

**AGENDA**  
**Board of Directors Regular Meeting**  
**Tulsa County Conservation District**  
**Wednesday January 8, – 5:30 PM**  
**6660 S. Sheridan Rd. Suite 120, Tulsa, OK 74133**

1. Meeting called to order
2. Roll Call
3. Public Comments:
4. Discussion with OCC
5. Discussion of Conservation Stewardship Resource Management Conference
6. Discussion of Urban Conservation Area
7. Approval of Minutes from the December 10, 2024, Regular Meeting
8. Approval of Financial Statements & District Reports for Period Ending December 31, 2024
9. Discussion and Approval of Staff Timesheet and Leave Forms December 2024
10. Review of TACF Financials for Period Ending December 31, 2024
11. Discussion of the TCCD Monthly Activities and Outreach Report January 2025
12. Discussion of NRCS Agency Report
13. Discussion and Possible Approval of Staff and Directors Attend the OACD State Meeting
14. Discuss and Approve Submitting a Request for Funding Support from TACF
15. Discussion and Approval of the Following Cooperator Agreements
  - a. Early Stripling
  - b. Dana Grundy
16. Approval of the Following Emergency Drought Applications and Application Reviews:
  - a. Jane Woodstock
17. Approval of the Following Reimbursement Claims:
  - a. Megan Carpenter
18. New Business:
19. Adjourn:

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revision or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its chief administrative officer, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.

**The next regularly scheduled meeting is Wednesday January 8, 2025**  
**6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133**

This Meeting is held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the County Clerk's Office. The agenda for this meeting was posted on [January 7, 2025](#) in the following location:

**6660 S. Sheridan Rd., Suite 120**

**Tulsa, OK 74133**

**&**

**[tulsaccd.org](http://tulsaccd.org)**



Tulsa County Conservation District  
6660 S. Sheridan Road Suite 120 Tulsa, Oklahoma 74133  
918-877-9566 Fax: 1-855-421-7632 E-Mail: [Tulsaccd@conservation.ok.gov](mailto:Tulsaccd@conservation.ok.gov)

## STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the **Regular** of the Tulsa County Conservation District Board of Directors held on **January 8, 2025** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held **March 19, 2025**.

Chair, Board of Directors

Date

Attest:

Minutes  
Tulsa County Conservation District  
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133  
**Regular Board Meeting**

Date: January 8, 2025  
Time: 5:30 PM

Members Present: Tom Tolbert, Chair  
Julie Monnot, Vice-Chair  
Janna Colaizzi, Member

Members Absent: Chrissy Parker, Treasurer

Staff Absent: Gabriel Parker, District Manager

Justin Cash, Resource Conservationist, USDA-NRCS  
Lisa Knauf-Owen, Assistant Director, OCC  
Clancy Green, Clancy Green, OCC

Others Present: None

**1. Meeting Called to Order:**

Chairman Tom Tolbert called the meeting to order at 5:31 PM. He noted that this was a regular meeting and held in compliance with the Open Meeting Act. Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on January 7, 2025, in the front window of 6660 S. Sheridan Rd., Suite 120, Tulsa, OK 74133, and at tulsaccd.org.

**2. Roll Call**

Tom Tolbert  
Julie Monnot  
Janna Colaizzi  
Gabriael Parker  
Lisa Knauf-Owen  
Clancy Green  
Justin Cash

**3. Public Comments**

None

**4. Discussion with OCC**

**Justin Cash Entered the Meeting at 5:35**

Lisa Knauf-Owen and Clancy Green introduced themselves to the board. They said they wanted to attend our board meeting to find out what questions the board had related to the Long Range Plan, Joint Plan of Operations, and reimbursement issues. Lisa and Clancy explained why the Long-Range Plan and Joint Plan of Operations changed, and they understood the difficulties the districts had in completing them. The board discussed their frustrations with communication with the process. Gabriel Parker said she would like to host mini-training for the board on some of the daily operations and other items. She thought it would be beneficial for them to have better information on operations. The board said they would approve that. No further action needs to be taken at this time.

**5. Discussion of Conservation Stewardship Resource Management Conference**

Julie Monnot said she was waiting to hear back from a few venues on costs and dates available. She said she would keep everyone updated as she gets them. No further action needs to be taken at this time.

**6. Discussion of Urban Conservation Area**

Julie Monnot made a motion to table the Urban Conservation Area agenda item. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**7. Approval of Minutes from the December 10, 2024, Regular Meeting**

After a brief discussion, Julie Monnot made a motion to approve the minutes from the December 10, 2024, Regular Meeting. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, and Janna Colaizzi. Nays: None. The motion carries.

**8. Approval of Financial Statements & District Reports for the Period Ending December 31, 2024**

After a brief discussion, Janna Colaizzi made a motion to approve the Financial Statements & District Reports for the Period Ending December 31, 2024. Julie Monnot 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, and Janna Colaizzi. Nays: None. The motion carries.

**9. Discussion and Approval of Staff Timesheet and Leave Forms for December 2024**

After a brief discussion, Julie Monnot made a motion to table the discussion of the Staff Timesheet and Leave Forms for December 2024. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, and Janna Colaizzi. Nays: None. The motion carries.

**10. Review of TACF Financials for Period Ending December 31, 2024**

The board reviewed the TACF Financials for the Period Ending December 31, 2024. No further action needs to be taken at this time.

**11. Discussion of the TCCD Monthly Activities and Outreach Report January 2025**

**January Meetings:**

<b>01/08/2025</b>	TCCD Board Meeting
<b>01/13/2025</b>	OCC Teams Training TBA
<b>01/14/2025</b>	OCC Teams Training TBA

**January Events:**

<b>01/13/2025</b>	Bug Collection with Candice Miller @ Fred Creek
<b>01/16/2025</b>	GCWC Kick-Off Event @ Chandler Park
<b>01/30/2025</b>	Fred Creek Monitoring

**January Holidays:**

01/01/2025      **New Year's Day – Office Closed**  
01/20/2025      **Marting Luther King Jr. Day - Office Closed**

**Deadlines:**

01/22/2025      2025 Payroll Forms Dues

**February Meetings:**

02/03/2025      Tentative – GCWC Meeting  
02/12/2025      TCCD Board Meeting

**February Holidays:**

02/17/2025      **President's Day - Office Closed**

**Notes:**

None

**Work Duties Performed:**

- |                              |                                    |
|------------------------------|------------------------------------|
| ❖ Answer NRCS Calls          | ❖ TCCD Board Meetings              |
| ❖ NRCS Walk-ins              | ❖ CSPY – 26 Emails                 |
| ❖ Email Correspondences      | ❖ SCPY Emergency Drought Paperwork |
| ❖ Bill Pay/Financials        | ❖ Check/Paperwork Signatures       |
| ❖ Scanning                   | ❖ Blue Thumb Monitoring Activities |
| ❖ Shredding                  | ❖ Teleworking                      |
| ❖ TCCD Payroll               | ❖ End-of-the-Year Taxes            |
| ❖ TCCD Financials            | ❖ Website Updates                  |
| ❖ Outreach Planning Meetings |                                    |

The board reviewed the Monthly Activities and Outreach Report for January 2024. No further action needs to be taken at this time.

**12. Discussion of NRCS Agency Report**

Justin Cash gave an update on NRCS's EQIP and CSP programs for Tulsa, Mayes, and Rogers County. He knew he was not able to make the last meeting, but there had not been a lot going on since last month. They were trying to make payments. No further action needs to be taken at this time.

**13. Discussion and Possible Approval of Staff and Directors Attend the OACD State Meeting**

After a brief discussion, Julie Monnot made a motion to approve staff and directors to attend OACD's State meeting in February if scheduling and funding are available. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**14. Discuss and Approve Submitting a Request for Funding Support from TACF**

After a brief discussion, Julie Monnot made a motion to approve submitting a funding request to TACF up to \$8000.00. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**15. Discussion and Approval of the Following Cooperator Agreements**

**a. Earl Stripling**

**b. Dana Grundy**

After a brief discussion, Julie Monnot made a motion to approve the Cooperator Agreements for Earl Stripling and Dana Grundy. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**16. Approval of the Following Applications and Application Reviews:**

**a. Jane Woodstock**

After a brief discussion, Gabriel Parker said she had misspelled Jane's last name. It should be Wittstock instead of Woodstock. Julie Monnot made a motion to approve the application and application review for, with the name correction above, Jane Wittstock. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**17. Approval of the Following Reimbursement Claims:**

**a. Megan Carpenter**

After a brief discussion, Julie Monnot made a motion to approve the reimbursement claim for Megan & Jeff Carpenter for CSPY 26. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, Janna Colaizzi. Nays: None. The motion carries.

**18. New Business:**

None

**19. New Adjourn:**

Julie Monnot made a motion to adjourn the meeting. Janna Colaizzi 2<sup>nd</sup> the motion. Ayes: Tom Tolbert, Julie Monnot, and Janna Colaizzi. Nays: None. The motion carries

The meeting adjourned at 7:17 PM.

All items on this agenda, including but not limited to any agenda item concerning the adoption or Approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and deletions, without exception. Any modifications or amendments will be limited and rationally related to the agenda item topic. The board may defer, strike, continue, table, and refer any agenda item to its chief administrative officer, staff, or attorney and refer or appoint a committee to gather more information the board may need to take action on any agenda item at a subsequent special or regular meeting of the board.

**The next regularly scheduled meeting is February 12, 2025, at 5:30 PM  
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133**

3:38 PM  
01/03/25  
Accrual Basis

**Tulsa County Conservation District**  
**Profit & Loss**  
July through December 2024

	<u>Jul - Dec 24</u>
<b>Income</b>	
Grant Income	537.03
Interest Income	1.48
OCC Cost-Share Reimbursements	17,768.86
OCC General Exp Reimbursements	1,053.84
OCC Salary Reimbursements	22,051.37
<b>Total Income</b>	<u>41,412.58</u>
<b>Expense</b>	
Administrative Expense	2,724.64
Cost-Share Payments	17,768.38
Employee Benefits	2,825.16
Office Supplies	129.32
Payroll	11,282.19
Payroll Tax	4,798.84
Postage	30.45
Professional Fees	350.00
Registration Fees	1,100.00
Travel	945.96
<b>Total Expense</b>	<u>41,954.94</u>
<b>Net Income</b>	<u><u>-542.36</u></u>



3:38 PM  
01/03/25  
Accrual Basis

**Tulsa County Conservation District**  
**Profit & Loss**  
December 2024

	<u>Dec 24</u>
<b>Income</b>	
Interest Income	0.13
OCC Salary Reimbursements	9,708.16
<b>Total Income</b>	<u>9,708.29</u>
<b>Expense</b>	
Administrative Expense	157.66
Employee Benefits	941.72
Payroll	2,600.52
Payroll Tax	1,037.20
Travel	183.00
<b>Total Expense</b>	<u>4,920.10</u>
<b>Net Income</b>	<u><u>4,788.19</u></u>



P O BOX 1670  
LOWELL AR 72745

## Statement Ending 12/31/2024

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number

### ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

### Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$5,276.83
<b>Total Current Value</b>		<b>\$5,276.83</b>

### NON-PROFIT INTEREST CHECKING

#### Account Summary

Date	Description	Amount
12/01/2024	<b>Beginning Balance</b>	<b>\$488.64</b>
	2 Credit(s) This Period	\$9,708.29
	9 Debit(s) This Period	\$4,920.10
12/31/2024	<b>Ending Balance</b>	<b>\$5,276.83</b>
	Service Charges	\$17.83

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.13
Interest Paid Year-to-Date	\$2.54
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

#### Electronic Credits

Date	Description	Amount
12/20/2024	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$9,708.16

#### Other Credits

Date	Description	Amount
12/31/2024	INTEREST PMT	\$0.13

#### Electronic Debits

Date	Description	Amount
12/17/2024	OKLAHOMATAXPMTS OK TAX PMT TULSA CO CONSERVATION	-\$145.00
12/24/2024	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$892.20

#### Other Debits

Date	Description	Amount
12/31/2024	SERVICE CHARGE	-\$17.83



**Statement Ending 12/31/2024**

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number

**NON-PROFIT INTEREST CHECKING**

(continued)

**Checks Cleared**

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
9067	12/27/2024	\$470.86	9070	12/24/2024	\$1,300.26	9072	12/13/2024	\$183.00
9069*	12/27/2024	\$470.86	9071	12/24/2024	\$1,300.26	9076*	12/27/2024	\$139.83

\* Indicates skipped check number

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
11/30/2024	\$488.64	12/20/2024	\$9,868.80	12/31/2024	\$5,276.83
12/13/2024	\$305.64	12/24/2024	\$6,376.08		
12/17/2024	\$160.64	12/27/2024	\$5,294.53		



P O BOX 1670  
LOWELL AR 72745

**ADDRESS SERVICE REQUESTED**

TULSA COUNTY CONSERVATION DISTRICT  
6660 S SHERIDAN RD STE 120  
TULSA OK 74133-1768

**Statement Ending 12/31/2024**

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number:

**Managing Your Accounts**

 24-HOUR  
ACCOUNT INFO (800) 601-8655  
LINE

 CUSTOMER  
SERVICE (866) 952-9523

 MAILING  
ADDRESS PO BOX 799  
LOWELL AR 72745

 WEBSITE [www.arvest.com](http://www.arvest.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$95.86
<b>Total Current Value</b>		<b>\$95.86</b>

**NON-PROFIT INTEREST CHECKING**

**Account Summary**

Date	Description	Amount
12/01/2024	<b>Beginning Balance</b>	<b>\$95.86</b>
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
12/31/2024	<b>Ending Balance</b>	<b>\$95.86</b>

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

**Daily Balances**

Date	Amount
11/30/2024	\$95.86



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

Statement Ending 12/31/2024

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$7,563.91
<b>Total Current Value</b>		<b>\$7,563.91</b>

NON-PROFIT INTEREST CHECKING

Account Summary

Date	Description	Amount
12/01/2024	<b>Beginning Balance</b>	<b>\$7,569.38</b>
	1 Credit(s) This Period	\$0.32
	1 Debit(s) This Period	\$5.79
12/31/2024	<b>Ending Balance</b>	<b>\$7,563.91</b>
	Service Charges	\$5.79

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.32
Interest Paid Year-to-Date	\$3.78
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
12/31/2024	INTEREST PMT	\$0.32

Other Debits

Date	Description	Amount
12/31/2024	SERVICE CHARGE	-\$5.79

Daily Balances

Date	Amount	Date	Amount
11/30/2024	\$7,569.38	12/31/2024	\$7,563.91



P O BOX 1670  
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION  
6660 S SHERIDAN RD  
TULSA OK 74133-1730

## Statement Ending 12/31/2024

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

### Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE [www.arvest.com](http://www.arvest.com)

### Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$7,672.53
<b>Total Current Value</b>		<b>\$7,672.53</b>

### BUSINESS MONEY MARKET

#### Account Summary

Date	Description	Amount
12/01/2024	<b>Beginning Balance</b>	<b>\$7,661.14</b>
	1 Credit(s) This Period	\$11.39
	0 Debit(s) This Period	\$0.00
12/31/2024	<b>Ending Balance</b>	<b>\$7,672.53</b>

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$11.39
Interest Paid Year-to-Date	\$147.85
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

#### Other Credits

Date	Description	Amount
12/31/2024	INTEREST PMT	\$11.39

#### Daily Balances

Date	Amount	Date	Amount
11/30/2024	\$7,661.14	12/31/2024	\$7,672.53

# TCCD Monthly Outreach and Activities Report January 2025



## **January Meetings:**

**01/08/2025** TCCD Board Meeting  
**01/13/2025** OCC Teams Training TBA  
**01/14/2025** OCC Teams Training TBA

## **January Events:**

**01/13/2025** Bug Collection with Candice Miller @ Fred Creek  
**01/16/2025** GCWC Kick-Off Event @ Chandler Park  
**01/30/2025** Fred Creek Monitoring

## **January Holidays:**

**01/01/2025** New Year's Day -- Office Closed  
**01/20/2025** Marting Luther King Jr. Day - Office Closed

## **February Meetings:**

**02/03/2025** Tentative – GCWC Meeting  
**02/12/2025** TCCD Board Meeting

## **Deadlines:**

**01/24/2025** 2025 Payroll Forms Dues

## **Notes:**

None

## **Work Duties Performed:**

❖ Answer NRCS Calls	❖ TCCD Board Meetings
❖ NRCS Walk-ins	❖ CSPY – 26 Emails
❖ Email Correspondences	❖ CSPY EDAP 3 Claims & Emails
❖ Bill Pay/Financials	❖ Check/Paperwork Signatures
❖ Scanning	❖ End-of-Year Tax Prep
❖ Shredding	❖ Blue Thumb Monitoring Activities
❖ TCCD Payroll	❖ Teleworking
❖ TCCD Financials	❖ New Year Payroll
❖ Website Updates	

# OACD STATE MEETING

## NO. 87

Norman, OK

February, 23, 24, 25

### SOIL EROSION: A NATIONAL MENACE

H.H. BENNETT  
BUREAU OF CHEMISTRY AND SOILS  
1928

## GROUND GAINED, GROUND LOST

*FROM 1935 TO 2025; HOW FAR HAVE WE COME IN 90 YEARS*

*REGISTRATION*







# OACD'S 87th Annual State Meeting

January 3, 2025

Dear Conservation District Directors, Employees, and Partners,

As 2024 closes and we look ahead to 2025, OACD is entering its 87th year in operation. Without your continued commitment to this organization and natural resource conservation all the *Ground Gained* would not have been possible. The board of directors, staff, and myself are honored to host the 87th annual meeting again this February at our NEW location in Norman, OK.

To create a meaningful and rewarding experience this state meeting was planned taking into consideration *YOUR* requests for training, networking, and bringing in expert perspectives on regenerative agriculture. The theme for the 2025 OACD annual meeting, *Ground Gained; Ground Lost*, highlights all the progress we as partners, stakeholders, and land stewards have made over the past 87 years. However, there is more work to be done preserving our natural resources. We hope you'll join in this mission and plan to attend the OACD Annual Meeting where we will learn about building community, professional development for employees, program opportunities for districts, and implementing tangible regenerative practices from farmers and ranchers.

In the spirit of community and gathering with our conservation family there will be ample networking opportunities for you to engage with local, state, and national leaders in conservation as well as peer-to-peer knowledge exchanging.

We warmly invite you to join us on February 23rd, 24th, and 25th 2025. The meeting will be held at the Embassy Suites located at 2501 Conference Drive, Norman, OK.

Thank you,  
Joe Caughlin, OACD President

#### **AGENDA TOPICS AND GUESTS FOR THE MEETING INCLUDE:**

- Jason Brown, retired NFL Center, founder & farmer of First Fruits Farm, "*From Gridiron to Green Fields: Cultivating Conservation and Community*"; Instagram @wisefarmerbrown
- Christine Martin, holistic management trainer and regenerative ranching consultant of "The Regen Ranching Consulting"
- Nick Vos, NW OK regenerative farmer, Vos Farms
- Casey Merrifield, Ph.D, cofounder of ConneXtion Worldwide, Leadership Coach & Consultant

**LOCATION:** Embassy Suites Norman | 2501 Conference Drive Norman, OK 73069 | ph: 405-364-8040

**Send completed form and payment to:  
OACD PO Box 2775 Oklahoma City, OK 73101**

**Questions: Jean Lam at [jeanlam@okconservation.org](mailto:jeanlam@okconservation.org) or ph: 405.207.7260**

**\*New\* Register Online: [okconservation.org/statemeeting25](https://okconservation.org/statemeeting25)**



# OACD'S 87th Annual State Meeting

Registrant Name: \_\_\_\_\_ District/Title: \_\_\_\_\_

Name to appear on name badge: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_ (not the district email address)

Cell Phone Number: \_\_\_\_\_

Spouse Name (if attending): \_\_\_\_\_

<b>Packages (please circle):</b>	<b>Early Bird ( Feb.3rd)</b>	<b>Regular</b>	<b>Onsite</b>
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Registration (no meals)	\$240	\$260	\$280
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Registration Package Includes Monday lunch & banquet Tuesday lunch	\$301	\$317	\$343
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Single Day Registration Includes lunch Choose Monday ____ or Tuesday ____	\$156	\$161	\$177
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Spouse Registration Package Include Auxiliary meeting & meals	\$229	\$234	\$244
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Ala Carte Meals			
Monday Lunch	\$45		
Monday Banquet Dinner	\$70		
Tuesday Lunch	\$45		
Legislative Sponsorship	\$75		

Total: \_\_\_\_\_  
Check#: \_\_\_\_\_

No refunds for meals or registration will be made after Feb. 14, 2025. All credit/debit cards will be charged a 5.4% processing fee.

**Send completed form and payment to:**

**OACD PO Box 2775 Oklahoma City, OK 73101**

**Questions: Jean Lam at [jeanlam@okconservation.org](mailto:jeanlam@okconservation.org) or ph: 405.207.7260**

**\*New\* Register Online: [okconservation.org/statemeeting25](http://okconservation.org/statemeeting25)**



# OACD'S 87th Annual State Meeting

## **DATES**

Sunday February 23th, Monday February 24th, and Tuesday February 25th

## **LOCATION**

Embassy Suites Norman, 2501 Conference Drive, Norman, OK 73069

## **HOTEL INFORMATION**

The hotel attached to the conference center is the Embassy Suites Norman. The room rate ranges from \$110- \$140/night and includes breakfast and evening reception each night. Parking is free. The cut-off date for the group rate is Sunday **February 2th**. If you make reservations after this date, they may charge you a higher rate. **The group code is:9IU**

To make a reservation at the Embassy Suites Norman please call 1-800-EMBASSY. Our group name is "Oklahoma Association of Conservation Districts" The group code is: 9IU. You may book online at the link below:

[87th Annual OACD State Meeting](#)

If you are booking rooms for multiple people, and would like to utilize a Purchase Order, please contact Pam by email the information detailing the entire list of rooms, names of guests, and dates of their stay to Pam Gentry at [pam.gentry@atriumhospitality.com](mailto:pam.gentry@atriumhospitality.com). Please include the purchase order and tax exemption so that it can be set up in the system.

Do not include NRCS staff on your reservation list. NRCS must follow their own guidelines for booking a hotel room and registering for the meeting.

The first overflow hotel option is Hampton Inn and Suites located at 2300 Conference Dr, Norman, OK 73069. The phone number is 405-310-3014. The room rate is \$107/per night. The cut off date for this room block is Feb. 2. Link to Booking is Provided below.

[Hampton Inn and Suites Norman Conference Center](#)

## **MEETING REGISTRATION**

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The speech contest is Sunday February 23th at 1:30 p.m. Contestants must check in by 1:15 p.m. The youth awards program will begin at 4:00 p.m. Districts are responsible for notifying their youth contestants and picking up their awards.



# OACD'S 87th Annual State Meeting

## **LEGISLATIVE RECEPTION & BANQUET**

OACD will mail invitations to all state legislators for the legislative reception and banquet on Monday February 24th. If you are a tribal conservation district, please invite your council members or send their addresses to OACD for us to mail an invitation. It is also very important that districts personally invite your legislators to attend. Please let Trey Lam & Sarah Blaney know that you have invited your legislators and their response by Feb. 20th. If your district is financially able, please consider underwriting the cost of your legislator to attend. The cost is \$75/per legislator. If you are unsure of who your legislator is, please visit [okconservation.org](http://okconservation.org) and click on the resources tab.

## **DISTRICT EMPLOYEES BREAKFAST**

The breakfast will be held on Monday February 24th at 7:00 a.m. For those staying at the conference hotel, breakfast is included. For those not staying at hotel, breakfast may be purchased.

## **OACD Auxiliary Program**

The Auxiliary board meeting will be held on Monday afternoon.

## **The Auction**

OACDE, OACD, and the OACD Auxiliary are hosting a live and silent auction. The silent auction will be on Sunday February 23th and Monday February 24th. The live auction will be during the legislative banquet on Monday February 24th. Bring your items to the registration table at the meeting or contact Jean Lam at [jeanlam@okconservation.org](mailto:jeanlam@okconservation.org) or at 405.207.7260

## **Agenda**

Included in the packet is a general agenda. A complete agenda will be sent out January 17th and be added to the website. Please note some guests are invited and have not yet committed to attend.



# OACD'S 87th Annual State Meeting

**Sunday February 23, 2025**

**1:00 p.m. - Registration Opens for Attendees & Vendors**

**1:00 p.m. - OK Conservation Historical Society Annual Meeting**

**1:00 p.m. - OACDE Executive Board Meeting**

**1:00 p.m. - OACDE & OACD State Speech Contest Sign In Opens**

**1:30 p.m. - OACDE & OACD State Speech Contest Begins**

**2:00 p.m. - OACD Resolutions Committee, Chair Joe Caughlin**

**3:00 p.m. - OACD Nominations Meeting, Chair Scotty Herriman**

**3:30 p.m. - Orientation for First Time Attendees \*NEW SESSION\* OCC Area Coordinators**  
*Come learn about upcoming presentations, content, and events that will take place over the next 2 days to strategically choose which sessions to attend and advise board members and colleagues*

**4:00 p.m. - Youth Awards & Auxiliary Scholarship Program, Ed Casey, Presiding**  
Winners of the poster, essay, and speech youth contests will be announced. The Auxiliary will present their scholarship award to one high school senior

**5:30 p.m. - Care Champion and Leadership Class, Networking Session, Invite Only**

**7:00 p.m. - OACDE Games for Guns**  
Purchase tickets and play a variety of games to win guns and gun related items. All proceeds benefit the Employees Association



# OACD'S 87th Annual State Meeting

**Monday February 24, 2025**

**7:00 a.m. - Registration Opens**

**7:00 a.m. - OACDE Breakfast and Program**, *Belinda Dimitratos, OACDE President, Presiding*

**9:00 a.m. - Opening Session**, *Joe Caughlin, OACD President, Presiding*

**Keynote:** "From Gridiron to Green Fields: Cultivating Conservation and Community,"  
*Jason Brown, retired NFL Center, founder & farmer of First Fruits Farm*

**11:00 a.m. - Welcome & Agenda Overview**, *Trey Lam OCC Executive Director & OCC staff*

**11:15 a.m. - Concurrent Sessions**

**1. Watershed Dam Operation & Maintenance**

*Tammy Sawatzky, Director, Conservation Programs*

**2. Field Office Safety and Navigating Conflict**

*NRCS Homeland Security Division*, hear from NRCS on best practices for deescalating tense cooperator interactions and next steps for ensuring office safety (Repeated in afternoon)

**3. District Funds are Public Funds and Other Legal Nuggets You Need to Know**

*OCC District Services, Janet Stewart and Stephanie Acquario*

The importance of being fiscally responsible, local funds vs state funds, generation of local funds interpreting financial reports

**4. Farm Bill Update & Engaging with your elected officials**, *TBD*

**5. Peer to Peer Office Efficiency** *OACDE & Conservation District Staff*



# OACD'S 87th Annual State Meeting

**Monday February 24, 2025**

*(continued)*

**11:45 a.m. - Networking Break**

Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**12:00 p.m. - Partnership Awards Luncheon, Joe Caughlin, OACD President, Presiding**

*Legislative Remarks*

NRCS Partnership Awards; Director & Employee Service Awards

**1:30 p.m. - Networking Break *Pre-function Area***

Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**1:45 p.m. - OACD Auxiliary Board Meeting**

**1:45 p.m. - Concurrent Sessions**

- 1. Leadership Styles & Identifying Your Voice** *Casey Merrifield, Ph. D, cofounder of ConneXtion Worldwide, Leadership Coach & Consultant*; gain insight on creating a culture where everyone thrives and the people at all levels feel heard and valued. Implement the skills learned in your district, office, boardroom, or personal life
- 2. Claims and Forms, OCC District Services Staff**, Forms, forms, forms; attend an informative session to learn tangible takeaways regarding filing reimbursement claims, pre-claims, special project claims, & submission standards to expedite and ensure everything gets paid on your claim; Exercise(s) include: in person demonstration addressing commonly made mistakes on various forms: (6As/6Bs, appointment forms, candidate forms for elections, etc)
- 3. Field Office Safety and Navigating Conflict** *NRCS Homeland Security Division*, hear from NRCS on best practices for deescalating tense cooperator interactions and next steps for ensuring office safety
- 4. Yard x Yard: Get Involved!** *Marcus Long, Urban Agriculture Specialist, OCC*, The Yard by Yard Community Resiliency Project bridge conservation knowledge and practices from Conservation Districts to a new audience: urban homeowners. Discover the benefits of the Yard by Yard project explore how it can become a valuable resource for your community, and connect with new audiences to promote conservation practices in urban landscapes
- 5. Cost Share Program PY 27 Launch/Drought Update,** *Tammy Sawatzky, Director, Conservation Programs, OCC*



# OACD'S 87th Annual State Meeting

**Monday February 24, 2025**

(continued)

**2:45 p.m. - Networking Break** *Pre-function Area*

Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**3:00 p.m. - NRCS Business Meeting**

This meeting is for NRCS employees

**3:00 p.m. - OACDE Business Meeting**

This meeting is for district employees and OCC employees

**3:00 p.m. - OACD Business Meeting**

This meeting is for district directors

**6:00 p.m. - Legislative Reception** *pre-function Area*

**7:00 p.m. - Legislative Banquet & Awards**

*Announcement of OACD Board*

*Legislator of the Year*

*Employee of the Year*

*The Elmer Maddux Award for Advocacy*

*Conservation Hall of Fame Awards*

*The Leopold Conservation Award*





# OACD'S 87th Annual State Meeting

**Tuesday February 25, 2025**

**7:00 a.m. - Registration Opens**

**7:00 a.m. - OACD Past Presidents Breakfast**

This is an informal event for former state association presidents

**8:30 a.m. - Plenary Session**

**Welcome and Overview** - *Greg Kloxin, Director, OCC Soil Health Team*

**Keynote:** *Nick Vos, Vos Farms LLC, OK/KS regenerative farmer. "Handling soil health in the Panhandles"*

Originally from South Africa, Vos has been implementing regenerative principles since 2010 in the arid high plains region of NW Oklahoma & Kansas focused on building soil carbon, capturing precious rainfall, incorporating livestock with row cropping all while prioritizing profits over yield

**8:30 a.m. - Concurrent Sessions**

**1. Regenerative Ranching: Topic TBD**

*Christine Martin, Holistic Management International certified trainer and regenerative ranching consultant of "The Regen Ranching Consulting"*

**2. Okies for Monarchs**

*Amanda Fitzgerald, Youth Contest Coordinator, OACD, Learn about Oklahoma's vital role in the monarch butterfly migration and its importance for pollinators like monarchs. Amanda will address challenges such as habitat loss and pesticide use, emphasizing the need for collaboration between conservationists and farmers to protect these critical habitats*

**3. Land Management and Wetlands Division Update**

*Trampas Tripp, Director, Land Management Division, & Jeff Tibbits, OCC, division updates on operations, program expansion, and future district opportunities for staffing and programs. Unpaved Roads Program, the Terry Peach North Canadian Cedar Eradication Project, new for 2025 programs*

**10:30 a.m. - Networking Break** *Pre-function Area*

Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**10:45 a.m. - Concurrent Session**

**1. Urban Ag Panel, Panelist & Moderator ; TBD**

**2. OACD District Employee Stakeholder Session, Closed Session**

*Moderator: TBD*

**3. Assessing the Assessment, Jeff Conner, US Regenerative Cotton Fund, Soil Health Institute, TBD**

*Representative Noble Reach Institute, Moderated: OCC Soil Health Team, What's in a soil health assessment? Data interpretation and how you can use it on your operation for today and tomorrow*



# OACD'S 87th Annual State Meeting

**Tuesday February 25, 2025**

**11:45 a.m. - Networking Break** *Pre-function Area*

Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**12:00 p.m. - Lunch - "Financing the Transition to Regen"**

Christine Martin, *The Regen Ranch*

**1:15 p.m. - Concurrent Sessions**

**1. Project WILD Training (1st Hour)** *OCC Blue Thumb Staff*, Looking for new ideas to add to your outreach? Join Blue Thumb to explore hands-on activities designed to inspire curiosity and a love for the nature, as well strategies for applying high-quality environmental education in your conservation district programming. Participants will leave with a toolkit of adaptable lessons and ideas, including Project WILD's award-winning Aquatic WILD curriculum, that encourage children and the public to conserve water, wildlife, and the wonders of nature

**2. The Future of Farming: Young Farmer & Rancher panel**, *Panelists and Moderator TBD*, Young conservationist and regenerative farmers share their successes, challenges, and operational goals for the future. Come learn, share, and laugh with these panelists

**3. District Director Responsibilities**, *OCC District Services Staff*,

What it means to be a district director, securing your legacy on the board through recruiting new directors, fiscal responsibility, serving as employee(s) contact/supervisor, effective engage with district employees and operations, strategies for reviving a complacent or obsolete board of directors through dynamic leadership and engagement

**2:15 p.m. - Concurrent Sessions**

**1. Project WILD Training (2nd Hour)** *OCC Blue Thumb Staff*, Looking for new ideas to add to your outreach? Join Blue Thumb to explore hands-on activities designed to inspire curiosity and a love for the nature, as well strategies for applying high-quality environmental education in your conservation district programming. Participants will leave with a toolkit of adaptable lessons and ideas, including Project WILD's award-winning Aquatic WILD curriculum, that encourage children and the public to conserve water, wildlife, and the wonders of nature

**2. Introduction to Noble Grazing Essentials**, *Noble Research Institute Facilitators*, introduction to Noble's 3-day, hands-on, in-person course that teaches how to assess forage production, determine carrying capacity, and develop a grazing plan. \*Participants will be entered to win a discounted tuition for future courses

**3. TBD**

# OACD STATE MEETING

## NO. 87

Norman, OK

February, 23, 24, 25

### SOIL EROSION: A NATIONAL MENACE

H.H. BENNETT  
BUREAU OF CHEMISTRY AND SOILS  
1928

## GROUND GAINED, GROUND LOST

*FROM 1935 TO 2025; HOW FAR HAVE WE COME IN 90 YEARS*

*REGISTRATION*





# OACD'S 87th Annual State Meeting

January 3, 2025

Dear Conservation District Directors, Employees, and Partners,

As 2024 closes and we look ahead to 2025, OACD is entering its 87th year in operation. Without your continued commitment to this organization and natural resource conservation all the *Ground Gained* would not have been possible. The board of directors, staff, and myself are honored to host the 87th annual meeting again this February at our NEW location in Norman, OK.

To create a meaningful and rewarding experience this state meeting was planned taking into consideration *YOUR* requests for training, networking, and bringing in expert perspectives on regenerative agriculture. The theme for the 2025 OACD annual meeting, *Ground Gained; Ground Lost*, highlights all the progress we as partners, stakeholders, and land stewards have made over the past 87 years. However, there is more work to be done preserving our natural resources. We hope you'll join in this mission and plan to attend the OACD Annual Meeting where we will learn about building community, professional development for employees, program opportunities for districts, and implementing tangible regenerative practices from farmers and ranchers.

In the spirit of community and gathering with our conservation family there will be ample networking opportunities for you to engage with local, state, and national leaders in conservation as well as peer-to-peer knowledge exchanging.

We warmly invite you to join us on February 23rd, 24th, and 25th 2025. The meeting will be held at the Embassy Suites located at 2501 Conference Drive, Norman, OK.

Thank you,  
Joe Caughlin, OACD President

#### **AGENDA TOPICS AND GUESTS FOR THE MEETING INCLUDE:**

- Jason Brown, retired NFL Center, founder & farmer of First Fruits Farm, "*From Gridiron to Green Fields: Cultivating Conservation and Community*"; Instagram @wisefarmerbrown
- Christine Martin, holistic management trainer and regenerative ranching consultant of "*The Regen Ranching Consulting*"
- Nick Vos, NW OK regenerative farmer, Vos Farms
- Casey Merrifield, Ph.D, cofounder of ConneXtion Worldwide, Leadership Coach & Consultant

**LOCATION:** Embassy Suites Norman | 2501 Conference Drive Norman, OK 73069 | ph: 405-364-8040

**Send completed form and payment to:  
OACD PO Box 2775 Oklahoma City, OK 73101**

**Questions: Jean Lam at [jeanlam@okconservation.org](mailto:jeanlam@okconservation.org) or ph: 405.207.7260**

**\*New\* Register Online: [okconservation.org/statemeeting25](https://okconservation.org/statemeeting25)**



# OACD'S 87th Annual State Meeting

Registrant Name: \_\_\_\_\_ District/Title: \_\_\_\_\_

Name to appear on name badge: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_ (not the district email address)

Cell Phone Number: \_\_\_\_\_

Spouse Name (if attending): \_\_\_\_\_

<b>Packages (please circle):</b>	<b>Early Bird ( Feb.3rd)</b>	<b>Regular</b>	<b>Onsite</b>
Registration (no meals)	\$240	\$260	\$280
Registration Package Includes Monday lunch & banquet Tuesday lunch	\$301	\$317	\$343
Single Day Registration Includes lunch Choose Monday ____ or Tuesday ____	\$156	\$161	\$177
Spouse Registration Package Include Auxiliary meeting & meals	\$229	\$234	\$244
Ala Carte Meals			
Monday Lunch	\$45		
Monday Banquet Dinner	\$70		
Tuesday Lunch	\$45		
Legislative Sponsorship	\$75		
		Total: _____	
		Check#: _____	

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# OACD'S 87th Annual State Meeting

## **DATES**

Sunday February 23th, Monday February 24th, and Tuesday February 25th

## **LOCATION**

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- 1:00 p.m. - OACDE & OACD State Speech Contest Sign In Opens**
- 1:30 p.m. - OACDE & OACD State Speech Contest Begins**
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- 3:00 p.m. - OACD Nominations Meeting, *Chair Scotty Herriman***
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*Tammy Sawatzky, Director, Conservation Programs*

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*NRCS Homeland Security Division, hear from NRCS on best practices for deescalating tense cooperator interactions and next steps for ensuring office safety (Repeated in afternoon)*

**3. District Funds are Public Funds and Other Legal Nuggets You Need to Know**

*OCC District Services, Janet Stewart and Stephanie Acquario*

The importance of being fiscally responsible, local funds vs state funds, generation of local funds interpreting financial reports

**4. Farm Bill Update & Engaging with your elected officials, TBD**

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# OACD'S 87th Annual State Meeting

**Monday February 24, 2025**

*(continued)*

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*Legislative Remarks*

NRCS Partnership Awards; Director & Employee Service Awards

**1:30 p.m. - Networking Break *Pre-function Area***

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# OACD'S 87th Annual State Meeting

**Monday February 24, 2025**  
(continued)

**2:45 p.m. - Networking Break** *Pre-function Area*

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*Announcement of OACD Board*

*Legislator of the Year*

*Employee of the Year*

*The Elmer Maddux Award for Advocacy*

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Visit vendors and fill up your bingo card for a chance to win a prize at lunch Tuesday

**12:00 p.m. - Lunch - "Financing the Transition to Regen"**

Christine Martin, *The Regen Ranch*

**1:15 p.m. - Concurrent Sessions**

**1. Project WILD Training (1st Hour)** *OCC Blue Thumb Staff*, Looking for new ideas to add to your outreach? Join Blue Thumb to explore hands-on activities designed to inspire curiosity and a love for the nature, as well strategies for applying high-quality environmental education in your conservation district programming. Participants will leave with a toolkit of adaptable lessons and ideas, including Project WILD's award-winning Aquatic WILD curriculum, that encourage children and the public to conserve water, wildlife, and the wonders of nature

**2. The Future of Farming: Young Farmer & Rancher panel**, *Panelists and Moderator TBD*, Young conservationist and regenerative farmers share their successes, challenges, and operational goals for the future. Come learn, share, and laugh with these panelists

**3. District Director Responsibilities**, *OCC District Services Staff*,

What it means to be a district director, securing your legacy on the board through recruiting new directors, fiscal responsibility, serving as employee(s) contact/supervisor, effectively engage with district employees and operations, strategies for reviving a complacent or obsolete board of directors through dynamic leadership and engagement

**2:15 p.m. - Concurrent Sessions**

**1. Project WILD Training (2nd Hour)** *OCC Blue Thumb Staff*, Looking for new ideas to add to your outreach? Join Blue Thumb to explore hands-on activities designed to inspire curiosity and a love for the nature, as well strategies for applying high-quality environmental education in your conservation district programming. Participants will leave with a toolkit of adaptable lessons and ideas, including Project WILD's award-winning Aquatic WILD curriculum, that encourage children and the public to conserve water, wildlife, and the wonders of nature

**2. Introduction to Noble Grazing Essentials**, *Noble Research Institute Facilitators*, introduction to Noble's 3-day, hands-on, in-person course that teaches how to assess forage production, determine carrying capacity, and develop a grazing plan. \*Participants will be entered to win a discounted tuition for future courses

**3. TBD**

# CONSERVATION DISTRICT COOPERATOR AGREEMENT

This is an agreement between the Tulsa County Conservation District, hereinafter referred to as District and Dana Grundy, hereinafter referred to as Cooperator(s).

Check either Landowner or Non-landowner box:

**Landowner:**

**The Cooperator(s) Agrees to:**

1. Cooperate with the representative of the District to develop as rapidly as feasible, a conservation plan for his/her land.
2. Start applying one or more conservation practices as provided in the conservation plan and which meets the technical standards of the District.
3. Maintain all conservation practices established in an effective condition and continue the use of all conservation measures put into effect.

**The District Agrees to:**

1. Furnish Cooperator(s) with technical assistance as needed in developing a conservation plan based upon a soil and plant inventory of the land.
2. Furnish the Cooperator(s) a conservation soils map, aerial photo and job sheets for needed conservation practices.
3. Furnish the Cooperator(s) with information, guidance and needed technical assistance as available for proper maintenance of established conservation measures.
4. Keep Cooperator(s) informed of conservation programs suitable for implementation on their land.

**Individual Non-Landowner, Organization or Business:**

**The Cooperator Agrees to:**

1. Work with representatives of the District to carry out planned projects, assist with district activities and participate in district events.
2. Become knowledgeable about the District. Suggested ways to do this are attend board meetings, volunteer to help with District activities, read District materials, attend conservation meetings or visit with district directors or staff.
3. Provide input to the District as they develop their conservation goals and needs assessments.

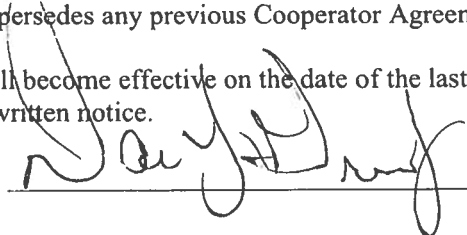
**The District Agrees to:**

1. Provide information and education to the Cooperator(s) so they will be informed about the District, conservation programs, and District activities.
2. Provide opportunities for Cooperator(s) to become involved in information and education events and activities, and other District activities and projects.
3. Provide recognition to Cooperator(s) for assistance to the District.

**It is mutually agreed that:**

1. Provisions of this agreement are understood by the Cooperator(s) and the District and that neither shall be liable for damage to the other's property resulting from carrying out this agreement unless such damage is caused by negligence or misconduct.
2. This agreement supersedes any previous Cooperator Agreement between the Cooperator(s) and the District.
3. This agreement will become effective on the date of the last signature and may be terminated by either party upon written notice.

Signature of Cooperator(s)



Date

12/11/2024

Date

Signature of District Chair

Date approved by district board

# CONSERVATION DISTRICT COOPERATOR AGREEMENT

This is an agreement between the Tulsa County Conservation District, hereinafter referred to as District and Earl Stripling, hereinafter referred to as Cooperator(s).

Check either Landowner or Non-landowner box:

**Landowner:**

**The Cooperator(s) Agrees to:**

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2. Start applying one or more conservation practices as provided in the conservation plan and which meets the technical standards of the District.
3. Maintain all conservation practices established in an effective condition and continue the use of all conservation measures put into effect.

**The District Agrees to:**

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2. Furnish the Cooperator(s) a conservation soils map, aerial photo and job sheets for needed conservation practices.
3. Furnish the Cooperator(s) with information, guidance and needed technical assistance as available for proper maintenance of established conservation measures.
4. Keep Cooperator(s) informed of conservation programs suitable for implementation on their land.

**Individual Non-Landowner, Organization or Business:**

**The Cooperator Agrees to:**

1. Work with representatives of the District to carry out planned projects, assist with district activities and participate in district events.
2. Become knowledgeable about the District. Suggested ways to do this are attend board meetings, volunteer to help with District activities, read District materials, attend conservation meetings or visit with district directors or staff.
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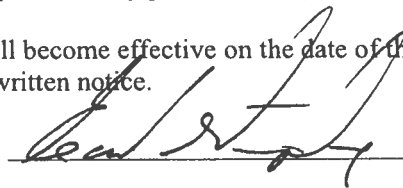
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3. This agreement will become effective on the date of the last signature and may be terminated by either party upon written notice.

Signature of Cooperator(s)



Date

12-11-2024

Date

Signature of District Chair

Date approved by district board

STATE OF OKLAHOMA  
Notarized Claim Voucher

And

Disbursement of Payroll Withholdings

CLAIM OF: **Tulsa County Conservation District**  
**6660 S. Sheridan Rd Suite 120**

ALT. NAME: **Tulsa, OK 74133**

Vend I.D.: **73-0723957**

OSF-Audited By:

For Agency Use Or

TOTAL CLAIM AMOUNT  
AGENCY BUSINESS UNIT  
CLAIM VOUCHER NO.  
WARRANT NO.

Reserved For Agency Use Only:

ORDER NO.	AMOUNT	OBJECT ACCOUNT	OBJECT SUB-ACCT	FUNDING CLASS	ACT/SUB DEPT	BUDGET REF YR	CFDA CHARTFIELD	PROGRAM	PROJECT	OPER UNIT	RESERVED	RESERVED
TOTAL												

Notary Seal

DATE

**December-24**

ITEM CODE

**378**

ARTICLE DESCRIPTION

**Megan & Jeff Capenter 02-26-02  
Pond - Excavated or Embankment Pond, No Pipe**

AMOUNT CLAIMED

**\$ 6,700.00**

THE SECTION BELOW IS NOT REQUIRED FOR WITHHOLDING PAYMENTS-EXCEPT FOR WITHHOLDING REFUNDS

TOTAL AMOUNT APPROVED

**\$ 6,700.00**

For Agency Use Only:  
Date received

The undersigned contractor, vendor, individual, or duly sworn agent, upon oath says that this claim is true and correct. Affiant further states that the work, services, or materials as shown by this claim have been completed or supplied in accordance with the plans, specifications, orders, requests, and all other terms of the contract. Affiant also states that any refunds represented by this payment are due. (NOTE: Claimant signature only for payroll withholding refunds.)

Claimant

State of Oklahoma County of Tulsa

Subscribed and sworn before me

My Commission expires April 16, 2025

Notary Public (or Clerk or Judge)