

AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
November 16, 2017 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Consideration of Consent Agenda:
 - A. Approval of Minutes from the October 12, 2017 Regular Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending October 2017
 - C. Review of TACF Financials for Periods Ending in October 31, 2017
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of October 2017
5. Consideration of and Possible Action on Items to be Removed Consent Agenda
6. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Approval of the NRCS Farm Bill Performance Worksheet
 - B. TCCD Monthly Activities and Outreach Report
 - C. Approval of Notice of Regular 2018 Scheduled Meetings
 - D. Discussion and Approval of FY 2017 Audit
 - E. November 8, 2017 TACF Board Meeting Update
 - F. November 7, 2017 OACD Area III Meeting Update
 - G. Tillage Survey Help
7. New Business:
8. Public Comments:
9. Adjourn:

Next regularly scheduled meeting is December 14, 2017 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
5401 S. Sheridan Road, Suite 201 * Tulsa, Oklahoma 74145-7522
918-280-1595 Fax: 280-1594 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes from the **Regular Meeting** of the Tulsa County Conservation District Board of Directors held on **November 16, 2017** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held on **December 14, 2017**


Chair, Board of Directors

12/14/17
Date

Attest:



**Minutes
Tulsa County Conservation District
Regular Board Meeting**

Date: November 16, 2017
Time: 4:00 PM

Members Present: Melissa Gray, Chairwoman
Jana Black, Vice Chairwoman
Zach Kilburn, Treasure
John Beasley, Member
Tom Tolbert, Member

Members Absent: None

Others Present: Gabrael Parker, District Secretary
Jean Lemmon, Director of Education and Reporting for the
Water Quality Division, Oklahoma Conservation
Commission

1. Meeting Called to Order:

Chairwoman, Melissa Gray called the meeting to order at 4:05 PM. She noted this was a regular meeting and is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on November 15, 2017 in the front window at 6660 S. Sheridan Rd. Suite 120, Tulsa, Oklahoma 74133.

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

4. Consideration of Consent Agenda:

- A. Approval of Minutes from the October 12, 2017 Regular Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending October 2017**
- C. Review of TACF Financials for Periods Ending in October 31, 2017**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of October 2017**

After a brief discussion, Zach Kilburn made a motion to approval the consent agenda as presented. John Beasley 2nd the motion. Nays: None. The motion carries.

5. Consideration of and Possible Action on Items to be Removed Consent Agenda

6. Discussion and/or Possible Action on the Following District Operation Items:

A. Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, John Beasley made a motion to approve the NRCS Farm Bill Performance Worksheet. Zach Kilburn 2nd the motion. Nays: None. The motion carries.

Jana Black entered at 4:15 PM

B. TCCD Monthly Activities and Outreach Report

Gabriel Parker said October was a busy month. She said the Monarch's on the Mountain wrap-up meeting went well. The group talked about the things that went well and, the things that went wrong. She said she got the impression the number of people who attended the event decrease from last year. Jean Lemmon said it may have appeared that way because the education and activity booth distribution differed compared to last year. As usual, the butterfly magnets were a huge hit. Overall, Gabriel said it was a fantastic day.

Gabriel said the Crow Creek Leadership team decided to plan another workday in the coming weeks. We had a workday originally scheduled for November 18th, but the Keep Oklahoma Beautiful Awards are on that same evening. The Committee decided to have it on December 2nd instead. We just have to order wildflower seeds for that day.

Brian Lewis, with the City of Tulsa, asked if she would be willing to work a shift at the City of Tulsa booth at the Tulsa State Fair on October 4th. She said she would, and it went well apart from the massive downpour that day.

Gabriel said she met Melissa and Jana at the Oklahoma Food Security Council Summit on October 20th. It went really well. The presentations given by both Melissa and Jana were great. At the end of Melissa's presentation, a woman by the name of Joan Cramer, who lives in the Crow Creek watershed, asked how we could talk to QT about construction of a new store in the 15th and Lewis area. She would like to talk to them about applying a demo low-impact Development project store. We told her we would be more than willing to put together a presentation to pitch to QT. In the same presentation room, there was a gentleman who said he might be able to connect Joan and the Crow Creek Community, with one of the lawyers for QT. Gabriel said she could not remember the gentleman's name, but would find out and email it to the board.

Gabriel said she helped Julie Monnot with the City of Tulsa booth at BooHaHa. Jean Lemmon also helped Julie. Gabriel said she thought the amount of traffic seemed less than last year, but that could have been because it had been much colder than last year. Jean said we had great turnout for the cleanup efforts after the event was over. The owner of the veterinary clinic, and a few of his staff volunteered to pick up candy trash down Brookside. Gabriel said a man who had been in Brookside, said he saw the parade, and decided to help pick up some of the candy wrappers. He joined us, and a few other volunteers, to help cleanup Brookside.

Gabriel said the first part of November was busy. She said she would go into more detail in next month's meeting. Gabriel said the office will be closed on Thursday November 23 and 24, but she will be out on the 21st, and 22nd. No other action needed to be taken at this time.

C. Approval of Notice of Regular 2018 Scheduled Meetings

Gabriel Parker said she scheduled the meetings for the second Thursday of the month at 4:00 PM, with a few exceptions. She said due to the 2018 Home & Garden show, she would normally ask that the 2nd Thursday meeting be pushed back to the following week, but we had to reschedule the 2018 Resource Management Conference to March 15, 2018. Gabriel asked, if none of the board members have any conflicts on March 22, 2018, she would like to push the March meeting back to the 22nd. The members said they did not have a problem with the March board meeting being held on the 22nd. Zach Kilburn made a motion to approval the Notice of Regular 2018 Schedule Meetings. John Beasley 2nd the motion. Nays: None. The motion carries.

D. Discussion and Approval of FY 2017 Audit

After a brief discussion, Jana Black made a motion to approve the FY – 2017 Audit. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

E. November 8, 2017 TACF Board Meeting Update

Gabriel Parker said she kept all the agenda items from the August 9th meeting for the November 8, 2017 meeting. She said she only added the discussion of the City of Tulsa Maintenance reimbursement check. She said she told the TACF board that we received a \$480.50 check from the contractor that did the mowing for the Crow Creek lots, for the damage caused by continued mowing after several requests to stop mowing went unnoticed. As a result of that mowing, they destroyed a lot of the plants that the Crow Creek Community planted. The contractor made the check out to the Foundation and not to TCCD. She said she could have the Foundation write a check to the district for \$480.50, and then buy the seeds for the Crow Creek work day next month, with the TCCD debit card. The other option was to pay for the seeds with a check from the Foundation. Gabriel said it would be easier to pay for it out of the district account, if the Foundation could endorse the check to TCCD. The board then asked Gabriel if we needed to approve buying the seed today. Gabriel said she did not think about approval since the check was already earmarked for this purpose, and did not put it on the agenda for approval. The board said they would feel more comfortable with holding a special meeting to approve buying the wildflower seed. Gabriel said we need at least 48 hours' notice to hold a special meeting. She also said she will be out of the office starting on Tuesday for the Thanksgiving holiday. The Crow Creek work day is on December 2nd and we would need to place an order quickly, to make sure the seeds arrive by December 1st. Gabriel said the earliest we could hold a special meeting would be Tuesday November 21, 2017. The board agreed that would be the best option, and directed Gabriel to send the paperwork necessary to have the special meeting on Tuesday. Gabriel said she would email the board to see when the best time to have the meeting and send the paperwork tomorrow. No further action needed to be taken at this time.

F. November 7, 2017 OACD Area III Meeting Update

Gabriel Parker said the OACD Area Meeting went well. Nothing out of the ordinary happened. The state budget is still a terrible mess, that won't be resolved anytime soon. The NRCS State Conservationist briefly talked about the restructure. The agency hopes to have the restructure completed by next May. He also talked about NRCS and OCC sharing employees to offset some of the costs as well as the strain that comes from loss of employees'. The idea with employee sharing is to help both agencies deal with increased workload and employee positions. Even though we have known about the restructuring for a while now, Gabriel said she thought it would be in the best interest of TCCD to talk to Cleon about how the restructure will affect Tulsa County, as far as funding for conservation practices. The board agreed. Gabriel said she would have included it on this agenda, but Cleon said he would not be able to make tonight's meeting, but would include it on the December agenda. No Further action needed to be taken at this time.

G. Tillage Survey Help

Gabriel Parker said she received an email from Sarah Blaney, with OACD, about helping Chad Watts, CEO of Conservation Technology Information Center, gather some data about crop residue and cover crop presence in Muskogee, Hughes, and Tulsa counties. In the email, Chad said he would wait to contact the Districts until he heard back from Sarah. Gabriel said she was not completely sure of what he would need from us. I replied to Sarah's email to see if she had more information about the program, and she said she did not. The board directed Gabriel to contact Chad, requesting more information. No further action needed to be taken at this time.

7. New Business:

Jana Black said she was not sure if we had talked about the OK Food Security Council Summit. She said she thought the summit went well, and the presentations given by herself and Melissa went well. She said we even gained some great new contacts.

Jana said she received an update about Katie's TCC Horticulture Project. Katie did not get final approval for the use of the old Horticulture building for a community garden store. She did however, receive approval to use the 11 acres of land for a community garden. Jana said this does not mean we can't work on the projects with Katie.

8. Public Comments:

None

9. Adjourn:

Meeting adjourned at 5:09 PM

Next regularly scheduled meeting is December 14, 2017 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
5401 S. Sheridan Road, Suite 201 * Tulsa, Oklahoma 74145-7522
918-280-1595 Fax: 280-1594 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes from the **Special Meeting** of the Tulsa County Conservation District Board of Directors held on **November 21, 2017** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held on **December 14, 2017**


Chair, Board of Directors

12/14/17
Date

Attest:



**Minutes
Tulsa County Conservation District
4502 S. Galveston Ave Tulsa, OK 74107
Special Board Meeting**

Date: November 21, 2017
Time: 1:40 PM

Members Present: Melissa Gray, Chairwoman
Jana Black, Vice Chairwoman
John Beasley, Member
Tom Tolbert, Member

Members Absent: Jana Black, Vice Chairwoman
Zach Kilburn, Treasure

Others Present: Gabriael Parker, District Secretary

1. Meeting Called to Order:

Chairwoman, Melissa Gray called the meeting to order at 1:31 PM. She noted this was a regular meeting and is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on November 17, 2017 in the front window at 4502 S, Galveston Ave Tulsa, Oklahoma 74107.

2. Roll Call

3. Discussion and Approval of Seed Mix Purchase from Prairie Moon Nursery with TCCD Credit Card

After a brief discussion, John Beasley made a motion to approval the seed mix purchase from Prairie Moon Nursery with TCCD credit card. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

4. Adjourn:

Meeting adjourned at 1:32 PM

Next regularly scheduled meeting is December 14, 2017 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

2:13 PM
12/13/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July through October 2017

	<u>Jul - Oct 17</u>
Income	
Administrative Income	4.66
Cost-Share Reimbursements	5,418.28
Grant Income	250.00
OCC Reimbursements	9,322.89
Total Income	<u>14,995.83</u>
Expense	
Administrative Expense	202.08
Cost-Share Payments	5,418.28
Director Fees	325.00
Employee Benefits	794.32
Outreach Programs	49.63
Payroll	6,679.85
Payroll Tax	3,084.73
Postage	6.02
Telephone and Internet	434.37
Travel	408.62
Total Expense	<u>17,402.90</u>
Net Income	<u><u>-2,407.07</u></u>

2:14 PM
12/13/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
October 2017

	<u>Oct 17</u>
Income	
Administrative Income	3.94
OCC Reimbursements	<u>828.37</u>
Total Income	832.31
Expense	
Administrative Expense	6.72
Employee Benefits	198.58
Payroll	836.66
Payroll Tax	816.39
Telephone and Internet	53.73
Travel	<u>118.25</u>
Total Expense	<u>2,030.33</u>
Net Income	<u><u>-1,198.02</u></u>

Tulsa County Conservastion District
Profit & Loss Detail
October 2017

2:15 PM
 12/13/17
 Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Administrative Income								
Deposit	10/4/2017		AAcademy Sports ...	Refund of Te...		Arvest Checki...	3.79	3.79
Deposit	10/31/2017		Arvest	Interest Pay...		Arvest Special...	0.03	3.82
Deposit	10/31/2017		Arvest	Interest Pay...		Arvest Checki...	0.12	3.94
Total Administrative Income							3.94	3.94
OCC Reimbursements								
Deposit	10/3/2017		OCC	1st Quarter D...		Arvest Checki...	325.00	325.00
Deposit	10/23/2017		OCC	September 20...		Arvest Checki...	503.37	828.37
Total OCC Reimbursements							828.37	828.37
Total Income							832.31	832.31
Expense								
Administrative Expense								
Check	10/12/2017		Wal-Mart	Board Meetin...		Arvest Checki...	6.72	6.72
Total Administrative Expense							6.72	6.72
Employee Benefits								
Check	10/3/2017	8572	OCC	October 2017...		Arvest Checki...	198.58	198.58
Total Employee Benefits							198.58	198.58
Payroll								
Check	10/13/2017	8573	Gabriel S Parker	October 1-15...		Arvest Checki...	836.66	836.66
Total Payroll							836.66	836.66
Payroll Tax								
Check	10/3/2017		Oklahoma Employ...	3rd Quarter 2...		Arvest Checki...	42.53	42.53
Check	10/10/2017		IRS	941 Tax Pay...		Arvest Checki...	678.86	721.39
Check	10/17/2017		Oklahoma Tax Com...	September 2...		Arvest Checki...	95.00	816.39
Total Payroll Tax							816.39	816.39
Telephone and Internet								
Check	10/30/2017		COX Communicatio...	October 2017...		Arvest Checki...	53.73	53.73
Total Telephone and Internet							53.73	53.73
Travel								
Check	10/13/2017	8574	Gabriel S Parker	September 2...		Arvest Checki...	118.25	118.25
Total Travel							118.25	118.25
Total Expense							2,030.33	2,030.33
Net Income							-1,198.02	-1,198.02



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 10/31/2017

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$1,085.59
Total Current Value		\$1,085.59

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
10/01/2017	Beginning Balance	\$2,283.64
	4 Credit(s) This Period	\$832.28
	8 Debit(s) This Period	\$2,030.33
10/31/2017	Ending Balance	\$1,085.59

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.12
Interest Paid Year-to-Date	\$1.82
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Credits

Date	Description	Amount
10/03/2017	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$325.00
10/04/2017	POS ACADEMY SPORTS #84 10/03	\$3.79
10/23/2017	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$503.37

Other Credits

Date	Description	Amount
10/31/2017	INTEREST PMT	\$0.12

Electronic Debits

Date	Description	Amount
10/03/2017	EMPL SEC COMM EMPL SEC	-\$42.53
10/10/2017	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$678.86
10/12/2017	414812 POS PUR FROM CHK Wal-Mart Super Center TULSA, OK 5411	-\$6.72



Statement Ending 10/31/2017

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number.

NON-PROFIT INTEREST CHECKING

Electronic Debits (continued)

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/17/2017	TAX PAYMENTS OK TAX PMT	-\$95.00
10/30/2017	COX COMM TUL BANK DRAFT <i>Tulsa County Conservat</i>	-\$53.73

Checks Cleared

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
8572	10/03/2017	\$198.58	8573	10/13/2017	\$836.66	8574	10/13/2017	\$118.25

* Indicates skipped check number

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
09/30/2017	\$2,283.64	10/12/2017	\$1,685.74	10/30/2017	\$1,085.47
10/03/2017	\$2,367.53	10/13/2017	\$730.83	10/31/2017	\$1,085.59
10/04/2017	\$2,371.32	10/17/2017	\$635.83		
10/10/2017	\$1,692.46	10/23/2017	\$1,139.20		



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 10/31/2017

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number.

Managing Your Accounts

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-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$333.23
Total Current Value		\$333.23

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
10/01/2017	Beginning Balance	\$333.20
	1 Credit(s) This Period	\$0.03
	0 Debit(s) This Period	\$0.00
10/31/2017	Ending Balance	\$333.23

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.03
Interest Paid Year-to-Date	\$0.13
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
10/31/2017	INTEREST PMT	\$0.03

Daily Balances

Date	Amount	Date	Amount
09/30/2017	\$333.20	10/31/2017	\$333.23



P O BOX 1670
LOWELL AR 72745

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TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 10/31/2017

TULSA AREA CONSERVATION

Page 1 of 2

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-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$5,223.77
Total Current Value		\$5,223.77

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
10/01/2017	Beginning Balance	\$5,223.33
	1 Credit(s) This Period	\$0.44
	0 Debit(s) This Period	\$0.00
10/31/2017	Ending Balance	\$5,223.77

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.44
Interest Paid Year-to-Date	\$4.19
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
10/31/2017	INTEREST PMT	\$0.44

Daily Balances

Date	Amount	Date	Amount
09/30/2017	\$5,223.33	10/31/2017	\$5,223.77



P O BOX 1670
LOWELL AR 72745

Statement Ending 10/31/2017

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number

ADDRESS SERVICE REQUESTED

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-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,587.34
Total Current Value		\$10,587.34

BUSINESS MONEY MARKET

Account Summary

Date	Description	Amount
10/01/2017	Beginning Balance	\$10,585.99
	1 Credit(s) This Period	\$1.35
	0 Debit(s) This Period	\$0.00
10/31/2017	Ending Balance	\$10,587.34

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.35
Interest Paid Year-to-Date	\$14.13
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
10/31/2017	INTEREST PMT	\$1.35

Daily Balances

Date	Amount	Date	Amount
09/30/2017	\$10,585.99	10/31/2017	\$10,587.34

TREASURER'S REPORT FOR TULSA AREA CONSERVATION FOUNDATION

Prepared by Ray West, TACF Board Treasurer

TACF Treasurer's Spreadsheet - based upon bank statements

Reconciled through: **October 31, 2017**

TACF CHECKING ACCOUNT: 37907192

DATE	NUMBER	NAME / PURPOSE	DEPOSIT	W/DRAWAL	BALANCE
1/31/17		Interest	0.35		7,042.01
2/28/17		Interest	0.27		7,042.28
3/2/17		GO DADDY (WEB ORDER)		60.32	6,981.96
3/20/17		GO DADDY (WEB ORDER)		191.76	6,790.20
3/31/17		Interest	0.32		6,790.52
4/30/17		Interest	0.56		6,791.08
5/16/17		Transfer from Savings Account	5,000.00		11,791.08
5/16/17	6095	TCCD (FY18 Support)		6,220.00	5,571.08
5/18/17	6094	Sustainable Tulsa (Earth Day Event)		250.00	5,321.08
5/23/17	6096	Julie Monnot (creek cleanup)		100.00	5,221.08
5/31/17		Interest	0.51		5,221.59
6/30/17		Interest	0.43		5,222.02
7/31/17		Interest	0.44		5,222.46
8/31/17		Interest	0.44		5,222.89
9/30/17		Interest	0.43		5,223.33
10/31/17		Interest	0.44		5,223.77

TACF SAVINGS ACCOUNT: 37907202

DATE	NUMBER	NAME / PURPOSE	DEPOSIT	W/DRAWAL	BALANCE
1/31/17		Interest	1.32		15,574.53
2/28/17		Interest	1.19		15,575.72
3/31/17		Interest	1.39		15,577.11
4/30/17		Interest	1.92		15,579.03
5/16/17		Transfer to Checking (FY18 TCCD Support)		5,000.00	10,579.03
5/31/17		Interest	1.66		10,580.69
6/30/17		Interest	1.30		10,581.99
7/31/17		Interest	1.35		10,583.34
8/31/17		Interest	1.35		10,584.69
9/30/17		Interest	1.30		10,584.64
10/31/17		Interest	1.35		10,586.04

SUMMATION:		TOTAL to Date	At 1-1-09 start	Net Difference	
Years since budget start date:		CHECKING ACCOUNT:	5,223.77	14,294.45	-9,070.68
(since 1/1/09)	8.6	SAVINGS ACCOUNT:	10,586.04	14,251.48	-3,665.44
AS OF:	10/31/17	TOTAL SAVINGS + CHECKING:	15,809.81	28,545.93	-12,736.12

NOTES:

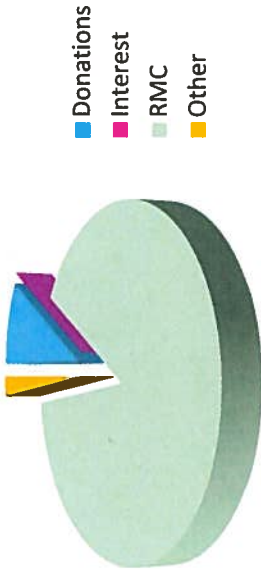
This November 6, 2017 report shows reconciliation with bank statements through 10/31/17. This cover page shows transactions through 10/31/17 for Checking and Savings. Grey blocks = EOM reconciled statement values.

GRAPHS OF TACF INCOME AND EXPENDITURES FROM JANUARY 2009 THRU: October 31, 2017
 (does not include TACF Savings Account transactions)

INCOME CATEGORIES

Donations (non-RMC from agencies and private sector)
 Interest (checking account only)
 RMC Income (total of '09, '10, '12, '15, and '16 events)
 Other Income (misc. admin and unknown)

	Amount (\$)	Percent
Donations	4,142.10	8.3
Interest	45.23	0.1
RMC	44,487.49	89.6
Other	976.00	2.0



TOTAL 49,650.82

NET INCOME OVER EXPENSES

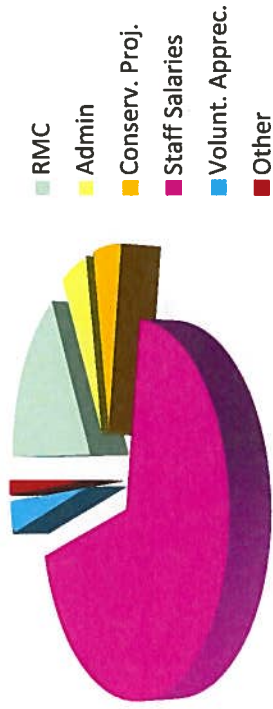
-13,084.52
 -12,736.12

(Checking Account only)
 (Check & savings combined)

EXPENSE CATEGORIES

RMC Expenses (total of '09, '10, '12, '15, and '16 events)
 Admin (computer, office supplies, petty cash, etc.)
 Conservation Projects (supplies, meeting supplies, etc.)
 Staff Salaries (TCCD Board requests)
 Volunteer Apprec. (Xmas parties, misc. costs)
 Unknown (unspecified expenditures)

	Amount (\$)	Percent
RMC	10,780.60	17.2
Admin	3,077.93	4.9
Constrv.Proj.	3,233.68	5.2
Staff Salaries	42,782.84	68.2
Volunt. Apprec.	1,963.27	3.1
Other	897.02	1.4



TOTAL 62,735.34

TCCD Monthly Outreach and Activities Report

October 2017



Meetings:

10/05/2017 Sustainable Tulsa Meeting (Did not Attend)
10/09/2017 Monarchs on the Mountain Wrap-Up Meeting
10/12/2017 TCCD Board Meeting
10/19/2017 Crow Creek Leadership Meeting

Special Events:

09/28 – 10/8/2017 Tulsa County State Fair
10/17/2017 TCC NE Community Lens Conference (Did not Attend)
10/20/2017 OK Food Security Council Summit
10/28/2017 BooHaHa with City of Tulsa

Upcoming Meetings

11/02/2017 Sustainable Tulsa Meeting
11/02/2017 RMC Planning Meeting
11/03/2017 CFP Grant Writing Meeting
11/07/2017 OACD Area III Meeting TCCD Board Meeting
11/08/2017 TACF Board Meeting
11/16/2017 TCCD Board Meeting

Up Coming Events:

11/05/2017 Project WET Workshop
11/16/2017 America Recycles Day
11/18/2017 Keep Oklahoma Beautiful Awards

Upcoming NRCS Deadlines:

Upcoming Holidays:

11/10/2017 Veteran's Day – Office Closed
11/22 – 11/24 Thanksgiving Holiday – Office Closed

Side Notes:

Gabriel will be out of the office November 21st to November 24th.

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ Cost-Share Year 18
- ❖ TCCD/TACF Website Updates
- ❖ Email Correspondences
- ❖ Bill Pay
- ❖ NRCS/TCCD File Organization
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Event Coordination & Prep
- ❖ Meeting Minutes
- ❖ Outreach Events/Meetings

SPONSORS



Anonymous

Gary Allison & Barbara Bannon

David P. Page Environmental Lawyer



Jim Denton



Cooking For Health

oklahoma foodsecurity summit

october 2017

Tulsa Community College

3727 E. Apache St.
Tulsa, Oklahoma

8:30am - 9:00am

Registration, Light Refreshments

9:00am

Welcome - Katie Plohocky, Tulsa Food Security Council

Walk The Talk Award - Oklahoma State University Health Sciences



Jessie Chaffin
Health and Wellness Manager
Oklahoma State University Center for Health Sciences



Colony S. Fugate, D.O., FACOP
Medical Director of the Family Health and Nutrition Clinic
Oklahoma State University Center for Health Sciences.

9:15am - 10:30am

Healthcare Through Food Management

Food Pharmacy- providing patients with medically tailored, shelf-stable foods and produce, and nutrition services to augment what can be done with medication.

Moderator: Sara Malone, MS, RD/LD, OSU Family Health and Nutrition Clinic
Presenter: Dr. Marianna Weitherill & Chloe Beachy, University of Oklahoma
Policy: Federal Nutrition Programs
Chris Bernard, Executive Director, Hunger Free Oklahoma

10:30am - 10:45am

BREAK: Networking and Vendor Booths

10:45am - 12:00pm

Growing Communities Through Food Access

Veterans Bring Grocery Stores to Food Deserts. Honor Capital owns and operates Save-A-Lot food stores that bring fresh food to under served communities and creates "Honor Villages" combining affordable food and housing.

Moderator: Katie Plohocky, Tulsa Food Security Council
Presenter: Marcus Scarborough, Honors Capital, LLC,
VP Community Engagement & Marketing

Community Garden Panel: Planning a community garden or already have one. Get real time feedback from lessons learned and successes achieved.

Panelists: Sherry Lasky, Suburban Hills Community Garden
David Goswick, Kendall Whittier GROW Garden
Karen Nelson, Challenger 7 Park and Food Forest
Patrick Hilton, North Regional Wellness Center
Jaili Lskey, McLain High School, Langston Urban AG Program

Policy
Double Up Oklahoma & Oklahoma Fresh Food Financing Act
Katie Plohocky, Healthy Community Store Initiative

12:00pm - 1:00pm

Local Food Tasting
Poster Presentation Gallery
Networking and Exhibits

1:00pm - 2:15pm

Tribal Food Sovereignty
Pawnee Seed Preservation Project: Saving Pawnee Corn

Moderator: Rita Scott, Oklahoma
Presenters: Deb Echo Hawk, Keeper of the Seeds, Pawnee Tribe
& Title VI Elderly Meals Program Coordinator/FDPIR Manager
Electa Redcorn, Asst. Keeper of the Seeds, Pawnee Tribe
Doctoral Student, University of Arkansas School of Public Policy
Policy: Aging Services: Cuts to Senior Programs
Seneca Scott, Clark Miller, Center on Aging, Vick Jordan, LIFE
Senior Services

2:15pm - 2:30pm

BREAK: Networking and Exhibits

2:30pm - 3:45pm

Oklahoma Weather & Agriculture

Changing weather patterns including seasonal climate changes, droughts and floods are making it hard to predict planting schedules and protect our soil and water. What is a grower suppose to do?

Moderator: Katie Plohocky, R&G Family Farm
Presenters: Dianne Cooper, Founder and CEO, Wx Integrations
Melissa Gray, Chair & Jana Black, Vice Chair
Tulsa County Conservation District

3:45pm - 4:00pm

BREAK: Networking and Exhibits

4:00pm - 5:00pm

Breakout Sessions

Oklahoma Weather & AG:
Waterfall Simulator: Jake Boyett, Resource Soil Scientist, NCRS
Cover Crops: James Spicer, Green Country Permaculture

Growing Communities:
Community Gardens, Herbs, Food Forests, & Wildcrafting
Karen Nelson

HealthCare/Food Management
Desert Foods, Healthy Snack Solution, Darcy Elmore & Austin Boyington

Tribal Food Sovereignty
Seminole Wine Grape Project, Janet Johnson, Director

Networking Reception - R&G Family Farm
330 W. 41st Street N., Tulsa, OK 7410

NOTICE OF SCHEDULE OF REGULAR MEETINGS FOR CALENDAR YEAR 2018

In accordance with the Oklahoma Open Meeting Law, Title 25 of the Oklahoma Statutes, Sections 301 and following as amended, the Tulsa County Conservation District Board of Directors, a governmental subdivision and public body of the State of Oklahoma, with offices located at 6660 S. Sheridan Rd., Ste. 120 Tulsa, OK 74133 files with the County Clerk of Tulsa County, Oklahoma, this schedule of meetings for the above calendar year.

MEETING DATE	TIME	PLACE
January 11, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
February 8, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
March 22, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
April 12, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
May 10, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
June 14, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
July 12, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
August 9, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
September 13, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
October 11, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
November 8, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa
December 13, 2018	4:00 PM	6660 S. Sheridan Rd., Ste. 120 Tulsa

Name of person reporting dates: Gabriel Parker
(Print or Type)

Signature _____

Title District Secretary Date _____

DUE IN OCC OFFICE BY DECEMBER 15 OF EACH YEAR

Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

Blackwell, OK 74631

(580) 363-1453
Fax (580) 363-0068

October 20, 2017

To the Board
Tulsa County Conservation District

We have audited the financial statements of the statements of assets, liabilities and net position – cash basis and the related statement of revenues and expenses and changes in net position of Tulsa County Conservation District for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 22, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Tulsa County Conservation District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year ended June 30, 2017. We noted no transactions entered into by the organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For the purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation dated October 20, 2017.

Management Consultations with Other Independent Accountants

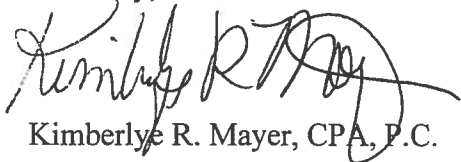
In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board and management of Tulsa County Conservation District and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Kimberlye R. Mayer, CPA, P.C.

TULSA COUNTY CONSERVATION DISTRICT
ANNUAL FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

Kimberlye R. Mayer, CPA, P.C.
Certified Public Accountant

723 W Doolin
Blackwell, OK 74631
(580) 363-1453

TULSA COUNTY CONSERVATION DISTRICT
TABLE OF CONTENTS
YEAR ENDED JUNE 30, 2017

	Page
INTRODUCTORY SECTION:	
Table of Contents	i
FINANCIAL SECTION:	
Independent Auditor's Report	1-2
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	3-5
Financial Statements:	6
Statement of Net Position – Cash Basis	7
Statement of Revenues and Expenses and Changes in Net Position Cash Basis	8
Notes to Financial Statements	9-10

Kimberlye R. Mayer, CPA, P.C.

723 West Doolin

Blackwell, OK 74631

(580) 363-1453
Fax (580) 363-0068

Independent Auditor's Report

Board of Directors
Tulsa County Conservation District

Report on Financial Statements

We have audited the accompanying statements of assets, liabilities and net position – cash basis of Tulsa County Conservation District as of June 30, 2017 and the related statements of revenues and expenses, and changes in net position – cash basis for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such an opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

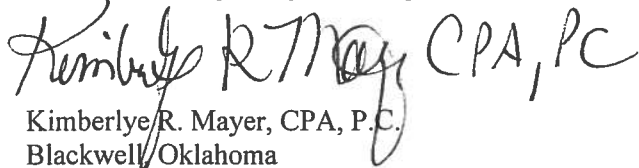
In our opinion, the financial statements referred to above, present fairly, in all material respects, the assets, liabilities and net position – cash basis of Tulsa County Conservation District as of June 30, 2017; the changes in revenues, expenses and changes in net position – cash basis for the year then ended in conformity with the basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements that describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required By Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 20, 2017 on our consideration of Tulsa County Conservation District's internal control over financial reporting and on our tests of its compliance with certain laws, regulations, contracts and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Tulsa County Conservation District's internal control over financial reporting and compliance.

 Kimberlye R. Mayer, CPA, P.C.

Blackwell Oklahoma
October 20, 2017

INDEPENDENT AUDITOR'S REPORT
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Board of Directors
Tulsa County Conservation District

We have audited the financial statements of Tulsa County Conservation District as of and for the year ended June 30, 2014, and have issued our report thereon dated October 30, 2014. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements were prepared on the cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Tulsa County Conservation District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tulsa County Conservation District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Tulsa County Conservation District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of control deficiencies, in internal control that there is reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Tulsa County Conservation District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could

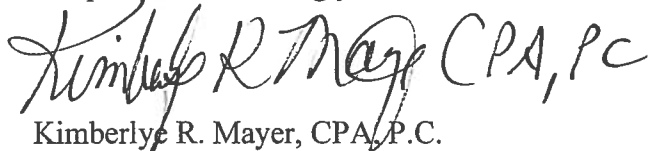
have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Response to Findings

Tulsa County Conservation District's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Tulsa County Conservation District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kimberly R. Mayer, CPA, P.C.
Blackwell, Oklahoma
October 20, 2017

TULSA COUNTY CONSERVATION DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED JUNE 30, 2017

Material Weakness Communicated in a Prior Year:

Material Weakness in Internal Control Over Financial Reporting: Inadequate Segregation of Duties:

Criteria:

The segregation of duties and responsibilities between different individuals and the reconciliation of those asset accounts is an important control activity needed to adequately protect the entity's assets and ensure accurate financial reporting.

Condition:

Presently, the same individual is responsible for billing invoices and receiving payments; making and recording deposits; maintaining accounts receivable; and reconciling the monthly bank statements. Only limited oversight is provided over this individual in the conduct of their daily functions.

Cause:

The entity's limited size has made it difficult for management to fully segregate the duties.

Effect or Potential Effect:

Without sufficient segregation of duties, the risk significantly increases that errors and/or fraud related to the billing and collection activities, including misappropriation of assets, could occur and not be detected within a timely basis.

Recommendation:

The board should evaluate the risks associated with the lack of segregation of duties and consider implementing controls that could mitigate these risks.

Board's Response:

The board has concluded that due to the limited number of personnel, an adequate segregation of duties is not achievable and that the cost of correcting the weakness would exceed the benefits that would be derived from it.

FINANCIAL STATEMENTS

AND

NOTES

TULSA COUNTY CONSERVATION DISTRICT
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION
CASH BASIS
JUNE 30, 2017

ASSETS

Current Assets:		
Operating account		\$ 2,940
Special projects account		<u>83</u>
Total cash and cash equivalents		<u>3,023</u>
Total Assets		<u><u>\$ 3,023</u></u>

LIABILITIES AND NET POSITION

Current Liabilities:		
Net Position:		
Unrestricted		<u>3,023</u>
Total Net Position		<u>3,023</u>
Total Liabilities and Net Position		<u><u>\$ 3,023</u></u>

The accompanying report and notes are an integral part of these financial statements.

TULSA COUNTY CONSERVATION DISTRICT
STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET POSITION
CASH BASIS
YEAR ENDED JUNE 30, 2017

Revenues:	
OCC reimbursements	\$ 28,356
Cost share received	2,429
Administrative income	11,420
Total Operating Revenues	42,205
Expenses:	
Payroll	28,158
Payroll taxes and employee benefits	3,178
Advertising and promotion	216
Telephone and internet	1,479
Office supplies and postage	793
Meetings and travel	1,791
Professional fees	545
Programs, projects and education	73
Director fees	675
Cost share paid	2,429
Service charges	51
Total Operating Expenses	39,388
Operating Income (Loss)	2,817
Nonoperating Revenues (Expenses):	
Interest income	2
Total Nonoperating Revenue (Expenses)	2
Changes in net position	2,819
Net position at beginning of year	204
Net position at end of year	\$ 3,023

The accompanying report and notes are an integral part of these financial statements.

TULSA COUNTY CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Organization

The Tulsa County Conservation District was created under Title 27A, sections 3-1-101 through 3-3-410, of the Oklahoma Statutes, as amended. The purpose of the District is to provide for the conservation of the renewable natural resources in the area for which the District is responsible.

Basis of Accounting

The District prepares its financial statements using the cash basis of accounting. This basis recognizes assets, liabilities, net position, revenues, and expenses when they result from cash transactions. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Net Position

Net position presents the difference between assets and liabilities in the statement of net position. Net investment in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are legal limitations imposed on their use by District legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

NOTE 2 – CASH AND CERTIFICATES OF DEPOSIT:

Bank balances and certificates of deposit are covered by FDIC insurance. All deposits are fully insured.

NOTE 3 – INVESTMENTS:

The State of Oklahoma allows governmental entities to invest in the following: direct obligations of the United State Government, its agencies or instrumentalities; collateralized or insured certificates of deposit; insured savings accounts or savings certificates; or county, municipal or school district direct debt.

TULSA COUNTY CONSERVATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2017

NOTE 4 - OCC REIMBURSEMENTS:

The District is reimbursed by the Oklahoma Conservation Commission for salaries, payroll taxes, mileage, telephone charges, office supplies, and certain other office expenses. When received, such reimbursements are recognized as revenues.

NOTE 5 - RETIREMENT PLAN:

Oklahoma public employees who work 1,599 hours or more per year were enrolled in the Oklahoma Public Employees Retirement System. On salaries paid from reimbursable funds from the Oklahoma Conservation commission the employers 16½% share of retirement was paid directly by the Commission. The employees' share of the retirement contribution was 3½% of locally earned wages and 3½% of state reimbursable wages.

NOTE 6 - CASH AND CASH EQUIVALENTS:

The District considers all checking accounts and deposits with a maturity of three months or less to be cash equivalents.

NOTE 7 – RISK MANAGEMENT:

The District is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District does not purchase commercial property insurance to cover any of the risks associated with the property. The Oklahoma Conservation Commission provides liability and workman's compensation insurance for the District.

NOTE 8 – CONTINGENCIES:

As of June 30, 2017, the District did not have any pending litigation or potential non-disclosed liabilities that management believes would have a material effect on the financial statements.

NOTE 9 – EVALUATION OF SUBSEQUENT EVENTS:

The District has evaluated subsequent events through October 20, 2017, the date which the financial statements were available to be issued.

October 20, 2017

Kimberlye R. Mayer, CPA, P.C.
723 West Doolin
Blackwell, OK 74631

Dear Ms. Mayer:

This representation letter is provided in connection with your audit of the financial statements of Tulsa County Conservation District which comprise the statements of assets, liabilities and net position as of June 30, 2017 and the related statements of revenues, expenses and changes in net position for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements presented fairly, in all material respects in accordance with the cash basis of accounting.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October 20, 2017, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 22, 2017, including our responsibility for the preparation and fair presentation of the financial statements.
2. The financial statements referred to above are fairly presented in conformity with the cash basis of accounting.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the modified cash basis of accounting.
7. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
8. The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole.
9. The effects of all known or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with the cash basis of accounting.

10. Guarantees, whether written or oral, under which the organization is contingently liable, have been properly recorded or disclosed in accordance with the cash basis of accounting.

Information Provided

1. We have provided you with access to all information, of which we are aware, that is relevant to the preparation and fair presentation of all the financial statements, such as records, documentation, and other matters; additional information that you have requested from us for the purpose of the audit; unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence and minutes of the meetings of the board of directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
2. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
3. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
4. We have no knowledge of any fraud or suspected fraud that affects the District and involves management, employees who have significant roles in internal control, or others where the fraud could have a material effect on the financial statements.
5. We have no knowledge of any allegations of fraud or suspected fraud affecting the District's financial statements communicated by employees, former employees, grantors, regulators or others.
6. We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grants, or abuse, whose effects should be considered when preparing financial statements.
7. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
8. We have disclosed to you the identity of the District's related parties and all the related party relationships and transactions of which we are aware.

Government-specific

1. We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
2. We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities or equity.
3. We are responsible for compliance with laws, regulations, and provisions of contracts and grants applicable to us.
4. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
5. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.

6. The District has satisfactory title to all owned assets, and there are no liens on such assets nor has any asset been pledged as collateral.
7. Components of net position (net investment in capital assets, restricted and unrestricted) are properly classified and, if applicable, approved.

Other Services

As part of our audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved and accept responsibility for those financial statements and related notes. We have also reviewed and approved any adjusting journal entries for the year ended June 30, 2017.

TULSA COUNTY CONSERVATION DISTRICT

Signed: _____

Title: _____

ANNUAL NET WORTH STATEMENT

Conservation District		TULSA COUNTY CONSERVATION DISTRICT	
Address		6660 S SHERIDAN RD, STE 120	TULSA, OK 74135
<p>FOR THE PERIOD JULY 1, <u>2016</u>, TO JUNE 30, <u>2017</u></p> <p>FOR FISCAL YEAR <u>2017</u></p>			
1. LIQUID ASSETS			
(Checking Account, Savings Account, Certificate of Deposit, Petty Cash, Etc.)		TOTAL	\$ <u>3,023</u>
2. WORKING ASSETS			
Building	\$ _____	TOTAL WORKING ASSETS	\$ _____
Equipment	\$ _____		
Other (Seed, Etc.)	\$ _____		
3. RECEIPTS			
(from Annual Audit)	\$ <u>42,207</u>		
4. DISBURSEMENTS			
	\$ <u>39,388</u>		
5. NET WORTH OF DISTRICT			
(Lines 1+2)		TOTAL	\$ <u>3,023</u>

I, _____, the undersigned hereby certify the above to be true and correct.

Signature (Chair, Board of Directors) _____

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public _____

My Commission Expires _____

DUE IN OCC OFFICE BY NOVEMBER 1 OF EACH YEAR

Kimberlye R. Mayer, CPA, P.C.

Certified Public Accountant
723 W Doolin
Blackwell, OK 74631

Tulsa County Conservation District
6660 S Sheridan Rd, Ste. 120
Tulsa, OK 74133

October 20, 2017

Audit for the year ended June 30, 2017:	\$ 1,030.00
State Auditor's filing fee:	<u>100.00</u>
Total Due:	<u>\$ 1130.00</u>

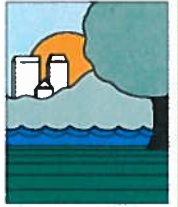
OUR ADDRESS HAS CHANGED

Thank You!

723 W. DOOLIN AVE
BLACKWELL, OK 74631



TULSA AREA
CONSERVATION
FOUNDATION



TULSA AREA
CONSERVATION
FOUNDATION

AGENDA
Special Board Meeting
Tulsa Area Conservation Foundation
OSU Extension Office 4116 E 15th St, Tulsa, OK
Wednesday November 8, 2017 – 5:00 PM

1. Meeting call to order.
2. Roll call.
3. Consider, Discuss and Take Appropriate Action on the Following Items:
 - a) Approval of Minutes from the May 10, 2017 TACF Board Meeting
 - b) Acceptance of Treasurer's Report through July 31, 2017 and October 31, 2017
 - c) Discuss and approval of 2018 schedule of meetings
 - d) RMC Updates
 - e) Purchase of GoDaddy Standard SSL Security Certificate for Tulsaacf918.org
 - f) Discussion of City of Tulsa Maintenance Reimbursement
 - g) NACD Urban Agriculture Conservation Grant Update
 - h) CFP and Other Grant Opportunities
4. Public Comment
5. Adjournment.

The next regular quarterly TACF Board Meeting: TBA

OACD Executive Board

Jimmy Emmons, President

Bryant Reeves, Vice President

Larry Wright, Vice President

Bill, Jordan, Vice President

Debi Carnotti, Area I Representative

Joe Caughlin, Area II Representative

Marty Hern, Area III Representative Kathy

Carter, Area IV Representative

Dale Jenkins, Area V Representative

OACD Area III Director

Marty Hern

OACDE Area III Representative

Jo Callison

OCC Area III Commissioner

Scotty Herriman

OACD Staff

Sarah Blaney, Director

Special thanks to the following businesses, districts, and organizations who made the youth contests possible!



Gore Nitrogen Pumping Services

Alfalfa County Conservation District
Noble County Conservation District
Craig County Conservation District

OACD Area III

November 7, 2017

Hosted by the Caney Valley County Conservation District

Meeting Agenda

Conservation Districts

Caney Valley	Osage County
Adair County	Ottawa County
Cherokee County	Rogers County
Craig County	Sequoyah County
Creek County	Tulsa County
Delaware County	Wagoner County
Mayes County	Nowata County
Muskogee County	Okmulgee County

Thank you for your support!



P.O. Box 2775 Oklahoma City, OK 73101-2775

Event Agenda

8:00 a.m.	Registration & Speech Contest Sign In	10:15 a.m.	Restructuring @ the Oklahoma Conservation Commission Trey Lam, OCC Executive Director	1:15 p.m.	Soil Health 3.0 Funding for additional demonstration farms and advanced learning opportunities. (Sarah Blaney, Greg Scott and Blanc Stacy)
9:00 a.m.	Welcome & Opening Ceremonies Jimmy Emmons, OACD President Flag Salute by Cherokee Area Council Cub Scouts & Boy Scouts Troop 5	10:25 a.m.	Essential NRCS Information Shared staff positions, contract positions, staffing levels, cultural resources, program funding, restructure update and partnerships. (Gary O'Neill)	1:35 p.m.	Soil Health Tools Round Robin There will be three stations that will show you how to use new tools including carbon capturing, soil health tests, and brix. (Jimmy Emmons, Greg Scott, & Steve Aspach)
9:10 a.m.	Cooperative Working Agreements & Local Operational Agreements What the agreements mean as partners. (Gary O'Neill, Lisa Knauf-Owen, Julie Lamb, Scotty Herriman)	10:40 a.m.	Break	2:20 p.m.	Every Day Mortality: Composting Simplified Bridgett Pruitt
9:25 a.m.	Farm Bill 2018 Update and Q&A opportunity with Kirby Smith, Field Representative for Congressman Frank Lucas.	10:50 a.m.	Feral Hogs in Oklahoma An overview of the current status of this invasive species within Oklahoma (Will Moseley, Noble Research Institute)	2:35 p.m.	Farm to Food Bank New pilot project that feeds the soil and our neighbors in need.
9:45 a.m.	Watersheds Rising 2018 funding for current projects and exciting new partnerships for the program. (Gary O'Neill, Tammy Sawatzky)	11:25 a.m.	Opportunities for Districts in Feral Hog Eradication New funds available for education and outreach regarding feral hog eradication	2:40 p.m.	Business Meetings <u>Directors Meeting</u> Communication for Directors Email & Online Calendar Leadership Class <u>OACDE Meeting</u> Audit Process and Pricing Legislative Discussion on Audits 10 Minute Guides Cost Share Ranking & Involvement AFLAC <u>NRCS Staff Meeting</u>
10:00 a.m.	What kind of board member am I? Do we have to have elections again? Are you an appointed or elected district board member? Do you have to have an election every year? What Makes a Good Board Member? (Sandra Drummond, Shirley Hudson)	11:35 a.m.	Feral Hog Trap Demonstration APHIS		
		12:00 p.m.	Awards Luncheon Larry Wright		

OKLAHOMA ASSOCIATION OF CONSERVATION DISTRICTS

LOCAL
LEADERSHIP
GLOBAL
IMPACT



Conservation Leadership Class 2018

What: The Conservation Leadership Class is an opportunity for conservation district directors and associate directors to come together for a state wide educational conservation focused leadership development program.

Who: The leadership class is for Conservation District Directors and Conservation District Associate Directors. Multiple individuals from one district may apply. Directors that are early in their service to a district are strongly encouraged to apply.

When: The conservation leadership class will be announced at the 2018 Oklahoma Association of Conservation District's annual meeting on February 25th. The leadership class will meet every other month over the course of the next year for two days at a time.

Where: There will be six sessions of the leadership class located across the state.

Topics: The goal of the class is to provide directors with a comprehensive overview of conservation in Oklahoma. The scheduled topics include water quality, tribal conservation, abandoned mine land reclamation, soil health, watersheds, threatened and endangered species and conservation planning. Throughout the leadership class, directors will also learn about the unique conservation history of Oklahoma and gain a better understanding of the structure of how voluntary conservation gets done in our state.

Costs: The leadership program is free for all accepted directors and associate directors. To be accepted you must complete an application by January 1, 2018. The Oklahoma Association of Conservation Districts will cover hotel costs, meals, speakers, and materials. Your district may choose to cover the cost of your travel to and from the class location.

Apply Today: visit okconservation.org/leadershipclass to download an application or contact your local conservation district office

Questions: Contact Sarah Blaney at 517.763.8609 or sarahblaney@okconservation.org

OACD Conservation Leadership Class 2018

* Required

1. First and Last Name * _____

2. Address _____

3. City _____

4. State _____

5. Zip code _____

6. Telephone Number _____

7. Email Address _____

8. Conservation District _____

9. Director Type Mark only one oval.

Elected Director

Appointed Director

Associate Director

10. How many years have you served on your conservation district board? Mark only one oval.

0-5 years

5-10 years

15-25 years

25 - 50 years

11. Please select the conservation topics that you are interested in learning more about: Check all that apply.

- Watershed operation, maintenance, and funding
- Water quality and water quantity
- Soil health
- The history of conservation in Oklahoma
- How private lands conservation gets done
- Tribal conservation
- Abandoned mine land reclamation
- Threatened and endangered species
- Invasive plant and animal species
- Conservation planning
- Conservation education and outreach

12. Please select the leadership development skills you are most interested in learning about: Check all that apply.

- How to communicate effectively
- Conflict resolution
- Time management
- How to build lasting partnerships
- Public speaking
- Grassroots advocacy
- How to motivate others
- Strategic thinking and planning
- Effective decision making
- Active listening
- Working in groups
- Self-motivation

13. Why do you want to be in the 2018 Conservation Leadership Class?

14. What are your biggest challenges as a conservation district director or associate director?

15. Tell us about something you do really well as a board member that you would be willing to share with your leadership class group.

16. Please upload a letter of recommendation from your district board.

* Files submitted:

17. In order for the leadership class to be successful, attendance is required. I am committed to attending the leadership class sessions and understand the investment being made on my behalf. Please sign below *



Oklahoma Conservation Commission

District Directors' Responsibilities

A 10-Minute Guide Series

This is one in a continuing series of informational/discussion topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. It is suggested that board members review these guides before a board meeting and then have a ten minute discussion on them at a meeting.

Guide No. 12 - District Director Elections - Revised

The governing body of a conservation district consists of five public officials. Two board members are appointed by the Oklahoma Conservation Commission and three are elected by registered voters within the conservation district. Election rules were revised in 2008 with the passage of Senate Bill 1766. Listed below are the new election procedures.

Elected Directors

Three positions on the conservation district board are elected. The elected positions are numbered 1, 2 and 3 with succeeding terms, so that one term expires each year.

Term of Office

The new term of office for elected district directors will commence on July 1 and end on June 30.

The 2009 election cycle for elected directors for position number 2 will be the first to be conducted under the new law.

Eligibility Requirements for Candidate

To be eligible to file for district director election, an individual must be a registered voter in the district and must have a cooperator agreement with the district or have made application for a cooperator agreement.

Taking Office

Elected directors begin their term of office on July 1 of the year they are elected. They will be eligible to vote on district matters and to draw per diem for attending meetings on or after July 1 and after the Oklahoma Conservation Commission has certified the position and the Oath of Office and the Loyalty Oath have been administered.

Elections

Conservation district director elections are held each year on the first Tuesday of June. The filing period will be the first two weeks of May.

Election Schedule

Districts must meet several deadlines and requirements for the election cycle.

March Board Meeting- Set the dates for publishing notices of filing period and election in **all** newspapers in the district. This action must be recorded in the board meeting minutes.

April - First Three Weeks: Publish two times, with seven day interval for daily papers, the Form OCC-3D, *Notice of Filing Period for Election of District Director*. The district must then certify to the Oklahoma Conservation Commission that the notice has been published on Form OCC-3E, *Affidavit of Publication of Filing Period or Election*.

May- First two weeks: Accept applications from those who apply by using Form OCC-3F, *Notification and Declaration of Candidacy*. This form is to be made available to the public at the district office and can be found on the Commission's website.

(Continued on next page)

Page 2 - Director Elections

A copy of the applicant's Cooperator Agreement or application for Cooperator Agreement must be attached. The district must verify with the County Election Board that the individual is a registered voter in the district.

For more information on election procedures contact: Kim Tweed, OCC, Oklahoma City at: Kim.Tweed@conservation.ok.gov or 405-521-4826

May - Second two weeks - If only one candidate files, no election will be held, and the candidate, if qualified, will be certified as elected by the Oklahoma Conservation Commission. If two or more candidates file, the district must notify the Oklahoma Conservation Commission and forward each candidate's Form OCC-3F, *Notification and Declaration of Candidacy* to the Commission office by close of business following the last day of the filing period.

The Commission will notify the district whether candidates are eligible and whether an election is to be held.

Board Meeting to Prepare for Election

If the district did not have knowledge of a district director election at the May board meeting, a special meeting should be called as soon as possible to make necessary arrangements. The board will need to:

- ◆ Determine the newspapers to publish the Notice of Election.
- ◆ Designate polling places.
- ◆ Appoint a District Election Committee to have charge of the election.

When No Candidate Files for Election

If no one files for the elected position, the Oklahoma Conservation Commission will request that the board make a recommendation for appointment. The recommendation is to be submitted on Form OCC-3B, *Recommendation for Appointment of Conservation District Director*, and signed by at least three board members.

The Commission will take action on the recommendation during a regular meeting.

*Oklahoma Conservation Commission
District Services Division
January 2009*

This 10-Minute Guide was originally issued in December 2007 and reissued in January 2009 due to changes in the Conservation District Law.

This publication is issued by the Oklahoma Conservation Commission as authorized by Mike Thralls, executive director. Copies have not been printed, but are available through the agency website. Two printout copies have been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries.



Oklahoma Conservation Commission

District Directors' Responsibilities:

A 10-Minute Guide Series

This is one in a continuing series of informational/discussion topics designed to help conservation district directors become more informed and knowledgeable about their responsibilities. It is suggested that board members review these guides before a board meeting and then have a ten minute discussion on them at a meeting.

Guide No. 14 - Recruiting Board Members

Effective conservation district programs are built with outstanding and qualified district board members. A district board whose members exhibit a diverse combination of skills will be better able to gain community support for district and local conservation efforts.

The Need for Recruitment

District boards should identify potential board members before a position comes open. Districts often have a difficult time replacing a board member who leaves their elected or appointed position. While the loss of a respected board member is difficult, the turnover of members can stimulate board activity.

A board should make sure that each prospective board member is a registered voter and has a cooperative agreement on file with the district. By doing so, the process of appointment won't be delayed or cause the individual not to qualify for election.

Identify Qualities and Qualifications

Recruitment of district board members begins with identification of qualities desired in current and prospective board members. District boards then develop and use a variety of recruitment strategies to find citizens who have skills and interests compatible with the district.

Good district board members will have a strong conservation ethic, skills and knowledge in conservation as well as management skills and leadership abilities. District board members should be selected based upon the identified needed qualities and qualifications, and not on the criteria of "who's available that we know".

Analyzing the Needs of Your District

Before beginning to look for someone to serve as a board member, your board should first identify what the needs of the district are for human resources.

This is an opportunity to diversify and expand the membership of the district board and to find people that can help the district expand the district program.

Diversity on conservation district boards is a good thing. For a conservation district to truly represent the people in their district, they need to understand the conservation needs of everyone. Having directors of different races, sex, educational backgrounds, professions, and interests and skills help in creating a diverse conservation program that meets all needs.

Recruitment Strategies

Now that you have identified your district's needs, it is time to develop your recruitment strategy. The following is only a beginning for what your district can develop. Ongoing recruitment using a variety of strategies normally produces a greater number of potential nominees who represent more diverse skills, interests, and backgrounds. Some sample strategies include:

- Letters to organizations
- Public service announcements
- Develop a referral network
- News releases
- District recruitment brochure
- Recommendations from staff and cooperating agencies
- Personal contacts

Associate Board Members

An associate board member program is an excellent way to help identify future board members. Serving as an associate member provides individuals an opportunity to attend meetings and help carry out district activities.

In order to realize the full potential of associate directors, the board should assign them specific duties and responsibilities.

Maintaining Prospective Board Members

Recruitment of district board members, associate members, and volunteers is a continuous, ever-changing process. Ultimately, at any time, a district should have a choice among many from which to recruit new board members.

Hints to Keep Potential Board Members Active

- ◆ Ask them to participate fully on committees and task forces
- ◆ Have them be responsible for some aspect of a district activity or program
- ◆ Match the assignments with their personal interests
- ◆ Instill within them a feeling of belonging and being an integral part of the district
- ◆ Ask for their opinion and input on issues
- ◆ Keep them informed of programs, activities, and issues

Additional Resources:

NACD publication - Proud to Serve -Conservation District Board Members Recruitment Reference Book

Conservation District Handbook - Chapter 3 - Board Members.

Elected Directors with Terms Expiring June 30, 2018

FULLNAME	AREA#	DISTRICT	TERM_EXPIR	POS#
Kenneth Snodgrass	3	Adair County	30-Jun-18	E2
Bill Gallery	3	Caney Valley	30-Jun-18	E2
Billy Dudley	3	Cherokee County	30-Jun-18	E2
Charles Bowlin	3	Craig County	30-Jun-18	E2
Robert Webb	3	Creek County	30-Jun-18	E2
James Morrill	3	Delaware County	30-Jun-18	E2
Larry Nenstiel	3	Mayes County	30-Jun-18	E2
Robert Ross	3	Muskogee County	30-Jun-18	E2
Bob Willis	3	Nowata County	30-Jun-18	E2
Janet Koziol	3	Okmulgee County	30-Jun-18	E2
Chad Meyer	3	Osage County	30-Jun-18	E2
Dustin Jarvis	3	Ottawa County	30-Jun-18	E2
Joe Parker	3	Rogers County	30-Jun-18	E2
Sheila Smith	3	Sequoyah County	30-Jun-18	E2
*Melissa Gray	3	Tulsa County	30-Jun-18	E2
Ben Harmon	3	Wagoner County	30-Jun-18	E2

Appointed Directors with Terms Expiring June 30, 2018

FULLNAME	AREA#	DISTRICT	TERM_EXPIR	POS#
Marty Hern	3	Adair County	30-Jun-18	A
John Thomas	3	Caney Valley	30-Jun-18	A
Garland Phillips	3	Cherokee County	30-Jun-18	A
Dale Tullis	3	Craig County	30-Jun-18	A
Jim Manning Jr.	3	Creek County	30-Jun-18	A
Dusti Crace	3	Delaware County	30-Jun-18	A
Jerry Koelsch	3	Mayes County	30-Jun-18	A
Ron Morton	3	Muskogee County	30-Jun-18	A
Ed Casey	3	Nowata County	30-Jun-18	A
David Chambers	3	Osage County	30-Jun-18	A
VACANT	3	Okmulgee County	30-Jun-18	A
Justin Miller	3	Ottawa County	30-Jun-18	A
Lyle Blakley	3	Rogers County	30-Jun-18	A
Frank Woodruff	3	Sequoyah County	30-Jun-18	A
Tom Tolbert	3	Tulsa County	30-Jun-18	A
J. W. Edwards	3	Wagoner County	30-Jun-18	A

2017-2018

Oklahoma Association of Conservation Districts Auxiliary
Scholarship Application
For High School Senior

\$300.00 SCHOLARSHIP

SCHOLARSHIP AWARD WILL BE PAID TO COLLEGE, UNIVERSITY
OR TRADE SCHOOL OF RECIPIENT'S CHOICE

Instructions: Type or print legibly, if more space is needed use additional paper, attach a copy of your school transcript, and return to Kelli Parker, 6257 E 320 Rd, Talala, OK 74080 or email kelli.parker63@gmail.com or fax 918-343-8109 by **JANUARY 31, 2018!!**

NAME _____
Last First Middle

PRESENT HOME ADDRESS AND PHONE NUMBER

Street City State Zip Code

E-MAIL ADDRESS _____

PHONE () _____ BIRTHDATE _____
Month Date Year

HIGH SCHOOL GRADUATED FROM _____

COLLEGE OR UNIVERSITY
YOU PLAN TO ATTEND in Fall of 2018 _____

PARENTS ___ GUARDIAN ___ PLEASE INDICATE BY CHECKING ONE

NAME _____ Phone _____

NAME _____ Phone _____

E-mail address _____ E-mail Address _____

ADDRESS _____
Street City State Zip Code

Street City State Zip Code

ELIGIBILITY REQUIREMENTS

- Scholarship applicant must be a child or grandchild of a District Director/Manager, Conservation Employee, or NRCS seeking a higher education at a Trade School, College or University.
- Applicant must have an over all 2.5 Grade Point Average
- Applicant must be enrolled in a Trade School, College or University by Fall of 2018
- Applicant must be a full time student.

SCHOLARSHIP OBJECTIVE

- The South Central Regional Auxiliary Scholarship is intended to encourage qualified students to increase their interest and awareness of the mission of Conservation.
- To pursue a career in their field of endeavor.

SCHOLARSHIP APPLICATIONS WILL BE EVALUATED ON THE FOLLOWING CRITERIA. ALL DECISIONS BY THE SCHOLARSHIP COMMITTEE WILL BE FINAL.

- Participation in conservation activities-----0 to 50%
- School, community, church, and other organizational activities-----0 to 10%
- Jobs held while attending high school
(Average monthly hours worked)----- 0 to 10%
- Essay-----0 to30%

1. Write a short bio how you are related to a District Director/Manager, Conservation Employee, or NRCS employee.

2. List conservation participation in contests, activities, and volunteer hours at the country, area, state, regional or national level.

3. List participation in school, community, church, and other organizational activities (Honors, awards, offices held, and other recognitions). Do not include county, area, state, regional or national conservation participation in this list.

4. List jobs held while attending high school and the average monthly hours worked.

Jobs

Average hours per month

5. Attach an essay on the 2017/2018 NACD theme

"Watersheds: Our Water, Our Home"

Essay needs to be between 300-500 total words in length. Each word will be counted.

6. Please include one letter of reference from a school, church, community contact or employer.

SIGNATURE OF APPLICANT _____ Date _____

Have you returned these items by

- Completed scholarship application
- Copy of high school transcript
- One letter of reference from a school, church, community contact or employer.
- Essay-300-500 total words in length. Each word will be counted.

Please send completed application to:

Kelli Parker
6257 E 320 Rd
Talala, OK 74080

Email: kelli.parker63@gmail.com

Fax: 918-343-8109

Cell: 918-381-0632

Deadline is January 31, 2018

SOIL HEALTH CHAMPION DISTRICT

This certificate is awarded to

TULSA COUNTY CONSERVATION DISTRICT

This award is to acknowledge the hard work and dedication of the Tulsa County Conservation District for their efforts to preserve the natural resources of Oklahoma by educating agriculture producers and community members about the importance of soil health. The Tulsa County Conservation District dug deep and demonstrated their commitment to improving the world around them by hosting a soil health field day this year.

Presented this 7th day of November, 2017.



Jimmy Emmons, President



Fwd: Tillage Survey Help

skbconservation@gmail.com on behalf of Sarah Blaney [sarahblaney@okconservation.org]

Sent: Monday, November 13, 2017 1:12 PM

To: Bowman, Rhonda - NRCS, Wagoner, OK [Rhonda.Bowman@ok.nacdnet.net]; Hughes County CD; Dale Jenkins [drjenkins.farm@gmail.com]; Gray, Melissa [mgray@cityoftulsa.org]; Gabriel Parker; bgarner@cherokee.org

Dear Rhonda, Cindy, Gabriel, Melissa, Dale, Butch, & Chad,

Today, Chad Watts, CEO of Conservation Technology Information Center contacted me to see if you all would be interested in assisting helping to gather some data about crop residue and cover crop presence in Muskogee, Hughes, and Tulsa counties. They are willing to pay districts for their work on the project.

CTIC is a partner of the National Association of Conservation Districts and might have read their annual cover crop survey report that I emailed out earlier this fall. They are affiliated with Purdue University.

Chad, the following is the contact information for the districts folks on this email:

Butch Garner, Chairman of the Muskogee County Conservation District, 918-464-2567

Rhonda Bowman, District Manager & District Conservationist for Muskogee and Wagoner county conservation districts, 918-682-8831 x. 101

Dale Jenkins, Vice-Chair of Hughes County CD, 405-380-3459

Cindy, who is brand new and last name I don't know, but is district manager at Hughes CCD, 405-379-3221 x. 3

Gabriel Parker, District Manager at Tulsa County CD, 918-280-1595 x. 3

Melissa Gray, Chair of the Tulsa County CD, 918-577-1120

Please see the original email below that Chad sent to me today.

I hope this is a good partnership connection for all.

Best,
Sarah Blaney

----- Forwarded message -----

From: Chad Watts <watts@ctic.org>

Date: Mon, Nov 13, 2017 at 10:51 AM

Subject: Tillage Survey Help

To: "sarahblaney@okconservation.org" <sarahblaney@okconservation.org>, "larrywright@okconservation.org" <larrywright@okconservation.org>

Sarah Blaney and Larry Wright:

My name is Chad Watts, I am the director of the Conservation Technology Information Center (CTIC) out of West Lafayette, IN. You may best know CTIC for having led the old tillage transect surveys from 1989 to 2004. You can learn more about us by visiting www.ctic.org.

I am contacting you today to see if you can help me. Since 2004 when the tillage survey was discontinued, CTIC has searched for a way to continue the data collection for tillage related information across the US. Recently, we have worked with a for-profit corporation out of New Hampshire, Applied GeoSolutions, to develop and refine a remote sensing technology that will be able to estimate crop residue cover on fields and the presence or absence of cover crops using aerial photography and other publicly available data sources, and algorithms that detect light reflectivity from these lands. This system, called the Operational Tillage Information System (OpTIS) is the reason I am contacting you today.

We piloted this technology in Indiana to determine its accuracy and repeatability and to refine some of the algorithms to make sure that they were capturing the right information. You can look at the report on this pilot project at <http://optis.ags.io/>.

Our next phase of implementation of this technology is in the Corn Belt area of the US. As a part of this phase, we will be doing ground measurements to verify readings from the OpTIS. There are 30 regions selected throughout the target area where we need to collect ground-based readings of crop residue amounts and cover crop presence or absence to verify OpTIS readings. Three counties that have been targeted for collection of ground measurements in Oklahoma are Hughes, Tulsa, and Muskogee Counties. What we would be asking folks from these counties to do is collect information on approximately 40 farms, visiting each farm 6-8 times over the course of the next several months. Data would be collected at each identified field using a cell phone application developed by Applied GeoSolutions and would consist of taking a picture of the field, which would be controlled by the app to ensure that the necessary information is captured. SWCDs who participate would be compensated for their efforts.

Do you think it possible to put myself and Dr. Steve Hagen at Applied GeoSolutions in touch with some of the District folks in Hughes, Tulsa, and Muskogee counties to discuss this opportunity? If you have questions, I would be more than happy to get on the phone with you to answer any questions you may have prior to either you or myself contacting anybody at the either of the counties. You can reach me at watts@ctic.org or via phone at [\(765\) 494-9555](tel:(765)494-9555). I look forward to hearing from you.

Any help you can give would be appreciated.

Chad R. Watts
Executive Director

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