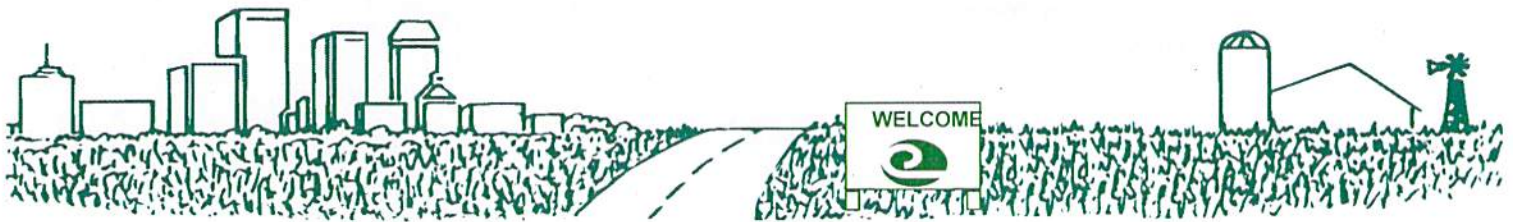


AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
December 14, 2017 - 4:00 PM

1. Meeting called to order
2. Roll Call
3. Consider, Discuss, and Take possible action on the following agenda items:
4. Cost Share Program Year 18
Proposed Executive Session:
Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (7), to discuss and review the approved cost-share program practice of, (315) Herbaceous Weed Control (*Sericea lespedeza*). If the executive session is approved, designate in open session the person keeping minutes.
 - A. Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.
5. Consideration of Consent Agenda:
 - A. Approval of Minutes from the November 16, 2017 Regular Meeting, and November 21, 2017 Special Meeting
 - B. Approval of Financial Statements & District Budget for Period Ending November 30, 2017
 - C. Review of TACF Financials for Periods Ending in November 30, 2017
 - D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District
 - E. Approval of District Employee Timesheet & Leave Records for the Month of November 2017
6. Consideration of and Possible Action on Items to be Removed Consent Agenda
7. Discussion and/or Possible Action on the Following District Operation Items:
 - A. Discussion and Acceptance of District Conservationist Agency Report
 - B. NRCS's Restructuring Updates
 - C. TCCD Monthly Activities and Outreach Report
 - D. Approval of the NRCS Farm Bill Performance Worksheet
 - E. Crow Creek Update
 - F. TCCD Monthly Activities and Outreach Report
 - G. Approval of \$1,130.00 Payment to Kimberley R. Mayer, CPA, P.C. for FY-17 Audit
 - H. Approval of 2018 Home & Garden Show Tickets at \$50.00
8. New Business:
9. Public Comments:
10. Adjourn:

Next regularly scheduled meeting is January 11, 2018 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.



Tulsa County Conservation District
5401 S. Sheridan Road, Suite 201 * Tulsa, Oklahoma 74145-7522
918-280-1595 Fax: 280-1594 E-Mail: Tulsacd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes from the **Regular Meeting** of the Tulsa County Conservation District Board of Directors held on **December 14, 2017** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held on **January 11, 2018**


Chair, Board of Directors

01/11/18
Date

Attest:



Minutes
Tulsa County Conservation District
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74107
Regular Board Meeting

Date: December 14, 2017
Time: 4:00 PM

Members Present: Melissa Gray, Chairwoman
Jana Black, Vice Chairwoman
Zach Kilburn, Treasure
John Beasley, Member
Tom Tolbert, Member

Members Absent: None

Others Present: Gabrael Parker, District Secretary
Cleao Bradford, Acting District Conservationist
Freddy Trujillo, NRCS Soil Technician
Bill Wiginton, State Cost-Share Producer

1. Meeting Called to Order:

Chair, Melissa Gray called the meeting to order at 4:01 PM. She noted this was a regular meeting and held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on December 13, 2017 in the front window 6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133

2. Roll Call

3. Consider, Discuss, and Take possible action on the following agenda items:

4. Cost Share Program Year 18

Mr. Bill Wiginton said he wanted to discuss with the board, his participation in the State Cost-Share Program.

Proposed Executive Session:

Vote in open session to enter Executive Session, as authorized by Title 25 O.S. Section 307 (B) (7), to discuss and review the approved cost-share program practice of, (315) Herbaceous Weed Control (Sericea lespedeza). If the executive session is approved, designate in open session the person keeping minutes.

Zack Kilburn made a motion to enter into Executive Session to discuss details of Mr. Wiginton's participation in the State Cost-Share Program Year 18, with all TCCD

directors, Cleon Bradford, Freddy Trujillo, and Gabriela Parker staying, and Gabriela Parker taking minutes. Jana Black 2nd the motion. Nays: None. The motion carries.

Entered into Executive Session at 4:05 PM

A. Return to open session and establishment of quorum. Take any action or entertain a motion related to executive session described above.

Exited Executive Session at 4:22 PM

Bill Wiginton exited the meeting at 4:22 PM

After a brief discussion, and based on the information provided by NRCS, and in Part II. Section 1A of the Performance Agreement, the board determined Bill Wiginton did not meet the standards and specifications of the conservation practice. Therefore, the TCCD board of Directors could not provide payment on the conservation practice.

Freddy exited the meeting at 4:25 PM

Jana Black made a motion approve payment on Bill Wiginton's Cost Share Herbaceous Weed Control Practice (315). Zach Kilburn 2nd the motion. Nays: Melissa Gray, Jana Black, Zach Kilburn, John Beasley, Tom Tolbert. The motion does not pass.

5. Consideration of Consent Agenda:

- A. Approval of Minutes from the November 16, 2017 Regular Meeting, and November 21, 2017 Special Meeting**
- B. Approval of Financial Statements & District Budget for Period Ending November 30, 2017**
- C. Review of TACF Financials for Periods Ending in November 30, 2017**
- D. Approval of District Reimbursement Claims and Payment of Bills Owed by the District**
- E. Approval of District Employee Timesheet & Leave Records for the Month of November 2017**

After a brief discussion, Jana Black made a motion to approval the consent agenda as presented. Zach Kilburn 2nd the motion. Nays: None. The motion carries.

6. Consideration of and Possible Action on Items to be Removed Consent Agenda
None

7. Discussion and/or Possible Action on the Following District Operation Items:

A. Discussion and Acceptance of District Conservationist Agency Report

CSP update: We are reaching the end of the year payments. The deadline for payment in 2017 was December 8, 2017. Most of the producers have signed for payment in 2017.

EQIP update: In Tulsa County, we have six new applications for FY 2018. The deadline to sign up for EQIP is Friday December 15, 2017. Eligibility letters will be sent out next week from the Area Office. The producer then has 30 days from the date on the

letter to provide missing paperwork to remain eligible. FY-2019: We will need to work with the other five counties to set the priorities for FY-19 programs.

Zach Kilburn made a motion to accept the District Conservationist's Agency Report. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

B. NRCS's Restructuring Updates

Cleaon Bradford said implementation of the restructuring should be implemented and completed by 2018. NRCS plans to hire two more District Conservationists. That may be internally, or externally. The state will be divided into teams of about six counties each. Tulsa's team includes Tulsa, Mayes, Rogers, Wagoner, Okmulgee, and Muskogee counties. The board asked Cleaon how funding would work for Tulsa, if funding is grouped with five other counties that may not have the same priorities. Cleaon said there is a way to help Tulsa when the team priority is different. We may request to set up a Local Emphasis Area (LEA) for portions of Tulsa County. For example, Tulsa's priority resource concerns last year were Cropland and Plant Health, but the team priority may be Pasture Land. Under that priority, Tulsa's producers will not rank high enough to receive funding. We could set up an LEA in and around Tulsa that would provide funding for practices outside team priorities. We would have to provide documentation showing a need for the LEA. We would have to have several outreach meetings, especially in underserved areas. Each LEA lasts for three years, and can be renewed if the need is still present. If we decide that there is a need to set up an LEA, the LEA request deadline is in August.

C. TCCD Monthly Activities and Outreach Report

Gabriel Parker said it was a relatively quiet month. At the November 2, 2017 RMC Planning Meeting, we decided to move the RMC date back a month due to a scheduling conflict with Sustainable Tulsa's quarterly meeting. We did not want to prevent people of the Business-to-Business group from being able to attend. The new date is March 15, 2018.

Gabriel said the only update she had from the OACD Area III meeting, was the NRCS restructuring in 2018. The State Conservationist said NRCS does not expect any disruptions from how they are currently functioning in lieu of the restructuring process. Gabriel said the only concern she had, was how each county will be funded in the future. To her understanding, Tulsa will be grouped together with the surround six counties. Since Tulsa is very different from any other county in the state, she fears Tulsa's voice will be lost in the needs of the surrounding counties. NRCS did not address that in the meeting.

Gabriel said the Project WET workshop went really well. She was able to get the activities workbook, as well as some hands-on training for some of the activities. She said she would like to use one of them for the Earth Day Celebration next April.

Gabriel said she had planned on going to the Keep Oklahoma Beautiful Awards dinner in Norman on the 18th, but the car key broke off in the ignition right before she left to meet Jean Lemmon. She ended up spending three hours at the Lowes store. It was not fun, but ended up getting it fixed.

Jean Lemmon was unable to attend the meeting, but she would give the update in her absence. The Crow Creek workday went well. Gabrielael said she wanted to thank the board for holding a special meeting on 11-21-2017, which allowed her to purchase the wild flower seed mixes to plant on 12-2-2017. We had about three volunteers outside the normal people involved. John Beasley came, along with his grandson to help. We got all the seed planted and now we wait to see what pops up in the spring.

Gabrael said she would be out of the office the week of the 25th. She has to go to Arizona for the holidays, but would be available via email and phone should anyone need her. No further action needed to be taken at this time.

D. Approval of the NRCS Farm Bill Performance Worksheet

After a brief discussion, Zach Kilburn made a motion to approve the NRCS Farm Bill Performance Worksheet. Jana Black 2nd the motion. Nays: None. The motion carries.

E. Crow Creek Update

Gabrael Parker said to see TCCD Outreach Report for Crow Creek Update.

F. TCCD Monthly Activities and Outreach Report

This is a duplicate agenda item. No discussion on this item needed.

G. Approval of \$1,130.00 Payment to Kimberley R. Mayer, CPA, P.C. for FY-17 Audit

After a brief discussion, Zach Kilburn made a motion to approve the FY-2017 Audit payment for \$1,130.00 to Kimberley R. Mayer, CPA, P.C. when the funds are available. Tom Tolbert 2nd the motion. Nays: None. The motion carries.

H. Approval of 2018 Home & Garden Show Tickets at \$50.00

After a brief discussion, Jana Black made a motion to table this agenda item until next month. Zach Kilburn 2nd the motion. Nays: None. The motion carries.

8. New Business:

None

9. Public Comments:

None

10. Adjourn:

Meeting Adjourned at 5:23 PM

Next regularly scheduled meeting is January 11, 2018 at the Tulsa County Conservation District Office: 6660 South Sheridan Rd, Suite 120 Tulsa, OK 74133.

11:09 AM
12/19/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July through November 2017

	<u>Jul - Nov 17</u>
Income	
Administrative Income	485.29
Cost-Share Reimbursements	5,418.28
Grant Income	250.00
OCC Reimbursements	<u>11,324.32</u>
Total Income	17,477.89
Expense	
Administrative Expense	332.96
Cost-Share Payments	5,418.28
Director Fees	325.00
Employee Benefits	992.90
Office Supplies	31.24
Outreach Programs	410.83
Payroll	8,353.17
Payroll Tax	3,858.59
Postage	6.02
Telephone and Internet	509.15
Travel	<u>408.62</u>
Total Expense	<u>20,646.76</u>
Net Income	<u><u>-3,168.87</u></u>

11:10 AM
12/19/17
Accrual Basis

Tulsa County Conservation District
Profit & Loss
November 2017

	<u>Nov 17</u>
Income	
Administrative Income	480.63
OCC Reimbursements	<u>2,001.43</u>
Total Income	2,482.06
Expense	
Administrative Expense	130.88
Employee Benefits	198.58
Office Supplies	31.24
Outreach Programs	361.20
Payroll	1,673.32
Payroll Tax	773.86
Telephone and Internet	<u>74.78</u>
Total Expense	<u>3,243.86</u>
Net Income	<u><u>-761.80</u></u>

11:11 AM
12/19/17
Accrual Basis

Tulsa County Conservastion District
Profit & Loss Detail
November 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
Administrative Income								
Deposit	11/13/2017		Arvest	Branch Depo...		Arvest Checki...	480.50	480.50
Deposit	11/30/2017		Arvest	Interest Pay...		Arvest Checki...	0.10	480.60
Deposit	11/30/2017		Arvest	Interest Pay...		Arvest Special...	0.03	480.63
Total Administrative Income							480.63	480.63
OCC Reimbursements								
Deposit	11/3/2017		OCC	November S...		Arvest Checki...	2,001.43	2,001.43
Total OCC Reimbursements							2,001.43	2,001.43
Total Income							2,482.06	2,482.06
Expense								
Aministrative Expense								
Check	11/8/2017		OACD	Area III Meeti...		Arvest Checki...	35.00	35.00
Check	11/27/2017		Go Daddy Web Hos...	Web Hosting ...		Arvest Checki...	95.88	130.88
Total Aministrative Expense							130.88	130.88
Employee Benefits								
Check	11/15/2017	8576	OCC	November 20...		Arvest Checki...	198.58	198.58
Total Employee Benefits							198.58	198.58
Office Supplies								
Check	11/13/2017		Office Depot	Calendars Pu...		Arvest Checki...	31.24	31.24
Total Office Supplies							31.24	31.24
Outreach Programs								
Check	11/24/2017		Prairie Moon Nursery	Purchase of ...		Arvest Checki...	196.20	196.20
Check	11/24/2017		Prairie Moon Nursery	Purchase of ...		Arvest Checki...	165.00	361.20
Total Outreach Programs							361.20	361.20
Payroll								
Check	11/1/2017	8575	Gabriel S Parker	October 16-3...		Arvest Checki...	836.66	836.66
Check	11/15/2017	8577	Gabriel S Parker	November 1-...		Arvest Checki...	836.66	1,673.32
Total Payroll							1,673.32	1,673.32
Payroll Tax								
Check	11/10/2017		IRS	941 Tax Pay...		Arvest Checki...	678.86	678.86
Check	11/30/2017		OK Tax Commission	October 2017...		Arvest Checki...	95.00	773.86
Total Payroll Tax							773.86	773.86

11:11 AM
12/19/17
Accrual Basis

Tulsa County Conservastion District
Profit & Loss Detail
November 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Telephone and Internet Check	11/29/2017		COX Communicatio...	November 20...		Arvest Checki...	74.78	74.78
Total Telephone and Internet							74.78	74.78
Total Expense							3,243.86	3,243.86
Net Income							-761.80	-761.80



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 11/30/2017

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number:

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$323.76
Total Current Value		\$323.76

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
11/01/2017	Beginning Balance	\$1,085.59
	3 Credit(s) This Period	\$2,482.03
	11 Debit(s) This Period	\$3,243.86
11/30/2017	Ending Balance	\$323.76

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.10
Interest Paid Year-to-Date	\$1.92
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Deposits

Date	Description	Amount
11/13/2017	DDA DEPOSIT	\$480.50

Electronic Credits

Date	Description	Amount
11/03/2017	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$2,001.43

Other Credits

Date	Description	Amount
11/30/2017	INTEREST PMT	\$0.10

Electronic Debits

Date	Description	Amount
11/10/2017	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$678.86
11/13/2017	OFFICE DEPOT ONLINE PMT TULSA CO CONSERVATION	-\$31.24
11/24/2017	868488 POS PUR FROM CHK PRAIRIE MOON	-\$196.20

**Statement Ending 11/30/2017**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

NON-PROFIT INTEREST CHECKING**Electronic Debits (continued)**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	866-4178156, MN 5193	
11/24/2017	868498 POS PUR FROM CHK PRAIRIE MOON	-\$165.00
	866-4178156, MN 5193	
11/27/2017	GO DADDY WEB ORDER Secretary	-\$95.88
11/29/2017	COX COMM TUL BANK DRAFT Tulsa County Conservat	-\$74.78
11/30/2017	TAX PAYMENTS OK TAX PMT	-\$95.00

Checks Cleared

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
8569	11/08/2017	\$35.00	8576	11/15/2017	\$198.58
8575*	11/01/2017	\$836.66	8577	11/15/2017	\$836.66

* Indicates skipped check number

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
10/31/2017	\$1,085.59	11/10/2017	\$1,536.50	11/27/2017	\$493.44
11/01/2017	\$248.93	11/13/2017	\$1,985.76	11/29/2017	\$418.66
11/03/2017	\$2,250.36	11/15/2017	\$950.52	11/30/2017	\$323.76
11/08/2017	\$2,215.36	11/24/2017	\$589.32		



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 11/30/2017

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number:

Managing Your Accounts

	24-HOUR ACCOUNT INFO LINE	(800) 601-8655
	CUSTOMER SERVICE	(866) 952-9523
	MAILING ADDRESS	PO BOX 799 LOWELL AR 72745
	WEBSITE	www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$333.26
Total Current Value		\$333.26

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
11/01/2017	Beginning Balance	\$333.23
	1 Credit(s) This Period	\$0.03
	0 Debit(s) This Period	\$0.00
11/30/2017	Ending Balance	\$333.26

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.03
Interest Paid Year-to-Date	\$0.16
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
11/30/2017	INTEREST PMT	\$0.03

Daily Balances

Date	Amount	Date	Amount
10/31/2017	\$333.23	11/30/2017	\$333.26



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 11/30/2017

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$5,224.21
Total Current Value		\$5,224.21

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
11/01/2017	Beginning Balance	\$5,223.77
	2 Credit(s) This Period	\$480.94
	1 Debit(s) This Period	\$480.50
11/30/2017	Ending Balance	\$5,224.21

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.44
Interest Paid Year-to-Date	\$4.63
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Deposits

Date	Description	Amount
11/03/2017	DDA DEPOSIT	\$480.50

Other Credits

Date	Description	Amount
11/30/2017	INTEREST PMT	\$0.44

Checks Cleared

Check Nbr	Date	Amount
6097	11/13/2017	\$480.50

* Indicates skipped check number .

Daily Balances

Date	Amount	Date	Amount
10/31/2017	\$5,223.77	11/13/2017	\$5,223.77
11/03/2017	\$5,704.27	11/30/2017	\$5,224.21



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Statement Ending 11/30/2017

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number: XXXXXXXXX7202

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$10,588.65
Total Current Value		\$10,588.65

BUSINESS MONEY MARKET

Account Summary

Date	Description	Amount
11/01/2017	Beginning Balance	\$10,587.34
	1 Credit(s) This Period	\$1.31
	0 Debit(s) This Period	\$0.00
11/30/2017	Ending Balance	\$10,588.65

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.31
Interest Paid Year-to-Date	\$15.44
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
11/30/2017	INTEREST PMT	\$1.31

Daily Balances

Date	Amount	Date	Amount
10/31/2017	\$10,587.34	11/30/2017	\$10,588.65

Tulsa COUNTY CONSERVATION DISTRICT
Tulsa F.O. NRCS REPORT
December 14, 2017

Oklahoma Restructure Update

Conservation Stewardship Program (CSP)

Environmental Quality Incentive Program (EQIP)

FY18- Applications Deferred (8)

FY18-New Applications (6)

FY18 EQIP Application Deadline 12/13/17

Eligibility letters will go out next week to all applicants with eligibility needing established. They will have 30 days to complete the process.

FY19 Potential EQIP Funding

Outreach Meeting/Other

Team 4 Meeting 11/6/17

Area OACD Meeting 11/7/17

Zone Meeting 12/8/17

Conservation District:

Month & Year

Day of Month

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

[illegible][illegible][illegible][illegible][illegible]

I certify that the above items as marked have been accomplished according to the terms of this agreement and meet with my full satisfaction:

Cheryl L. Gray
Conservation District Board Representative (Signature & Date)

and meet with my full satisfaction:

Clean Bay U 1-11-18

NRCS District Conservationist (Signature & Date)

TCCD Monthly Outreach and Activities Report

November 2017



Meetings:

11/02/2017	Sustainable Tulsa Meeting
11/02/2017	RMC Planning Meeting
11/03/2017	CFP Grant Writing Meeting (Cancelled)
11/07/2017	OACD Area III Meeting TCCD Board Meeting
11/08/2017	TACF Board Meeting
11/16/2017	TCCD Board Meeting

Special Events:

11/05/2017	Project WET Workshop
11/16/2017	America Recycles Day
11/18/2017	Keep Oklahoma Beautiful Awards (Unable to Attend)

Upcoming Meetings

12/07/2017	Sustainable Tulsa Meeting
12/13/2017	Conference Call with Anita Barstow Urban Migration Bird Treaty
12/14/2017	TCCD Board Meeting
12/19/2017	RMC Planning Meeting

Up Coming Events:

12/02/2017	Crow Creek Work Day
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Upcoming NRCS Deadlines:

12/15/2017	2018 EQIP Application Deadline
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Upcoming Holidays:

12/25 – 12/26	Christmas – Office Closed NRCS only 12/25
---------------	---

Side Notes:

Gabriel will be out of the office December 22nd through January 1st
Clemon will be out of the office December 25th to January 2nd

Work Duties Performed:

- ❖ Assemble Agenda and Minutes for Meetings
- ❖ Answer phones
- ❖ TCCD/TACF Website Updates
- ❖ Email Correspondences
- ❖ Bill Pay
- ❖ NRCS/TCCD File Organization
- ❖ Office Mail
- ❖ Update Office Calendars
- ❖ Meeting Organization and Coordination
- ❖ Office Scanning
- ❖ Event Coordination & Prep
- ❖ Meeting Minutes
- ❖ Outreach Events/Meetings



Tulsa Community College

Tree Campus Program

All four TCC campuses have been designated by the Arbor Day Foundation as Tree Campus USA members. The college is the only multi-campus community college in the country, in which each campus has earned recognition. As a member, each campus agrees to abide by the TCC Tree Care Plan, celebrate Arbor Day with an annual recognition, and coordinate a service learning project with trees as the central focus. In addition, each campus has a tree canopy target to be achieved over a ten year period.

<u>Campus</u>	<u>Target Canopy Goal (%)</u>
Metro	10
Northeast	25
Southeast	20
West	55

2017 TCC Tree Campus Advisory Committee

<u>Name</u>	<u>Role</u>	<u>Name</u>	<u>Role</u>
Cindy Shanks	Staff	Mark Swanson	Faculty
Connor Mclellan	Student	Mike Limas	Staff
Dave Zucconi	Community Member	Mike Logan	Staff
George Black	Staff	Mike Perkins	Community Member
John Kahre	Adjunct Faculty	Robert Katz	Faculty
Joseph Mason	Student	Ron Walker	Community Member
Kent Smith	Staff	Steve Grantham	Community Member
Macie Baldwin	Student	Steven Cox	Staff
Madeline Wells	Student	Susan Burlew	Staff





Benefits of the CCO Business Alliance



The Conservation Coalition of Oklahoma provides a place for collaboration and cooperation between Oklahoma businesses and conservation organizations. Each CCO Business Alliance member retains its own identity and serves a specific niche within the alliance. Members are able to engage with the conservation community and support projects and groups that fit their corporate image and interests. The conservation community benefits from the input and support of the Business Alliance members.

The Benefits

- Networking with like minded businesses
- Investing in a strong corporate image
- Partnering in Oklahoma communities
- Developing in-kind, on the ground support for conservation
- Advertising as a supporter of conservation



If you are interested in becoming a member of the coalition, please contact Steven Bender at steven.bender@gmail.com or call at 512-560-2035

And

Visit us at our website at

www.oklahomacconservation.org

Follow us on Twitter — [@Conserve OK](https://twitter.com/ConserveOK)



www.oklahomaconservation.org

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Coalition Member Organizations *

- [Oklahoma Nature Conservancy](#)
- [Quail Forever, Central Oklahoma 89ers Chapter](#)
- [Oklahoma Chapter, Trout Unlimited & Tulsa Fly Fishers](#)
- [Whole Creation Community](#)
- [Land Legacy](#)
- [National Wildlife Federation](#)
- [Tulsa Bird Dog Association](#)

* As of February 10, 2015

...THE COLLECTIVE VOICE OF CONSERVATION IN OKLAHOMA.

Established in 2012, the **Conservation Coalition of Oklahoma (CCO)** is an alliance of organizations created to engage conservation groups, communities of faith, youth service organizations, hunters, anglers, farmers and businesses throughout the state to work together on conservation issues important to Oklahoma.

The CCO will:

- **provide a unified voice for common-sense conservation policy;**
- **create opportunities for citizens and lawmakers to become more aware of conservation issues that are critically important to our state's future.**
- **support programs that encourage Oklahoma's youth to connect with nature, learn about wildlife and habitats and advocate for conservation;**

The CCO provides a place for collaboration and cooperation between various groups interested in conserving Oklahoma's richly diverse environment and valuable natural resources. Each CCO member organization retains its own identity and serves a specific niche of stakeholders. However, by joining together and working toward common goals, their collective voice increases their overall political power on conservation issues.





Taking Action for Oklahoma Conservation

The Conservation Coalition of Oklahoma promotes communication and cooperation between member organizations thereby enhancing their overall effectiveness on conservation issues. More importantly, CCO serves as a vehicle to develop and implement a unified approach and voice for advancing mutually agreed upon conservation agendas. Throughout the year, CCO will maintain regular communication with key legislative staff and monitor bills specific to wildlife and conservation issues. The Coalition will also work to ensure that legislators are well educated concerning wildlife and habitat issues. This will enable them to make more informed decisions on how best to legislate to maintain diverse habitat for all wildlife. Some of the issues the CCO may consider include habitat maintenance and recovery, support for wildlife and natural resources, and conservation education for younger generations.

Connecting Youth to the Outdoors

The next generation of conservationists are the key to protecting and conserving Oklahoma's natural resources. Unfortunately, research shows that children are spending 50% less time outside as they did 20 years ago. The CCO is committed to supporting programs which connect youth and families to nature and educate them about wildlife and habitat conservation. Additionally, the CCO will focus on developing young emerging leaders for the conservation movement by providing volunteer opportunities for advocacy of wildlife resources in Oklahoma, regionally and nationally. We must engage the next generation of conservation leaders to ensure that Oklahoma has healthy habitats for wildlife, clean and abundant water and beautiful natural places for generations to come.



2012 4-H Wildlife and Fisheries
Scholarship winner,
Russell Godfrey
(co-sponsored by the Conser-
vation Coalition of Oklahoma
and the 4-H Foundation)



For more information or to learn how you can become
a part of the Conservation Coalition of Oklahoma
contact Steven Bender at steven.bender@gmail.com
or by phone at (512) 560-2035
Follow us on Twitter at [@Conserve_OK](https://twitter.com/Conserve_OK)