. Penalty (+)	_____	\$0.00
5. <b>Total Due (=)</b>	_____	\$255.00

**FOR YOUR RECORDS ONLY**  
**DO NOT MAIL**

Performance Worksheet/Operational Tasks

Use this form July 1, 2013 to June 30, 2014

Tulsa County

Conservation District:

**November-16**

Month & Year

Day of Month

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

**Conservation Planning**

Customer service toolkit data entry																															
Conservation plan maintenance																															
Assemble plan components																															
Conducts on-site inspections																															
Provide practice check out services																															
Development of plan and soil maps																															
Other																															

**Outreach for Farm Bill Programs**

News Article Development																															
Outreach Activities		X			X								X																X		
Assist with monthly outreach report		X			X																										X
Public presentations																															
Success stories																															
Earth Team volunteer program		X			X																										
Assist with statewide media																															
Other		X			X																										

**Administrative Assistance for Farm Bill Programs**

Filing	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
Updating General Manual and FOTG																															
Receptionist	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
General office correspondence	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
Record of meeting minutes	X	X							X	X																					
Maintain office schedules	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
Maintain ledgers	X	X	X	X			X	X	X	X				X	X	X	X	X			X	X	X					X	X	X	
Other		X	X						X	X				X	X	X	X	X			X	X	X					X	X	X	

**Farm Bill Contracting**

Explain and promote farm bill programs																															
Local work group coordination																															X
Complete program applications								X						X	X	X	X					X	X								
Program application rankings																															
Compile and file applications														X	X	X	X	X				X	X	X							
Prepare and mail form letters														X			X	X				X									
Plan and contract development																															
Provide technical assistance																															
Update and maintain LTP-003																															

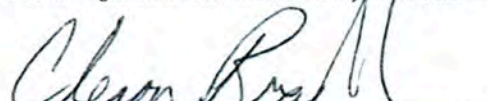
**Other Farm Bill Activities (add as needed)**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Estimated number of hours all district staff worked this month assisting with Farm Bill delivery: **45 Hours**

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction

  
 Conservation District Board Representative (Signature & Date)

  
 NRCS District Conservationist (Signature & Date)

# TCCD Monthly Outreach Report

## October 2016



### Meetings:

10/06/2016	Sustainable Tulsa Meeting
10/10/2016	Monarchs On The Mountain Wrap Up Meeting
10/13/2016	TCCD Board Meeting
10/14/2016	Environmental Education Committee Meeting
10/14/2016	Meeting With James Spicer for Crow Creek

### Upcoming Meetings

11/01/2016	Help Ric Kotarski Unload Bales of Straw
11/02/2016	Meeting with Jean Lemmon for Crow Creek Work Day
11/02/2016	Boo Ha Ha Work Day with Julie Monnot
11/03/2016	OACD Area III Meeting
11/09/2016	TACF Board Meeting
11/10/2016	TCCD Board Meeting

### Special Events:

10/01-10/09	State Fair
10/10/2016	NRCE Columbus Day, NRCS Staff Off
10/22/2016	Crow Creek Mulch Work Day
10/20/2016	NRCS High Tunnel Farm Tour
10/27/2016	Jenks Pre-K Family Night
10/29/2016	Boo Ha Ha Halloween Event

### Up Coming Events:

11/05/2016	Crow Creek Straw/Plant Work Day
11/11/2016	Veterans Day, Office Closed
11/24/2016	Thanksgiving, Office Closed
11/25/2016	Office Closed

### Upcoming Deadlines:

### Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ Cost-Share Year 17 Assistance
- ❖ TCCD/TACF Website Updates
- ❖ TCCD Facebook Updates
- ❖ Email Correspondences
- ❖ Bill Pay
- ❖ Education Outreach (High Tunnel Farm Tour)
- ❖ NRCS Contract Labels and Maintenance
- ❖ Attend Various Planning Meetings
- ❖ Crow Creek Plant Research

## CONSERVATION EDUCATION PROGRAM REPORT

Conservation District <b>Tulsa County</b>	District Number <b>2</b>
Activity Number (See Choices on Back) <b>High Tunnel Farm Tour</b>	Date <b>10/20/2014</b>
If activity is a Natural Resource Day did you use any of the <b>TEAM RESOURCE TRUNKS?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating <b>None</b>	

**Number Reached**

Preschool _____	Grade 6 _____	Grade 12 _____
Grade 1 _____	Grade 7 _____	College _____
Grade 2 _____	Grade 8 _____	Teachers _____
Grade 3 _____	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors <b>2</b>
Grade 5 _____	Grade 11 _____	Adults <b>23</b>
		Special Needs _____

**TOTAL PARTICIPANTS** **25**

## CONSERVATION EDUCATION PROGRAM REPORT

Conservation District <b>Tulsa County</b>	District Number <b>2</b>
Activity Number (See Choices on Back) <b>Jenks Pre-K Family Night</b>	Date <b>10/27/2016</b>
If activity is a Natural Resource Day did you use any of the <b>TEAM RESOURCE TRUNKS?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating <b>One</b>	

**Number Reached**

Preschool <b>40~</b>	Grade 6 _____	Grade 12 _____
Grade 1 <b>40~</b>	Grade 7 _____	College _____
Grade 2 <b>10~</b>	Grade 8 _____	Teachers <b>20~</b>
Grade 3 <b>5~</b>	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors _____
Grade 5 _____	Grade 11 _____	Adults <b>110~</b>
		Special Needs _____

**TOTAL PARTICIPANTS** **225~**

## CONSERVATION EDUCATION PROGRAM REPORT

Conservation District <b>Tulsa County</b>	District Number <b>2</b>
Activity Number (See Choices on Back) <b>Brookside Boo Ha Ha</b>	Date <b>10/29/2016</b>
If activity is a Natural Resource Day did you use any of the <b>TEAM RESOURCE TRUNKS?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating <b>N/A</b>	

Number Reached

Preschool _____	Grade 6 _____	Grade 12 _____
Grade 1 _____	Grade 7 _____	College _____
Grade 2 _____	Grade 8 _____	Teachers _____
Grade 3 _____	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors _____
Grade 5 _____	Grade 11 _____	Adults _____
		Special Needs _____

TOTAL PARTICIPANTS ~ 2000 All Ages

## CONSERVATION EDUCATION PROGRAM REPORT

Conservation District <b>Tulsa County</b>	District Number <b>2</b>
Activity Number (See Choices on Back)	Date
If activity is a Natural Resource Day did you use any of the <b>TEAM RESOURCE TRUNKS?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
If yes: specify which ones: (i.e. pond ecology, soil, etc.)	
Number of Schools Participating	

Number Reached

Preschool _____	Grade 6 _____	Grade 12 _____
Grade 1 _____	Grade 7 _____	College _____
Grade 2 _____	Grade 8 _____	Teachers _____
Grade 3 _____	Grade 9 _____	Youth Leaders _____
Grade 4 _____	Grade 10 _____	Higher Ed Instructors _____
Grade 5 _____	Grade 11 _____	Adults _____
		Special Needs _____

TOTAL PARTICIPANTS \_\_\_\_\_

October 6, 2016

# This Week in Conservation

OKLAHOMA  
CONSERVATION  
COMMISSION

This is an internal newsletter intended for Conservation Commission and conservation district staff, directors, and partners.

## Wetlands!

Ever wonder about wetlands? **Wetlands!** is a new regular feature coming to *This Week in Conservation* that will highlight the benefits, ecology and management of wetlands.

**What makes a wetland?** Wetlands are areas of land that are wet enough for long enough at the surface, or within the top soil, to cause a change in the soil and plant community. Chemical and biological changes occur at the location because soils saturated with water are low in the oxygen that plants and microorganisms need to survive. This means the plants and animals found in wetlands are adapted to the unique conditions caused by prolonged water saturation.



### Benefits of wetlands:

In the coming months read *TWIC* to learn more about these and other benefits of wetlands:

- Wetlands are often the places on the landscape that most efficiently recharge underlying groundwater aquifers. **Groundwater** provides a source of water in drinking water wells, irrigation of farmland, and more.
- Because wetlands are often located adjacent to rivers, they can help **reduce damaging floods** by capturing or slowing floodwaters.
- Wetlands also provide important habitat for **wildlife**, including waterfowl, therefore offering unique opportunities for recreation such as bird watching and hunting.

The Wetlands Program at the **Oklahoma Conservation Commission** provides landowners informational tools on wetland management options as well as pursuing restoration through voluntary efforts. More information on the Wetlands Program coming in future *TWICs*!



# Conservation Calendar of Events



Date	Event	Location	District	Contact
Oct 18	Plant ID for Soil Health	Nowata	Nowata CCD	918-273-1100
Oct 19	Plant ID for Soil Health	Pawhuska	Osage CCD	918-287-3570 x3
Oct 25	Area V Meeting of Conservation Districts	Wilburton	Latimer CCD	918-465-2181 x3
Oct 26	Kim Tweed's Retirement Reception	OKC	Oklahoma CCD	405-521-2384
Oct 27	Area II Meeting of Conservation Districts	OKC	Oklahoma CCD	405-521-1332
Oct 28	Blue Thumb Training for New Volunteers	Owasso	Tulsa CCD	701-659-0008
Nov 01	Area I Meeting of Conservation Districts	Geary	Central NCR CD	405-884-2383
Nov 03	Area III Meeting of Conservation Districts	Vinita	Craig CCD	918-256-5647 x101
Nov 07	Conservation Commission monthly meeting	OKC	Oklahoma CCD	405-521-2384
Nov 11	Agriculture, Soil, Water, Hope (Climate Hub)	El Reno	Central NCR CD	405-422-5072
Nov 15	Area IV Meeting of Conservation Districts	Cordell	Washita CCD	580-832-2549 x101

## Have you registered to attend your OACD Area Meeting?

Sign up today to learn more from your fellow conservation district team members and partners from the OACD, Oklahoma Conservation Commission and NRCS.

Download an agenda at <http://bit.ly/2016AreaMeetings>.

· FACING THE FUTURE TOGETHER ·



## 2016 OACD Area Meetings

- Oct. 25 - Area V, Eastern Oklahoma State College, Wilburton
- Oct. 27 - Area II, Okla. Assoc. of Electric Co-ops, OKC
- Nov. 1 - Area I, United Methodist Church, Geary
- Nov. 3 - Area III, Craig County Fairgrounds, Vinita
- Nov. 15 - Area IV, First Baptist Church Family Life Center, Cordell

**Districts:**  
Please print a copy of this TWIC for your monthly board meeting.

### District Director Responsibilities: A 10-Minute Guide Series

#### Guide No. 13 - Watershed Sponsor Responsibilities

Most conservation districts in Oklahoma are primary sponsors for watershed projects. It is important that district board members have a good knowledge and a clear understanding of their responsibilities for the watershed projects in their districts.

#### Read the full guide.

*The 10-Minute Guide Series is a series of informational topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. Directors are encouraged to review a guide before each board meeting, and then have a 10 minute discussion on it during the meeting. The series is available online here:*

<http://bit.ly/258CtOT>



## AREA MEETINGS AGENDA



**8:00 am - Registration & speech contest sign in**

**9:00 am - Welcome & Opening Ceremonies**

**Oklahoma State University Extension Conservation Innovation Grant Update**

*Project Director Jason Warren discusses the project's bottom up approach to on-farm demonstrations for cover crops including guidelines for the Conservation Stewardship Program enhancements.*

**OACD Regional Conservation Partnership Program Update**

*OACD's Sarah Blaney gives an update about the Oklahoma Healthy Soils project specific to each area.*

**Soil Health Update & Cooperator/Mentor Question and Answer Session**

*The RCPP cooperator for each area will discuss their experience with soil health and cover crops from a beginning perspective, while the mentor will share best practices from a multi-year view.*

**Team Work Activity & Break**

*Why is your district great? What do your fellow districts do that is outstanding?*

**Oklahoma Conservation Commission policies & update**

*Trey Lam and Lisa Knauf Owen discuss updates to OCC policies*

**District Partnership Examples**

*Districts are partnering in creative ways to deliver services. Examples from your area will be highlighted.*

**NRCS Client Gateway Demonstration**

*Learn more about the secure online web application that gives producers the ability to track payments, report completed practices, request conservation assistance and more.*

**NRCS Conservation Stewardship Program Update**

*There are new things happening with the largest conservation program in the U.S. Learn all about it from State Conservationist, Gary O'Neill and Assistant State Conservationist, Jamey Wood.*

**Blue Thumb Update**

*2017 calendar, volunteer opportunities and more!*

**2016 Legislative Agenda**

*Our appropriations request and legislative goals for the coming legislative session. How you can help ensure conservation is funded.*

**Survey**

*Let us know what issues and topics need to be featured at the 2017 state meeting*

**Noon - Lunch & Awards Ceremony**

*Area youth contest awards plus the outstanding area director, cooperator and district.*

**Local Flavor**

*Exciting local conservation and agriculture projects happening in your area. Examples include Symbiotic Aquaponics, Webb Aviation & Washita Wildlife Refuge.*

**Oklahoma Conservation Commission Division Presentation**

*CC division executives will present about the programs happening in their department. Examples include Water Quality & Abandoned Mine Land Reclamation.*

**Business Meetings (Directors Meeting, OACDE Meeting, NRCS Staff Meeting)**

**2:30 - Soil Health Producer Network Meeting**

*All cooperators interested in learning more about networking with fellow producers in their area are invited to attend.*

In 2016 we celebrate milestone years for these conservation district employees and directors.

**THANK YOU** for **1,235 Years** of  
**Dedicated Service to Conservation in Oklahoma**

**DIRECTORS**

John Thomas  
Kenny Smith  
Bryan Davis  
Burke Eagan  
Brandon Tye  
Clay Meeks  
Charles Frantz  
George Harrington  
Larry Young  
Bill Jennings  
Brian Ladner  
Lyle Blakley  
Billy Weedon

Douglas McMurtrey  
Matt Thompson  
Bill Gallery  
Brad Biehm  
Dwight Luther  
Jay Baker  
John Flaming  
Dusti Crace  
Dale Wilson  
Bret Cosby  
Clarence Pratt  
Jerry Coleman  
Richard Day  
Randall Will  
Kenneth Hart  
Todd Robertson  
Kerry Duer  
John Lamb Jr.

Cecil Sisk Jr.  
Brandon Webb  
Harold Dawson  
Brent Brewer  
Bryant Reeves  
Jimmy Smith  
Janet Koziol  
Dwane Thompson  
Kenneth Battles  
Claybourn Seward Jr.

Neal Gordon  
Louise Peterson  
Jon Burge  
Thomas Crawford  
Mike Phillips  
Wesley Harden Jr.  
Tracy Walker

**5 Years**

Caney Valley  
Central North Canadian River  
Checotah  
Custer County  
Grady County  
Hughes County  
Kay County  
Kiamichi  
LeFlore County  
Little River  
Love County  
Rogers County  
Sequoyah County

**10 Years**

Alfalfa County  
Blaine County  
Caney Valley  
Cimarron Valley  
Creek County  
Custer County  
Deer Creek  
Delaware County  
Dewey County  
Harper County  
Little River  
Marshall County  
Murray County  
Noble County  
North Fork of Red River  
Stephens County  
Texas County  
Tillman County

**15 Years**

Adair County  
Blaine County  
Cimarron County  
Grant County  
Greer County  
North Fork of Red River  
Okmulgee County  
Okmulgee County  
Pittsburg County  
Wagoner County

**20 Years**

Alfalfa County  
Cotton County  
Jefferson County  
Kiamichi  
North Fork of Red River  
Upper Washita  
Woods County

Scott Cormack  
Harvey Arnold  
Clay Loosen  
Jimmie Purvine  
Jerry Terrell  
Sam McClure  
Royse Reagan  
Gaylon Gray  
Robert Stafford

Clinton Stahman  
Ed Abernathy  
Don Scivally  
John Wyatt

Haskell Brown

Lloyd Fisher

Hal Clark

Lisa Payne  
Nelda Tucker  
Melissa Williams  
Amy Weathers

Geary Caswell  
Brandon Faulkenberry  
John Manning  
Robert Gibbs

Tammie Holder

Tony Harrison  
Kathy Schmidt

Donna Hanebrink  
Cindy Bierig

**25 Years**

Alfalfa County  
Atoka County  
Blaine County  
Dewey County  
Haskell County  
Hughes County  
Jefferson County  
McClain County  
South Caddo

**30 Years**

Ellis County  
LeFlore County  
Love County  
North Caddo

**35 Years**

Cherokee County

**40 Years**

Konawa

**50 Years**

Cimarron County

**EMPLOYEES**

**10 Years**

Kiamichi  
North Fork of the Red River  
Coal County  
North Caddo

**15 Years**

Harmon County  
LeFlore County  
Osage County  
Rogers County

**20 Years**

Pawnee County

**25 Years**

Kiowa County  
Logan County

**30 Years**

Latimer County & Tahleah  
Major County



## Coal CCD Outdoor Classroom

Coal CCD held their Annual Outdoor Classroom September 28 at the Coalgate Park. Almost 200 4th & 5th grade students attended from Coalgate, Cottonwood, and Tupelo Public Schools. Students and teachers spent the day rotating 9 different stations from Environmental Science/Solar Power from East Central University, Skins and Skull from Southeastern Oklahoma State University, Archery from US Fish & Wildlife, Forest Fires from Oklahoma Forestry Service, Water Pollutants from Chickasaw Nation, Dairy Goats from New Dairy Imagine, Reptiles & Amphibians from Southeastern Oklahoma State University, Water Works from OSU Extension office, and several big tortoises from a private land owner.



## Educating with Soil (as Paint)

On September 15 **Washita CCD** held a soil painting workshop with 2nd grade students at Centennial Elementary School. Students were so excited and couldn't believe soil could be used to paint a picture!



## OU GIS Day

A **geographic information system (GIS)** is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.

The University of Oklahoma is hosting GIS Day on **November 17**, 10:00—3:00 at the Student Union.

There will be booths, food, a poster contest, door prizes, and more.

To register, visit <http://eomf.ou.edu/gisday/2016/> or call Melissa Scott at 405 325-4871.



## Outreach at Major County Free Fair

The **Major CCD**, Fairview NRCS and FSA partnered to host an outreach booth at the Major County Free Fair in Fairview August 26 & 27. The District and NRCS also hosted an outreach booth at the 26<sup>th</sup> National Two-Cylinder Tractor Show and 31<sup>st</sup> MCHS Threshing Bee held at the Major County Historical Society on September 23 & 24.

Cindy Bierig, Josh Hall and Michael Roberts staffed the booths to provide information to those in attendance as well as gain input to assist in the locally led conservation process. There were approximately 1,200 in attendance at the county fair and 3,000 in attendance at the tractor show and threshing bee.

Soil Health and Locally Led Conservation were a priority at both of these outreach events including soil health demonstrations. Soil slake tests were demonstrated as well as runoff sediment from locally installed conservation practices.





## OCC AML Staff Attend Annual Conference for Professional Development & Continuing Education

Oklahoma AML Staff attended the National Association of Abandoned Mine Land Programs (NAAML) Annual Conference in Bozeman, Montana, held the end of September. NAAML represents 31 states and tribes. The conference provides professional development and continuing education for federal, state and tribal employees involved in abandoned mine land reclamation.

Technical workshops addressed: new developments in mine reclamation; water quality and treatment; subsidence and geophysical methods; endangered species; and stream restoration.

As a member of NAAML, Oklahoma sits on the board of directors for NAAML. A key discussion during the board business meeting was the reauthorization of the Surface Mining Control and Reclamation Act of 1977.

Photo: Robert Toole, AML Program Director, learning about the McLaren Tailings AML Project inside Yellowstone National Park.

### SAVE THE DATE

December 13 and 14

OSU 2016 Winter Crop School

\$125 (if paid by 11/28)

Stillwater, OK

OSU Wes Watkins Center

Register: <http://orangehub.okstate.edu>

(select "Agricultural Conference Services" from menu)

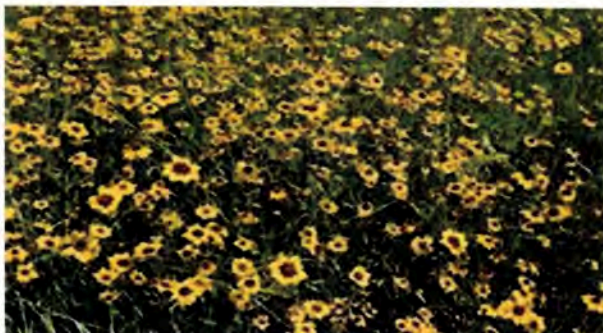
## OACD Auxiliary Accepting Scholarship Applications



### October Habitat Management Practices

Woodward CCD reminds us:

- \* Begin planning for prescribed burn program.
- \* Plant wildflower seeds this month.
- \* Construct brush piles for winter cover as needed.
- \* Prepare your bird feeds for wintertime feeding.



The OACD Auxiliary is currently accepting scholarship applications from high school seniors who are children or grandchildren of an Oklahoma Conservation District director or employee, or Conservation Commission or NRCS employee. The scholarship application must include a 300-500 word essay. The 2017 NACD essay theme is: "Healthy Soils Are Full of Life." The scholarship award amount is \$300. Application deadline is January 23, 2017. To request an application, contact Dianne Jeans: 580-628-2223 or [dnnjeans@yahoo.com](mailto:dnnjeans@yahoo.com)





Attention 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students and classroom teachers

## 2017 Oklahoma Arbor Week Poster Contest is now open!

3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students are encouraged to participate in the contest with this year's theme "**We all need trees!**"

Prizes will be awarded to the top three overall state winners. Grade winners will receive tree seedling planting program and pizza party.

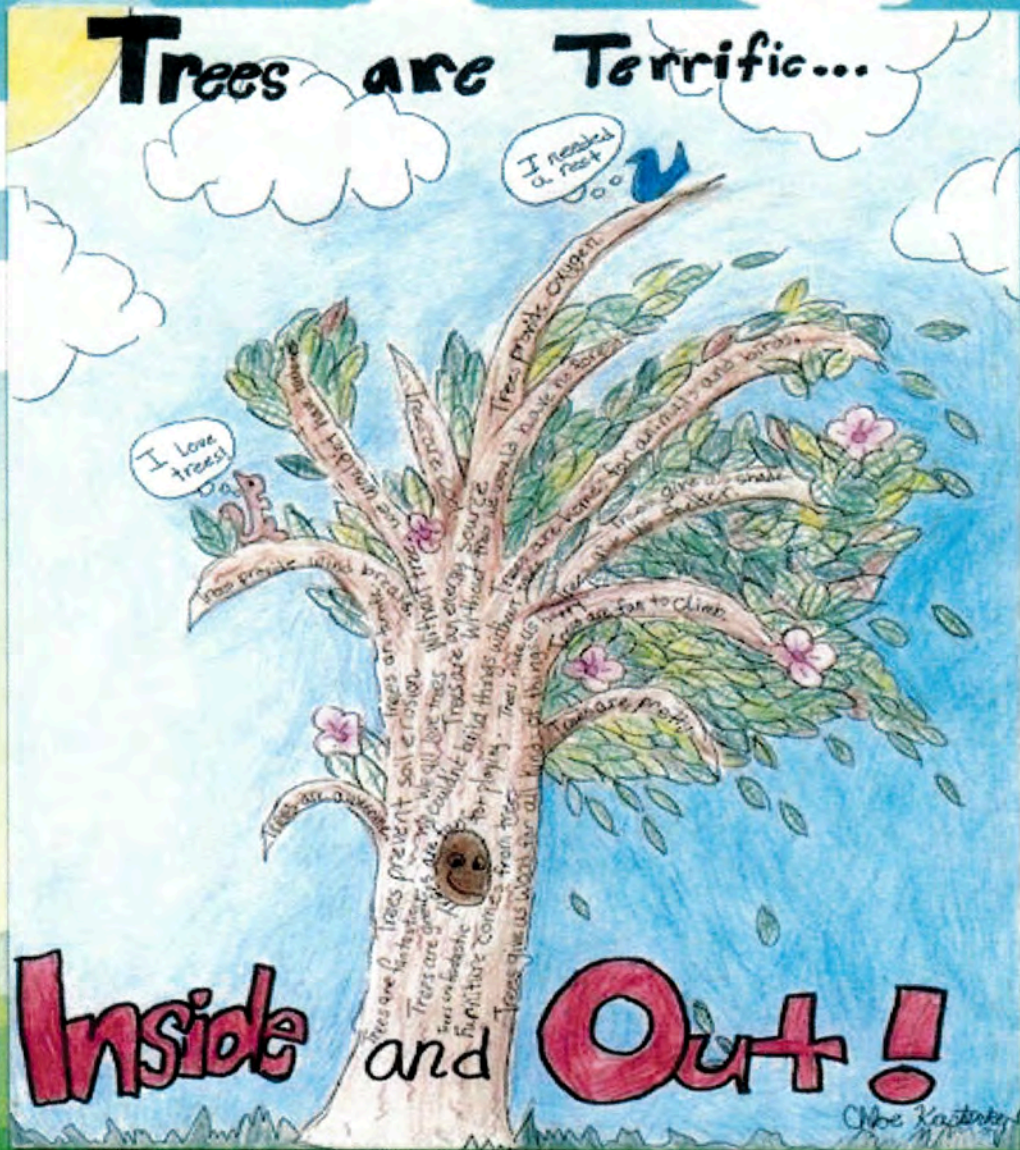
To view the classroom activity and official contest rules visit

<http://www.forestry.ok.gov/2017-arbor-week-poster-contest>

Poster deadline December 16, 2017

**Celebrate Oklahoma Arbor Week**  
"the tree planters holiday" March 20<sup>th</sup> -26<sup>th</sup>, 2016

# Trees are Terrific...



Chloe Kasterke North Rock Creek School Shawnee, Oklahoma Mrs. Bonne Hutton's 4<sup>th</sup> Grade Class





## Like what you see below? Register now for Plant ID for Soil Health Trainings Coming soon to Nowata and Pawhuska



### Plant Profile—The Flint Hills (aka The Osage Hills)

The **Flint Hills** are rolling bands of hills of limestone containing chert (also called flint, a hard quartz), and shale rock, that compose one of the most unique ecoregions in the US. Due to its rocky ground, the Flint Hills escaped cultivation and plowing, preserving a rolling grassland of tallgrass prairie free from soil disturbance.

- The Flint Hills Ecoregion is designated as a distinct region because it has the most dense coverage of intact **tallgrass prairie** in North America.
- **Fire** and **Grazing** by bison and cattle keep the Flint Hills in a mostly grassland state, protecting it from encroachment of woody species.
- The dominant grass species in this ecoregion are big bluestem, switchgrass, and Indian grass.



### Plant Profile—Scribner's Panicum (*Dichanthelium oligosanthes*)

**Scribner's Panicum** is a native cool season perennial bunch grass common on the tallgrass prairie. It usually grows 8-20 inches tall. Its short, lanceolate leaf, hairy ligule (leaf collar), and growth during the cool winter months, separate it from many other tallgrass prairie species.

- A fair cool season forage grass for **livestock** and **whitetail deer**.
- Its egg shaped seeds are a favorite food of **quail** and ground dwelling **songbirds**.
- In winter it forms a growth pattern called a **basal rosette**, a low growing circular growth pattern.
- Commonly found growing on **rocky, clayey, or shallow** soils associated with the **Flint Hills** or sandstone ridges.
- Due to its **low growing** growth habit, it is difficult for livestock to completely graze out, making it a **grazing resistant** species.



# 2016 plant id for soil health training



**Oct 18—Nowata, OK**

---

9:00 am - 4:00 pm

**Register:**

Nowata County Conservation District  
Call: 918/273-1100

**Meet at 8:45 am:**

Regent Bank  
105 N. Maple Street  
Nowata, OK 74048

Dress for the weather. Group will be outdoors on open prairie land most of the day.



## Plant ID the 'Cowboy Way'

Spend the day learning:

- \* To identify native plants
- \* How plants work together
- \* Prairie ecosystem dynamics
- \* Beneficial plants for livestock

**MUST BE REGISTERED  
TO ATTEND**

### Lunch on Your Own

**(Bring a sack lunch.**

**Water & Ice will be available.)**



Natural Resources Conservation Service



# 2016 plant id for soil health training



**Oct 19 — Pawhuska, OK**

---

9:00 am - 4:00 pm

## **Register:**

Osage County Conservation District  
Call: 918-287-3570 x-3

## **Meet at 8:45 am:**

Pawhuska Community Center  
520 Lynn Avenue  
Pawhuska, OK 74056

Group will caravan to field sites at the  
**Tall Grass Prairie Preserve.**  
Bring a lawn chair for breaks, if needed.



# **Plant ID** **the 'Cowboy Way'**

Spend the day learning:

- \*To identify native plants
- \*How plants work together
- \*Beneficial plants for livestock
- \*Prairie ecosystem dynamics

**MUST BE REGISTERED TO  
ATTEND**

**Lunch provided by  
Osage County Conservation District**

**RSVP by 10/17**  
**(Water & Ice will be available)**



United States  
Department of  
Agriculture

Natural Resources Conservation Service



# PLANNING FOR DROUGHT IN CHICKASAW COUNTRY



Inviting all  
citizens concerned  
with the impact of drought  
on communities and business

Choose from one of the following meeting sessions:  
9-11 am; 1-3 pm and 6-8 pm

*For Ada Workshop:*

**OCTOBER 19**

Training Room C  
Carl Albert Services Center  
1001 N. Country Club Road  
Ada, OK 74820

*For Sulphur Workshop:*

**OCTOBER 20**

Meeting Room 1  
Chickasaw Retreat and  
Conference Center  
4205 Goddard Youth Camp Rd  
Sulphur, OK 73086

<https://plan4droughtinchickasawcountry.wordpress.com>

*Refreshments and childcare provided*



October 20, 2016

# This Week in Conservation



*This is an internal newsletter intended for Conservation Commission and conservation district staff, directors, and partners.*

## Have you registered to attend your OACD Area Meeting?

Registration information available at [www.okconservation.org/area-meetings](http://www.okconservation.org/area-meetings).  
Download an agenda at <http://bit.ly/2016AreaMeetings>.



Area Meetings are here! The first meeting is Tuesday, October 25.

### Districts, a reminder from OACD: Have you invited a producer yet?

Following the business meeting, there will be a new opportunity for producers to network with each other about soil health and cover crops. OACD is asking each district to invite at least one producer that is interested in soil health to attend the afternoon session to share their ideas and meet fellow producers.

This session will begin at 2:30 p.m. and producers can arrive at that time or attend all day. If your producer guest would like to attend lunch and the entire afternoon session or day, please mark "OACD – producer guest" on the registration form under payment. These individuals will not be charged to attend.

· FACING THE FUTURE TOGETHER ·



Find out at Area Meetings  
who will be offering  
*“Customize Your Soil Health Field Day”*  
workshops in 2017

# Conservation Calendar of Events



Date	Event	Location	District	Contact
Oct 25	Area V Meeting of Conservation Districts	Wilburton	Latimer CCD	918-465-2181 x3
Oct 26	Kim Tweed's Retirement Reception	OKC	Oklahoma CCD	405-521-2384
Oct 27	Area II Meeting of Conservation Districts	OKC	Oklahoma CCD	405-521-1332
Oct 28	Blue Thumb Training for New Volunteers	Owasso	Tulsa CCD	701-659-0008
Nov 01	Area I Meeting of Conservation Districts	Geary	Central NCR CD	405-884-2383
Nov 03	Area III Meeting of Conservation Districts	Vinita	Craig CCD	918-256-5647 x101
Nov 07	Conservation Commission monthly meeting	OKC	Oklahoma CCD	405-521-2384
Nov 11	Agriculture, Soil, Water, Hope (Climate Hub)	El Reno	Central NCR CD	405-422-5072
Nov 15	Area IV Meeting of Conservation Districts	Cordell	Washita CCD	580-832-2549 x101

## Health Insurance for Directors



District Directors are eligible to participate in the health and dental plans currently offered to conservation district employees. Spouses and/or dependents are eligible to participate if the spousal director participates. 100% of the premiums will be the director's responsibility.

**Deadline: October 31, 2016**

**Districts:**  
Please print a copy of this TWIC for  
your monthly board meeting.

## District Director Responsibilities: A 10-Minute Guide Series

### Guide No. 14 - Recruiting Board Members

District boards should identify potential board members before a position comes open. While the loss of a respected board member is difficult, the turnover of members can stimulate board activity.

### Read the full guide.

*The 10-Minute Guide Series is a series of informational topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. Directors are encouraged to review a guide before each board meeting, and then have a 10 minute discussion on it during the meeting. The series is available online here:*

**<http://bit.ly/258CtOT>**

## Livestock and Poultry Environmental News

**Manure and Soil Health** is the topic of this month's webcast series offered by LPELC. Discussion will revolve around the impacts of manure on soils.

**October 28th at 1:30 CDT**

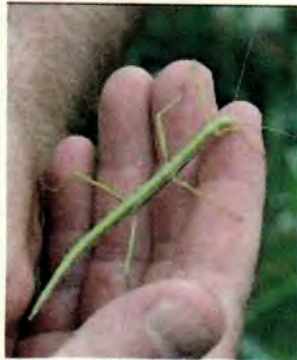
**<http://bit.ly/2enJfQ5>**

# Bugs!

Check out the colorful critters the Soil Health Team encountered during Plant ID trainings this year.



Grasshopper  
(Nowata)



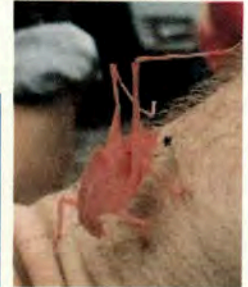
Walkingstick  
(Hugo)



Leafhopper  
(Wilburton)



Harlequin  
(Kenton)



Pink Katydid  
(Sulphur)

## Highest late October temperature recorded in Panhandle

An Oklahoma Mesonet Station at Slapout on Sunday recorded a temperature of 102, the hottest on record this late in October, Interviewed for this story in NewOK, OCC Commissioner, Karl Jett, and executive director, Trey Lam, share some of the challenges of farming in times of drought. <http://bit.ly/2erp94T>

## Deer Creek CD Holds Groundwater Screening

Deer Creek CD, working with OCC's **Blue Thumb Water Quality Education Program**, hosted a free groundwater screening on Oct. 19 at the district office. Sample bottles were made available early in the month. Over 40 landowners returned their samples for screening. The screening was facilitated by **Deer Creek CD** director Larry Wright, district manager Christine Harper, **and** information/education coordinator Kristi Hill; **North Caddo CD** district secretary Amy Weathers; **OCC's** Ed Crall; and **Blue Thumb's** Kim Shaw.



## Conservation Cost Share Program Locally Led -- Program Year 16

Allocation Period: December 1, 2014 - June 30, 2015

Program Year Complete: June 30, 2016

Total Number of Participants for Program Year 16	634
Total Number of Practices Installed for Program Year 16	703
Total Amount Paid to Participants from Cost Share Funds	\$ 1,104,041.61
Total Amount Paid by Participants	\$ 1,258,818.23

Practice	Number of Practices Installed	Units Installed	Cost Share Funds Paid to Participants	Amount Paid by Participants
Brush Management	123	3397.57 acres	\$ 222,851.27	\$ 277,351.18
Cover Crop	1	50 acres	\$ 2,136.26	\$ 2,136.25
Critical Area Planting	16	19.8 acres	\$ 2,216.87	\$ 2,729.89
Diversion	1	1507.4 linear feet	\$ 1,311.44	\$ 3,138.56
Fencing	35	71600.67 linear feet	\$ 62,927.98	\$ 76,401.00
Firebreak	1	2404 acres	\$ 353.44	\$ 762.56
Grade Stabilization Structure	1	1760 cubic yards	\$ 3,853.01	\$ 2,753.29
Grassed Waterway	14	30.77 acres	\$ 26,408.91	\$ 13,719.19
Heavy Use Area Protection	21	9121.2 acres	\$ 11,668.99	\$ 16,478.56
Herbaceous Weed Control	96	13007.1 acres	\$ 69,141.27	\$ 101,664.46
Pasture and Hayland Planting	48	1413.4 acres	\$ 102,429.24	\$ 112,702.31
Pipeline	21	39221.6 linear feet	\$ 35,623.15	\$ 44,114.91
Pond	165	267361.27 cubic yards	\$ 288,308.63	\$ 367,120.33
Prescribed Burning	1	272 acres	\$ 2,646.56	\$ 2,646.56
Pumping Plant	25	25 plants	\$ 30,291.56	\$ 34,234.27
Range Seeding	8	313.9 acres	\$ 13,304.59	\$ 13,924.92
Watering Facility	26	26 facilities	\$ 31,148.64	\$ 24,337.89
Well	100	100 wells	\$ 197,419.80	\$ 162,602.10

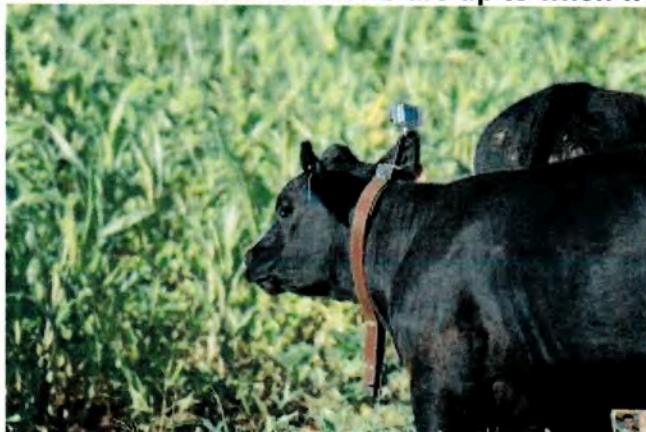


### Natural Channel Design Project Protecting Highway 10 in Tahlequah

The Conservation Commission's Water Quality Division is excited to report that North State Environmental, Inc. has almost completed work on our partnership project with Oklahoma Department of Transportation to protect Highway 10 by stabilizing a section of the Illinois River near Tahlequah. The project uses natural channel design to reduce sediment and nutrients washing from the river bank and flowing downstream into the Illinois River and Lake Tenkiller. Tree and grass planting will follow soon!

## Under Cover Cow

Ever wonder what the cows are up to when we're not looking?



### Under Cover Cow [Watch Lady's Video](#)

(via NRCS)—Ever wonder what a cow would eat when dining at a cover crop "salad bar?" Thanks to this under cover cow cam, now we can see what goes on when the humans aren't watching.

Cover crops are an important tool for farmers to build soil health. Planted between cash crops, cover crops mean living plants are protecting soil from erosion, feeding soil biology and capturing moisture 365 days per year.

To learn more about cover crops and other techniques to build soil health, save on input costs and optimize your land's bottom line, visit the [Soil Health Page](#).

Get inspired by other soil health champions right here in Oklahoma: [Jimmy Emmons](#) and [Scotty Herriman](#).



### Can you name this grass?

Tall Grass Prairie Preserve in Osage County this October.

USDA United States Department of Agriculture  
 Natural Resources Conservation Service  
 Helping People Help the Land

## Soils

### WEB SOIL SURVEY

NRCS has released its latest version of the popular *Web Soil Survey*. This tool helps users in making land-use decisions. It now has a "Use Quick Map" feature that allows quicker map drawing. The site averages 7,000 users a day seeking critical information for land use decisions on the farm and in the city.

<http://websoilsurvey.sc.egov.usda.gov/App/NewFeatures.3.2.htm>



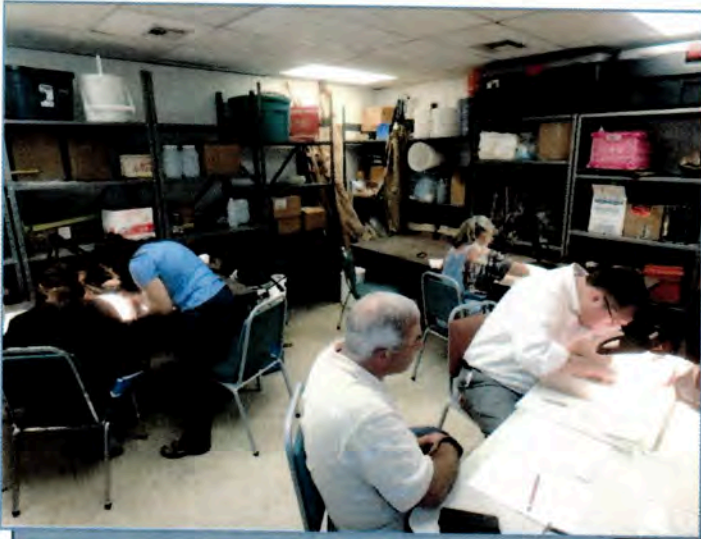


# Blue Thumb—In Pictures

## October 2016



**It's all about bug picking, quality assurance  
and education this month!**



Kim had several central Oklahoma volunteers come to the WQ office to do their semi-annual bug picking and quarterly quality assurance testing.

Photos by Kim Shaw



Top — top left Merkle Creek monitors Patty and daughter; top right Karen —Bishop Creek at Constitution and bottom right Bill and Jonathon—Bishop Creek—Eastwood Park.

Right—Karen performing her quality assurance test.

## BioBlitz! 2016



Candice (top) and volunteer Candace Cunningham (right) spent time at Lake Texoma to help inventory species and educate about nonpoint source pollution!



## H2Oklahoma and Natural Resource Days



Candice and Jeri talked nonpoint source pollution and healthy riparian areas at Roman Nose State Park at H2Oklahoma..



They even found Greg Scott and Blane Stacy teaching about soil health to tie it all together!



Candice and Kim helped Nowata County (above) and Oklahoma County (right and top right) at their natural resource days letting kids explore what lives in the water.



**TULSA COUNTY CONSERVATION DISTRICT  
ANNUAL FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2016**

---

**Kimberlye R. Mayer, CPA, P.C.**  
**Certified Public Accountant**

723 W Doolin  
Blackwell, OK 74631  
(580) 363-1453

TULSA COUNTY CONSERVATION DISTRICT  
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YEAR ENDED JUNE 30, 2016

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# Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

Blackwell, OK 74631

(580) 363-1453  
Fax (580) 363-0068

Board of Directors  
Tulsa County Conservation District

Management is responsible for the accompanying financial statements of the Tulsa County Conservation District which comprise the statement of assets, liabilities and net position as of June 30, 2016 and the related statement of revenues and expenses and changes in net position for the year then ended in accordance with the cash basis of accounting and the related notes to the financial statements. Management is responsible to determine that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy and completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.



Kimberlye R. Mayer, CPA, PC  
Blackwell, Oklahoma

October 24, 2016

FINANCIAL STATEMENTS

AND

NOTES

TULSA COUNTY CONSERVATION DISTRICT  
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION  
CASH BASIS  
JUNE 30, 2016

ASSETS

Current Assets:	
Operating account	\$ 121
Special projects account	83
Total cash and cash equivalents	<u>204</u>
Total Assets	<u><u>\$ 204</u></u>

LIABILITIES AND NET POSITION

Current Liabilities:	
Net Position:	
Net investment in capital assets	
Unrestricted	<u>204</u>
Total Net Position	<u>204</u>
Total Liabilities and Net Position	<u><u>\$ 204</u></u>

No assurance is provided on these financial statements.  
See accountant's notes and compilation report.

TULSA COUNTY CONSERVATION DISTRICT  
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION  
CASH BASIS  
YEAR ENDED JUNE 30, 2016

Revenues:	
OCC reimbursements	\$ 25,603
Cost share received	2,016
Grant income	250
Other income	25
Total Operating Revenues	27,894
Expenses:	
Payroll	24,810
Payroll taxes and employee benefits	3,595
Advertising and promotion	147
Telephone and internet	1,596
Office supplies and postage	788
Meetings and travel	1,592
Professional fees	530
Programs, projects and education	613
Director fees	420
Cost share paid	2,016
Insurance	301
Total Operating Expenses	36,408
Operating Income (Loss)	(8,514)
Nonoperating Revenues (Expenses):	
Interest income	3
Total Nonoperating Revenue (Expenses)	3
Changes in net position	(8,511)
Net position at beginning of year	8,715
Net position at end of year	\$ 204

No assurance is provided on these financial statements.  
See accountant's notes and compilation report.



TULSA COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Organization

The Tulsa County Conservation District was created under Title 27A, sections 3-1-101 through 3-3-410, of the Oklahoma Statutes, as amended. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

Basis of Accounting

The District prepares its financial statements using the cash basis of accounting. This basis recognizes assets, liabilities, net position, revenues, and expenses when they result from cash transactions. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net investment in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 2 – CASH AND CERTIFICATES OF DEPOSIT:

Bank balances and certificates of deposit are covered by FDIC insurance. All deposits are fully insured.

NOTE 3 – INVESTMENTS:

The State of Oklahoma allows governmental entities to invest in the following: direct obligations of the United State Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.

TULSA COUNTY CONSERVATION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2016

NOTE 4 - OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies, and certain other office expenses. When received, such reimbursements are recognized as revenues.

NOTE 5 - RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation commission the employers 16½% share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was 3½% of locally earned wages and 3½% of state reimbursable wages.

NOTE 6 - CASH AND CASH EQUIVALENTS:

The District considers all checking accounts and deposits with a maturity of three months or less to be cash equivalents.

NOTE 7 – RISK MANAGEMENT:

The District is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District does not purchase commercial property insurance to cover any of the risks associated with the property.

NOTE 8 – CONTINGENCIES:

As of June 30, 2016, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

## ANNUAL NET WORTH STATEMENT

Conservation District		TULSA COUNTY CONSERVATION DISTRICT	
Address		6660 S SHERIDAN RD, STE 120	TULSA, OK 74135
<p><b>FOR THE PERIOD JULY 1, <u>2015</u>, TO JUNE 30, <u>2016</u></b></p> <p><b>FOR FISCAL YEAR <u>2016</u></b></p>			
<b>1. LIQUID ASSETS</b>			
(Checking Account, Savings Account, Certificate of Deposit, Petty Cash, Etc.)			
		<b>TOTAL</b>	\$ <u>204</u>
<b>2. WORKING ASSETS</b>			
Building	\$	<u>          </u>	
Equipment	\$	<u>          </u>	
Other (Seed, Etc.)	\$	<u>          </u>	
		<b>TOTAL WORKING ASSETS</b>	\$ <u>          </u>
<b>3. RECEIPTS</b>			
(from Annual Audit)	\$	<u>27,897</u>	
<b>4. DISBURSEMENTS</b>			
	\$	<u>36,408</u>	
<b>5. NET WORTH OF DISTRICT</b>			
(Lines 1+2)		<b>TOTAL</b>	\$ <u>204</u>

I, \_\_\_\_\_, the undersigned hereby certify the above to be true and correct.

Signature (Chair, Board of Directors) \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

**DUE IN OCC OFFICE BY NOVEMBER 1 OF EACH YEAR**

## Environmental Education Grant Funds

### OCC Information

**Sent:** Wednesday, November 02, 2016 1:04 PM  
**To:** OCC All Districts  
**Attachments:** eegrant2016.pdf (884 KB)

### Environmental Education Grant Funds Available

Districts: Do you have an education program?

The Oklahoma Department of Environmental Quality is currently accepting applications for the 2016 Environmental License Tag Grant. You must be an Oklahoma teacher (Preschool-12<sup>th</sup> grade), school environmental club, youth group leader, and/or **organization with a youth component** to apply for the grant.

Grants are available from \$100-\$1000. Examples of activities previously funded include:

- Edible Gardens
- Native Gardens
- Pollinator Gardens
- Outdoor Classroom Revitalization or Enhancement
- Environmental Education Projects
- Recycling
- Composting
- Green Schools

The deadline is **December 1, 2016**. The application is attached, or can be downloaded at <http://www.deq.state.ok.us/pubs/lpd/eegrant2016.pdf>

For questions or more information, contact Sara Ivey at (405) 702-7122 or [sara.ivey@deq.ok.gov](mailto:sara.ivey@deq.ok.gov)

**Stacy Hansen, Director**

Oklahoma Carbon & Soil Health Program

Water Quality Division

Oklahoma Conservation Commission

c. 405-464-2838 | o. 405-522-4739

**FB: ConservationOK** | [conservation.ok.gov](http://conservation.ok.gov)





# Oklahoma Association of Conservation Districts

www.okconservation.org

## OACD Directors Meeting Agenda Area III Meeting 2016

Call to Order - Steve House, OACD President

NRCS Update - Gary O'Neill

OCC Update - Trey Lam

Associate Director Discussion with Trey Lam and Jesse Sumner, Caney Valley CD

Financial Report - Larry Wright, OACD Vice-President

Nominations Committee Report and Vote - Scotty Herriman, Chair of Nominations

Resolutions Committee Report and Vote - George Fraley, Chair of Resolutions

### Announcements

- o State Meeting 2016 - February 26th, 27th, 28th at the Embassy Suites Downtown
- o The Auxiliary is offering a scholarship for a high school senior and applications are due on January 27, 2017. The applicant must be a child or grandchild of a district director/manager, conservation commission employee or NRCS employee
- o The National Association of Conservation District's annual meeting is January 28-February 1st in Denver, CO.

→ Caney Valley 2017 Area III Meeting

- 2017 Area Meeting Host Nominations and Vote

NRCS Update - Will continue to cover costs for office despite shared work schedules, have Farm bill money for entire year - NOB. Farm cutoff for funding pool for EQIP

OCC Update - Shared work schedules are non-negotiable, NRCS will continue to pay for office

Associate Director Discussion - A valuable resource that should be utilized

Financial Report - Asked districts to pay dues, OACD is 501(c)3 can accept equipment donations, state meeting Feb 26-28, Revisited OACD Financials

Resolution - proposed res. that states for spraying practices, cooperators will be able to sign a waiver before signed into contract, spray; then if homes drop off ranking. Lst they might be able to qualify for funding. - proposed res will continuation of Abandon Mine Reclamation funding til 2036. - Must pay dues to OACD before you can participate in awards etc.



# Oklahoma Conservation Commission

## District Directors' Responsibilities:

### A 10-Minute Guide Series

This is one in a continuing series of informational/discussion topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. It is suggested that board members review these guides before a board meeting and then have a ten-minute discussion on them at a meeting.

---

## Guide No. 26- Associate Board Members

Associate board members can provide a great service to the board and the community. Here are a few tips and guidelines for selecting and utilizing associate board members.

### Appointment of Associate Directors

The conservation district board by official vote during a board meeting may appoint one or more individuals to serve as associate directors.

### Term of Office

An associate director should be appointed for a specific term, possible one year, with the expiration date clearly understood and specifically placed in the minutes. Appointment and reappointment should be an official act of the district board.

### Potential Appointees

The district board might consider the following types of individuals to serve as associate directors:

An associate director might be a potential district director. This could serve both as a learning period for the associate director and as a time for the board to observe the associate director's commitment and abilities.

A district director who has retired from the board might be appointed as an associate director. This would ensure that the district continues to benefit from the experience of a past director who can no longer give full time to the district's work.

An individual who is professionally involved in conservation could provide a special service to the district. Consider the benefits of naming a teacher or other educator, city planner or someone who works for a news paper or magazine.

### Obligations

An associate director should be expected to attend most board meetings, or if assigned a specific project, may attend only the meetings when that project is discussed.

### Limitations

Associate directors have no official or legal authority, can not vote on the district's business and may not receive reimbursement for expenses from the Oklahoma Conservation Commission.

### Reimbursement for Expenses

If an associate board member performs a specific service at the request of the board, reimbursement can be made from district-earned funds for mileage and/or legal actual expenditures under the same guidelines as are applied to district directors and employees.

### Tort Claims

Associate directors fall into the same category as employees or directors concerning tort claims, when they are working on a district activity as authorized by the board.

### Specific Duties and Responsibilities

To realize the full potential of associate directors, the board should consider assigning them specific duties and responsibilities based upon their interest and abilities. Some examples might be:

- ◆ Handling arrangements for a district event
- ◆ Arranging district tours
- ◆ Conducting youth activities
- ◆ Assisting with the district information program

Oklahoma Conservation Commission  
District Services Division  
July 2009

This publication is issued by the Oklahoma Conservation Commission as authorized by Mike Thralls, executive director. Copies have not been printed but are available through the agency website. Two printout copies have been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries.

8:31 AM

10/20/16

Accrual Basis

Oklahoma Association of Conservation Districts, Inc.  
**Balance Sheet**  
As of October 20, 2016

	<u>Oct 20, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
100 · BancFirst General Fund - 9526	24,166.69
<b>Total Checking/Savings</b>	<u>24,166.69</u>
<b>Total Current Assets</b>	<u>24,166.69</u>
<b>TOTAL ASSETS</b>	<u><u>24,166.69</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
900 · Opening Bal Equity	100.00
950 · Retained Earnings	34,863.67
Net Income	-10,796.98
<b>Total Equity</b>	<u>24,166.69</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>24,166.69</u></u>

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 10/20/16  
 Accrual Basis

Oklahoma Association of Conservation Districts, Inc.  
**Profit & Loss Prev Year Comparison**  
 October 2, 2015 through October 1, 2016

Expense	Oct 2, '15 - Oct 1, 16	Oct 2, '14 - Oct 1, 15
<b>2000 - OACD Expenses</b>		
2001 - Dues	75.00	775.00
2010 - Accounting / Audit	3,582.48	6,500.00
2020 - Bank Service Charges	9.00	0.00
2025 - Communication Expense	524.10	247.06
2050 - Insurance Expense	2,400.00	0.00
2070 - Postage & Shipping	378.79	319.42
2075 - President Expense	3,134.04	1,662.48
2077 - Printing & Copying	139.39	99.30
2080 - Reconciliation Discrepancies	30.00	0.00
2090 - Supplies	64.20	228.41
2000 - OACD Expenses - Other	0.00	500.00
<b>Total 2000 - OACD Expenses</b>	<b>10,337.00</b>	<b>10,331.67</b>
<b>2200 - Travel &amp; Meetings Expense</b>		
2210 - Board Member Travel & Meetings	0.00	4,919.59
2230 - Travel	218.87	0.00
<b>Total 2200 - Travel &amp; Meetings Expense</b>	<b>218.87</b>	<b>4,919.59</b>
<b>2300 - Grants Given</b>	<b>0.00</b>	<b>100.00</b>
<b>2400 - Sponsorships</b>	<b>500.00</b>	<b>206.00</b>
<b>3000 - Meetings Expense</b>		
3010 - Area Meetings		
3011 - Area Meeting 1	2,743.14	2,005.11
3012 - Area Meeting 2	1,568.36	1,621.35
3013 - Area Meeting 3	2,349.00	2,385.39
3014 - Area Meeting 4	1,984.00	2,761.30
3015 - Area Meeting 5	1,114.01	3,111.01
<b>Total 3010 - Area Meetings</b>	<b>9,758.51</b>	<b>11,884.16</b>
3016 - National Meetings	527.90	1,046.51
3017 - Partnership Meetings	900.00	0.00
3025 - South Central Meetings		
30251 - SCRMs Services	0.00	14,340.00
3025 - South Central Meetings - Other	0.00	20,065.31
<b>Total 3025 - South Central Meetings</b>	<b>0.00</b>	<b>34,405.31</b>
3030 - State Meetings		
3031 - Meeting space rental	25,644.65	36,098.38
30321 - Printing and copying	853.60	290.01
30322 - Postage and supplies	178.45	0.00
3033 - Registration refunds	776.00	842.00
3030 - State Meetings - Other	450.00	600.00
<b>Total 3030 - State Meetings</b>	<b>27,902.70</b>	<b>37,830.39</b>
3040 - Legislative Meetings	0.00	1,837.14
<b>Total 3000 - Meetings Expense</b>	<b>39,069.11</b>	<b>87,003.51</b>
<b>4000 - NLRJ Expense</b>		
4001 - Services	3,265.00	3,099.55
4002 - Printing	1,061.37	1,777.35
4003 - Contestant Events	29,949.03	28,115.01
4000 - NLRJ Expense - Other	12,458.75	9,767.23
<b>Total 4000 - NLRJ Expense</b>	<b>46,734.15</b>	<b>42,759.14</b>
<b>5000 - Education &amp; Outreach Expense</b>		
5010 - Conservation Awards	6,331.40	6,244.88
5030 - Youth Awards & Contests	4,415.73	5,089.28
5000 - Education & Outreach Expense - Other	2,604.57	0.00
<b>Total 5000 - Education &amp; Outreach Expense</b>	<b>13,351.70</b>	<b>11,334.16</b>
<b>5800 - Soil Health Initiative</b>	<b>1,255.00</b>	<b>2,968.00</b>



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Accrual Basis

Oklahoma Association of Conservation Districts, Inc.  
**Profit & Loss Prev Year Comparison**  
October 2, 2015 through October 1, 2016

	<u>Oct 2, '15 - Oct 1, 16</u>	<u>Oct 2, '14 - Oct 1, 15</u>
<b>6000 · Carbon Initiative Expense</b>		
6040 · Supplies	0.00	178.46
6060 · WFEC	0.00	97,407.78
6000 · Carbon Initiative Expense - Other	0.00	42.11
<b>Total 6000 · Carbon Initiative Expense</b>	<b>0.00</b>	<b>97,628.35</b>
<b>8000 · Contract Service Fees</b>		
8020 · Program Contract Fees		
8022 · Sarah Blaney	51,840.00	42,340.00
8023 · Larry Wright	10,000.00	24,000.00
<b>Total 8020 · Program Contract Fees</b>	<b>61,840.00</b>	<b>66,340.00</b>
8040 · Web Contract Fees	4,500.00	4,500.00
8050 · Wildlife Service Contract Fees	0.00	16,666.70
8051 · Wildlife Serv Health Ins Reimb	0.00	1,250.00
8060 · Soil Health Contract Services	40,000.08	22,333.38
8061 · Soil Health Insurance Reimburse	3,000.00	1,750.00
8100 · Lobbying services	12,000.00	9,000.00
<b>Total 8000 · Contract Service Fees</b>	<b>121,340.08</b>	<b>121,840.08</b>
<b>Total Expense</b>	<b>232,825.91</b>	<b>379,090.50</b>
<b>Net Income</b>	<b>-31,419.68</b>	<b>-113,281.41</b>



NATIONAL ASSOCIATION OF ABANDONED MINE LAND PROGRAMS

## Resolution

### National Association of Abandoned Mine Land Programs

**A Resolution Concerning Reauthorization of Fee Collection Authority Under Title IV of the Surface Mining Control and Reclamation Act PL. 95-87**

***BE IT KNOWN THAT:***

**WHEREAS**, Title IV of the Surface Mining Control and Reclamation Act of 1977 (SMCRA) established the Abandoned Mine Land (AML) reclamation program; and

**WHEREAS**, The National Association of Abandoned Mine Land Programs (NAAML P) consists of 31 states and Indian tribes, each with interests in abandoned mine land remediation, including the reclamation of land and water resources adversely affected by past mining and left in an abandoned or inadequately restored condition; and

**WHEREAS**, pursuant to the cooperative federalism approach contained in SMCRA, 28 NAAML P member states and tribes administer AML programs approved, funded and overseen by the Office of Surface Mining Reclamation and Enforcement (OSMRE) within the U.S. Department of the Interior; and

**WHEREAS**, SMCRA Title IV establishes a reclamation fee on each ton of coal mined in the United States to fund abandoned mine land reclamation; and

**WHEREAS**, Congress enacted amendments to SMCRA in 2006 to address, among other things, continued collection of AML fees and funding for state and tribal programs to address existing and future AML reclamation; and

**WHEREAS**, The reclamation fee authorized under SMCRA Title IV will expire by operation of law on September 30, 2021; and

**WHEREAS**, Since the enactment of SMCRA, 6,151,789 AML hazards (totaling some \$4 billion in construction costs) have been abated by the state and tribal AML programs; and

**WHEREAS**, Presently, there are 14,384,171 AML hazards (totally some \$9 billion) that still need to be remediated; and

**WHEREAS**, Without the funding generated by the Title IV reclamation fee, these remaining AML hazards will not be addressed, prolonging indefinitely the subjection of our citizens and environment to the hazards associated with AMLs.