

AGENDA
Board of Directors Regular Meeting
Tulsa County Conservation District
Wednesday, March 18, 2026-5:30 PM
6660 S. Sheridan Rd., Suite 120, Tulsa, OK 74133

1. Meeting called to order
2. Roll Call
3. Public Comments:
4. Discussion of Resource Management Conference
5. Discussion of Urban Conservation Area
 - A. Discussion and Possible Approval of Damage Reimbursement for Tom Lawrence
 - B. Discussion of Trails and Maintenance Plan
6. Discussion and Approval of Minutes of January 21, 2026, Regular Meeting
7. Discussion and Approval of Financial Statements, District Reports, Reimbursement Claims, Preclaims, and District Payroll Forms for Period Ending January 31, 2026, and February 28, 2026
8. Discussion and Approval of Staff Timesheet and Leave Forms for January and February 2026
9. Review of TACF Financials for Period Ending January and February 2026
10. Discussion and Approval of Cooperator Agreement for Chris Arnold
11. Discussion of Joint Plan of Operations Guidance
12. Discussion and Possible Approval of Publishing Notice of Filing Period for Election of District Director in Tulsa World
13. Reports:
 - A. Directors
 - B. District Manager
 - Monthly Activities and Outreach Report February and March 2026
 - C. NRCS
14. Correspondence:
 - A. NACD
 - B. OACD
 - C. OCC
 - Discussion and Possible Approval of District Services Update March 2026
 - Discussion and Possible Approval of Hiring a Farm Bill Specialist
15. Cost Share Program Year 28 and Drought Program
 - A. Program Year 28 and Drought Guidelines
 - B. Complete Director Checklist – Program 28 Only
 - C. Director Participation form – Program 28 Only
 - D. Local Program Priorities – Program 28 Only
 - E. Application Ranking System – Program 28 Only
16. Discussion of District Teams Training Takeaways – February 2026 - 1099 Excel & CSV
17. New Business:
18. Adjourn:

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revisions or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its chief administrative officer, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information, the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.

**The next regularly scheduled meeting is Wednesday, April 15, 2026, 6660 S. Sheridan Rd.,
Suite 120, Tulsa, OK 74133**

This is a scheduled **Regular** meeting held in compliance with the Open Meeting Act, Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the County Clerk's Office. The agenda for this meeting was posted on **March 17, 2026** in the following location:

6660 S. Sheridan Rd., Suite 120

Tulsa, OK 74133

&

tulsaccd.org




Tulsa County Conservation District
6660 S. Sheridan Road Suite 120 Tulsa, Oklahoma 74133
918-877-9566 Fax: 1-855-421-7632 E-Mail: Tulsaccd@conservation.ok.gov

STATEMENT OF APPROVAL OF MINUTES

I certify that the minutes of the **Regular Meeting** of the Tulsa County Conservation District Board of Directors held on **March 18, 2026** were approved as written by a vote in the **Regular Meeting** of the Board of Directors held **May 20, 2026**.



Chair, Board of Directors



Date

Attest:



Minutes
Tulsa County Conservation District
Wednesday, March 18, 2026 – 5:30 PM
6660 S. Sheridan Rd., Suite 120, Tulsa, OK 74133
Regular Board Meeting

Date: March 18, 2026
Time: 5:30 PM

Member's Present: Tom Tolbert, Chair
Kathryn Perdue, Member
Janna Colaizzi, Member

Members Absent: Julie Monnot, Vice-Chair
Chrissy Parker, Treasurer

Staff Present: Gabrielael Parker, District Manager

Others Present: Cambra Fields, NRCS Team 20 Leader
Justin Cash, NRCS Resource Conservationist

1. Meeting Called to Order:

Chairman Tom Tolbert called the meeting to order at 5:40 PM. He noted that this was a regular meeting and held in compliance with the Open Meeting Act. Title 25 of the Oklahoma Statutes, Section 301 and following, as amended. Notice of this meeting is on file with the county clerk's office. The agenda for this meeting was posted on Tuesday, March 17, 2026, at the front window of 6660 S. Sheridan Rd., Suite 120, Tulsa, OK 74133, and tulsaccd.org.

2. Roll Call

Tom Tolbert
Gabriael Parker
Kathryn Perdue
Justin Cash
Janna Colaizzi
Cambra Fields

3. Public Comments

None

4. Discussion of the Resource Management Conference

Tom Tolbert said he has spoken with members of the Oklahoma Floodplain Managers Association (OFMA), who indicated they would be interested in participating in the conference. The board said they would still target May 21, 2026, for the conference. The board said we might have to consider a two-day half-day conference, given recent challenges with planning meetings. We will revisit the subject once Julie Monnot provides an update. No further action is needed currently.

5. Discussion of Urban Conservation Area

A. Discussion and Possible Approval of Damage Reimbursement for Tom Lawrence

Tom Tolbert has said he has talked to Mr. Lawrence about providing actual receipts for the damaged items and property in question. Gabriela Parker said she has not yet received any receipts. No further action is needed currently.

B. Discussion of Trails and Maintenance Plan

Tom Tolbert said he would like to have a solid plan to move forward. He said he should have more time to secure resources for the property in the coming months. No further action is needed currently.

6. Discussion and Approval of Minutes of January 21, 2026, Regular Meeting

After a brief discussion, Kathryn Perdue made a motion to approve the minutes of the January 21, 2026, Regular Meeting. Janna Colaizzi 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

7. Discussion and Approval of Financial Statements, District Reports, Reimbursement Claims, Preclaims, and District Payroll Forms for Period Ending January 31, 2026, and February 28, 2026

After a brief discussion, Janna Colaizzi made a motion to approve the financial statements, district reports, reimbursement claims, and district payroll forms for the periods ending January 31, 2026, and February 28, 2026. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

8. Discussion and Approval of Staff Timesheet and Leave Forms for January and February 2026

After a brief discussion, Kathryn Perdue made a motion to approve the staff timesheet and leave forms from January and February 2026. Chrissy Parker 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

9. Review of TACF Financials for Period Ending January and February 2026

The board reviewed the TACF Financials for the Period Ending January and February 2026. No further action is needed currently.

10. Discussion and Approval of Cooperator Agreement for Chris Arnold

After a brief discussion, Janna Colaizzi made a motion to approve the Cooperator Agreement for Chris Arnold. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

11. Discussion of Joint Plan of Operations Guidance

The board discussed the guidelines for the FY–2027 Joint Plan of Operations. No further action is needed currently.

12. Discussion and Possible Approval of Publishing Notice of Filing Period for Election of District Director in Tulsa World

TULSA COUNTY CONSERVATION DISTRICT

After a brief discussion, Janna Colaizzi made a motion to approve Publishing Notice of Filing Period for Election of District Director in Tulsa World on April 2, 2026, and April 9, 2026. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

13. Reports:

A. Directors

Tom Tolbert said he signed up as an individual member of the ^{OFMLA} ~~GCSA~~ and plans to attend the ~~GCSA~~ conference on March 23rd. He is hoping to make connections for the district to assist with the district-owned property. We will need all the help we can get. No other director has anything to report currently. No further action is needed currently.

B. District Manager

A. Monthly Activities and Outreach Report February and March 2026

March Meetings:

03/18/2026	TCCD Board Meeting
03/19/2026	Monarch's on the Mountain Meeting
03/23/2026	Rotating Basin Program (Session 1) - District Teams Training (March)
03/26/2026	Rotating Basin Program (Session 2) - District Teams Training (March)

March Events:

03/01 – 03/03/2026	OACD State Meeting
03/05 – 03/08/2026	Tulsa Home and Garden Show
03/27/2026	Fred Creek Bug Collection

April Meetings:

04/15/2026	TCCD Board Meeting
------------	--------------------

April Events:

04/01/2026	H2Oklahoma
04/08/2026	H2Oklahoma
04/10/2026	Earth Day @ Chandler Parker
04/10 – 04/11/2026	SpringFest @ Tulsa Garden Center
04/10 – 04/11/2026	Native Plant Sale @ Philbrook
04/22/2026	Enviro Expo
04/25/2026	Party for the Planet
04/25/2026	Earth Day Celebration @ Ray Herral Park
04/27/2026	Fred Creek Bug Collection

Deadlines:

03/09/2026	Application periods for EDAP 4 and Cost-Share PY28 open
03/25/2026	Director Appointments due for April OCC meeting
03/31/2026	1099-MISC due to IRS and OTC
04/01 – 04/22/2026	Notice of Filing Period publication window
04/22/2026	Director Appointments due for May OCC meeting
04/29/2026	Notice of Filing Period proof of publications due to your ADC

Holidays

03/17/2026	St. Patrick's Day
04/04/2026	Easter

Notes:

Work Duties Performed:

- | | |
|-----------------------------|--|
| ❖ Email Correspondences | ❖ TCCD Board Meetings |
| ❖ Bill Pay/Financials | ❖ CSPY – 27, SHIP, 28, Drought, Prescribe Burn |
| ❖ Scanning | ❖ Check/Paperwork Signatures |
| ❖ Shredding | ❖ Blue Thumb Monitoring Activities |
| ❖ TCCD Payroll | ❖ Payroll |
| ❖ TCCD Financials | ❖ Event Prep |
| ❖ Website Updates | ❖ OCC Trainings |
| ❖ Blue Thumb Bug Collection | |

The board reviewed the Monthly Activities and Outreach Report for January 2026. No further action is required currently.

C. NRCS

[District Conservationist Report](#)
[NRCS Program Activities Update](#)
[Program Eligibility Work](#)

NRCS staff have been diligently working to determine eligibility for various conservation programs. This process ensures that applicants meet the necessary requirements and are positioned to receive appropriate support for their conservation initiatives. The eligibility review encompasses both new applicants and ongoing participants, maintaining a fair and standardized approach across all programs.

[EQIP and CSP Field Inventories](#)

Field inventories have been conducted for new applications under the Environmental Quality Incentives Program (EQIP) and the Conservation Stewardship Program (CSP). These inventories are essential for evaluating the current conditions of applicant properties, identifying resource concerns, and developing effective conservation plans. The NRC Steam has focused on thorough site assessments to support the integrity and success of each application.

[EQIP Contract Certification](#)

In addition to eligibility and inventory work, NRC has been actively certifying EQIP contracts. The certification process involves verifying the completion of contracted conservation practices and ensuring compliance with program standards. This step is critical for maintaining accountability and facilitating the delivery of program benefits to participants.

[Conclusion](#)

The NRCS district office remains committed to supporting landowners and producers through efficient program administration and technical assistance. Continued efforts in eligibility determination, field inventories, and contract certification help advance conservation goals and foster sustainable land management practices throughout the district.

Cambra Fields and Justin Cash added that the OACD State meet went well. It was well attended and received some valuable information. No further action is needed currently.

Cambra Fields and Justin Cash added that OACD State meet went well. It was well attended and received some valuable information. No further action needed to be taken at this time.

14. Correspondence:

A. NACD

The board reviewed all correspondence provided by NACD. No further action needed to be taken at this time.

B. OACD

The board reviewed all correspondence provided by NACD. No further action needed to be taken at this time.

C. OCC

A. Discussion and Possible Approval of District Services Update March 2026

After a brief discussion, Kathryn Perdue made a motion to approve the March 2026 District Services Update. Janna Colaizzi 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

B. Discussion and Possible Approval of Hiring a Farm Bill Specialist

After a brief discussion, Janna Colaizzi made a motion to approve hiring a Farm Bill Specialist. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

15. Cost Share Program Year 28 and Drought Program

A. Program Year 28 and Drought Guidelines

The board reviewed the guidelines for both the Drought program and Program Year 28. Cambra Fields suggested we distribute information about signups through organizations such as the Cattlemen’s Association, OSU Extension, Langston University, and other agricultural organizations. The board agreed. No further action is needed currently.

B. Complete Director Checklist – Program 28 Only

1	CONSERVATION DISTRICT PARTICIPATION - Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.	
	Date: 03/18/2026	Action: Yes, the District is Participating
2	BOARD MEMBER PARTICIPATION - Are district board members allowed to make application in the local program? Complete the <i>Director Participation</i> form and email it to OCC. At this point any board member making application must immediately remove themselves from board discussions and votes on program items.	
	Date: 03/18/2026	Action: Yes, Directors of the Board are Permitted to Participate
	CHOOSE DISTRICT REPRESENTATIVE - Designate the authorized district representative. This person must be a district board member. Any board member making application in the local program is not eligible to serve as the district representative.	

TULSA COUNTY CONSERVATION DISTRICT

3	Date: 03/18/2026	Action: All Members of the Board who have not applied, been approved, and funded as a program participant are Designated Authorized Representatives
CHOOSE PRACTICES - Review the conservation practices listed in the Program Year Guidelines. Approve practices and associated average costs that your district will offer locally.		
4	Date: 03/18/2026	Action: All Available Practices will be Approved
CHOOSE COST SHARE RATE & MAXIMUM PAYMENT - Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate cannot exceed 85% and the maximum cost-share payment amount cannot exceed \$7,500 per participant.		
5	Date: 03/18/2026	Action: The Approved Rate is 85% & Max Payment is \$5,000
DEVELOP APPLICATION RANKING SYSTEM - Establish your district's local program priorities and application ranking system. Submit your ranking system to OCC for review and approval prior to starting the application process.		
6	Date: 03/18/2026	Action: The Modified Ranking System was Approved
SET APPLICATION PERIOD & ADVERTISING - Establish your district's application period and advertise locally.		
7	Date: 03/18/2026	Action: TCCD will Accept Application from 03/19/2026 to COB 04/14/2026
STOP STOP Submit your ranking system to OCC for review and approval. STOP STOP		

Janna Colaizzi made a motion to approve the Director Checklist as discussed. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

C. Director Participation form – Program 28 Only

After a brief discussion, Janna Colaizzi made a motion to approve a maximum of two directors allowed to participate in the Cost Share Program Year 28. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

D. Local Program Priorities – Program 28 Only

Local Working Group Priority Resource Concerns

1. Plants (Degraded plant condition)
2. Soil (Soil quality limitations)
3. Animals (Terrestrial habitat)
4. Animals (Livestock production limitation)
5. Plants (Pest pressure)

After a brief discussion, Janna Colaizzi made a motion to approve the Local Program Priorities as presented. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

E. Application Ranking System – Program 28 Only

Participant Name: _____

Application Date: _____

Application Number: _____

Total Score: _____

Practice Name		
High Priority	+20 Points	
Medium Priority	+10 Points	
Low Priority	+5 Points	

High Priority: (314) Brush Management, (325) High Tunnel, (338) Prescribed Burning, (340) Cover Crop, (378) Pond, (516) Livestock Pipeline, (533) Pumping Plant, (561) Heavy Use Area Protection, (614) Watering Facility, (642) Water Well

Medium Priority:

(327) Conservation Cover, (329) Residue and Tillage Management, No-Till, (342) Critical Area Planting, (393) Filter Strip, (412) Grassed Waterway, (512) Pasture and Hay Planting, (590) Nutrient Management

Low Priority:

(315) Herbaceous Weed Control, (362) Diversion, (382) Fence, (386) Field Border, (394) Fire Break (410) Grade Stabilization Structure, (528) Prescribed Grazing, (550) Range Planting, (600) Terrace

1. Has the applicant received state cost share funds within the last three years?
 - A. Yes -10 Points
 - B. No 20 Points

2. Has the applicant been previously approved for state cost share funding and practices were not completed within the completion date that resulted in a cancellation?
 - A. Yes -35 Points
 - B. No 20 Points

3. Is there an established natural resource concern located on the property?
 - A. Yes 10 Points
 - B. No -20 Points

Inadequate Water Source

Water Wells, Ponds, Water Facility, Filter Strip

1. Is there already a water source located on the Property?
 - A. Yes 0 Points
 - B. No 20 Points

2. Current water supply: N/A
- A. Pond present but unreliable 10 Points
 - B. Municipal or well water only 5 Points
 - C. Pond present and reliable -10 Points
3. Will this be the primary or secondary water source?
- A. Primary 10 Points B. Secondary 5 Points
 - C. Tertiary 0 Points
4. Purpose of the water: (all that apply)
- A. livestock 15 points
 - B. Irrigation 10 points
 - C. Erosion control 5 points
5. Will new pond improve grazing distribution due to cross fencing currently in place?
- A. Yes 20 Points B. No 0 Points

Plant Productivity and Health

1. Will producers be willing to install a season high tunnel on an existing garden to extend the growing season and reduce the potential for wind, frost, and pest damage?
- A. Yes 20 Points B. No 0 Points

Degraded Plant Condition

Herbaceous Weed Control, Forage and Biomass Planting (Sprigging), Prescribed Grazing, Range Planting and Nutrient Management, Conservation Cover, Critical Area Planting, Brush Management

2. Does it maintain or increase soil health and organic matter content?
- A. Yes 10 Points B. No 0 Points
3. Does it improve soil moisture use efficiently?
- B. Yes 10 Points B. No 0 Points
4. Does it minimize soil compaction?
- C. Yes 10 Points B. No 0 Points
5. Does it stabilize areas with existing or expected high rates of soil erosion by wind or water?
- D. Yes 10 Points B. No 0 Points
6. Does it improve or maintain livestock nutrition and/or health?
- E. Yes 10 Points B. No 0 Points

After a brief discussion, Janna Colaizzi made a motion to approve the ranking for program year with the condition that the practice of (340) Cover Crop be moved from “Medium Priority” to “High Priority”. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Kathryn Perdue, Janna Colaizzi. Nays: None. The motion carries.

16. Discussion of District Teams Training Takeaways – February 2026 - 1099 Excel & CSV

The board reviewed the District Teams Training Takeaways – February 2026 - 1099 Excel & CSV. No further action is needed currently.

17. New Business

The board also discussed the environmental and stormwater conference track currently taking place in Canada, which we should investigate for potential ideas here in Tulsa. Tom Tolber said he would research it. No further action is needed currently.

Janna Colaizzi said she would not be able to seek another term on the board. She recently got a new job, and it would be impossible to attend the meetings. She said she is the new Outreach and Special Programs Coordinator for The Tulsa Garden Center. She will be able to create new programs for the center and be more active in their activities. She said she will miss us, but she is excited to start this new chapter. Everyone said they were happy for her, but sad to see her go.

No further action needs to be taken at this time.

18. Adjourn:

Janna Colaizzi made a motion to adjourn the meeting. Kathryn Perdue 2nd the motion. Ayes: Tom Tolbert, Janna Colaizzi, Kathryn Perdue. Nays: None. The motion carries

The meeting adjourned at 7:03 PM.

All items on this agenda, including but not limited to any agenda item concerning the adoption or Approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and deletions, without exception. Any modifications or amendments will be limited and rationally related to the agenda item topic. The board may defer, strike, continue, table, or refer any agenda item to its chief administrative officer, staff, or attorney. Additionally, the board may refer or appoint a committee to gather more information needed to take action on any agenda item at a subsequent special or regular meeting.

**The next regularly scheduled meeting is Wednesday, April 15, 2026, at 5:30 PM.
6660 S. Sheridan Rd., Suite 120 Tulsa, OK 74133**

1:31 PM
02/09/26
Accrual Basis

Tulsa County Conservation District
Profit & Loss
July 2025 through January 2026

	<u>Jul '25 - Jan 26</u>
Income	
Interest Income	3.21
OCC Cost-Share Reimbursements	25,620.97
OCC General Exp Reimbursements	1,883.07
OCC Salary Reimbursements	25,053.84
Total Income	<u>52,561.09</u>
Expense	
Administrative Expense	1,722.85
Cost-Share Payments	33,800.69
Employee Benefits	2,999.64
Office Supplies	81.41
Payroll	17,737.68
Payroll Tax	6,958.33
Phone	22.56
Postage	78.00
Professional Fees	699.14
Registration Fees	45.00
Telephone and Internet	39.76
Travel	292.60
Total Expense	<u>64,477.66</u>
Net Income	<u><u>-11,916.57</u></u>

1:30 PM
02/09/26
Accrual Basis

Tulsa County Conservation District
Profit & Loss
January 2026

	<u>Jan 26</u>
Income	
Interest Income	0.15
OCC Cost-Share Reimbursements	1,241.52
OCC General Exp Reimbursements	264.04
OCC Salary Reimbursements	<u>4,175.64</u>
Total Income	5,681.35
Expense	
Administrative Expense	244.96
Payroll Tax	150.00
Phone	<u>22.56</u>
Total Expense	<u>417.52</u>
Net Income	<u><u>5,263.83</u></u>

1:28 PM

02/09/26

Accrual Basis

Tulsa County Conservation District General Ledger As of January 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance	
Arvest Checking 6407							3,147.05	
Operating Acct - 6407							0.00	
Total Operating Acct - 6407							0.00	
Arvest Checking 6407 - Other							3,147.05	
Check	1/2/2026	CC	Wal-Mart	Cell Phone Monthly Ser...	Phone	-22.56	3,124.49	
Check	1/6/2026	CC	Secretary of State	Purchase of Conservan...	Administrative Expe...	-5.20	3,119.29	
Deposit	1/12/2026	ACH	OCC	July, August, Septemb...	OCC General Exp ...	128.80	3,248.09	
Check	1/15/2026	ACH	Go Daddy Web Hos...	Web Hosting Deluxe R...	Administrative Expe...	-239.76	3,008.33	
Deposit	1/29/2026	ACH	OCC	October 2025 Salary R...	OCC Salary Reimb...	4,175.64	7,183.97	
Deposit	1/29/2026	ACH	OCC	October 2025 General ...	OCC General Exp ...	135.24	7,319.21	
Deposit	1/30/2026	ACH	OCC	2nd SHIP Reimbusem...	OCC Cost-Share R...	1,241.52	8,560.73	
Check	1/30/2026	ACH	Oklahoma Tax Com...	November 2025 Payment	Payroll Tax	-150.00	8,410.73	
Deposit	1/30/2026	ACH	Arvest	Interest Payment	Interest Income	0.15	8,410.88	
Total Arvest Checking 6407 - Other							5,263.83	8,410.88
Total Arvest Checking 6407							5,263.83	8,410.88
Arvest Money Market 6423							0.00	
Total Arvest Money Market 6423							0.00	
Arvest Special Projects 6410							95.86	
Total Arvest Special Projects 6410							95.86	
Payroll Liabilities							0.00	
Total Payroll Liabilities							0.00	
Opening Balance Equity							-10,307.75	
Total Opening Balance Equity							-10,307.75	
Retained Earnings							-10,115.56	
Total Retained Earnings							-10,115.56	
Administrative Income							0.00	
Total Administrative Income							0.00	
Aerials and Maps							0.00	
Total Aerials and Maps							0.00	
Arvest Bank							0.00	
Total Arvest Bank							0.00	
Director Election							0.00	
Total Director Election							0.00	
Grant Income							0.00	
Total Grant Income							0.00	
Interest Income							-3.06	
Deposit	1/30/2026	ACH	Arvest	Interest Payment	Arvest Checking 6...	-0.15	-3.21	
Total Interest Income							-0.15	-3.21
OCC Cost-Share Reimbursements							-24,379.45	
Deposit	1/30/2026	ACH	OCC	2nd SHIP Reimbusem...	Arvest Checking 6...	-1,241.52	-25,620.97	
Total OCC Cost-Share Reimbursements							-1,241.52	-25,620.97
OCC Director Election Reimburse							0.00	
Total OCC Director Election Reimburse							0.00	
OCC Director Exp Reimbursements							0.00	
Total OCC Director Exp Reimbursements							0.00	
OCC General Exp Reimbursements							-1,619.03	
Deposit	1/12/2026	ACH	OCC	July, August, Septemb...	Arvest Checking 6...	-128.80	-1,747.83	
Deposit	1/29/2026	ACH	OCC	October 2025 General ...	Arvest Checking 6...	-135.24	-1,883.07	
Total OCC General Exp Reimbursements							-264.04	-1,883.07

1:28 PM

**Tulsa County Conservation District
General Ledger
As of January 31, 2026**

02/09/26

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
OCC Salary Reimbursements							
Deposit	1/29/2026	ACH	OCC	October 2025 Salary R...	Arvest Checking 6...	-4,175.64	-20,878.20 -25,053.84
Total OCC Salary Reimbursements						-4,175.64	-25,053.84
Program Income							
Total Program Income							0.00
TACF Gen Expense Reimbursements							
Total TACF Gen Expense Reimbursements							0.00
TACF Salary Reimbursements							
Total TACF Salary Reimbursements							0.00
Uncategorized Income							
Total Uncategorized Income							0.00
Administrative Expense							
Check	1/6/2026	CC	Secretary of State	Purchase of Conservan...	Arvest Checking 6...	5.20	1,477.89 1,483.09
Check	1/15/2026	ACH	Go Daddy Web Hos...	Web Hosting Deluxe R...	Arvest Checking 6...	239.76	1,722.85
Total Administrative Expense						244.96	1,722.85
Advertising and Promotion							
Total Advertising and Promotion							0.00
Cost-Share Payments							
Total Cost-Share Payments							33,800.69
Director Fees							
Total Director Fees							0.00
Employee Benefits							
Total Employee Benefits							2,999.64
Grant Expenses							
Total Grant Expenses							0.00
Insurance							
Total Insurance							0.00
Internet							
Total Internet							0.00
Membership Fees							
Total Membership Fees							0.00
Office Supplies							
Total Office Supplies							81.41
Outreach Programs							
Total Outreach Programs							0.00
Payroll							
Total Payroll							17,737.68
Payroll Tax							
Check	1/30/2026	ACH	Oklahoma Tax Com...	November 2025 Payment	Arvest Checking 6...	150.00	6,808.33 6,958.33
Total Payroll Tax						150.00	6,958.33
Phone							
Check	1/2/2026	CC	Wal-Mart	Cell Phone Monthly Ser...	Arvest Checking 6...	22.56	0.00 22.56
Total Phone						22.56	22.56
Postage							
Total Postage							78.00

1:28 PM

02/09/26

Accrual Basis

Tulsa County Conservation District
General Ledger
As of January 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Professional Fees							699.14
Total Professional Fees							699.14
Reconciliation Discrepancies							0.00
Total Reconciliation Discrepancies							0.00
Registration Fees							45.00
Total Registration Fees							45.00
Telephone and Internet							39.76
Total Telephone and Internet							39.76
Travel							292.60
Total Travel							292.60
Uncategorized Expenses							0.00
Total Uncategorized Expenses							0.00
No acct							0.00
Total no acct							0.00
TOTAL						<u>0.00</u>	<u>0.00</u>



P O BOX 1670
LOWELL AR 72745

Statement Ending 01/31/2026

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number: 07

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$8,410.88
Total Current Value		\$8,410.88

NON-PROFIT INTEREST CHECKING - 07

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
01/01/2026	Beginning Balance	\$3,147.05	Annual Percentage Yield Earned	0.00%
	4 Credit(s) This Period	\$5,681.35	Interest Days	0
	4 Debit(s) This Period	\$417.52	Interest Earned	\$0.00
01/31/2026	Ending Balance	\$8,410.88	Interest Paid This Period	\$0.15
			Interest Paid Year-to-Date	\$0.15
			Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Credits

Date	Description	Amount
01/12/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$128.80
01/29/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$4,310.88
01/30/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$1,241.52

Other Credits

Date	Description	Amount
01/31/2026	INTEREST PMT	\$0.15

Electronic Debits

Date	Description	Amount
01/02/2026	WALMART FAMILY MOBILE DDA RECUR POS PUR CD5315 877-440-9758 FL#600227102172	-\$22.56
01/06/2026	SECRETARY OF STATE DDA PIN POS PUR CD5315 EGOV.COM OK#600621356231	-\$5.20



NON-PROFIT INTEREST CHECKING - 07 (continued)

Electronic Debits (continued)

<u>Date</u>	<u>Description</u>	<u>Amount</u>
01/15/2026	DNH* GODADDY DDA RECUR POS PUR CD5315 480-505-8855 AZ#601529615443	-\$239.76
01/30/2026	OKLAHOMATAXPMTS OK TAX PMT TULSA CO CONSERVATION	-\$150.00

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
12/31/2025	\$3,147.05	01/12/2026	\$3,248.09	01/30/2026	\$8,410.88
01/02/2026	\$3,124.49	01/15/2026	\$3,008.33		
01/06/2026	\$3,119.29	01/29/2026	\$7,319.21		



P O BOX 1670
LOWELL AR 72745

Statement Ending 01/31/2026

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number: 10

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$95.86
Total Current Value		\$95.86

NON-PROFIT INTEREST CHECKING - 10

Account Summary

Date	Description	Amount
01/01/2026	Beginning Balance	\$95.86
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
01/31/2026	Ending Balance	\$95.86

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Daily Balances

Date	Amount
12/31/2025	\$95.86



P O BOX 1670
LOWELL AR 72745

Statement Ending 01/31/2026

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number: 92

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$7,146.06
Total Current Value		\$7,146.06

NON-PROFIT INTEREST CHECKING - 92

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
01/01/2026	Beginning Balance	\$7,162.65	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$0.30	Interest Days	0
	1 Debit(s) This Period	\$16.89	Interest Earned	\$0.00
01/31/2026	Ending Balance	\$7,146.06	Interest Paid This Period	\$0.30
	Service Charges	\$16.89	Interest Paid Year-to-Date	\$0.30
			Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Other Credits

Date	Description	Amount
01/31/2026	INTEREST PMT	\$0.30

Other Debits

Date	Description	Amount
01/31/2026	SERVICE CHARGE	-\$16.89

Daily Balances

Date	Amount	Date	Amount
12/31/2025	\$7,162.65	01/30/2026	\$7,146.06



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730

Statement Ending 01/31/2026

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number: 02

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$7,813.66
Total Current Value		\$7,813.66

BUSINESS MONEY MARKET - 02

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
01/01/2026	Beginning Balance	\$7,804.12	Annual Percentage Yield Earned	0.00%
	1 Credit(s) This Period	\$9.54	Interest Days	0
	0 Debit(s) This Period	\$0.00	Interest Earned	\$0.00
01/31/2026	Ending Balance	\$7,813.66	Interest Paid This Period	\$9.54
			Interest Paid Year-to-Date	\$9.54
			Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
01/31/2026	INTEREST PMT	\$9.54

Daily Balances

Date	Amount	Date	Amount
12/31/2025	\$7,804.12	01/30/2026	\$7,813.66

Tulsa County Conservation District
Profit & Loss
July 2025 through February 2026

	<u>Jul '25 - Feb 26</u>
Income	
Grant Income	250.00
Interest Income	3.70
OCC Cost-Share Reimbursements	31,593.45
OCC General Exp Reimbursements	3,373.60
OCC Salary Reimbursements	33,405.12
Total Income	<u>68,625.87</u>
Expense	
Administrative Expense	1,722.85
Cost-Share Payments	33,800.69
Employee Benefits	3,549.18
Office Supplies	81.41
Outreach Programs	571.07
Payroll	22,884.96
Payroll Tax	7,910.39
Phone	22.56
Postage	78.00
Professional Fees	699.14
Registration Fees	45.00
Telephone and Internet	39.76
Travel	634.90
Total Expense	<u>72,039.91</u>
Net Income	<u><u>-3,414.04</u></u>

3:17 PM
03/12/26
Accrual Basis

Tulsa County Conservation District
Profit & Loss
February 2026

	<u>Feb 26</u>
Income	
Grant Income	250.00
Interest Income	0.49
OCC Cost-Share Reimbursements	5,972.48
OCC General Exp Reimbursements	1,490.53
OCC Salary Reimbursements	8,351.28
Total Income	<u>16,064.78</u>
Expense	
Employee Benefits	549.54
Outreach Programs	571.07
Payroll	5,147.28
Payroll Tax	952.06
Travel	342.30
Total Expense	<u>7,562.25</u>
Net Income	<u><u>8,502.53</u></u>

3:19 PM

03/12/26

Accrual Basis

**Tulsa County Conservation District
General Ledger
As of February 28, 2026**

Type	Date	Num	Name	Memo	Split	Amount	Balance	
Arvest Checking 6407							8,410.88	
Operating Acct - 6407							0.00	
Total Operating Acct - 6407							0.00	
Arvest Checking 6407 - Other							8,410.88	
Check	2/4/2026	9162	Gabriel S Parker	October 1-15th 2025 Pay P...	Payroll	-1,286.82	7,124.06	
Check	2/4/2026	9163	Gabriel S Parker	October 15-31st 2025 Pay ...	Payroll	-1,286.82	5,837.24	
Check	2/4/2026	9166	Gabriel S Parker	November 2025 Tulsa Mile...	Travel	-242.34	5,594.90	
Check	2/4/2026	9167	Gabriel S Parker	October 2025 Tulsa Mileage	Travel	-17.78	5,577.12	
Check	2/4/2026	9168	Gabriel S Parker	December 2025 Tulsa Mile...	Travel	-82.18	5,494.94	
Deposit	2/5/2026	ACH	OCC	November 2025 Salary Rei...	OCC Salary R...	4,175.64	9,670.58	
Deposit	2/5/2026	ACH	OCC	November 2025 General E...	OCC General ...	1,160.02	10,830.60	
Check	2/6/2026	9171	OCC	January 2026 Preclaim	Employee Ben...	-549.54	10,281.06	
Deposit	2/10/2026	ACH	OCC	December 2025 Salary Rei...	OCC Salary R...	4,175.64	14,456.70	
Deposit	2/10/2026	ACH	OCC	December 2025 General E...	OCC General ...	330.51	14,787.21	
Deposit	2/10/2026	ACH	OCC	Cost-Share Year 27 Reimb...	OCC Cost-Sh...	972.48	15,759.69	
Check	2/10/2026	9164	Gabriel S Parker	November 1-15th 2025 Pa...	Payroll	-1,286.82	14,472.87	
Check	2/10/2026	9165	Gabriel S Parker	November 15-30th 2025 P...	Payroll	-1,286.82	13,186.05	
Check	2/10/2026	ACH	IRS	941 Tax Payment for April ...	Payroll Tax	-952.06	12,233.99	
Deposit	2/20/2026	ACH	OCC	Cost-Share Year 27 Reimb...	OCC Cost-Sh...	5,000.00	17,233.99	
Check	2/26/2026	CC	McAlister's Deli	Embracing Earth Design's ...	Outreach Prog...	-571.07	16,662.92	
Deposit	2/27/2026	ACH	Arvest	Interest Payment	Interest Income	0.49	16,663.41	
Total Arvest Checking 6407 - Other							8,252.53	16,663.41
Total Arvest Checking 6407							8,252.53	16,663.41
Arvest Money Market 6423							0.00	
Total Arvest Money Market 6423							0.00	
Arvest Special Projects 6410							95.86	
Deposit	2/4/2026	BCH	Arvest	Blue Thumb Grant for Febr...	Grant Income	250.00	345.86	
Total Arvest Special Projects 6410							250.00	345.86
Payroll Liabilities							0.00	
Total Payroll Liabilities							0.00	
Opening Balance Equity							-10,307.75	
Total Opening Balance Equity							-10,307.75	
Retained Earnings							-10,115.56	
Total Retained Earnings							-10,115.56	
Administrative Income							0.00	
Total Administrative Income							0.00	
Aerials and Maps							0.00	
Total Aerials and Maps							0.00	
Arvest Bank							0.00	
Total Arvest Bank							0.00	
Director Election							0.00	
Total Director Election							0.00	
Grant Income							0.00	
Deposit	2/4/2026	BCH	Arvest	Blue Thumb Grant for Febr...	Arvest Special...	-250.00	-250.00	
Total Grant Income							-250.00	-250.00
Interest Income							-3.21	
Deposit	2/27/2026	ACH	Arvest	Interest Payment	Arvest Checki...	-0.49	-3.70	
Total Interest Income							-0.49	-3.70
OCC Cost-Share Reimbursements							-25,620.97	
Deposit	2/10/2026	ACH	OCC	Cost-Share Year 27 Reimb...	Arvest Checki...	-972.48	-26,593.45	
Deposit	2/20/2026	ACH	OCC	Cost-Share Year 27 Reimb...	Arvest Checki...	-5,000.00	-31,593.45	
Total OCC Cost-Share Reimbursements							-5,972.48	-31,593.45

3:19 PM
 03/12/26
 Accrual Basis

**Tulsa County Conservation District
 General Ledger
 As of February 28, 2026**

Type	Date	Num	Name	Memo	Split	Amount	Balance
OCC Director Election Reimburse							0.00
Total OCC Director Election Reimburse							0.00
OCC Director Exp Reimbursements							0.00
Total OCC Director Exp Reimbursements							0.00
OCC General Exp Reimbursements							-1,883.07
Deposit	2/5/2026	ACH	OCC	November 2025 General E...	Arvest Checki...	-1,160.02	-3,043.09
Deposit	2/10/2026	ACH	OCC	December 2025 General E...	Arvest Checki...	-330.51	-3,373.60
Total OCC General Exp Reimbursements						-1,490.53	-3,373.60
OCC Salary Reimbursements							-25,053.84
Deposit	2/5/2026	ACH	OCC	November 2025 Salary Rei...	Arvest Checki...	-4,175.64	-29,229.48
Deposit	2/10/2026	ACH	OCC	December 2025 Salary Rei...	Arvest Checki...	-4,175.64	-33,405.12
Total OCC Salary Reimbursements						-8,351.28	-33,405.12
Program Income							0.00
Total Program Income							0.00
TACF Gen Expense Reimbursements							0.00
Total TACF Gen Expense Reimbursements							0.00
TACF Salary Reimbursements							0.00
Total TACF Salary Reimbursements							0.00
Uncategorized Income							0.00
Total Uncategorized Income							0.00
Administrative Expense							1,722.85
Total Administrative Expense							1,722.85
Advertising and Promotion							0.00
Total Advertising and Promotion							0.00
Cost-Share Payments							33,800.69
Total Cost-Share Payments							33,800.69
Director Fees							0.00
Total Director Fees							0.00
Employee Benefits							2,999.64
Check	2/6/2026	9171	OCC	January 2026 Preclaim	Arvest Checki...	549.54	3,549.18
Total Employee Benefits						549.54	3,549.18
Grant Expenses							0.00
Total Grant Expenses							0.00
Insurance							0.00
Total Insurance							0.00
Internet							0.00
Total Internet							0.00
Membership Fees							0.00
Total Membership Fees							0.00
Office Supplies							81.41
Total Office Supplies							81.41
Outreach Programs							0.00
Check	2/26/2026	CC	McAlister's Deli	Embracing Earth Design's ...	Arvest Checki...	571.07	571.07
Total Outreach Programs						571.07	571.07

3:19 PM

03/12/26

Accrual Basis

**Tulsa County Conservation District
General Ledger
As of February 28, 2026**

Type	Date	Num	Name	Memo	Split	Amount	Balance
Payroll							17,737.68
Check	2/4/2026	9162	Gabriel S Parker	October 1-15th 2025 Pay P...	Arvest Checki...	1,286.82	19,024.50
Check	2/4/2026	9163	Gabriel S Parker	October 15-31st 2025 Pay ...	Arvest Checki...	1,286.82	20,311.32
Check	2/10/2026	9164	Gabriel S Parker	November 1-15th 2025 Pa...	Arvest Checki...	1,286.82	21,598.14
Check	2/10/2026	9165	Gabriel S Parker	November 15-30th 2025 P...	Arvest Checki...	1,286.82	22,884.96
Total Payroll						5,147.28	22,884.96
Payroll Tax							6,958.33
Check	2/10/2026	ACH	IRS	941 Tax Payment for April ...	Arvest Checki...	952.06	7,910.39
Total Payroll Tax						952.06	7,910.39
Phone							22.56
Total Phone							22.56
Postage							78.00
Total Postage							78.00
Professional Fees							699.14
Total Professional Fees							699.14
Reconciliation Discrepancies							0.00
Total Reconciliation Discrepancies							0.00
Registration Fees							45.00
Total Registration Fees							45.00
Telephone and Internet							39.76
Total Telephone and Internet							39.76
Travel							292.60
Check	2/4/2026	9166	Gabriel S Parker	November 2025 Tulsa Mile...	Arvest Checki...	242.34	534.94
Check	2/4/2026	9167	Gabriel S Parker	October 2025 Tulsa Mileage	Arvest Checki...	17.78	552.72
Check	2/4/2026	9168	Gabriel S Parker	December 2025 Tulsa Mile...	Arvest Checki...	82.18	634.90
Total Travel						342.30	634.90
Uncategorized Expenses							0.00
Total Uncategorized Expenses							0.00
No acctnt							0.00
Total no acctnt							0.00
TOTAL						0.00	0.00



P O BOX 1670
LOWELL AR 72745

Statement Ending 02/28/2026

TULSA COUNTY CONSERVATION

Page 1 of 4

Customer Number: 07

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$16,663.41
Total Current Value		\$16,663.41

NON-PROFIT INTEREST CHECKING - 07

Account Summary

Date	Description	Amount
02/01/2026	Beginning Balance	\$8,410.88
	4 Credit(s) This Period	\$15,814.78
	10 Debit(s) This Period	\$7,562.25
02/28/2026	Ending Balance	\$16,663.41

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.49
Interest Paid Year-to-Date	\$0.64
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Credits

Date	Description	Amount
02/05/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$5,335.66
02/10/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$5,478.63
02/20/2026	VENDOR PAYMENTS MISC REIMB TULSA COUNTY CONSERVAT	\$5,000.00

Other Credits

Date	Description	Amount
02/28/2026	INTEREST PMT	\$0.49

Electronic Debits

Date	Description	Amount
02/10/2026	IRS USATAXPYMT TULSA COUNTY CONSERVAT	-\$952.06
02/26/2026	MCALISTERS DELI 718 DDA PIN POS PUR CD5315 TULSA OK#605729001071	-\$571.07



Statement Ending 02/28/2026

TULSA COUNTY CONSERVATION

Page 3 of 4

Customer Number: 07

NON-PROFIT INTEREST CHECKING - 07 (continued)

Checks Cleared

<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>	<u>Check Nbr</u>	<u>Date</u>	<u>Amount</u>
9162	02/04/2026	\$1,286.82	9165	02/10/2026	\$1,286.82	9168	02/04/2026	\$82.18
9163	02/04/2026	\$1,286.82	9166	02/04/2026	\$242.34	9171*	02/06/2026	\$549.54
9164	02/10/2026	\$1,286.82	9167	02/04/2026	\$17.78			

* Indicates skipped check number

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
01/31/2026	\$8,410.88	02/06/2026	\$10,281.06	02/26/2026	\$16,662.92
02/04/2026	\$5,494.94	02/10/2026	\$12,233.99	02/27/2026	\$16,663.41
02/05/2026	\$10,830.60	02/20/2026	\$17,233.99		



P O BOX 1670
LOWELL AR 72745

Statement Ending 02/28/2026

TULSA COUNTY CONSERVATION

Page 1 of 2

Customer Number: 10

ADDRESS SERVICE REQUESTED

TULSA COUNTY CONSERVATION DISTRICT
6660 S SHERIDAN RD STE 120
TULSA OK 74133-1768

Managing Your Accounts



24-HOUR
ACCOUNT INFO (800) 601-8655
LINE



CUSTOMER
SERVICE (866) 952-9523



MAILING
ADDRESS PO BOX 799
LOWELL AR 72745



WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$345.87
Total Current Value		\$345.87

NON-PROFIT INTEREST CHECKING - 10

Account Summary

Date	Description	Amount
02/01/2026	Beginning Balance	\$95.86
	2 Credit(s) This Period	\$250.01
	0 Debit(s) This Period	\$0.00
02/28/2026	Ending Balance	\$345.87

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.01
Interest Paid Year-to-Date	\$0.01
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Deposits

Date	Description	Amount
02/04/2026	DDA VIRTUAL DEPOSIT	\$250.00

Other Credits

Date	Description	Amount
02/28/2026	INTEREST PMT	\$0.01

Daily Balances

Date	Amount	Date	Amount	Amount
01/31/2026	\$95.86	02/04/2026	\$345.86	\$345.87



P O BOX 1670
LOWELL AR 72745

Statement Ending 02/28/2026

TULSA AREA CONSERVATION

Page 1 of 4

Customer Number: 92

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730

Managing Your Accounts

	24-HOUR ACCOUNT INFO (800) 601-8655 LINE
	CUSTOMER SERVICE (866) 952-9523
	MAILING ADDRESS PO BOX 799 LOWELL AR 72745
	WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
NON-PROFIT INTEREST CHECKING		\$7,152.06
Total Current Value		\$7,152.06

NON-PROFIT INTEREST CHECKING - 92

Account Summary

Date	Description	Amount
02/01/2026	Beginning Balance	\$7,146.06
	3 Credit(s) This Period	\$13.72
	1 Debit(s) This Period	\$7.72
02/28/2026	Ending Balance	\$7,152.06
	Service Charges	\$7.72

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.27
Interest Paid Year-to-Date	\$0.57
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 12 MONTHS.

Electronic Credits

Date	Description	Amount
02/06/2026	Transfer from Money Mkt * 7202 - Online Banking Confirmation: 039123622040	\$5.00
02/24/2026	Janaury fee refund	\$8.45

Other Credits

Date	Description	Amount
02/28/2026	INTEREST PMT	\$0.27

Other Debits

Date	Description	Amount
02/28/2026	SERVICE CHARGE	-\$7.72

Daily Balances

Date	Amount	Date	Amount
01/31/2026	\$7,146.06	02/24/2026	\$7,159.51
02/06/2026	\$7,151.06	02/27/2026	\$7,152.06



P O BOX 1670
LOWELL AR 72745

ADDRESS SERVICE REQUESTED

TULSA AREA CONSERVATION FOUNDATION
6660 S SHERIDAN RD
TULSA OK 74133-1730

Statement Ending 02/28/2026

TULSA AREA CONSERVATION

Page 1 of 2

Customer Number:

Managing Your Accounts

-  24-HOUR ACCOUNT INFO (800) 601-8655 LINE
-  CUSTOMER SERVICE (866) 952-9523
-  MAILING ADDRESS PO BOX 799 LOWELL AR 72745
-  WEBSITE www.arvest.com

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS MONEY MARKET		\$7,817.29
Total Current Value		\$7,817.29

BUSINESS MONEY MARKET - 02

Account Summary

Date	Description	Amount
02/01/2026	Beginning Balance	\$7,813.66
	1 Credit(s) This Period	\$8.63
	1 Debit(s) This Period	\$5.00
02/28/2026	Ending Balance	\$7,817.29

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8.63
Interest Paid Year-to-Date	\$18.17
Interest Withheld Year-to-Date	\$0.00

DORMANCY: A MONTHLY FEE WILL BEGIN IF NO ACTIVITY FOR 24 MONTHS.

Other Credits

Date	Description	Amount
02/28/2026	INTEREST PMT	\$8.63

Electronic Debits

Date	Description	Amount
02/06/2026	Transfer to Checking * 7192 - Online Banking Confirmation: 039123622040	-\$5.00

Daily Balances

Date	Amount	Date	Amount
01/31/2026	\$7,813.66	02/06/2026	\$7,808.66
		02/27/2026	\$7,817.29

CONSERVATION DISTRICT COOPERATOR AGREEMENT

This is an agreement between the Tulsa County Conservation District, hereinafter referred to as District and Chris Arnold, hereinafter referred to as Cooperator(s).

Check either Landowner or Non-landowner box:

Landowner:

The Cooperator(s) Agrees to:

1. Cooperate with the representative of the District to develop as rapidly as feasible, a conservation plan for his/her land.
2. Start applying one or more conservation practices as provided in the conservation plan and which meets the technical standards of the District.
3. Maintain all conservation practices established in an effective condition and continue the use of all conservation measures put into effect.

The District Agrees to:

1. Furnish Cooperator(s) with technical assistance as needed in developing a conservation plan based upon a soil and plant inventory of the land.
2. Furnish the Cooperator(s) a conservation soils map, aerial photo and job sheets for needed conservation practices.
3. Furnish the Cooperator(s) with information, guidance and needed technical assistance as available for proper maintenance of established conservation measures.
4. Keep Cooperator(s) informed of conservation programs suitable for implementation on their land.

Individual Non-Landowner, Organization or Business:

The Cooperator Agrees to:

1. Work with representatives of the District to carry out planned projects, assist with district activities and participate in district events.
2. Become knowledgeable about the District. Suggested ways to do this are attend board meetings, volunteer to help with District activities, read District materials, attend conservation meetings or visit with district directors or staff.
3. Provide input to the District as they develop their conservation goals and needs assessments.

The District Agrees to:

1. Provide information and education to the Cooperator(s) so they will be informed about the District, conservation programs, and District activities.
2. Provide opportunities for Cooperator(s) to become involved in information and education events and activities, and other District activities and projects.
3. Provide recognition to Cooperator(s) for assistance to the District.

It is mutually agreed that:

1. Provisions of this agreement are understood by the Cooperator(s) and the District and that neither shall be liable for damage to the other's property resulting from carrying out this agreement unless such damage is caused by negligence or misconduct.
2. This agreement supersedes any previous Cooperator Agreement between the Cooperator(s) and the District.
3. This agreement will become effective on the date of the last signature and may be terminated by either party upon written notice.

Signature of Cooperator(s) _____ Date _____
 _____ Date 2/24/26

Signature of District Chair _____

Date approved by district board _____

Joint Plan of Operations Guidance

Draft Due Date: June 5, 2026 Final Plan Due Date: June 30, 2026

The Joint Plan of Operations (JPO) is the working document that directs the day-to-day programs and activities of the district and, to some degree, the NRCS field office. The plan encompasses both the state and federal fiscal years (July 1, 2026 to September 30, 2027).

The JPO provides the short-term, annual goals and objectives needed to meet the goals and address the priorities of the Long Range Plan (LRP). Working together with input from your NRCS partners, the district must annually develop a plan of operations that directs how the district and field office will meet established long-range goals. The plan elements should provide a clear picture of the goals, objectives, and projects each district and NRCS field office will undertake to move their long-range plan programs forward.

Requirements:

The JPO must use the OCC provided template. The template is available on the website and is the same version that was utilized for the FY26 JPO. Since the template has not been changed from last year, there should be no need to start completely from scratch on this year's plan. Make a copy of your current JPO and update each item for year 3 in the planning cycle. Be sure to review each item and update it accordingly!

The plan is required to follow the template and contain all information that is requested in the document. This includes:

- Director information, including at minimum each director's service beginning Month and Year (i.e., when they first joined the board) and when their current term ends.
- District staff information, including at minimum each employee's month and year of hire and years of service.
- NRCS staff information, including staff member's name, title, and location of their home office site.
- Listing of the district priority natural resource concerns; a minimum of 5 must be listed. These should match, or substantially match, the LRP since this is year 3 of the planning cycle.**
- Listing of the district priority education, information, and operation concerns; a minimum of 5 must be listed. These should match, or substantially match, the LRP since this is year 3 of the planning cycle.**
- Each identified priority (a minimum of 10 total) must have a Current Goal with at least 2 district-driven objectives provided. This means the JPO will have a minimum of 10 current goals and 20 objectives. If additional goals beyond the required minimum 10 are included, each must have at least 2 objectives listed.
- Each objective must provide all the necessary information: a measurable (provide a count/number to tell the reader how much of something will be completed) objective statement, estimated budget, source of funding, timeline, and responsible parties.

If you choose to include any additional optional information, those items should be placed at the end of the plan.

Plan Submission:

Draft submission(s) of the plan should be **emailed as word document files** to your Area District Coordinator by no later than **June 5, 2026**.* Submitting your draft as a word file will allow corrections to be noted directly within the document; hopefully making the review process more efficient.

The draft(s) of the plan will be reviewed for completion and returned for corrections if necessary. Corrections that may be requested could include, but are not limited to:

- Providing specific numerical values for measurements
- Clarifying goal objective and action statements
- Correcting timeline dates
- Ensuring substantial connection to the LRP goals and priorities OR explaining why the JPO goals and priorities have changed.**
- Inclusion of all required elements (ex: 10 goals, 20 objectives)

Once you have worked with your ADC to complete the draft review process, the final plan should be **emailed as PDF** using the correct naming system to clancy.green@conservation.ok.gov no later than June 30, 2026. Plans should be named using the following format:

DistrictNameCDJPO.pdf

Examples: *ArbuckleCDJPO.pdf* or *OttawaCountyCDJPO.pdf*

Some tips to help the planning process and the review process go smoother:

- Make sure the logo in the upper right corner of the plan is the district's.
- Don't use individuals' names, apart from staff and director information, instead use titles of positions. (i.e., District Manager, District Director, etc.)
- Refer to the LRP and current JPO for information; you should be able to use the Year 3 goal from the LRP as the basis for this plan's current goal unless the district's priorities have changed.
- Objective statements must be measurable. Objectives must provide a numerical unit of something (number of plans, acres, educated, etc.) that can be measured/quantified. In most cases, this means that a number will appear in the objective statement somewhere. Providing numbers/measurements makes it much easier to identify if the objective has been fulfilled – this is important when tracking progress toward meeting each goal. Numbers and data provided a measuring stick to receive credit for the work completed.
- If an objective is continued from the previous plan because it has not yet been completed, there should be notes entered in the "Actions Taken and Progress Toward Completion" cell. Or, if the district's priorities have changed due to locally led input, then a brief explanation about the change/deviation should be included in this section. Otherwise, this should be left blank. A Year 1 or 2 continued objective does not apply toward the plan's required 20 objectives for this year's plan. If you have questions on how to address and include continued objectives, please reach out before submitting your draft.**
- Estimated Budget must be presented as a dollar value (\$0.00). If there is no cost associated beyond salaries, include a statement indicating that.
- Timelines should be presented in a mm/yyyy format (ex: July 2026 – September 2027) and may be as short as a month and up to one year. Be sure to verify that the timelines

fall within the plan timeframe (July 2026 to September 2027). Plans with timelines that are for the entirety of the plan period for all objectives will not pass review.

- Work with NRCS to determine what goals and objectives they need included in the plan.
- If you do not include any optional information (i.e., calendar of events, MOUs, Primary Partners, NRCS Specific Goals/Objectives) then remove those sections from the plan.

Tracking JPO Progress and the Annual Report

The district is required to submit a copy of the JPO with updates to the action/progress sections with the Annual Report each September 1. It is important that notes on actions and progress of each JPO element be kept throughout the year to facilitate ease of completion of this requirement.

The FY26 Annual Report is due September 1, 2026. This is also when you must submit a copy of the 2025 JPO (i.e. July 1, 2025 – September 30, 2026) with progress notes. Please submit your annual report and JPO with progress notes as two separate PDF files in one email to your ADC.

The JPO and the Annual Report, when viewed together, and when referenced along with the Long Range Plan, will provide a clearer picture of how each district is progressing in reaching their stated goals and will help make the JPO a more functional and useful document. Objectives may remain similar from year to year, but there should be updates; if an objective is used in consecutive years, progress from previous years should remain noted in the plan in the progress section.

Progress in reaching the selected goals will be considered when looking at staffing needs and allocations.

Mark the Following Due Dates on Your Calendar

Reminders may not be sent.

FY27 Joint Plan of Operations (Draft version, submitted as a Word doc to ADC)	June 5, 2026
FY27 Joint Plan of Operations (Final version, submitted as a PDF to Clancy Green)	June 30, 2026
FY26 JPO with updates/progress notes submitted along with the FY26 Annual Report	September 1, 2026

**It is highly encouraged that you submit a draft plan as early as possible so reviews can be completed, and assistance provided in making updates and improvements to ensure all requirements are met.*

*** Having reached the midway point in the LRP, this is when you may start to see priorities for natural resources and education, information, and operations shifting based on input from the locally led process. If this occurs, that means your JPO will deviate from what was included in your LRP – include some notes on the objectives explaining the change to assist with the review process. If you have questions about how to do this, reach out to Clancy Green. ***

2800 N. Lincoln Blvd. STE 200. Oklahoma City, OK 73105

Office: 405.521.4811 | Cell: 572-246-5150

Email: brandon.welborn@conservation.ok.gov



From: Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

Sent: Monday, February 2, 2026 2:52 PM

To: Brandon Welborn <Brandon.Welborn@Conservation.ok.gov>

Subject: Re: Director Election & Appointment - Terms Expiring 06/30/2026

NOOOOOO! J/K

Sincerely,

Gabriel Parker
District Manager
Tulsa County Conservation District
6660 S. Sheridan Rd. Suite 120
Tulsa, OK 74133
Ph: (918) 877-9559
Cell: (918) 370-5610
Fax: 1-855-421-7632
www.tulsaccd.org

From: Brandon Welborn <Brandon.Welborn@Conservation.ok.gov>

Sent: Monday, February 2, 2026 13:40

Cc: Clancy Green <Clancy.Green@Conservation.ok.gov>

Subject: Director Election & Appointment - Terms Expiring 06/30/2026

Good Afternoon,

Attached are the lists of directors with terms expiring June 30, 2026. **Each** district will have one director in the Appointed Position and one director in the Elected Position with a term expiring this year.

Both the appointment process and the election process apply to **EVERY** district; you must go through the required steps and meet the required deadlines. If you have questions or need assistance with any items related to appointments or elections, please contact your Area District Coordinator or District Services at the Commission.

[INFORMATION FOR APPOINTED POSITION](#)

Your board may begin making Recommendation for Appointment to the Commission to fill the appointed position expiring June 30, 2026.

This item must be listed on an upcoming board meeting agenda for consideration and action. Following action by the board, immediately forward the completed OCC-3B form and any additional required documentation to brandon.welborn@conservation.ok.gov . The Commission will certify the recommended individual's eligibility and then place the appointment on the next Commission meeting agenda for consideration and possible approval. Do not mail any original forms to Commission; forms should be emailed with the originals retained in your office.

Remember: currently serving members **must** still be recommended for reappointment if they wish to continue serving.

Recommendation for Appointment forms will be due on the following schedule to make Commission meeting agendas; appointments received after the due date will be placed on the next month's agenda:

OCC Meeting Date	Appointments Due by COB This Date
March 3	February 18
April 6	March 25
May 4	April 22
June 1	May 20
July 1	June 17

INFORMATION FOR THE 2026 ELECTION PROCESS

The term of office for District Director Elected Position #1 will expire on June 30, 2026. The election for this position is scheduled for Tuesday, June 2, 2026.

The new term for the E1 position will expire on June 30, 2029.

If the E1 position on your board is vacant or the member serving in that position wishes to continue serving, you **MUST** still go through the election process – publish notice of filing, accept candidacy forms, and hold an election if necessary. The incumbent member **must** file candidacy forms if they wish to run for the elected position again.

The attached Election Timeline is a summary of deadlines and procedures that **must** be met regarding the election. Please refer to the attached Procedures for Holding an Election document and the Conservation District Handbook beginning on page 31 for in-depth guidelines and further information.

ELECTION EXPENSES

Remember that all election expenses are eligible to be reimbursed by the Commission without effecting your district allocation if claimed correctly; these expenses **must** be claimed on a separate OSF-3 form using code 93. Publication expenses are only eligible for reimbursement if claimed correctly and if they meet all publication requirements (i.e. correct timeframe, information, etc.).

We do not anticipate having Teams training sessions over elections and appointments this year. Past training materials are available on the OCC website and in the District Employees team; the general information contained in these materials still applies – only references to timeline, dates, and the expiring positions will vary.

If you have any questions, please let your ADC, Clancy, or me know. Thank you.

Brandon Welborn

Administrative Programs Officer II

Oklahoma Conservation Commission

2800 N. Lincoln Blvd. STE 200. Oklahoma City, OK 73105

Office: 405.521.4811

Email: brandon.welborn@conservation.ok.gov



Directors with Expiring Terms 06/30/2026
A = Appointed Position, E1 = Elected Position #1

District Name	First Name	Last Name	Position Number
Love County	Willis	McKay	A
Major County	Brook	Strader	A
Marshall County	Tony	Hawkins	A
Mayes County	Jerry	Koelsch	A
McClain County	Everett	Wollenberg	A
McIntosh County	Thomas	Shroyer	A
Murray County	Bruce	Reynolds	A
Muskogee County	Mike	Oakley	A
Noble County	Marty	Williams	A
North Caddo	Doug	Eichelberger	A
North Fork of Red River	Kathy	Carter	A
Nowata County	Ed	Casey	A
Okfuskee County	Brandon	Burnett	A
Oklahoma County	Richard (Rick)	Godfrey Jr	A
Okmulgee County	Bobby Joe	Cossey	A
Osage County	David	Chambers	A
Ottawa County	Justin	Miller	A
Pawnee County	Jake	Ward	A
Payne County	Jake	Linneman	A
Pittsburg County	Sandra	Gwinn	A
Pontotoc County	Bennie	Cope	A
Pushmataha	Jane	Tucker	A
Rogers County	Lyle	Blakley	A
Seminole County	Brian	Carter	A
Sequoyah County	Frankie	Woodruff	A
Shawnee	Larry	Hayes	A
South Caddo	Ron	Walzer	A
Stephens County	Lee	Stepp	A
Talihina	Ronnie	Rose	A
Texas County	James	Skelton	A
Tillman County	Shellie	Collins	A
Tulsa County	Tom	Tolbert	A
Upper Washita	Rodney	Unruh	A
Wagoner County	Bryan	Stunkard	A
Washita County	Loren	Dick	A
West Caddo	Bobby	Weidenmaier	A
Woods County	Deb	Kimbro	A
Woodward County	Dale	Boyle	A

Directors with Expiring Terms 06/30/2026
A = Appointed Position, E1 = Elected Position #1

District Name	First Name	Last Name	Position Number
Love County	Don	Scivally	E1
Major County	Matt	Gard	E1
Marshall County	Austin	Reimer	E1
Mayes County	Dennis	DeLozier	E1
McClain County	Jeff	Staggs	E1
McIntosh County	Paul	Morris	E1
Murray County	JoRetta	Morris	E1
Muskogee County	Audrey	Adney	E1
Noble County	Barbara	Pemberton	E1
North Caddo	Austin	Dahlenburg	E1
North Fork of Red River	Kyle	Kilhoffer	E1
Nowata County	Scotty	Herriman	E1
Okfuskee County	Lloyd	Friesen	E1
Oklahoma County	Kim	Farber	E1
Okmulgee County	Tyler	Richter	E1
Osage County	Matthew	Kane	E1
Ottawa County	Steve	Grimes	E1
Pawnee County	Jeff	Lentz	E1
Payne County	Richard	Pratz	E1
Pittsburg County	David	Mabray	E1
Pontotoc County	Gary	Hamilton	E1
Pushmataha	Colby	Chandler	E1
Rogers County	Angie	Harmon	E1
Seminole County	William	Grant	E1
Sequoyah County	Billy	Weedon	E1
Shawnee	Zachary	Brown	E1
South Caddo	Bill	Lafferty	E1
Stephens County	Jim	McLain, Jr.	E1
Talihina	Dusty	Nichols	E1
Texas County	Suzanne	Landess	E1
Tillman County	Ben	Bryan	E1
Tulsa County	Janna	Colaizzi	E1
Upper Washita	Carl	Manske	E1
Wagoner County	Dana	Todd	E1
Washita County	Sherri	Goeringer	E1
West Caddo	Robert	Sims	E1
Woods County	Steven	Ward	E1
Woodward County	Nathan	Holloway	E1

DISTRICT DIRECTOR POSITION #1 ELECTION SCHEDULE

FEBRUARY OR MARCH REGULAR DISTRICT BOARD MEETING

At the February or March board meeting, set the dates for publishing notices of filing period and election in all newspapers in the district. The notice must be published twice, with a seven-day interval. This action must be recorded in the meeting minutes.

If publishing requirements cannot be met due to a lack of newspaper coverage in the district, contact the Commission at once for further guidance.

APRIL 1-22

Publish twice, one week apart, the Notice of Filing Period for Election of District Director, Form OCC-3D (revision 03/22). It is recommended to publish as close to the first of the month as possible so if any errors occur there is time to correct. Notice **must** be published in print as a legal notice; electronic notices are not valid.

APRIL 22 – APRIL 29

Each district must certify to the Commission that the notice has been published by emailing to your ADC the *Proof of Publication*, including all attachments, provided by each newspaper. Retain the original proof(s) in your office; do not mail hard copies of any proofs.

A scanned copy of each Notice of Filing Period proof of publication should be emailed to the appropriate contact based on your area:

- Area 1: Lacie Landers, lacie.landiers@conservation.ok.gov
- Area 2: Tammy Curry, tammy.curry@conservation.ok.gov
- Area 3: Rhonda Bowman, rhonda.bowman@conservation.ok.gov
- Area 4: Amy Weathers, amy.weathers@conservation.ok.gov
- Area 5: Lisa Grey, lisa.grey@conservation.ok.gov

APRIL OR MAY REGULAR DISTRICT BOARD MEETING

The board should act in their April or May regular board meeting to select polling places and a District Election Committee for recommendation to the Commission and designate newspapers for publishing the Notice of Election. See the “Procedures for Holding an Election” document for additional information on actions that should be taken as well as the Conservation District Handbook beginning on page 31 for a complete list of election responsibilities and actions.

Conducting this business within your regular April or May board meeting will help you meet all the required filing deadlines; the timeframe for completing all election requirements is very tight. If you wait until the close of filing period to schedule a special meeting and make these decisions, you likely will NOT meet deadlines.

*All referenced forms and resources are available in the District Resources section of the OCC website:
<https://conservation.ok.gov/employee-resources/>

MAY 1-14

Accept applications from those who apply by using Notice of Declaration of Candidacy, Form OCC-3F (revision 02/2025) through close of business May 14.

A copy of the applicant's Cooperator Agreement must be included with the completed Form OCC-3F. If the applicant does not already have a Cooperator Agreement on file, they must fill out an Application for Conservation District Cooperator Agreement, Form OCC-2B (revision 05/09). The completed application must be included with Form OCC-3F; after board approval, the completed Cooperator Agreement should be emailed to the Commission.

The district must verify with the County Election Board that the individual filing is a registered voter in the district. Verification may be completed by calling your local election board or by using the [Online Voter Portal](#). If you discover that a candidate or currently serving director is not registered to vote within the boundaries of the district, contact the Commission for further guidance.

Candidacy forms and all required documents must be emailed to brandon.welborn@conservation.ok.gov **upon receipt** for candidate eligibility determination to be completed by the Commission. Retain the original documents in your office; do not mail hard copies of any documents. The Commission will advise the district of candidate eligibility after verification.

MAY 14

Close of business is the deadline for accepting candidacy forms. All forms and required documents must be forwarded to the Commission by close of business May 14 or immediately the morning of May 15.

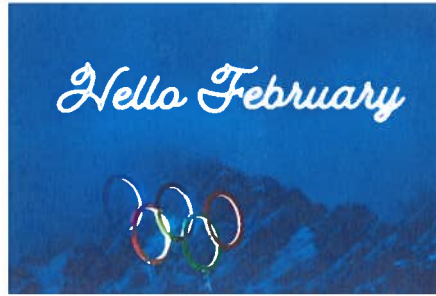
- If no one files, you must notify the Commission by sending an email at close of business on May 14 to brandon.welborn@conservation.ok.gov stating such. The Commission will advise the district of next steps.
- If only one individual files, and the applicant is determined eligible by the Commission, there will be no election. The Commission will advise the district of next steps.
- If two or more candidates file, contact the Commission at once. The Commission will notify the district whether candidates are eligible and whether an election will be held.
 - If an election will be held, use the procedures outlined in the attached "Procedures for Holding an Election" document to begin setting up the election. The Conservation District Handbook beginning on page 31 should also be reviewed for the complete responsibilities of holding a district director election.

Note: All election expenses are eligible to be reimbursed by the Commission with no effect on your district allocation. For expenses to be eligible, they must be claimed on a separate OSF-3 form using code 93. Election expenses do include the cost of publishing the Notice of Filing Period. Publication expenses are only eligible if all publication requirements are met (i.e. correct timeframe, information, etc.)

*All referenced forms and resources are available in the District Resources section of the OCC website:
<https://conservation.ok.gov/employee-resources/>

TCCD Monthly Outreach and Activities Report

February 2026



February Meetings:

02/19/2026 GCWC Planning Meeting
02/25/2026 TCCD/TACFJ Joint Board Meeting

February Events:

02/24/2026 **Embracing Earth's Designs Workshop**
02/27/2026 **Fred Creek Monitoring**
02/28/2026 **Fred Creek Bug Collection**

March Meetings:

03/18/2026 TCCD Board Meeting

March Events:

03/01 – 03/03/2026 **OACD State Meeting**
03/05 – 03/08/2026 **Tulsa Home and Garden Show**
03/27/2026 **Fred Creek Bug Collection**

Deadlines:

02/10/2026 OACD State Meeting Early Bird Registration Ends

Holidays

01/01/2026 New Year's Day – Office Closed
01/19/2026 Martin Luther King, Jr. Day Holiday
02/16/2026 Presidents Day Holiday

Notes:

02/10/2026 to 02/20/2026 **Gabriel will be in Rome, Italy**

Work Duties Performed:

❖ Email Correspondences	❖ TCCD Board Meetings
❖ Bill Pay/Financials	❖ CSPY – 27, SHIP, 28
❖ Scanning	❖ Check/Paperwork Signatures
❖ Shredding	❖ Blue Thumb Monitoring Activities
❖ TCCD Payroll	❖ End-of-Year Tax Wrap-up
❖ TCCD Financials	❖ Payroll
❖ Website Updates	❖ Event Prep
❖ Blue Thumb Bug Collection	

TCCD Monthly Outreach and Activities Report

March 2026



March Meetings:

03/18/2026	TCCD Board Meeting
03/19/2026	Monarch's on the Mountain Meeting
03/23/2026	Rotating Basin Program (Session 1) - District Teams Training (March)
03/26/2026	Rotating Basin Program (Session 2) - District Teams Training (March)

March Events:

03/01 – 03/03/2026	OACD State Meeting
03/05 – 03/08/2026	Tulsa Home and Garden Show
03/27/2026	Fred Creek Bug Collection

April Meetings:

04/15/2026	TCCD Board Meeting
------------	--------------------

April Events:

04/01/2026	H2Oklahoma
04/08/2026	H2Oklahoma
04/10/2026	Earth Day @ Chandler Parker
04/10 – 04/11/2026	SpringFest @ Tulsa Garden Center
04/10 – 04/11/2026	Native Plant Sale @ Philbrook
04/22/2026	Enviro Expo
04/25/2026	Party for the Planet
04/25/2026	Earth Day Celebration @ Ray Herral Park
04/27/2026	Fred Creek Bug Collection

Deadlines:

03/09/2026	Application periods for EDAP 4 and Cost-Share PY28 open
03/25/2026	Director Appointments due for April OCC meeting
03/31/2026	1099-MISC due to IRS and OTC
04/01 – 04/22/2026	Notice of Filing Period publication window
04/22/2026	Director Appointments due for May OCC meeting
04/29/2026	Notice of Filing Period proof of publications due to your ADC

Holidays

03/17/2026	St. Patrick's Day
04/04/2026	Easter

Notes:

Work Duties Performed:

❖ Email Correspondences	❖ CSPY – 27, SHIP, 28, Drought, Prescribe Burn
❖ Bill Pay/Financials	❖ Check/Paperwork Signatures
❖ Scanning	❖ Blue Thumb Monitoring Activities
❖ Shredding	❖ Payroll
❖ TCCD Payroll	❖ Event Prep
❖ TCCD Financials	❖ OCC Trainings
❖ Website Updates	
❖ Blue Thumb Bug Collection	
❖ TCCD Board Meetings	

District Conservationist Report

NRCS Program Activities Update

Introduction

This report provides an overview of the current activities and progress made by the Natural Resources Conservation Service (NRCS) within the district. The NRCS team has been dedicated to advancing conservation efforts through active engagement with program eligibility assessments, field inventories for new applications, and contract certifications.

Program Eligibility Work

NRCS staff have been diligently working to determine eligibility for various conservation programs. This process ensures that applicants meet the necessary requirements and are positioned to receive appropriate support for their conservation initiatives. The eligibility review encompasses both new applicants and ongoing participants, maintaining a fair and standardized approach across all programs.

EQIP and CSP Field Inventories

Field inventories have been conducted for new applications under the Environmental Quality Incentives Program (EQIP) and the Conservation Stewardship Program (CSP). These inventories are essential for evaluating the current conditions of applicant properties, identifying resource concerns, and developing effective conservation plans. The NRCS team has focused on thorough site assessments to support the integrity and success of each application.

EQIP Contract Certification

In addition to eligibility and inventory work, NRCS has been actively certifying EQIP contracts. The certification process involves verifying the completion of contracted conservation practices and ensuring compliance with program standards. This step is critical for maintaining accountability and facilitating the delivery of program benefits to participants.

Conclusion

The NRCS district office remains committed to supporting landowners and producers through efficient program administration and technical assistance. Continued efforts in eligibility determination, field inventories, and contract certification help advance conservation goals and foster sustainable land management practices throughout the district.

[EXTERNAL] eResource: This Week's NACD News Briefs

From NACD News <nacdnews@nacdn.net.org>

Date Tue 2/3/2026 15:49

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>



The NACD eResource

Weekly news briefs from the National Association of Conservation Districts

NETWORK WITH CONSERVATION PROFESSIONALS AT EXPO

February 3, 2026



NACD 80

Deep Roots, Bold Horizons

NACD Announces Director of Government Affairs



NACD invites you to join us in San Antonio, Texas, for the [2026 Annual Meeting](#)! Hosted in partnership with the **Association of Texas Soil and Water Conservation Districts (ATSWCD)**, our 80th meeting will take place on February 15-19, 2026, at the San Antonio Marriott Rivercenter on the River Walk. This special anniversary meeting will explore the theme "Deep Roots, Bold Horizons," to look back on NACD's past and ahead to its future.

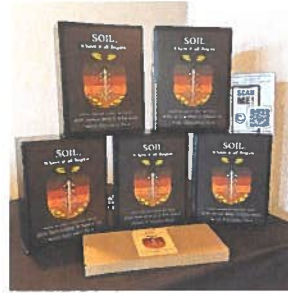
NACD is excited to announce **Libby Wawro** as Director of Government Affairs.

Wawro has served as NACD Natural Resources Policy Specialist since 2023. During her tenure, she has provided significant policy and technical leadership to the association and key committees and subcommittees, including Legislative, Natural Resources, Public Lands, and Water and Climate.



This year, NACD will have nearly 30 exhibitors at the National Conservation Showcase. The showcase is a hub for meeting activities, serving as host for the welcome reception and daily coffee breaks. This is the place to meet with conservation and agricultural business and agencies from across the U.S. See the [full list of exhibitors here](#).

At the showcase, you can also shop the NACD Marketplace Pop-Up! Grab NACD-branded gear or place orders for custom items with your district or agency logo. You can even pick up education supplies for Stewardship Week 2026, like worksheets, bookmarks, and more to take home. There will even be items exclusive to the meeting available for purchase and pre-order.



We can't wait to see you in San Antonio soon! Learn more about the expo, and everything else coming up on this jam-packed agenda, [on the meeting webpage](#).

JOB OPPORTUNITIES AT NACD

NACD is hiring! We are seeking a Government Affairs Specialist and a Grants Management Specialist to join our staff team.

The **Government Affairs Specialist** is a full-time position based in Washington, D.C. that supports NACD's federal advocacy and policy agenda by leading analysis within assigned issue areas and supporting legislative and stakeholder engagement efforts. This role applies independent analytical judgment while operating within Director-approved policy and advocacy frameworks. The Specialist serves as a subject-matter resource and supports NACD leadership and members through policy analysis, communications, and grassroots advocacy execution.

The **Grants Management Specialist** leads the day-to-day compliance, monitoring, and financial oversight of NACD's federal grants and subaward portfolio. This position also provides administrative support for the full lifecycle of pass-through grants, including pre-award solicitation activities and post-award monitoring and closeout. The Grants Management Specialist plays a critical role in ensuring compliance with 2 CFR 200 and federal grant requirements, supporting subrecipients in meeting performance and financial obligations, and maintaining strong, proactive relationships with NACD members and partners. The ideal candidate is detail-oriented, compliance-driven, and service-minded, with the ability to communicate clearly with grantees.

See the full [position descriptions here](#). Apply by **Friday, February 20**, for priority consideration.

WHAT'S UP IN WASHINGTON? GOVERNMENT AFFAIRS UPDATE

The House of Representatives has passed the funding package sent by the Senate to fund all remaining agencies and provide a two-week continuing resolution for the Department of Homeland Security as

Wawro has also supported NACD's work in the annual policy resolutions process, has participated in numerous successful legislative fly-ins, and has provided significant policy and technical input to various communications, including federal rulemakings, legislative communications, and policy memos.

NACD extends congratulations to Libby! She can be reached at libby-wawro@nacdnet.org.

NACD Welcomes Southwest Region Representative



NACD is pleased to welcome **Desiree Van Dyke** onboard as Southwest Region Representative.

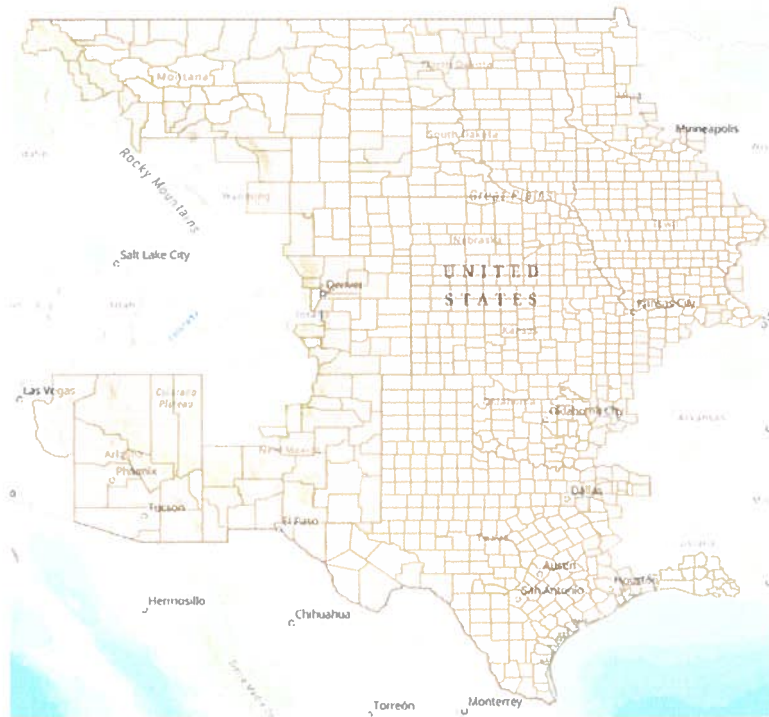
Van Dyke comes to NACD from the **Utah Association of Conservation Districts (UACD)**, where she has served as Executive Assistant and Partnerships Coordinator since 2023. She has been associated with Utah's conservation districts for nearly 20 years and has held a wide range of roles, including district clerk, district co-chair, district staff, UACD Board member, and most recently providing administrative and education support at the state association level.

Congress continues discussion around funding and policy. Once signed by the President, the partial shutdown will be over.

BIRD CONSERVANCY ASKS FOR CONSERVATION DISTRICT INPUT

The Bird Conservancy of the Rockies, a nonprofit based out of Fort Collins, CO, is leading a research project to better understand your perspectives on ranch and farm land managers' willingness to engage in several grassland conservation activities within conservation districts. **So far, 8% of conservation districts have completed the survey, and more responses are needed to complete analyses and compile results that will help support conservation planning in the Great Plains.** They will share reports detailing their findings with those who participate. They estimate that the survey will only take approximately 15 minutes to complete.

Please note that any staff or board member in your conservation district may take this survey. They encourage a single response from whoever feels qualified to estimate willingness to engage in conservation behaviors among ranchers and farmers in your conservation district. Rough estimates are expected, and the respondent will be able to express their level of certainty in their answer.



If your district falls within the counties in the light brown shading in the map above, you are invited to respond to this survey. Please complete [the survey by Friday, February 13](#). If you have any questions, reach out to Justin Beall at justin.beall@birdconservancy.org.

TAKE THE SURVEY

Prior to UACD, Van Dyke worked with the Southern Nevada Water Authority, Jordan Valley Water Conservancy District, Tread Lightly!, and Red Butte Garden and Arboretum, building a strong background in water resources, conservation, and outreach and education.

Van Dyke holds a Bachelor's degree in Horticulture and a Master's degree in Urban Water Conservation from Utah State University.

She is based in South Jordan, UT, and can be reached at desiree-vandyke@nacdn.net.

FSA Updates Digital Services



The USDA Farm Service Agency (FSA) is modernizing and expanding their digital services. Moving forward, to conduct business with FSA online, producers will need a *login.gov* account.

login.gov is the public's one account for government. Producers can use one account and password for secure, private access to participating government agencies, including FSA.

Visit farmers.gov/account to create your *login.gov* account. If you already have a *login.gov* account, you can work

NACD'S NORTH CENTRAL REGION ADVANCES PARTNERSHIP WITH USFWS

NACD's North Central Region held its annual Region Partners' Meeting on January 13–14 in Indianapolis, IN, bringing conservation partners from across the region together for networking, education, and preparation for the upcoming NACD Annual Meeting.

This year's program focused on strengthening the partnership with the U.S. Fish and Wildlife Service (USFWS), building on the Memorandum of Understanding NACD signed with the agency in 2023. This past summer, the regional board approved the development of a work plan centered on actionable efforts the region can implement.



The session opened with remarks from North Central Region Chair Kris Swartz of Ohio and Sergio Pierluissi, Midwest Partners for Fish and Wildlife Coordinator with USFWS, followed by a panel discussion. The panel featured three representatives: Susan Kozak of the Iowa Department of Agriculture and Land Stewardship, Sheila Vanney of the **Minnesota Association of Soil and Water Conservation Districts**, and Caitlin Nagorka of USFWS–Wisconsin. Each panelist shared examples of how their state is collaborating with USFWS to advance conservation efforts on the ground.

Following the panel, attendees broke into small groups for a brainstorming session to identify practical ways to strengthen state and local-level partnerships and further conservation implementation. Suggestions included inviting USFWS representatives to state meetings and Local Working Groups, as well as partnering to provide staff training. Participants then voted on their top three ideas.

Region leadership from both NACD and USFWS is currently reviewing the results of the activity and will present potential next steps in a regional workplan at the North Central Region meeting in San Antonio on Monday, February 16.

To wrap up a productive first day, the **Indiana Association of Soil and Water Conservation Districts** sponsored an evening of barbecue and bowling at a nearby entertainment center, providing an opportunity for attendees to relax and continue networking.

with FSA using your existing account.

If you have worked with FSA in the past and have an FSA customer record, the system will attempt to automatically link your *Login.gov* account to your existing FSA Customer Record and send you directly to the farmers.gov portal.

If you are new to working with USDA, you will need to create an FSA Customer Record. This record is sometimes called a Business Partner ID, BPID, or Business Partner Customer Record. After you verify your identity online, you will be taken to a page to fill out and submit a form to begin that process.

To learn more about what FSA and NRCS-related business can be conducted online, [view the Your Farmers.gov Account Fact Sheet](#).

For assistance creating your *Login.gov* account, visit login.gov/help.



Promote your conservation district or state association's tree sale, annual meeting, webinar, field day, or other events on NACD's **[Calendar of Events!](#)**

[Submit Events](#)

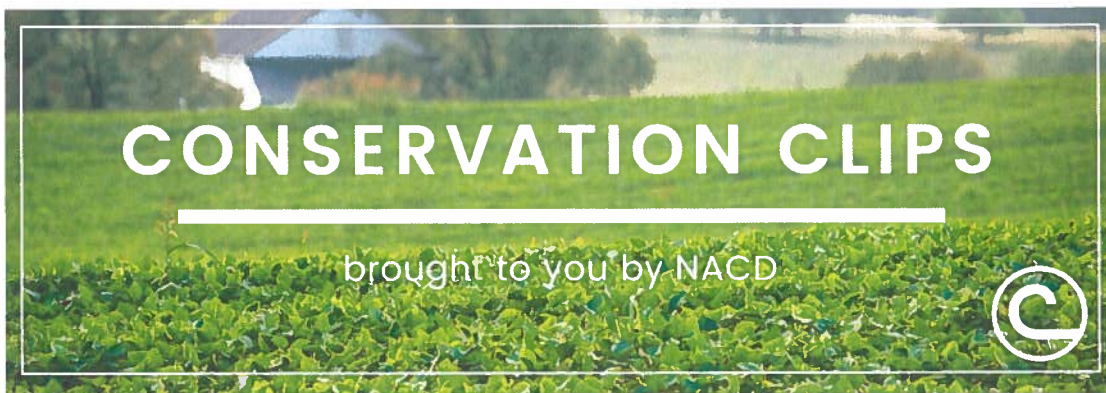
[EXTERNAL] Conservation Clips - Brought to you by NACD

From NACD News <nacdnews@nacdn.net.org>

Date Fri 2/6/2026 8:23

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

If you're having trouble viewing this email, you can [see it online](#).



Conservation Clips is a weekly collection of articles distributed by NACD that provides our members and partners with the latest news in what's driving conservation. These articles are not indicative of NACD policy and are the opinions of their authors, unless otherwise noted. If you have a relevant submission or need assistance accessing articles, [please contact the NACD Communications Team](#).

[AgWeb: Inside the Room: What Farmers Heard as USDA Rolled Out Its \\$700M Regenerative Ag Plan](#)

By Tyne Morgan

01/28/2026

Not knowing exactly what USDA was going to unveil, at the event, USDA and HHS announced what they call a first-of-its-kind, \$700-million Regenerative Agriculture Pilot Program, administered through NRCS. The goal is to test a farmer-first model that improves soil health while maintaining long-term farm viability.

Southeast Ag Network: [Senators Urge USDA To Reinstate Prevented Planting Coverage](#)

01/28/2026

A bipartisan group of 19 U.S. senators has sent a letter to U.S. Secretary of Agriculture Brooke Rollins requesting that the U.S. Department of Agriculture reinstate additional crop insurance coverage options for acres prevented from being planted. The senators argue that the change has removed a critical risk management tool at a time when farmers are facing increasing weather-related challenges.

Ag Daily: [New report: Falling crop prices and rising costs put U.S. farms at risk](#)

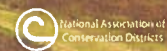
02/04/2026

A new national report from the Modern Ag Alliance argues U.S. farmers are entering one of the toughest stretches in a generation — caught between tightening margins, volatile markets, and uncertainty about the tools they rely on to protect yields.

LOOKING FOR MORE NACD NEWS?

Subscribe to eResource for a weekly newsletter full of organizational, partner, and government updates, conservation district stories, grant opportunities, upcoming events, and more!

[CLICK HERE TO SUBSCRIBE](#)



Boston Globe: [Move over, olive oil: Efforts are growing to produce a local alternative](#)

By Amanda Gokee | *Boston, MA | Northeast Region*

01/19/2026

Chute is the district manager of the **Sullivan County Conservation District**.

For the past few years, he's been educating people about hickory oil and encouraging the harvest of nuts used to make it. Chute said nutritional analysis has shown the oil is high in healthy oleic acid. He hopes that it will become a staple food available at an affordable price.

USDA-NRCS: Partnerships Build Healthy Soil and Food Security in Fairbanks, Alaska

Fairbanks, AK | Pacific Region

01/30/2026

A critical part of managing crop quality is managing for healthy soils. Together, the **Fairbanks Soil and Water Conservation District (SWCD)** and the USDA Natural Resources Conservation Service (NRCS) are helping farmers improve soil health which has a direct connection to improved food production.

Post Guam: Conservation district on expansion, funding, role in feral swine control

By Walter Ulloa | Guam | Pacific Region

02/01/2026

The **Southern Soil and Water Conservation District** is expanding its footprint across agriculture, invasive species control, and water quality protection with new staff hires, shifting funding responsibilities, and a growing role in regional and national conservation efforts, leaders said during a public meeting last week.

North Dakota Ag Connection: Farmers Benefit from New Soil Health Program

By Scout Nelson | North Dakota | Northern Plains Region

02/04/2026

The two-year pilot project totals \$6.5 million. Funding includes \$4.3 million from the Outdoor Heritage Fund and \$2.2 million in matching contributions

from partners. The North Dakota Game, and Fish Department, and the **Association of Soil Conservation Districts** work together to secure and manage the funding.

Kansas Ag Connection: [Grasslands Play Key Role in Kansas](#)

By Scout Nelson | *Kansas | Northern Plains Region*

02/05/2026

The Kansas Department of Agriculture, in partnership with the **Kansas Association of Conservation Districts**, has released a new foundational report focused on the conservation of Kansas grasslands. The report highlights why grasslands are essential to the state and identifies clear steps to protect them for the future.

Need to update your contact information, unsubscribe or change your subscription preferences? [Click here](#) to manage your profile.



This email was sent to tulsaccd@conservation.ok.gov. [Click here to unsubscribe.](#)

[EXTERNAL] eResource: This Week's NACD News Briefs

From NACD News <nacdnews@nacdn.net.org>

Date Tue 2/10/2026 14:32

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>



The NACD eResource

Weekly news briefs from the National Association of Conservation Districts

NACD HEADS TO SAN ANTONIO FOR 80TH ANNUAL MEETING



February 10, 2026



Editors Note: There will be no edition of eResource next Tuesday, February 17. Keep up with us at Annual Meeting by following us on socials!

NACD is heading to San Antonio, Texas, for the [2026 Annual Meeting!](#) Hosted in partnership with the **Association of Texas Soil and Water Conservation Districts (ATSWCD)**, our 80th meeting will take place on February 15-19, 2026, at the San Antonio Marriott Rivercenter on the River Walk. This special anniversary meeting will explore the theme "Deep Roots, Bold Horizons," to look back on NACD's past and ahead to its future.

Get ready for a jam-packed [agenda](#), which includes NACD board meetings, [breakout sessions](#) from local and national conservation leaders, a distinguished lineup of keynote [speakers](#), NCF's [Live Auction](#), the chance to network with conservation and ag professionals at the National Conservation Showcase, and so much more!

Download the Event App

Make sure you're ready to join in by downloading the event app. The app allows you to see the full event schedule, session descriptions, speaker profiles, and more. After you've set up a public profile, you will be able to create a personalized schedule and message and network with other attendees right from the app. Download the Sched app ([Apple](#)) ([Android](#)) and search **NACD** to join the event.

Remember to Pack a Book

In celebration of this year's Stewardship Week theme, "**Soil. Where It All Begins,**" we're highlighting a collection of soil-themed books to

Job Opportunities with NACD

NACD is hiring! We are seeking a Government Affairs Specialist and a Grants Management Specialist to join our staff team.

The **Government Affairs Specialist** is a full-time position based in Washington, D.C. that supports NACD's federal advocacy and policy agenda by leading analysis within assigned issue areas and supporting legislative and stakeholder engagement efforts.

The **Grants Management Specialist** is a full-time position that leads the day-to-day compliance,

donate. Purchase a book from the [Pack-A-Book Amazon Wish List](#) to send directly to NACD, or go to your favorite local bookseller and bring it with you to San Antonio. Through NACD's Pack-A-Book drive, books will be accepted by the **Association of Texas Soil and Water Conservation Districts** and distributed to local schools, public libraries, and conservation education programs in the Annual Meeting host community.

We can't wait to see you in Texas! If you have any last minute questions, please reach out to us at events@nacdn.org.

WHAT'S UP IN WASHINGTON? GOVERNMENT AFFAIRS UPDATE

The House Agriculture Committee has tentatively scheduled a Farm Bill markup for the week of February 23, 2026. Passage of the One Big Beautiful Bill Act (OBBBA) last summer integrated remaining Inflation Reduction Act funds into the conservation title, authorizing permanent increases to conservation programs such as EQIP, CSP, ACEP, and RCPP. Because of that, "Farm Bill 2.0" will be significantly scaled back and address issues that could not be addressed within OBBBA due to budget reconciliation rules, such as reauthorization of the Conservation Reserve Program and increases in USDA loan limits.

On February 6, Sen. John Hickenlooper (CO) and Sen. Jerry Moran (KS) re-introduced the [Water Project Navigator's Act](#). This act would establish a new program at the Bureau of Reclamation to fund "navigator" positions at partner organizations, including conservation districts, to help develop, fund, and implement multi-benefit water projects. These projects are defined as proposals to enhance water conservation and efficiency efforts, encourage sustainable water management, improve management and/or delivery of water resources, enhance habitat and ecosystems to benefit fish and wildlife, and to promote recreation.



THERE ARE RESOURCES AVAILABLE TO SUPPORT PRODUCER MENTAL HEALTH

You may not hear many farmers and producers talking about their mental health, but you should know that, like anyone else, they are at risk of depression, anxiety, and other mental health issues.

Farmers today are under an increasing number of stressors: many commodity prices have fallen in recent years, labor and other input costs have increased, and natural disasters across the country have reduced crop yields and impacted livestock. Suicide rates are also

monitoring, and financial oversight of NACD's federal grants and subaward portfolio.

See the full [position descriptions here](#). Apply by **Friday, February 20**, for priority consideration.

Virtual Learning Opportunity with Farmers for Soil Health



Feb. 26 & March 5, 2026
11:00 AM CT / 12:00 PM ET

Join Farmers for Soil Health (FSH) for a two-part webinar series with Dr. Jason Ackerson to learn about the Soil Health Institute's measurements and benchmarking approach used to assess soil health at a regional scale.

The two part series will be held **February 26 and March 5 at 11 a.m. CT.**

Learn more and [register for the sessions here](#).

EFC Launches Funding Opportunity

The Efficient Fertilizer Consortium (EFC) is launching its second [request for applications](#) (RFA) for field trials to evaluate the agronomic performance and environmental impact of enhanced efficiency fertilizers in targeted geographic locations and cropping systems. Up to \$500,000 may be requested per project.

Pre-applications are due **March 18, 2026.**

elevated in the farming profession. A recent study estimates the male suicide rate for farmers at 52.1 per 100,000, compared to 32.0 per 100,000 among male working-aged adults across all occupations.

So, how can we, as conservation district board and staff members, best support producers in our communities? Below you will find nationwide resources highlighted that can provide free, specialized support for farmers and producers experiencing mental health difficulties.



Nationwide Resources

NACD invited Kaila Anderson from LandLogic to present at a Conservation Coffee session this past October. Kaila introduced attendees to The LandLogic Model, a culturally tailored mental health model incorporating a producer's land, and how conservationists fit into the continuum of care for farmer's mental health.

While this session is not meant to train individuals to replace professional mental health service providers, it will provide listeners with tools to recognize when farmers, ranchers and others may be struggling. This recorded session is available to NACD dues-paying members at any level on our [Members Only page](#) under the "Optimize Your Outreach and Communication Skills" section. If you need help accessing the Members Only webpage, please reach out to us.

[Farmaid.org](#) has a hotline (800-327-6243) and [request form](#) that any producer, no matter their age or level of experience, can use to explain their situation and receive support from Farmaid's trained team.

[The Rural Health Information Hub](#) also has an extensive guide to understanding farmer mental health & suicide prevention along with a list of resources and organizations that can provide further help.

While there is always more to be done to support the mental health of our farmers and producers, these resources offer a blueprint for how we can begin to show up for members of our communities. Please take the time to check in with those you are close to.

If you are in crisis or need help outside of the above hours, please call the national suicide hotline at 9-8-8. Whether you're facing mental health struggles, emotional distress, alcohol or drug use concerns, or just need someone to talk to, caring counselors are here for you. You are not alone.

Read more about these and other state specific resources in our [latest Did You Know? blog post](#).

Application details, including the full RFA, are available on [this webpage](#). An informational webinar will be available for interested applicants on **February 19 at 10:00 a.m. ET**. [Register here](#).

Membership Corner

We are so excited to see you at our Annual Meeting in San Antonio next week! While there, make sure to attend your region meeting. Attending your regional meeting is a great way to stay up to date on happenings in your area. Find the exact location of each meeting on the [meeting schedule](#).

If it's your first time attending one of our meetings you should also plan to attend our **First Timer Session on Monday February 16 from 2-3:30 p.m.** in Salon AB! Here you'll get to network with other first-time attendees, learn about NACD, and find out how to get the most out of the annual meeting.



Promote your conservation district or state association's tree sale, annual meeting, webinar, field day, or other events on NACD's [Calendar of Events!](#)

[Submit Events](#)

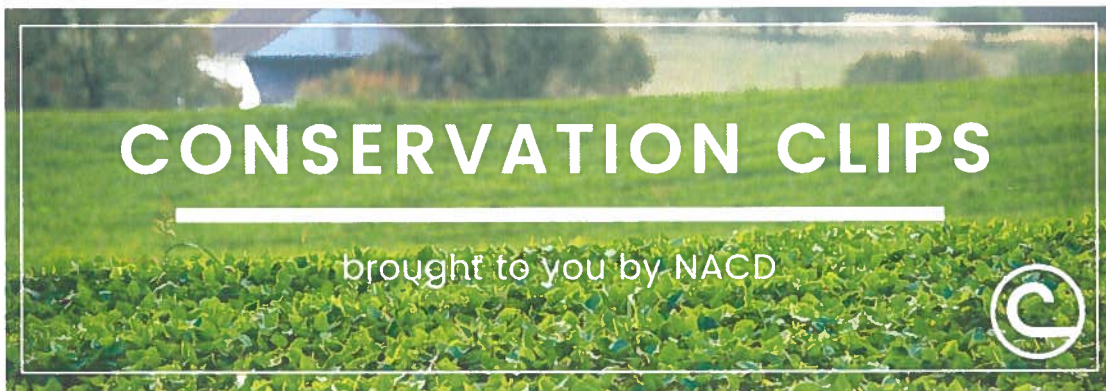
[EXTERNAL] Conservation Clips - Brought to you by NACD

From NACD News <nacdnews@nacdn.net.org>

Date Fri 2/13/2026 8:07

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

If you're having trouble viewing this email, you can [see it online](#).



Conservation Clips is a weekly collection of articles distributed by NACD that provides our members and partners with the latest news in what's driving conservation. These articles are not indicative of NACD policy and are the opinions of their authors, unless otherwise noted. If you have a relevant submission or need assistance accessing articles, [please contact the NACD Communications Team](#).

Editor's Note: There will be no Conservation Clips next week because of NACD's Annual Meeting. The next edition of Conservation Clips will be on February 27.

[NACD Blog: Did You Know? There Are Resources Available to Support Producer Mental Health](#)

02/10/2026

Farmers today are under an increasing number of stressors: many commodity

prices have fallen in recent years, labor and other input costs have increased, and natural disasters across the country have reduced crop yields and impacted livestock. Suicide rates are also elevated in the farming profession. A recent study estimates the male suicide rate for farmers at 52.1 per 100,000, compared to 32.0 per 100,000 among male working-aged adults across all occupations.

Successful Farming: [Farmers Would Lose Prevented Planting Buy-Up Coverage Under USDA Rule](#)

By Mariah Squire

01/28/2026

Senate Ag Committee leaders last week led a letter to Secretary of Agriculture Brooke Rollins insisting USDA restore a type of prevented planting coverage removed by a recent federal rule. The Expanding Access to Risk Protection (EARP) rule from USDA's Federal Crop Insurance Corporation (FCIC) was published near the end of last year with the goal of "modernizing the system, expanding access to crop insurance, and making it easier, not harder, for farmers and ranchers to protect their operations and keep doing the work that keeps America fueled and fed," according to a statement by Rollins in December.

USDA-NRCS: [NRCS Highlights Benefits of New Regenerative Pilot Program](#)

02/03/2026

NRCS Chief Aubrey J.D. Bettencourt outlines how the agency is helping producers cut through red tape to plan and implement whole-farm regenerative practices through the new Regenerative Pilot Program. The new pilot program focuses on meeting producers where they are and integrating into farm operations to create a more sustainable, efficient, and profitable system that ultimately gives producers the credit they deserve for integrating voluntary conservation efforts.

Farm Progress: [Crop insurance decisions loom: What should farmers know?](#)

By Joshua Baethge

02/04/2026

The ground rules have changed some, thanks to last summer's budget reconciliation package (aka the One Big Beautiful Bill Act). Federal premium support has increased between 3% and 5% for all insurance coverage levels. The maximum coverage level for area-based insurance plans now stands at 95%.

LOOKING FOR MORE NACD NEWS?

Subscribe to eResource for a weekly newsletter full of organizational, partner, and government updates, conservation district stories, grant opportunities, upcoming events, and more!

[CLICK HERE TO SUBSCRIBE](#)



The Ranch Podcast: [Soil Conservation Districts in Idaho with Tori O'Neal](#)

Idaho | Pacific Region

01/22/2026

Tori O'Neal is part of the soil conservation district system in Idaho and came in to explain what these districts do. Idaho cares deeply for its soil health, and each county has a group that will help you find out how you can maximize the health and productivity of your individual soils.

North Dakota Office of the Governor: [Armstrong rolls out statewide program to improve North Dakota's soil health and wildlife habitat](#)

Bismarck, ND | Northern Plains Region

01/29/2026

Gov. Kelly Armstrong today rolled out the Governor's Legacy Soil Health and Habitat Program, a cooperative effort to improve soil health and wildlife habitat on marginally productive cropland across North Dakota's rural landscape. Joining Armstrong at a Capitol press conference to unveil the program were state Agriculture Commissioner Doug Goehring, Game and Fish Director Jeb Williams and **North Dakota Association of Soil**

Conservation Districts Executive Director Rhonda Kelsch, along with roughly 50 partners and supporters of the pilot project.

Michigan Association of Conservation Districts: MACD Awarded \$1.6 Million Grant to Strengthen Statewide Conservation Leadership and Water Quality Protection

Lansing, MI | *North Central Region*

02/04/2026

The **Michigan Association of Conservation Districts** (MACD) has been awarded a \$1.5 million, three-year capacity-building grant from the Fred A. and Barbara M. Erb Family Foundation to strengthen statewide conservation leadership, coordination, and delivery across Michigan. Beginning in 2026, the investment will allow MACD to significantly expand its ability to support Conservation Districts throughout the state by building the systems, training, and infrastructure districts need to focus more time and resources on conservation outcomes that protect Michigan's land, water, and Great Lakes.

The Vacaville Reporter: Students get hands-on environmental education

California | *Pacific Region*

02/06/2026

They were one group of many students from every corner of the county that have been taking to the trails and getting hands-on outdoor science experience this year through the **Solano Resource Conservation District's** Watershed Explorers Program. More than 1,800 third graders are participating in the free field trip program to learn how humans can impact our environment and what students can do to be good caretakers of land and water resources.

Lookout Santa Cruz: Holding the line: What's happening with salmon in Santa Cruz County

By Cassidy Beach | *Santa Cruz, CA | Pacific Region*

02/08/2026

Still, hatcheries can only do so much. Daniel Nylen, who leads the Watershed Restoration Program of the **Resource Conservation District (RCD) of Santa Cruz County**, said habitat destruction continues to be the primary challenge for salmon recovery in the area. To tackle this, the RCD takes three main approaches. It improves salmon habitat by adding big logs to streams and restoring estuaries and floodplains, giving young fish safe areas to grow.

Mahoning Matters: [Ag Security Area aims to protect farmland, way of life in North Manheim Twp.](#)

By Ron Devlin | *Pottsville, PA | Northeast Region*

02/09/2026

Members of the consortium are protected from local ordinances that would restrict farming practices. There is a review process for potential condemnation under eminent domain by government agencies. Kelse Brown, a conservation technician at the **Schuylkill County Conservation District**, oversees the Agricultural Security Area program.

KXLG: [Shane Jordan, Resource Conservationist for USDA NRCS in Clark Named Conservation Planner 2025 Hugh Hammond Bennett Award winner](#)

By Holly McKernan | *Clark, SD | Northern Plains Region*

02/09/2026

Shane Jordan, Resource Conservationist for the USDA Natural Resources Conservation Service in Clark, South Dakota, has been named the national winner of the Conservation Planner 2025 Hugh Hammond Bennett Award for Conservation Excellence for his outstanding conservation efforts.

Need to update your contact information, unsubscribe or change your subscription preferences? [Click here](#) to manage your profile.

[EXTERNAL] eResource: This Week's NACD News Briefs

From NACD News <nacdnews@nacdn.net.org>

Date Tue 2/24/2026 14:30

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

NACD

eResource Special Edition



NACD HOSTS 80TH ANNUAL MEETING IN SAN ANTONIO

February 24, 2026



Share Your Feedback

Did you join us in San Antonio? We want to know how your experience was! Share your feedback through this short [meeting evaluation survey](#).

[Take Survey](#)

Last week, NACD headed to San Antonio, Texas, for the [2026 Annual Meeting](#)! Hosted in partnership with the **Association of Texas Soil and Water Conservation Districts (ATSWCD)**, our 80th meeting took place on February 15-19, 2026, at the San Antonio Marriott Rivercenter on the River Walk. This special anniversary meeting explored the theme "Deep Roots, Bold Horizons," to look back on NACD's past and ahead to its future. Take a deep dive into all the best moments from the meeting in this special edition of eResource!

MARK MASTERS SWORN IN AS NACD PRESIDENT-ELECT

The NACD Board of Directors elected **Mark Masters**, of Georgia, to serve as the association's President-Elect. He will serve a one-year term as President-Elect alongside current NACD President Gary Blair and will assume the role of NACD President in 2027.



"I am honored and grateful for the opportunity to serve NACD and the thousands of conservation leaders across the county in this new role," said **President-Elect Masters**. "It is a joy to work alongside such a dedicated team of staff and volunteers to address the evolving nature

Friends of NACD District Grantees Announced

Thanks to the generous donations of our Friends of NACD and the Scotts Miracle-Gro Foundation, this year NACD awarded eight new grants to the following conservation districts to implement creative initiatives to

and magnitude of resource concerns through the local delivery of conservation policy and practices.”

Masters has served NACD in a number of roles since 2021, including as a Chair of the Water and Climate Subcommittee, as an officer in the role of Secretary-Treasurer, and most recently as NACD's First Vice President. He also served as a President of the **Georgia Association of Conservation Districts** and is a supervisor at his local conservation district, the **Lower Chattahoochee River Soil and Water Conservation District**.

Masters will be sworn in as President in February 2027 at NACD's 81st Annual Meeting in Las Vegas, Nevada.

NEW NRCS LEADERSHIP INTRODUCED TO DISTRICTS



Conservation district professionals from across the country welcomed new leaders from NRCS to the National Conservation Partnership. The partnership has endured for 80 years at the national level and nearly 90 years locally, since the first conservation district was established in 1937.

NACD board members welcomed **NRCS Chief Aubrey Bettencourt**, who answered questions from members, introduced NRCS' new Assistant Chiefs, and spoke about goals for the next year. With a focus on meeting farmers where they are, Chief Bettencourt detailed how NRCS plans to host producer round tables, invest in technical tools and staff training, and implement USDA's Regenerative Pilot Program. She also spoke about increasing data and metric capturing to better share the success of producers voluntarily implementing conservation practices.

At Wednesday's General Session, NRCS leaders provided updates and participated in a panel discussion facilitated by NACD President Gary Blair. **NRCS Associate Chief Colton Buckley** introduced **NRCS Assistant Chiefs Jimmy Emmons** (Central Region), **Hans Hunt** (Western Region), and **Kennon White** (Southern Region). All sat down and talked with President Blair about NRCS priorities, staffing, and conservation programs. NACD is also pleased to welcome **Walt Whitcomb**, Assistant Chief to the Northern Region, to the partnership.

GENERAL SESSIONS HIGHLIGHT GUEST SPEAKERS

deliver locally led conservation.

Southern Guam SWCD, Guam; **Rapides SWCD**, LA; **Hancock County SWCD**, ME; **Southern Aroostook SWCD**, ME; **Alger Conservation District**, MI; **Allegan Conservation District**, MI; **Distrito Caribe de Conservación de Suelos y Agua**, PR; **Kitsap Conservation District**, WA.

Read more in [this press release](#).

NACD Board of Directors Convene

The NACD Board of Directors met in San Antonio for training, networking, and more.

Board members were welcomed to Texas by the **Association of Texas Soil and Water Conservation Districts**, heard updates from **NACD President Gary Blair** and **Chief Executive Officer Jeremy Peters**, and received a financial report from **Secretary-Treasurer Karl Jensen**. Board members were also introduced to the National Conservation Foundation's (NCF) 2026 Next Generation Leadership Institute (NGLI) Cohort and NACD's new five-year strategic plan.

Poster & Photo Contest Winners Announced





At the opening general session, attendees heard from **Chet Garner**, the creator, host, and executive producer of *The Daytripper*, an 18-time Emmy-award-winning Texas travel show airing on PBS stations across the country. *The Daytripper* takes viewers on adventures with Garner as he explores Texas' natural wonders, food, and history. All things made possible—in Texas or anywhere—through good land stewardship and natural resources conservation!

Garner shared Texas history and trivia with us, reminding us that every place has a story to tell and to take the road less traveled to discover those stories and connect with the people who care about them.

"What we care about in life comes down to the stories we are told and the stories we believe," **said Garner**. "Share the better story, fill the world with goodness, light, and optimism."

On Thursday, NACD welcomed Aaron Alejandro, Executive Director of the Texas FFA Foundation. Alejandro spoke about connecting with youth, leadership, and leaving a legacy. He emphasized the importance of creating new pathways for youth and empowered the audience to seize opportunities.

"It's grassroots," **said Alejandro**. "We're the ones who grow the future we want."

He reminded attendees to remember why clear values make for easier choices. As technology changes, Alejandro also assured us that the timeless need for relationships, collaboration, and communication to achieve our goals will endure.

CONSERVATIONISTS AND DISTRICTS CELEBRATED

At the Leadership Luncheon and Appreciation Banquet, remarkable leaders in conservation and outstanding conservation districts from across the nation were recognized through awards from NACD and partners.

During the luncheon, membership awards were distributed to states who contributed 100% of their membership dues in fiscal year 2025 – Alabama, Connecticut, Delaware, Georgia, Guam, Hawaii, Kentucky, Maryland, Nebraska, Ohio, Rhode Island, Virginia, and Washington – and for the ten states with the most dollars contributed through their dues – Alabama, Minnesota, Ohio, Indiana, North Carolina, Kentucky, Virginia, Iowa, Washington, and Kansas.

Congratulations to the winners of the 2025 NACD Photo and Poster Contests!

The photo contest, open to amateur photographers in both youth and adult divisions, attracted entries of images reflecting the themes of "Agriculture and Conservation Across America," "Close-Up Conservation," "Conservation in Action," and "Conservation Practices."

The poster contest, open to students from kindergarten through 12th grade, celebrated the 2025 NACD Stewardship Week theme, "Home is Where the Habitat Is."

The winners receive cash prizes, and all contest participants will receive a certificate of participation. View all of the winning photos and posters in [this press release](#) and on [NACD's Flickr page](#).

Presidents Association Publishes 80th Anniversary Booklet

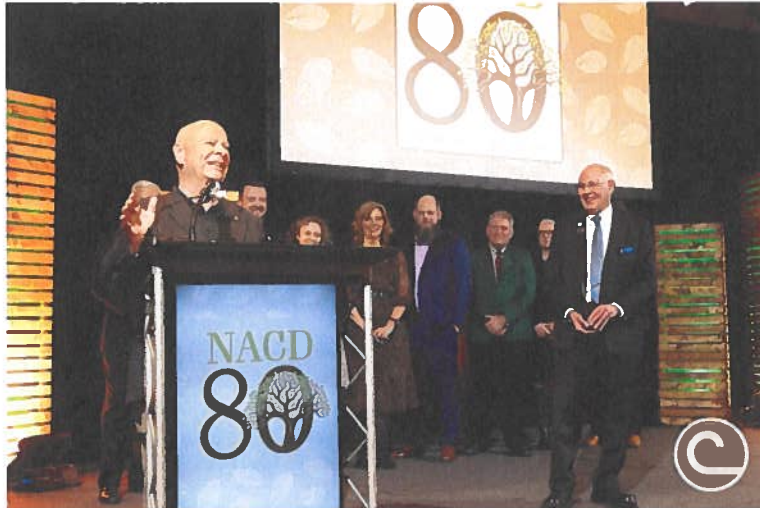


To celebrate NACD's 80th anniversary, the NACD Presidents Association debuted their new publication, *Finding the Founders*, allowing readers to travel back in time to our first meeting in Chicago.

This short booklet shares information on the individuals at the forefront of the locally led

Joe Glassmeyer of Ohio, Joe Lomax of New Jersey, and Dr. Orval Gigstad of Nebraska were inducted into [NACD's Hall of Distinction](#).

The graduates of the 2025 National Conservation Foundation's Next Generation Leadership Institute were also recognized. The participants, Patricia Brown of Louisiana, Carmen Bruner-Still of Oklahoma, Stacey Conly of Louisiana, Sadie Lister of Arizona, Josh Myers of North Carolina, and Randy Smith of Minnesota, together completed over 80 hours of instruction, a full day of legislative visits, and a capstone project, solidifying their place as national conservation leaders.



At the banquet, the Hugh Hammond Bennett Awards, which honor one national producer and one planner who demonstrate commitment to conservation planning and soil health, were presented to Jeff and Jolene Steffen of Nebraska and Shane Jordan of South Dakota.

Nicholas Schalitz, from Weatherford, Texas, was presented with the Olin Sims Award, recognizing his efforts in private lands conservation. NACD's Friend of Conservation Award was bestowed upon Andy Bishop with the Rainwater Basin Joint Venture from Grand Island, Nebraska, for their outstanding contributions to conserving the nation's natural resources. Jerry Miller of Grand Rapids, Michigan, was honored with the NACD Distinguished Service Award for his work in conservation and management of our nation's natural resources.

The National Conservation District Employees Association (NCDEA) presented their Outstanding Conservation District Board Member Award to Ray Weaver of the **Coffee County Soil and Water Conservation District** from Manchester, Tennessee, and their Outstanding Conservation District Professional Award to **Susie Bishop** of the **Highlands Soil and Water Conservation District** in Sebring, Florida.

NACD President Gary Blair also honored Candice Abinanti, NACD Director of Communications, from Charlotte, North Carolina, with the President's Award. Ray Ledgerwood of Pullman, Washington, was surprised with the Rich Duesterhaus Lifetime Achievement Award for his indelible, lasting impact on the entirety of the National Conservation Partnership.

Find more information about the honorees in [NACD's newsroom](#).

**THANK YOU TO OUR
MEETING SPONSORS!**

conservation movement all those years ago and is [newly available digitally](#).

Auction Raises \$120,875 for NCF

The live auction for NACD's sister organization, the National Conservation Foundation (NCF), raised **\$120,875** this year. These contributions will go directly to supporting the organization's two flagship conservation education programs, the [NCF-Envirothon®](#) and the [Next Generation Leadership Institute \(NGLI\)](#). Thanks to all who donated and bid on items at the auction to support new and emerging leaders in conservation!

See More on our Media Page

Looking for press releases, photos, presentations, or daily digests from Annual Meeting? Revisit the topics that interested you most by visiting [NACD's 2026 Annual Meeting media page](#).

Find recordings of our General Sessions and the Leadership Luncheon on [NACD's YouTube channel](#).

Check out photos from throughout the week on our [Flickr page](#).

February 2026						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

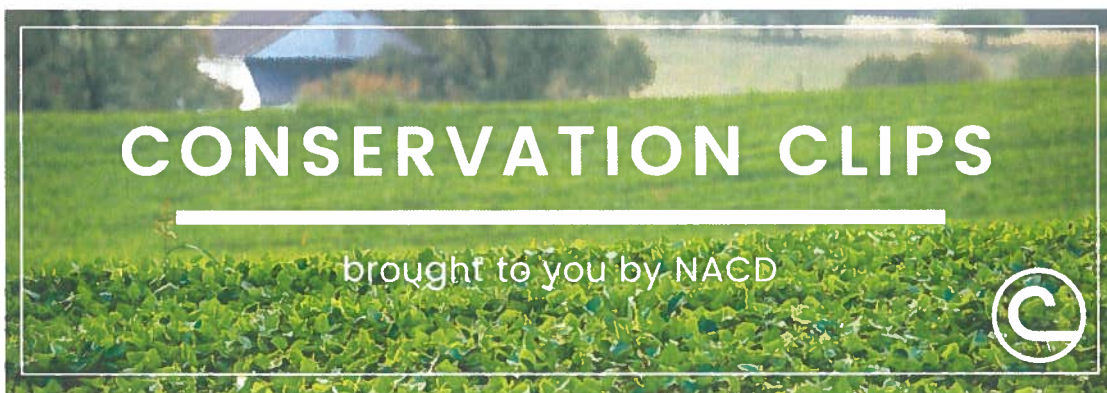
[EXTERNAL] Conservation Clips - Brought to you by NACD

From NACD News <nacdnews@nacdn.net.org>

Date Fri 2/27/2026 8:06

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

If you're having trouble viewing this email, you can [see it online](#).



Conservation Clips is a weekly collection of articles distributed by NACD that provides our members and partners with the latest news in what's driving conservation. These articles are not indicative of NACD policy and are the opinions of their authors, unless otherwise noted. If you have a relevant submission or need assistance accessing articles, [please contact the NACD Communications Team](#).

[NACD: NACD Announces 2025 Photo, Poster Contest Winners](#)

02/17/2026

The **National Association of Conservation Districts** announced the winners of the 2025 Photo and Poster Contests during the association's 80th Annual Meeting in San Antonio, Texas.

[NACD: NACD Announces 2026 Friends of NACD District Grant Recipients](#)

02/17/2026

The **National Association of Conservation Districts** (NACD) announced the 2026 recipients of the Friends of NACD District Grants Program during NACD's Annual Meeting in San Antonio, Texas. The Friends of NACD District Grants Program supports voluntary, locally led conservation education, youth development, and food security projects proposed by conservation districts across the NACD network.

NACD: NACD Honors National Award Winners at 80th Annual Meeting

02/18/2026

The **National Association of Conservation Districts** recognized winners of national service awards at the association's 80th Annual Meeting in San Antonio, Texas.

NACD: Georgia's Mark Masters Elected as NACD President-Elect

02/19/2026

The **National Association of Conservation Districts'** (NACD) Board of Directors elected Mark Masters of southwest Georgia, to serve as the association's President-Elect. He will serve a one-year term as President-Elect alongside current NACD President Gary Blair and will assume the role of NACD President in 2027.

NACD: NACD Welcomed New NRCS Leadership at 80th Annual Meeting

02/20/2026

At the **National Association of Conservation Districts'** 80th Annual Meeting, conservationists from across the country welcomed new leaders from the U.S. Department of Agriculture's Natural Resources Conservation Service to the National Conservation Partnership. The partnership has

endured for 80 years at the national level and nearly 90 years locally, since the first conservation district was established in 1937.

NACD: [NACD Applauds Introduction of Farm Bill, Urges Swift Passage to Strengthen Conservation Title II](#)

02/24/2026

The **National Association of Conservation Districts** expresses appreciation to Glenn “GT” Thompson, Chairman of the House Agriculture Committee, for introducing the Farm, Food and National Security Act of 2026, which reinforces the importance of conservation under Title II and provides much-needed certainty for farmers, ranchers, and locally led conservation efforts nationwide.

Successful Farming: [USDA to Vacate South Building as Reorganization Moves Forward](#)

By Mariah Squire

02/25/2026

Agriculture Secretary Brooke Rollins announced Wednesday that the USDA has officially begun the process of turning the Agriculture South Building back over to the General Services Administration for disposal and eventual sale.

LOOKING FOR MORE NACD NEWS?

Subscribe to eResource for a weekly newsletter full of organizational, partner, and government updates, conservation district stories, grant opportunities, upcoming events, and more!

[CLICK HERE TO SUBSCRIBE](#)



The Sentinel Newspaper: [What provides the power at this Cecil County farm? The cows](#)

By Mary K. Ball | *Maryland* | *Northeast Region*

02/24/2026

The farm that Alice and Caleb Crothers inherited in 2015 was, like many dairy farms nationwide, struggling — but now, cow manure is helping to keep it going. Last fall, the Crothers started up a system — made up of a 60-foot-wide, 14-foot-deep container and special bacteria — that captures fumes from cow poop to generate electricity.

North Dakota Ag Connection: [NRCS Helps Students Learn Agriculture](#)

By Scout Nelson | *Bismarck, ND | Northern Plains Region*

02/24/2026

USDA Natural Resources Conservation Service employees in North Dakota took part in the 2026 Living Ag Classroom to help students learn about agriculture, conservation, and food production. The event, hosted by North Dakota State University Extension at the Bismarck Event Center, brought together agricultural organizations to provide hands-on learning experiences for nearly 900 students.

The Eureka Herald: [Greenwood County Conservation District Celebrates 75 Years Of Stewardship](#)

Eureka, KS | *Northern Plains Region*

02/24/2026

In 1949, 228 local landowners voted in favor of forming what would become a cornerstone of conservation in the Flint Hills region, with just 11 opposed. By 1950, the **Greenwood County Soil Conservation District** was officially operating under the Kansas State Soil Conservation District Law of 1937, launching a coordinated effort to control erosion and conserve soil and water on local farmland.

Michigan Ag Connection: [MDARD Boosts Statewide Regenerative Agriculture Outreach](#)

By Andi Anderson | *Michigan | North Central Region*

02/25/2026

The Michigan Department of Agriculture and Rural Development (MDARD) has awarded \$296,299 to Conservation Districts across the state to expand regenerative agriculture education and outreach. The funding is designed to strengthen farmer-to-farmer learning, increase adoption of soil-building practices and help landowners understand the long-term benefits of regenerative agriculture.

Herald Star: Hellbenders discussed at national conference

By Cassidy Beach | *Steubenville, OH | North Central Region*
02/26/2026

The **Jefferson Soil and Water Conservation District** was invited to share the story of its hellbender initiative with a national audience last week at the National Association of Conservation Districts 80th-annual meeting in San Antonio.

Need to update your contact information, unsubscribe or change your subscription preferences? [Click here](#) to manage your profile.

This email was sent to tulsaccd@conservation.ok.gov. [Click here to unsubscribe.](#)

[EXTERNAL] NACD Forestry Notes: Fire, Forest Resilience, and District Partnerships

From NACD Forestry Notes <info@nacdn.net.org>

Date Fri 2/27/2026 13:03

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>



GOOD NEIGHBOR AUTHORITY IN ACTION: LESSONS FROM LEADERS

Conservation districts are using Good Neighbor Authority (GNA) agreements to achieve shared goals with federal partners, deliver meaningful outcomes for local communities, and leverage diverse funding opportunities. To help more districts explore how GNA can work in practice, NACD hosted a three-part webinar series this fall featuring conservation district leaders who shared their firsthand experiences and lessons learned.

This article highlights key insights from those conversations and includes links to each webinar, offering conservation districts a practical look at the benefits, challenges, and on-the-ground realities of partnering through GNA agreements

What is GNA?

The Good Neighbor Authority enables state agencies and conservation districts to partner with the U.S. Forest Service to implement management activities on federal lands. Through GNA, local entities can deliver projects focused on forest health, watershed restoration, and wildfire resilience that align with federal priorities while utilizing local capacity.

Webinar 1: Community Led Conservation on Federal Lands (NM)

February 27, 2026



Forestry News & Resources

[Butte County RCD and Partners Plan for Future Fire](#)

[Forest Service, NRCS commit to advancing cooperative forest management with Georgia](#)

[Emerald ash borer webinar to support woodland owners in planning ahead](#)

[Genesee Valley Conservancy expands](#)

A Statewide Conversation on Forest Management & Industry

Across Montana, foresters, conservation districts, and local

J.R. Logan and Grace Powell from the **Taos Soil and Water Conservation District** highlighted how their district and partners in northern New Mexico are using GNA to advance community-led forest management on federal lands. In response to wildfire risk and watershed degradation, the district used GNA to move from consultation to co-management, allowing local priorities to guide work. Partners coordinated funding to reduce hazardous fuels, protect water supplies, engage local labor, and rebuild trust. Key outcomes included youth monitoring crews and community forestry projects that strengthened workforce capacity, cultural connections, and demonstrated districts' role as trusted intermediaries delivering landscape-scale results.

[Watch: Community-Led Conservation on Federal Lands Webinar](#)

"The agreement gives districts and the local community not just a seat at the table, but real leverage to make sure our management priorities are heard—and implemented—on federal lands."

— J.R. Logan, Consulting Watershed Coordinator, Taos Soil and Water Conservation District; Owner, Del Medio Forestry LLC

Webinar 2: Using GNA to Transform Disaster into Economic Development (NC)

Barbara Bleiweis from the **Mecklenburg Soil and Water Conservation District** shared how conservation districts in North Carolina are using GNA to turn hurricane recovery into long-term economic and environmental benefits through biochar production. After Hurricane Helene, massive hardwood debris posed wildfire and landfill risks across western North Carolina. Through partnerships with the U.S. Forest Service, state agencies, private industry, and local districts, GNA is enabling streamlined debris removal and on-site biochar production using mobile technology. This approach cuts transportation and landfill impacts while supporting soil restoration, watershed protection, workforce development, and scalable rural economic opportunity, demonstrating GNA's potential to advance shared stewardship beyond disaster response.

[Watch: Transforming Disaster Recovery into Economic Development](#)

"The Good Neighbor Authority isn't about pilot projects—it's about scale. It allows us to move debris fast, reduce public safety risks, and turn disaster into lasting economic and conservation outcomes."

— Barbara Bleiweis, Chair, North Carolina Soil and Water Conservation Commission; President, North Carolina Association of Conservation Districts



BARBARA BLEIWEIS
Chair, Mecklenburg SWCD,
President, NC Association of SWCDs,
Chair, NC Soil & Water Conservation Commission

[NACDN.ORG/WEBINARS](https://nacdn.org/webinars)

leaders are coming together to spark an important conversation about the future of the state's forests.

At the center of that discussion are two longtime foresters, Jim Simpson and Gordy Sanders, who launched the initiative "Which Montana Do You Want?" to raise awareness about the sharp decline in the state's forest products industry and what that means for forest health, wildfire risk, and rural economies.

"Gordy and I are foresters, we know what proactive management of our forest looks like and how it can work with all other forest uses," said Simpson. "We're alarmed at the decline in the forest products industry, which is the tool we use to manage healthy forests."

By the numbers:

- Large log-processing mills in Montana have declined from 41 in 1990 to just six today
- Federal timber harvest has dropped sharply over the same period
- Reduced infrastructure has limited the state's ability to actively manage forests

The result: fewer rural jobs, shrinking local capacity, and growing wildfire fuels across landscapes that require proactive management. To elevate the discussion, Simpson and Sanders partnered with Jim Petersen, Founder of the Evergreen Foundation, to develop a 24-page booklet titled "Which Montana Do You Want?"

The publication lays out the issue in plain terms and presents a vision for working, managed forests that support:

- Fire and invasive species resilience
- Wildlife habitat protection
- Outdoor recreation opportunities
- Rural economic stability
- Long-term investment in forest infrastructure

Webinar 3: Partnering with the U.S. Forest Service: Managing Invasive Species through GNA (MI)

Zach Peklo from the N. Country Cooperative Invasive Species Management Area revealed how conservation districts and Cooperative Invasive Species Management Areas (CISMAs) in northern Michigan are using GNA to tackle invasive species across federal, state, and private lands. Through partnerships among the Michigan Department of Natural Resources, the U.S. Forest Service, and local districts acting as fiscal agents, GNA funding supports treatment, surveying, and forest pest management on national forest lands. Flexible, annually renewed agreements allow partners to target priority infestations, close funding gaps, and coordinate work across boundaries, demonstrating how districts and CISMAs serve as trusted intermediaries delivering efficient, landscape-scale invasive species management.

[Watch: Partnering with the USFS for Invasive Species Management Through GNA](#)

"Invasive species don't respect property boundaries—Good Neighbor Authority lets us put boots on the ground where they're most needed and gives the Forest Service the local capacity they simply don't have on their own."

— Zach Peklo, Invasive Species Program Coordinator, North Country Cooperative Invasive Species Management Area

WATCH THE WEBINARS HERE

KEEPING MINNESOTA'S NORTHWOODS RESILIENT: LAKE COUNTY SWCD'S FORESTRY FOCUS



Lake County, Minnesota, bordered by Lake Superior, the Superior National Forest, and the Boundary Waters, is a landscape where forests dominate and clean water is abundant. With less than a quarter of the county in private ownership, each private acre

The booklet also outlines practical pathways forward, including strengthening timber infrastructure, improving cross-boundary collaboration, and addressing barriers that limit active management.

The effort has gained attention statewide. The **Montana Association of Conservation Districts (MACD)** and 24 local conservation districts have publicly supported the initiative.

"The 'Which Montana Do You Want' initiative is successfully fostering an important conversation among Montanans about the long-term vision for our state's resources and conservation policies," said Rayelynn Brandl, MACD Executive Director. "Healthy forests are vital not only for our outdoor heritage, but also for our economy."

For Simpson and Sanders, the message is clear: healthy forests, thriving rural economies, and active management go hand in hand — and the future depends on the choices Montanans make today.

READ THE FULL STORY HERE

Wildfire in Protected NW Forests Need Strategy Updates

A new University of Washington Q&A highlights emerging research on how wildfire is reshaping forests protected under the Northwest Forest Plan.

Drawing on analysis of more than 2,200 fires, the study underscores growing burn severity in both dry and moist forests and makes the case for updating management strategies to better reflect dynamic, climate-driven conditions.

A timely read for anyone tracking fire, resilience, and the

plays a crucial role in maintaining the region's ecological health. District Forester Jenna Kaiser and Conservation Specialist Nate Quadhamer of the **Lake County Soil & Water Conservation District (SWCD)** help landowners address forest health threats, reduce wildfire risk, and keep forested watersheds intact.

"I like that in the district world you do a little bit of everything," said Quadhamer. "You experience the full circle from start to finish on projects, plus outreach and education."



The most urgent concern across Lake County is spruce budworm, a native insect experiencing a significant outbreak.

"Right now, I'd say 90% of my site visits are about spruce budworm and wildfire risk," explained Kaiser.

Dense balsam fir understories—made more abundant by historic fire suppression—allow the insect to cause widespread mortality within just a few

years. Landowners are also grappling with emerald ash borer (EAB), first detected in the county in 2020.

"Northern Minnesota has huge swaths of black ash forests," said Quadhamer. "Some stands are over 90% black ash, and with less than 1% natural resistance, we expect to lose almost all of them."

Because so few species tolerate saturated soils, these forests risk converting to marsh if reforestation strategies fail. Climate change intensifies both issues.

"It's just so unreliable that our winters get cold enough to kill EAB larvae," said Kaiser. Longer summers also enable native insects—like the eastern larch beetle—to produce multiple generations, stressing the forests even further.

To reduce these risks, Lake County SWCD links landowners with funding and technical support. The Environmental Quality Incentives Program (EQIP) through USDA–NRCS is the primary tool for fuels reduction and forest stand improvement.

"The most used practice right now is removing dead balsam fir and spruce," said Kaiser.

Between July and September alone, Jenna and Nate planned or certified treatments on 267 acres.

"That's a pretty large amount for essentially two people," Quadhamer noted.

For 2025, Lake County leads the Arrowhead region in EQIP-approved acres.

future of Northwest forest policy.

Read the [full article here](#).

CALENDAR

Feb 15-19, 2026 | [NACD Annual Meeting](#) | San Antonio, TX

March 25, 2026 | [NACD Spring Fly-In](#) | Washington, DC

April 26 - May 1, 2026 | [NACD Stewardship Week](#)

February 2026

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Submit an Event

Add your conservation district's tree sale, state association meeting, field day, or celebration to NACD's calendar!

Click the button above to submit an event. Events will be reviewed by the website administrator and published to [NACD's online calendar](#) when approved.

[READ THE FULL STORY HERE](#)

[EXTERNAL] 2026 H2Oklahoma Festival Dates, Locations Announced

From Oklahoma Conservation Commission <conservation@public.govdelivery.com>

Date Wed 2/18/2026 12:02

To Tulsa County Conservation District <tulsaccd@conservation.ok.gov>

Having trouble reading this email? [View it in your browser.](#)

News Release

Oklahoma Conservation Commission
2800 N. Lincoln Blvd. #200
Oklahoma City, OK 73105
405.521.2384
www.conservation.ok.gov



You are subscribed to Oklahoma Conservation Commission news releases.

Contact

Justine Anderson

Public Information Manager

405-830-1775, justine.anderson@conservation.ok.gov

2026 H2Oklahoma Festival Dates, Locations Announced

The H2Oklahoma Festival will be held at six locations throughout Oklahoma in spring 2026. More than 2,500 elementary students throughout the state are expected to attend the events. H2Oklahoma teaches and reinforces the idea that water is one of Oklahoma's most precious natural resources. The dates and locations for 2026 are:

- Wednesday, March 11 - Couch Park, Stillwater
- Tuesday, March 24 - Ruby Grant Park, Norman
- Wednesday, April 1 - Oxley Nature Center, Tulsa
- Wednesday, April 8 - Oxley Nature Center, Tulsa
- Wednesday, April 22 - Will Rogers Gardens, Oklahoma City
- Wednesday, April 29 - Beaver Dunes Park, Beaver

Through hands-on activities and discussions, students will learn about the water cycle, water pollution, Oklahoma's biodiversity, pollution prevention, water history, water and wildlife, Oklahoma streams, trees and a multitude of water facts. These activities were developed in accordance with Oklahoma Academic Standards and are inspired by the nationally recognized programs Project WET, Project WILD, and Project Learning Tree.

All activities will be conducted by conservation professionals and volunteers from state organizations and local organizations, including the Oklahoma Conservation Commission, Oklahoma Water Resources Board, and the Oklahoma Department of Environmental Quality.

The H2Oklahoma Festival began in 1996 as an annual indoor event. It has recently transformed into a traveling outdoor education program in order to better reach students throughout Oklahoma.

District Services Update - March

From Clancy Green <Clancy.Green@Conservation.ok.gov>

Date Tue 3/3/2026 16:59

 3 attachments (1 MB)

2026.03.03_DirectorAppointments.pdf; 2026.03.01_SummaryOfChanges.pdf; image001.jpg;

As always please take the time to review this email for important information, reminders, and dates. Including all the attachments. Also, be sure to mark your calendars with any important due dates or event dates – reminders of important dates are not usually sent. This email should be included as an item on your board meeting agenda for review and discussion. The information presented here is of value to your board members too and helps keep everyone up to date and informed.

The District Services update is sent each month following the OCC meeting – usually it will land in your inbox either the afternoon following the meeting or the day after. In most cases the Commission meeting is always the first Monday of the month unless holidays or other scheduling conflicts arise.

Good afternoon,

I hope those of you who are attending the state meeting this year are enjoying the new venue, the packed agenda, and the opportunity to connect with friends and colleagues. I'm regretful that I had a scheduling conflict this year and couldn't attend. But I'll be there next year – will you?

New District Employees

A big welcome to these new district employees:

- AJ Butler, Shared Technician, Upper Washita CD
- Teresa Guthrie, Farm Bill Specialist, Custer CCD
- Hailey Osmon, Farm Bill Specialist, Haskell CCD

Director Appointments

The list of director appointments approved at the March 3, 2026 Commission meeting is attached. Letters and certificates will be mailed by the end of the week.

Election & Appointment Information for Terms Expiring 06/30/2026

It is director appointment and election season – director terms expiring on June 30, 2026 will require action. This will include the elected position E1 and one appointed position. Information on the election process and the steps to be taken for appointments was emailed out to all districts on February 2. Please carefully review that email and all the associated attachments so no deadlines are missed. This applies to all districts – no one is exempt.

For the appointed position:

Keep in mind as you count attendance for a director being recommended for re-appointment that all regular meetings, including no quorum meetings, during the most recent term must be counted. The most recent term dates, unless a director was appointed to fill a vacancy, are from July 1, 2024 to the current meeting date at which the recommendation is approved. Do not count special meetings or canceled meetings. Because we have not yet reached June 2026, you should not have a total meeting count that is greater than 22.

For the elected position (E1):

Make sure you have set publication dates for the Notice of Filing Period publications; the publication dates must fall within April 1 – April 22 and meet the specified publishing requirements. Proof of publications must be emailed to your ADC by April 29, 2026.

Just a reminder for the election and appointment paperwork – do not send hard copies of any forms or proofs to the Commission. Scan and email the documents to the appropriate contact.

Payment of State Withholding Taxes

If your district withholds more than \$500 per quarter in state withholding tax from employee(s) paychecks, you should be making monthly payments to the Oklahoma Tax Commission. If your district withholds less than \$500 in state withholding per quarter, you may elect to pay quarterly. The quarterly reporting requirement remains the same for everyone regardless of the amount being withheld per quarter. Additional information is available on the OTC website:

<https://oklahoma.gov/tax/businesses/withholding.html>.

If you have questions about how you have been paying your withholding taxes (maybe you should have been paying monthly based on the \$500 threshold, but haven't been, for example), don't panic. Reach out to your ADC. Previous guidance from OCC has been that everyone could choose to pay and report quarterly, if desired, but now that we know that's not the case, we need to make any needed adjustments going forward.

2025 Taxes

If you have not clicked "submit" on your 2025 1099-MISC filing in the IRIS website, do not forget to do so. That filing must be completed by March 31, 2026.

SAMS Renewals

As we get rolling into a new year, this seems like a good time to stress that if your district is required to utilize SAM.gov to receive payments from the federal government (most generally only applies to districts that lease buildings to USDA) then when you receive your renewal notification, don't procrastinate! Start the renewal process as soon as possible – that will give you time to address any hiccups that may come up. If your SAMs is not up-to-date, you will not be able to receive your lease payments until it is.

Also, districts should never pay a 3rd party to renew their SAMs. Renewal is free and should be handled by the district manager.

R.K. Black Copiers

If your district needs service for the leased copier, please contact R.K. Black directly; however, if your district feels the leased copier is not needed, please reach out to me so we can discuss the circumstances. OCC provides the leased copiers, as well as an allocation to cover the cost of the lease, to districts as a

benefit – essentially a “free” copier for use in your district office. If your district does not keep a leased copier, the district also will not receive the \$560 copier allocation that is provided to cover the cost.

JPO Updates

It is almost time once again to start on the next round of Joint Plans of Operation (I can hear the cheering now...or maybe it's groans of dismay). We will provide guidance on the process in a separate email before the end of this week – the good news, nothing is going to substantially change in the layout, requirements, etc. With all the heavy lifting that each of you did with the LRP and JPO 2 years ago, this year's plan should go smoothly.

FY28 Budget Request

Information for the FY28 Budget Request will be sent out tomorrow, March 4. Keep an eye on your email! The FY28 Budget Request will be due (both formats – excel and PDF) on July 15, 2026.

ODOL Injury Survey

Districts have been receiving the Oklahoma Department of Labor (ODOL) injury survey. If you receive this survey, be certain to complete and submit it. Failing to complete the survey will bring an ODOL inspector to your door and will result in your district being required to complete a nice stack of additional paperwork and safety training. It's much easier to just complete the survey!

Handbook Updates

Minor updates were made to the Handbook this month; a brief listing of the changes made is attached. The most recent version of the Handbook is available on the OCC website.

Upcoming Important Dates

- March 9 – Application periods for EDAP 4 and Cost-Share PY28 open
- March 23 – Teams Training (Rotating Basin Program, Session 1)
- March 25 – Director Appointments due for April OCC meeting
- March 26 – Teams Training (Rotating Basin Program, Session 2)
- March 31 – 1099-MISC due to IRS and OTC
- April 1 – 22 – Notice of Filing Period publication window
- April 22 – Director Appointments due for May OCC meeting
- April 29 – Notice of Filing Period proof of publications due to your ADC

As always, if you have questions or concerns, please let your ADC, Brandon, or me know. We are happy to help.

Clancy Green

Certified Public Manager • Certified Procurement Officer I

District Services Director

Oklahoma Conservation Commission

2800 N. Lincoln Blvd. STE 200. Oklahoma City, OK 73105

Office: 405.522.2111

Cell: 405.227.8769

Email: clancy.green@conservation.ok.gov

Summary of Handbook Changes as of 03/01/2026

Revision: FY26.02

- Page 59 – updated the “Taxes – State Withholding” section to include payment schedule options for districts based on the amount being withheld each quarter
- Page 60/61 – updated language in the “End of Year Tax Forms” sections to remove references to using pre-preordered/hand filled paper works; updated to include language about required online filing and electronically generated forms

J. KEVIN STITT
GOVERNOR

MATT PINNELL
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM
EXECUTIVE DIRECTOR

LISA KNAUF OWEN
ASSISTANT DIRECTOR

March 9, 2026

Tom Tolbert, Chair
Tulsa County Conservation District
6660 S. Sheridan, Suite 120
Tulsa, OK 74133-1768

Mr. Tolbert:

In our continued efforts to increase conservation technical assistance availability to local producers, the Oklahoma Conservation Commission proposes placing a Shared Farm Bill Specialist in the Tulsa County Conservation District office. As demand for conservation services and programs continue to increase, it is more vital than ever to prepare to meet those needs for the district's customers.

This full-time district position will be tasked with 100% USDA-NRCS farm bill and administrative duties. The position will be supervised jointly by the conservation district board and the NRCS Team Leader. Training and daily direction of tasks will be led by NRCS. This position will provide assistance to offices within the NRCS East Zone (see attached map). A position job description is also attached to provide a more complete outline of what will be required of an employee in this role.

The district is authorized to hire, with the first date of employment being no earlier than May 1, 2026, a full-time benefitted shared farm bill specialist. This position will have a starting rate of \$2595.00/month and, as an allocated position, is expected to work on-site at the Tulsa CCD district office or at other assigned NRCS field offices in the work area during core working hours with limited exceptions. Travel to other NRCS offices to receive training and to assist with NRCS tasks within the assigned zone or work area will be required.

The process of filling the position may begin immediately following the district's next regular board meeting and notification to OCC that the board has accepted this proposal; the position must be publicly advertised, and applications accepted for at least one week. Interviews of all qualified candidates should be conducted following the closing of the application period. An application review and interview panel that includes at least two board members and the NRCS team leader should be assembled. If additional panel members are thought necessary, those should be agreed upon jointly between the board and NRCS.

Clancy Green, District Services Director, and/or Rhonda Bowman, Area III District Coordinator, will be happy to assist with the hiring process or any questions you may have. Mrs. Bowman is also available to assist with onboarding processes; training of TCCD's new shared farm bill specialist after hire will be facilitated by NRCS with regular progress updates provided to the district board.

STATE OF OKLAHOMA • OKLAHOMA CONSERVATION COMMISSION

2800 NORTH LINCOLN BOULEVARD, SUITE 200 • OKLAHOMA CITY, OKLAHOMA 73105-4201 • (405) 521-2384 • FAX (405) 521-6686 • CONSERVATION.OK.GOV

J. KEVIN STITT
GOVERNOR

MATT PINNELL
LIEUTENANT GOVERNOR



Our Land • Our Heritage • Our Future

TREY LAM
EXECUTIVE DIRECTOR

LISA KNAUF OWEN
ASSISTANT DIRECTOR

The first date of hire must be coordinated with District Services to ensure staff are available to assist with paperwork and first-day processes. Additionally, after a hire is made, the Commission will provide an agreement for the district's signature. This agreement will outline provisions for TCCD to receive a small administrative fee for the position.

Should you have any questions or concerns, please reach out. The Conservation Commission commends the TCCD for its continued strong delivery of locally led conservation.

Sincerely,

A handwritten signature in blue ink that reads "Trey Lam".

Trey Lam
Executive Director

TL:cg
Attachment

CC: Lisa Knauf Owen, OCC Assistant Director
Rhonda Bowman, Area III District Coordinator
Jeff Phillippi, Oklahoma NRCS ASTC-FO East Zone
Cambra Fields, Oklahoma NRCS Acting Team 20 Leader
Clancy Green, OCC District Services Director
Tulsa County Conservation District

(District Name) Conservation District

Farm Bill Specialist

Position Description

The Farm Bill Specialist is responsible for performing administrative functions for the Natural Resources Conservation Service (NRCS). The person in this position dedicates 100% of their time toward completing tasks for NRCS but is employed by the (District Name) Conservation District and is supervised by the Conservation District board of directors and the NRCS Team Leader. The NRCS Team Leader and one district director will be designated as the day-to-day contact for the employee. The Farm Bill Specialist performs administrative duties for NRCS and keeps the board of directors and NRCS supervisor informed of activities. Performance evaluations will be based upon standards of performance for each major job duty listed below. Additional duties not specifically listed here may be assigned on an as needed basis. The Oklahoma Conservation Commission (OCC) and the Natural Resources Conservation Service (NRCS) have basic work requirements; this job description is written specifically for, and is a policy of, the (District Name) Conservation District and incorporates those basic work requirements along with specific work requirements for NRCS.

The NRCS Team Leader will determine the general scope of work to be completed. The district board and NRCS Team Leader must jointly approve and sign off on timesheets and leave requests. The NRCS Team Leader will provide day-to-day guidance and supervision in making assignments by indicating the specific activities to be completed. An NRCS Program Liaison (PL) will be assigned to the employee and provide initial training on job duties. Follow-up training will be provided by the PL and NRCS Farm Bill Specialists. Daily assignments will come from either the Team Leader or PL with clear instructions and identified completion dates. Completed work is reviewed by the NRCS Team Leader and/or PL for accuracy. Performance reviews will be conducted by the NRCS Team Leader and the district board jointly.

Work Location: Work will be completed within an assigned area as identified by NRCS, including across multiple NRCS Teams and in multiple locations within the NRCS zone. The Conservation District office will serve as the position's home office and team. Regular travel to locations other than the home office/team will be required; a government vehicle will be made available for official use as needed.

Clerical Support:

Job Duties and Responsibilities

- Answer the phone and email messages and route them to the appropriate personnel
- Prepare correspondence as needed
- Maintain paper and digital files of all important documents
- Effectively use and provide basic technical support for computers, printers, copy machines, phones, and other office equipment
- Organize and maintain filing system of official material and records, including disposal of documentation in accordance with procedures to meet regulatory compliance

Performance Standards

- The Farm Bill Specialist performs the clerical duties as defined above. Assistance is provided to customers over the phone, via email, and in the office; treating them with courtesy, respect and in a professional manner.
- Correspondence is prepared in the correct format, in a timely manner, free of misspelled words, and with no or minimal mistakes

- Assist with ordering supplies and equipment for the NRCS Field Office, reporting delivery and invoices to purchasing officer.

Contract and Administrative Support:

Job Duties and Responsibilities

- Assist NRCS staff by providing administrative support and technical services
- Assist NRCS staff with accepting applications for federal cost-share programs, entering applications received into the proper program and maintaining the applications in the format as determined by NRCS. Pull farm records and maps for any associated applications.
- Assist with contract coordination and management utilizing required software (i.e. Programs Portal & DMS). This includes obligating and managing contracts by uploading required documents, verifying eligibility, completing land control determinations, and any other contract management processes that are assigned.
- Communicate changes, updates, and current status or applications and contracts to Team Lead/District Conservationist
- Accept, assist with uploading to protracts contract items and completed USDA forms as needed (ex: 1199a).
- Log contact with producers and other necessary documentation on form CPA-6 assistance notes and file along with other paperwork in producers' 6-part folder
- Complete contract review as determined by District Conservationist prior to contract approval
- Prepare and send all letters and correspondence, including pending, intent to proceed, approved, ineligible, deferred, practice reminder, CSP annual payments, etc. Track certified mail.
- Manage disposition of applications and contracts; retain permanent documents in existing files and/or create new files as necessary
- Assist with contract payment process according to the protocols set by District Conservationist and NRCS Financial Management
- Maintain an accurate record of duties and complete the Quarterly NRCS Task Sheet
- Maintain work schedules for NRCS field office staff; verify and maintain required files for vehicle fleet management

Performance Standards

- Utilizes NRCS software for conservation plans, contracts, and all other digital documentation and contractual needs; plans, maps, and contracts are prepared correctly and with minimal assistance from other NRCS staff.
- Hard copies of all documents, including CPA-6 notes are filed in 6-part folders; filing is done in a timely manner and according to the standards set by the NRCS Team Leader.
- contract reviews (review application package prior to contract being approved) are performed and documented as needed.
- NRCS field office work schedules and vehicle files are kept up to date and submitted as required.

GENERAL

Job Duties and Responsibilities

- Must be able to work independently, but also work as a team with co-workers, board members, and staff from other agencies to carry out farm bill administration.
- Cooperate with other agencies to help producers have relevant information about other

assistance opportunities

- Successfully complete USDA information technology security awareness training and AG Learn courses as assigned
- Have general knowledge of all products and services offered by NRCS and conservation district
- Must have and maintain a valid driver's license

Performance Standards

- Work is done independently in an effective and efficient manner, with tasks and activities prioritized and NRCS requirements met.
- Advises producers of assistance available from USDA and other agencies.
- Interactions the employee has with the public, contractors, and coworkers are in a respectful, courteous, and engaging manner.
- Treats all customers, tenants, and contractors fairly and ensures all programs and activities are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, gender, marital status, physical disability, or other factors.

We acknowledge the duties and performance standards contained within this position description and accept that this document is subject to change in the event that revisions are required by the OCC, the NRCS, or by board action of the (DISTRICT NAME) Conservation District Directors; additional duties not specifically listed may be assigned on an as needed basis by the employee's supervisor.

Date Employee Printed Name Employee Signature

Date NRCS Supervisor Printed Name NRCS Supervisor Signature

Date Director Printed Name Director Signature

(District Name) Conservation District
Farm Bill Specialist Performance Review

DATE:	EVALUATION PERIOD		TO	
PERFORMANCE LEVEL:	DOES NOT MEET STANDARDS	MEETS STANDARDS	EXCEEDS STANDARDS	NOT APPLICABLE
<u>Major Job Duties</u>				
Clerical:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Development:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Administration:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Payments:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Review:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other Work Components</u>				
Job Knowledge:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical Skills:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Productivity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Quality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem Solving:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Attitude:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer Service:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision Making:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments, continue on back of this page or attach additional sheets if needed:</i>				
<i>Plan for Changes or Improvements (as discussed and agreed upon by employee and board), continue on back of this page or attach additional sheets if needed:</i>				
<i>Employee Signature:</i>				
<i>NRCS Supervisor Signature:</i>				
<i>District Board Signature:</i>				

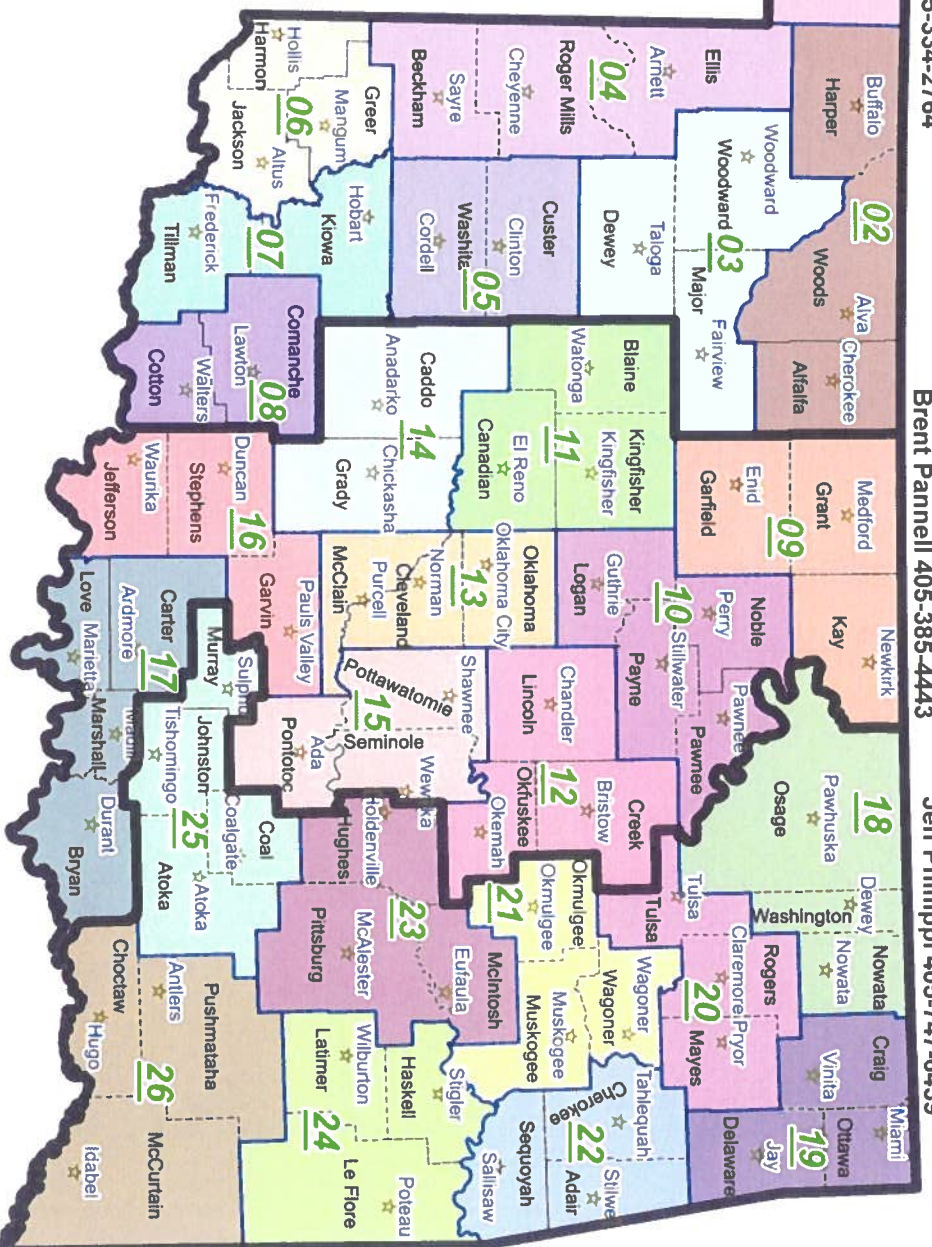
Oklahoma NRCS

West
Brandon Bishop 405-334-2764

Central
Brent Pannell 405-385-4443

East
Jeff Phillippi 405-747-6439

Team Leader		
West		
1	Devon Testa*	580-951-0374
2	Stanley Irving	405-612-4584
3	Jeremy Hughes	405-612-9206
4	Tyler Burton*	580-291-9773
5	Grant Griffith*	580-530-1358
6	Cameron Lutz*	580-418-7932
7	Will Brock	405-612-675
8	Reed Yule	580-418-7930
Central		
9	Whitley Mack-Kokojan	580-951-0301
10	Rusty Norrie	405-612-1771
11	Brandon Burns	405-332-1850
12	Nicholas Jones	405-385-3862
13	Stephanie Guy*	918-370-1913
14	Danielle Metz	405-714-2230
15	Tegan Neighbors*	405-385-4975
16	Dana Davis	405-338-5449
17	Amanda Stanford	
East		
18	Zach Simpson*	918-350-2258
19	Michael Ramming	405-385-2927
20	Camtra Fields*	918-417-9340
21	Roderick Dukes	405-780-3016
22	Heylie Dobbs*	405-612-9481
23	Samantha Collins*	361-905-1920
24	Audra Fenton	405-334-1342
25	Russell Wright*	405-880-5498
26	Jared Morgan*	405-834-3525



*Acting



Natural Resources Conservation Service
U.S. DEPARTMENT OF AGRICULTURE

STATE GUIDELINES
for the
CONSERVATION COST SHARE PROGRAM
PROGRAM YEAR 28

Program Year

Begins: March 9, 2026

Ends: August 31, 2027

Allocation Period

Begins: March 9, 2026

Ends: August 31, 2026

Oklahoma Conservation Commission
in cooperation with
Oklahoma's 84 Conservation Districts

Approved by the Conservation Commission
March 3, 2026

I PURPOSE

The Oklahoma Conservation Commission hereby declares that the following problems have a detrimental effect on the renewable natural resources of our state:

Oklahoma's water and soil resources are an important foundation of the state's economic infrastructure. Natural climatic events as well as human activity are impacting our natural resources. Additionally, feral swine are a common nuisance in Oklahoma that have a devastating impact to natural resources. As long as farmers and ranchers produce food from the land to feed the world and the wind blows and the rain falls, we will continue to see impacts on soil and water. Our task as stewards of these natural resources is to minimize these impacts. Protecting these vital natural resources is paramount in preserving the state's economic future. In order to accomplish this goal, the Commission hereby establishes the following goals and objectives to address these problems affecting our renewable natural resources:

Make cost share funds available to conservation districts for the purpose of providing cost share payments to landowners and operators implementing conservation practices which will protect our soil and water natural resources.

Make cost share funds available to conservation districts for the purpose of purchasing an electronic hog trap to assist landowners and operators in reducing the feral swine population on their lands.

The Commission herein establishes the Conservation Cost Share Program Guidelines for Program Year 28. Any exceptions from these established guidelines must be approved by the Commission.

II ALLOCATION OF FUNDS

The Commission allocates \$3,000,000 of cost share funds for Program Year 28. Each conservation district will be allocated \$35,475 upon receipt and approval of the conservation district's Program Year 28 Board Action Required checklist, Director Participation form, local program priorities and application ranking system.

A. Locally Led Conservation Initiative

The total budget for the locally led conservation initiative is \$2,979,900. Eligible landowners and operators may apply at their local conservation district for cost share funds for the purpose of implementing approved conservation practices to protect soil and water natural resources.

B. Reduction of Feral Swine Population

The total budget for the feral swine initiative is \$20,000. Only conservation districts are eligible to apply to the Commission for cost share funds for the purpose of purchasing an electronic or manual hog trap to assist landowners and operators in reducing the feral swine population on their lands.

III LOCALLY LED CONSERVATION INITIATIVE PROGRAM POLICIES

Conservation District Participation

The Cost Share Program (CSP) is a voluntary program. Conservation districts are not required to participate. To participate in the CSP the conservation district board must take action in a regularly scheduled conservation district board meeting.

Carry Over Funds

Conservation districts will not be allowed to carry over unobligated Program Year 27 funds to Program Year 28.

Program Year: 03/09/2026 – 08/31/2027

Program Year 28 begins on March 9, 2026, and ends on August 31, 2027. All Performance and Maintenance Agreements must be completed, and cost share payments disbursed by August 31, 2027. The Commission will not process claims received after August 31, 2027.

Allocation Period: 03/09/2026 – 08/31/2026

The allocation period is the period in which a conservation district must obligate their program year allocation. The Commission established March 9, 2026, through August 31, 2026, as the allocation period for Program Year 28. If a conservation district fails to obligate all their allocation by August 31, 2026, unobligated funds will be withdrawn by the Commission and made available for reallocation to other conservation districts. Funds become obligated when an application has been approved for funding by the conservation district board and a Performance and Maintenance Agreement has been signed and dated by the conservation district board and the applicant.

Requests for Additional Funds

Requests for additional funds can be made at any time during the allocation period up to and including September 8, 2026. All requests will be reviewed and evaluated by Commission staff after the request period has closed. Notification of approval will be made no later than September 30, 2026. There is no guarantee additional funds will be available.

Requests must:

1. be submitted no later than September 8, 2026
2. include a current CSPY 28 Allocation Report (Excel format only)
3. include a copy of your conservation district board meeting minutes documenting the board's action to request additional CSPY 28 funds

The Commission will assume conservation district requests are for the total amount reported in Section 2 – Unfunded Approved Alternate Agreements on the Allocation Report. Only requests that meet the above requirements will be considered for additional funding.

Eligibility Requirements

Applicants for cost share funds must be a conservation district cooperator with a conservation plan. Applicants that lease the land where the conservation practice will be constructed must submit a Landowner Consent form with their application. Individual

conservation districts can establish additional local eligibility requirements. Additional requirements must be approved by the local conservation district board of directors.

Conservation Commissioners, Conservation Commission staff, conservation district employees or the spouses of any of these people must not be eligible to participate in the Conservation CSP.

Conservation district directors are eligible to participate in the Conservation CSP. Due to the limited amount of funds available for Program Year 28 individual directors should consider public perception when making their decision to participate in the Program. Each participating conservation district must submit to the Commission a Director Participation form documenting the conservation district board's vote related to board members participation in the CSP. If the conservation district board votes to allow board members to apply for cost share funds the guidelines below will be followed.

1. Only two conservation district board members can apply for cost share funds during Program Year 28.
2. Individual conservation district board members applying cannot discuss any element of the CSP including but not limited to practices, rates, average costs, selection/ranking criteria, application approval/disapprovals, payments, and extensions.
3. Individual conservation district board members applying for the CSP must abstain from voting on all elements of the Program.
4. Individual conservation district board members cannot use their position as a conservation district board member to improve or elevate their individual chances of becoming a successful applicant.

Authorized District Representative

The conservation district board must designate an authorized district representative. This person can sign all forms. The authorized district representative must be a conservation district board member. It cannot be a conservation district employee. The board can designate more than one conservation district board member as the authorized district representative. Board members applying for cost share funds cannot serve as the authorized district representative.

Technical Representative

Natural Resources Conservation Service (NRCS) staff will serve as the conservation district's technical representative. They will assist the conservation district by conducting field visits to determine landowner needs, participating in the application review process, developing conservation plans, design and layout of practices when required, determining compliance with NRCS conservation practices standards and specifications, and certifying practice quantities. The technical representative will be required to sign the Certification of Completion and Acceptance form.

Eligible Conservation Practices and Average Costs

Eligible conservation practices for Program Year 28 are:

314	Brush Management	325	High Tunnel System
327	Conservation Cover	516	Livestock Pipeline
340	Cover Crop	590	Nutrient Management
342	Critical Area Planting	512	Pasture and Hay Planting
362	Diversion	378	Pond
382	Fence	338	Prescribed Burning
386	Field Border	528	Prescribed Grazing
393	Filter Strip	533	Pumping Plant
394	Firebreak	550	Range Planting
410	Grade Stabilization Structure	329	Residue and Tillage Management, No-Till
412	Grassed Waterway	600	Terrace
561	Heavy Use Area Protection	642	Water Well
315	Herbaceous Weed Control	614	Watering Facility

Each conservation district board may select any of the approved conservation practices for inclusion in the conservation district's local program. The selected practices should address the conservation district's identified priority resource concerns. A conservation district can request Commission approval to add conservation practices not included in the list of approved practices. The request must be submitted to the Commission in writing and be accompanied by supporting data compiled by the conservation district. The requested practice must be approved by the Commission prior to the conservation district board's approval of CSP applications.

Conservation practices must be implemented according to NRCS standards and specifications.

CSP average costs (unit cost) for the approved conservation practices is based on Oklahoma NRCS data. A conservation district can request an average cost variance. The request must be submitted to the Commission in writing and be accompanied by supporting data compiled by the conservation district. The requested variance rate must be approved by the Commission prior to the conservation district board's approval of CSP applications.

Maximum Cost Share Payment

The maximum cost share payment amount per participant in Program Year 28 is \$7,500. Each conservation district board may choose to establish a maximum cost share payment amount that is less than \$7,500.

Maximum Cost Share Rate

The maximum cost share rate for all conservation practices is 85%. Each conservation district board may choose to establish a cost share rate of less than 85%.

Local Program Priorities and Application Ranking System

The CSP gives conservation districts the responsibility to determine the recipients of state cost share funds. To meet this responsibility conservation districts must establish local program priorities. Clearly defined priorities will make the application ranking and approval process more efficient and minimize misunderstandings.

Conservation districts must develop an application ranking system that will be used to rank and approve applications. When developing your ranking system consider local program priorities as well as local natural resource needs. Applicant eligibility requirements must be an element of the application ranking system. Conservation district staff and technical representatives, based on best professional judgment and site-specific evaluations should provide information to assist the conservation district board during the application ranking process.

Each conservation district must submit their Program Year 28 local program priorities and application ranking system to the Commission for review and approval. Application ranking, approval and funding is prohibited prior to receiving Commission approval. Each conservation district's cost share fund allocation will only be available upon approval of their Program Year 28 Board Action Required checklist, Director Participation form, local program priorities and application ranking system by the Commission.

Application Process

Conservation districts should advertise the availability of CSP funds throughout the conservation district. The following information should be included in your advertisement: application period, maximum allowed payment, cost share rate, conservation practices available, and conservation district contact information. Advertisement can be in the form of a local newspaper article, newsletters, announcements on the conservation district's Facebook page, flyers at business, or word of mouth. Any costs associated with advertising your local CSP can be reimbursed from your other operating funds.

Potential applicants must return completed applications to the conservation district prior to the end of the conservation district's application period. Applicants that lease the land where the conservation practice will be constructed must submit a Landowner Consent form with their application. Each applicant is limited to one application. Multiple practices can be applied for on one application.

Application Approval Process

Conservation districts must use their local program priorities and application ranking system to rank, approve and fund CSP applications. Applications must be approved during an official conservation district board meeting. Board meeting minutes must include a list of approved applications showing the approved applicant's name, practice, and maximum cost share amount.

Approved applicants must be notified, in writing, within 10 calendar days after conservation district board action was taken. To remain eligible, approved applicants must sign a Performance and Maintenance Agreement and provide an IRS W9 Form prior to August 31, 2026.

Conservation districts that have more qualified applications than available CSP funds may choose to approve those applications as alternates on the condition that funding becomes available. Approved alternates must be notified, in writing, within 10 calendar days after conservation district board action was taken. To remain eligible, approved alternates must sign a Performance and Maintenance Agreement and provide an IRS W9 Form prior to August 31, 2026. Work cannot begin until it is notified by the conservation district that funds are available. All approved alternates must understand there is no guarantee that funds will become available during the program year.

Applicants denied for any reason must be notified, in writing, within 10 calendar days after conservation district board action was taken. The conservation district board must give reason(s) for the denial and advise the applicant of their right to appeal and the procedures necessary to exercise those appeal rights.

Appeals Process

In the event an applicant wishes to appeal the conservation district's decision a written request must be received within 20 calendar days of the date board action was taken. The conservation district board has 30 calendar days to respond to an applicant appeal.

The conservation district board must hear an appeal in a regularly scheduled conservation district board meeting. Appeals must be listed on the agenda and heard in open session; no appeals shall be heard or discussed in executive session. The conservation district board must give the applicant an opportunity to be heard, that is, what is the reason for contesting the decision. If the conservation district board agrees with the applicant, then the conservation district board can reverse its earlier decision and approve the application. However, if the conservation district board feels that its original denial of the application was justified, the conservation district board is certainly entitled to stand by its original ruling. In that case the applicant must be notified, in writing, within 10 calendar days after conservation district board action was taken that the denial stands and advises of their right to appeal to the Commission and the procedures necessary to exercise that right.

Appeals by an applicant to the Commission must be made, in writing, within 20 calendar days after conservation district board action was taken. The conservation district must forward to the Commission a copy of the case file, the application ranking system used by the conservation district, and the reason(s) for the conservation district board's denial. The Commission has 45 calendar days to respond, in writing, to an appeal.

Completion Dates

Conservation districts must set and enforce completion dates for approved participants. Participants must be informed of the completion date and make every effort to complete approved practices by that date. Participants that have not started are not under construction or have not completed implementation of practices listed in their Performance and Maintenance Agreements by the established completion date can be canceled in order to reallocate funds to an approved alternate.

Conservation districts may make participants that were canceled for lack of completion effort ineligible for CSP funding in future program years. When mitigating circumstances

influence a participant's ability to complete implementation, conservation districts can reconsider the ineligibility for CSP funding in future program years.

Execution of Performance and Maintenance Agreement

The Performance and Maintenance Agreement must require the participant to meet the following requirements:

- To perform or have performed all work described in the Conservation Plan in accordance with NRCS conservation practice standards and specifications.
- To obtain all required permits and approvals prior to the construction of the conservation practice(s).
- To complete or have completed all work described in the Conservation Plan by the completion date established by the conservation district.
- To permit free access to the land for conservation district and NRCS representatives to inspect the conservation practice(s) upon completion.
- To submit to the conservation district copies of detailed contractor invoices, receipts for materials and/or a CSP In-kind Contributions form documenting work performed by the participant.
- To maintain, at no cost to the conservation district, the conservation practice(s) as designed and constructed for the expected life as set forth by the conservation district. If the participant removes, destroys, or does not maintain the practice(s) before the end of its expected life, the conservation district shall be authorized to recover the CSP funds disbursed. The participant must remain ineligible for future CSP funding until the practice(s) is properly maintained, CSP funds are recovered by the conservation district, or the expected life of the practice(s) expires.
- To accept the conservation district's method of calculating the cost share payment for completed work.
- To complete and attach an IRS W-9 Form-Request for Taxpayer Identification Number and Certification.

After an applicant has been notified, they have been approved for CSP funds, the applicant and conservation district must execute a Performance and Maintenance Agreement. An agreement number following the Commission approved format must be assigned to each agreement. Example agreement number: 25-028-001

25 - conservation district number

028 - program year number

001 – applicant number assigned by the conservation district

All Program Year 28 Performance and Maintenance Agreements (including alternates) must be signed and dated by the conservation district board and applicant on or before August 31, 2026. All Program Year 28 Performance and Maintenance Agreements must be completed and the CSP claim submitted to the Commission on or before August 31, 2027. Installation of conservation practices cannot begin until an effective Performance and Maintenance Agreement is in place. An agreement becomes effective on the last date of signature. Each applicant can have only one Performance and Maintenance Agreement.

Conservation Practice Failures

Conservation practice failures may occur due to unusual weather conditions, such as drought or severe storms that are beyond the control of the participant. If the practice has been certified complete and fails due to an extreme act of nature during the expected life, the participant may apply for CSP funds in future program years for the same practice.

Agreement Violations

If a violation of a Performance and Maintenance Agreement is alleged a representative of the conservation district and/or a representative of the Commission will investigate. If the investigation determines a violation has occurred, the conservation district must notify the participant in writing. Notification must include a description of the violation, corrective action required, and date corrective action should be complete. The conservation district is authorized to recover all CSP funds disbursed to the participant if corrective action is not taken. The participant must not be given more than 45 calendar days to make repayment. If the participant does not make repayment, the conservation district must contact the Commission for further guidance.

Cost Share Claim Process

A cost share claim must be submitted to the Commission after certification of practice implementation has been completed and the participant has submitted all relevant receipts. Multiple completed agreements can be submitted on the same cost share claim. For each agreement listed on the claim a copy of the following back-up documentation must be attached to the claim.

- All relevant invoices, receipts, and in-kind documentation
- Performance and Maintenance Agreement
- Consent (if applicable)
- Certification of Completion and Acceptance (must include lat/long coordinates)
- Payment Calculation Sheet
- Signed Conservation Plan

Cost share claims will not be processed for payment without all proper documentation.

Claim payment will be made to the conservation district by EFT. The conservation district will issue a conservation district check to the participant for the approved payment amount. The Commission cannot process Program Year 28 claims received after August 31, 2027.

Conservation districts must provide an IRS Form 1099-MISC to any participant receiving \$600 or more in payment(s) from the conservation district during a calendar year. In accordance with IRS regulations conservation districts must file a copy of each IRS 1099-MISC form along with IRS Form 1096 with the Internal Revenue Service. Neither the conservation district nor the Commission provides tax advice; the applicant may wish to consult with an independent tax advisor regarding any potential tax consequences.

IV REDUCTION OF FERAL SWINE PROGRAM POLICIES

Eligibility

Only conservation districts are eligible to apply for CSP funds for the purpose of purchasing an electronic or manual hog trap to assist landowners in reducing the feral swine population on their lands.

Available Monies

The Commission has set aside \$20,000 of CSP funds for the feral swine initiative.

Application Process

Conservation districts applying for CSP funds for the purchase of electronic or manual hog traps must submit a business plan to the Commission for approval. Business plans are due in the Commission office no later than August 31, 2026.

1. Preparation - Before preparing the business plan the conservation district board and staff must be familiar with the Feral Swine Control Act and promulgated rules, as well as state carcass disposal requirements.
2. Business Plan - The business plan must include:
 - Make and model of the electronic and/or manual hog trap.
 - A current (less than 3 months old) cost quote for the electronic or manual hog trap. The quote must include cost for the entire trap. Quotes for only gates and cameras are not accepted as CSP will only fund entire traps.
 - A policy statement that details responsibilities for assembly and de-assembly of the trap, upkeep, maintenance, transportation of the trap to and from locations, and resetting of the trap. The conservation district should restrict renters from performing maintenance on the equipment.
 - A proposed rental plan that sets rental period and how costs must be assessed (per day, weekly, or monthly rate). The rates will need to include any charges for assembly, de-assembly, resetting, transportation, mobile phone or wireless costs, normal wear and tear on the trap, maintenance, and possible damage to equipment not covered by insurance.
 - A statement verifying that the conservation district has adequate staffing resources to maintain the equipment and implement the trapping program in the conservation district.
 - Operator must understand and agree that if any personal or property damage or injury occurred while the hog trap is in their possession, they cannot hold the Conservation district or any of its director's or employees liable in any way. After the hog trap is delivered and set up at the chosen location, the operator must assume all liability, and the operator must also assume all liability until the return of the hog trap back to the conservation district.
 - A draft copy of the conservation district's comprehensive hog trap rental agreement that provides clear instructions on use, responsibilities, liabilities, and safety to renters. The rental agreement must include the link to the Oklahoma Department of Agriculture, Food, and Forestry website regarding feral swine laws

and rules. The conservation district must provide renters with information about proper disposal of hogcarcasses pursuant to state statutes.

3. Restrictions - When a conservation district decides to sell an electronic hog trap purchased with CSP funds they must notify the Commission before placing the trap for sale. All monies from the sale must be reported to the Commission and can only be used by the conservation district to fund CSP applicants in future program years.
4. Notice – If the Commission feels that the trap has not been utilized as contracted with in the first year, the Trap may be redirected to another conservation district, or project in need.

Approval Process

Commission staff have 30 days to review the business plan. Conservation districts will be notified in writing of the Commission’s decision.

V ADMINISTRATIVE GUIDELINES

District Reporting and Accounting

Conservation districts must conduct the following reporting and accounting procedures.

1. Maintain a CSP Allocation Report in electronic format. The report should include data for all
 - a. approved and funded participants with signed Performance and Maintenance Agreements,
 - b. applicants approved as alternates with signed Performance and Maintenance Agreements, and
 - c. agreements that have been completed.
2. Submit the CSP Allocation Report to the Commission for review on or before September 8, 2026.
3. Submit requests for additional cost share funds.
4. Assemble case files for each approved applicant containing the following
 - Approved application
 - Application ranking form
 - Certificate of Completion and Acceptance form
 - Performance and Maintenance Agreement
 - Conservation Plan
 - Copy of cost share claim
 - Consent form
 - Applicant’s receipts and in-kind documentation
 - Final practice design
 - Map locating the practices
 - Documentation of communication (verbal and written) with the applicant

Commission Reporting and Accounting

The Commission must conduct the following reporting and accounting procedures:

1. Receive and approve conservation district Board Action Required checklists.

2. Receive and approve conservation district Director Participation forms.
3. Receive and approve conservation district local program priorities and application ranking systems.
4. Receive and review conservation district Allocation Reports.
5. Receive, review, evaluate and approve conservation district requests (Allocation Report and district board minutes) for additional cost share funds.

V APPROVED CONSERVATION PRACTICES AND AVERAGE COSTS

Program Year 28 approved conservation practices and average costs can be found on pages 13-16. Standards and specifications for each practice can be found on the NRCS Field Office Technical Guide website. Average costs (unit cost) for approved practices are based on Oklahoma NRCS data.

Code	Practice	Component	Unit	Unit Cost
314	Brush Management	Chemical Control, Aerial	AC	\$32.80
		Chemical Control, Ground Application	AC	\$33.36
		Chemical Control, (Individual Plant Treatment)	AC	\$45.20
		Mechanical and Chemical Control (small shrubs, medium infestation)	AC	\$123.91
		Mechanical Control (Hand Application)	AC	\$75.47
		Mechanical Control (small shrubs, medium infestation)		\$96.32
		Mechanical Control (large shrubs, medium infestation)	AC	\$367.17
327	Conservation Cover	Introduced Species	AC	\$563.13
		Native Mix Plus Pollinator Species	AC	\$1,111.56
		Native Species	AC	\$673.87
		Pothole Wetland	AC	\$302.39
340	Cover Crop	Single Species	AC	\$94.55
		Multi- Species	AC	\$98.83
		Single Species, Organic	AC	\$126.09
		Mechanical Termination	SqFt	\$30.07
342	Critical Area Planting	Establishment Heavy Grading	AC	\$1,305.17
		Established Native Species, Non-Mechanized	AC	\$1,049.19
		Moderate Grading, Native or Introduced	AC	\$919.52
		Normal Tillage, Native or Introduced	AC	\$444.09
		Permanent Cover	SqFt	\$22.31
362	Diversion	Earthen Channel, Implementation	CY	\$2.27
		Reinforced Concrete, Implementation	CY	\$555.17
382	Fence	Virtual Fence, Transmitter station	EACH	\$7,754.55
		Virtual Fence, Startup 1 year, Base	EACH	\$11,166.21
		Virtual Fence, Startup 1 year, Implementation Cost	EACH	\$54.59
		Temporary/ Portable Fence	FT	\$0.80
		High Tensil, Electric, 5 or more wires	FT	\$3.40
		High Tensil, Electric, 4 or less wires	FT	\$2.57
		Woven Wire, 96 In	FT	\$8.05
		Woven Wire (Barbed or Smooth)	FT	\$3.20
Fence (382) is to be used only in conjunction with Pond (378) or as cross fencing for grazing management. It cannot be used as property fences.				
386	Field Border	Renovate Degraded Field Border	AC	\$159.03
		Introduced Species, Forgone Income	AC	\$521.04
		Native Species, Forgone Income	AC	\$620.20
		Pollinator, Forgone Income	AC	\$1,057.89
393	Filter Strip	Introduced Species, Forgone Income	AC	\$627.96
		Native Species, Forgone Income	AC	\$718.28

Code	Practice	Component	Unit	Unit Cost
394	Firebreak	Bare Soil, 10 Feet, Reconstructed	FT	\$4.68
		Bare Soil, > 15% Slope	FT	\$1.01
		Bare Soil, ≤ to 15% Slope	FT	\$0.33
		Bare Soil, Light Equipment	FT	\$0.19
		Permanent Vegetation, 20 Feet	FT	\$0.35
410	Grade Stabilization Structure	Embankment, Soil treatment	CY	\$11.51
		Pipe, less than or equal to 6 in	CY	\$6.25
		Pipe, greater than 12 in	CY	\$7.43
		Pipe, 8 to 12 in	CY	\$20.57
		Check Dams	Ton	\$118.09
		Drop Structure, Weir	SqFt	\$161.92
		Rock Drop	SqFt	\$104.56
		Pipe Drop, Steel	SqFt	\$20.57
		Pipe Drop, Plastic	SqFt	\$54.81
		412	Grassed Waterway	Grass Waterway
Grassed Waterway with Checks	AC			\$4,028.13
561	Heavy Use Area Protection	Rock/Gravel on Geotextile	SqFt	\$2.96
		Rock/Gravel, Geocell, Geotextile	SqFt	\$4.39
		Bituminous Concrete Pavement	SqFt	\$5.89
		Reinforced Concrete Base Cost	SqFt	\$1,767.91
		Reinforced Concrete, Implementation	SqFt	\$707.23
315	Herbaceous Weed Treatment	Chemical Control, Aerial or Ground	AC	\$78.95
		Chemical Control, Spot or hand application	AC	\$225.47
		Specialized Chemical Control for Resistant Plant Species	AC	\$118.13
		Mechanical and Chemical Control, Dual Treatment	AC	\$70.40
		Mechanical Control	AC	\$70.00
		Mechanical Control, > or = to 1 Ac	AC	\$296.04
		Mechanical Control, Hand Application	AC	\$47.89
325	High Tunnel System	Enclosed High Tunnel, Base Cost	EACH	\$7,212.79
		Enclosed High Tunnel, Implementation Cost	SqFt	\$6.40
		Open-Ended High Tunnel, Base Cost	EACH	\$5,183.79
		Open-Ended High Tunnel, Implementation Cost	SqFt	\$5.99
516	Livestock Pipeline	HDPE, Base	Ft	\$1,647.72
		HDPE, Implementation	Ft	\$5.75
		Surface HDPE, Base	EACH	\$1,124.43
		Surface HDPE, Implementation	Lb	\$3.37
		Polyvinyle Chloride, Base	EACH	\$1,221.05
		Polyvinyle Chloride, Implementation	Lb	\$8.79
		Horizontal Boring	Ft	\$137.84

Code	Practice	Component	Unit	Unit Cost
516	Livestock Pipeline (continued)			
		Difficult Trenching Conditions	Ft	\$25.61
		Steel (Iron Pipe Size)	Lb	\$4.47
		Surface Steel (Iron Pipe Size)	Lb	\$2.57
590	Nutrient Management	Nutrient Management	AC	\$39.80
		Nutrient Management - Manure Incorporation	AC	\$297.88
		Precision Nutrient Application	AC	\$113.24
		Prescription Nutrient Efficiency	AC	\$63.65
512	Pasture & Hay Planting	Introduced Perennial Grass.	AC	\$402.36
		Introduced Perennials Species, Low Input	AC	\$115.09
		Perennial Species, Sprigging	AC	\$493.04
		Native Perennial Species	AC	\$484.60
		Overseed/Interseed Legumes or Forbes	AC	\$279.16
378	Pond	Embankment Pond, with Pipe	CY	\$5.15
	New Structures Only	Embankment Pond, No Pipe	CY	\$2.33
		Excavated Pit	CY	\$2.35
338	Prescribed Burning	Level , Volatile or Woody Fuel	AC	\$63.79
		Steep Volatile or Woody Fuel	AC	\$106.60
		Level, Non- Volatile Herbaceous Fuel	AC	\$46.53
		Steep Terrain, Herbaceous Fuel	AC	\$92.49
528	Prescribed Grazing	Prescribed Grazing - 5 Acres or Less	AC	\$275.73
		Pasture,Standard	AC	\$70.83
		Pasture, Intensive	AC	\$220.99
		Range, Standard	AC	\$9.93
		Range, Intensive	AC	\$23.69
		Livestock Deferment,Standard	AC	\$14.69
		Livestock Deferment, High Production	AC	\$31.57
		Cover Crop/ Aftermath Grazing	AC	\$18.84
533	Pumping Plant	Electric Powered Pump, < 5 HP, Base	EACH	\$2,211.83
		Electric Powered Pump, < 5 HP, Implementation	HP	\$1,504.59
		Electric Powered Pump, = or > 5 HP Base	EACH	\$8,285.19
		Electric Powered Pump, = or > 5 HP Implementation	HP	\$403.31
		Internal Combustion Powered Pump,Base	EACH	\$6,593.61
		Internal Combustion Powered Pump, Implementation	HP	\$647.91
		Photovoltaic Powered Pumping Plant, Base	EACH	\$5,373.07
		Photovoltaic Powered Pumping Plant, Implementation	HP	\$3,701.31
		Rebowling, Base	EACH	\$4,624.11
		Rebowling, Implementation	HP	\$200.36
		Turbine Pump, Base	EACH	\$16,046.35
		Turbine Pump, Implementation	GPM	\$4.51

Code	Practice	Component	Unit	Unit Cost
533	Pumping Plant (continued)			
		Tractor Power Take Off (PTO) Pump	HP	\$177.73
		Water Ram Pump	EACH	\$2,461.09
		VFD, Base	EACH	\$2,159.31
		VFD, Implementation	HP	\$100.24
		Windmill Powered Pump	Ft	\$1,428.04
550	Range Planting	Conversion from Dryland Cropland, Foregone Income	AC	\$362.15
		Native Species, Foregone Income	AC	\$386.72
		Non- Native Species, Foregone Income	AC	\$134.36
329	Residue and Tillage Management, No Till	No-Till/Strip-Till	AC	\$27.25
		No-Till, Adaptive Management	EACH	\$3,768.12
600	Terrace	Broadbased	FT	\$2.95
		Narrow Base	FT	\$2.24
		Grass-Backed	FT	\$2.07
		Flat Channel	FT	\$4.16
642	Water Well	Well 10 in Diameter Base	EACH	\$11,667.03
		Well 10 in Diameter Implementation	Ft	\$148.24
		Well 4 in Diameter Base	EACH	\$6,069.65
		Well 4 in Diameter Base Implementation	Ft	\$71.47
		Well 6 in Diameter Base	EACH	\$6,600.44
		Well 6 in Diameter Implementation	Ft	\$91.95
		Well 8 in Diameter Base	EACH	\$10,126.39
		Well 8 in Diameter Implementation	Ft	\$82.37
		Dug Well	EACH	\$20,250.71
614	Watering Facility	Insulated Tank with Cover	Gal	\$5.65
		Frost Free Tank	EACH	\$2,228.28
		Water Storage Tank (Base Cost)	EACH	\$1,361.16
		Water Storage Tank (Implementation Cost)	Gal	\$1.35
		Permanent, Small (Base Cost)	EACH	\$854.15
		Permanent, Small (Implementation Cost)	Gal	\$3.00
		Permanent, Large (Base Cost)	EACH	\$2,717.87
		Permanent, Large (Implementation Cost)	Gal	\$0.96
		Portable Tank	Gal	\$2.32
		Tire Trough	Gal	\$3.04
		Watering Ramp, Rock in Geocell on Geotextile	SqFt	\$4.73
		Watering Ramp, Rock on Geotextile	SqFt	\$2.27

STATE OF OKLAHOMA

EMERGENCY DROUGHT ASSISTANCE PROGRAM GUIDELINES

Program Duration: March 9, 2026 – December 31, 2026

Application Period: March 9, 2026 – June 30, 2026

Approved by the Drought Committee on February 24, 2026. Administered by the Oklahoma Conservation Commission in cooperation with Oklahoma's 84 Conservation Districts.

PURPOSE

The Emergency Drought Assistance Program (EDAP) provides financial assistance to Oklahoma's farmers and producers during persistent drought conditions in Oklahoma. The Drought Committee (Committee) establishes state level rules and policies governing the EDAP.

The Committee is made up of five members consisting of the Commissioner of Agriculture, Executive Director of the Oklahoma Conservation Commission, Executive Director of the Oklahoma Water Resources Board, one member who resides west of I-35, appointed by the Speaker of the House of Representatives, and one member who resides east of I-35, appointed by the President Pro Tempore of the State Senate.

The Committee selected the Oklahoma Conservation Commission (Commission) to administer the EDAP cooperatively with Oklahoma's 84 conservation districts.

The Committee establishes August 10, 2025, as the start of the current drought. Any exceptions from these established EDAP rules, policies, and guidelines shall be approved by the Committee.

COUNTY ELIGIBILITY

A county becomes eligible when any portion of the county is classified in drought (D0 - D4) as reported on the National Drought Monitor. County eligibility for this program will be based on the Oklahoma drought monitor map published on February 19, 2026. If a county is determined to be eligible, its conservation district(s) is required to participate in EDAP.

ALLOCATION OF FUNDS

The Committee allocates \$16,000,000 from the Emergency Drought Relief Fund to the Commission for purposes of providing financial assistance to eligible farmers and producers for implementing approved drought practices.

Each of the 77 counties has been allocated \$210,000. Allocations for conservation districts not on county boundaries will be based on the percentage of county acres that fall within the district's boundary. The amount of funds allocated to each district can be found on page 9.

PROGRAM DURATION

The program begins on March 9, 2026, and ends on December 31, 2026.

WHO IS ELIGIBLE TO APPLY?

The applicant shall be the principal operator responsible for the day-to-day management decisions and production risk of the farm. Only one application per farm will be accepted.

- A farm includes all land, whether contiguous or noncontiguous, within the conservation district that is under common management and operated as a single agricultural enterprise.

- The farm must be under the operational control of the applicant. A landowner may apply for assistance only on land that is not leased to another individual.
- The applicant shall provide documentation sufficient to demonstrate control of the farm after August 10, 2025, and the duration of this EDAP. Such documentation may include deeds, written leases, grazing agreements, or other legally enforceable instruments establishing the applicant’s right to conduct agricultural production activities.
- For purposes of eligibility and payment limitation, all land under common management and operational control by the applicant shall be considered one farm.
- A farm is any place from which \$1,000 or more of agricultural products were produced and sold or normally would have been sold during the year.
- Livestock includes beef cattle, dairy cattle, swine, poultry, goats, bison, sheep, and horses.
- Land used solely for residential, recreational, or speculative purposes, and not devoted to the production of agricultural commodities, shall not constitute a farm.

Conservation district directors and employees are eligible to apply, with the following limitations:

- Directors and employees that received EDAP funds in 2024, 2025, or 2026 cannot apply.
- Only two directors from the same district are allowed to apply during each month of the application period.
- When more than two directors from the same district want to apply, applications must be submitted and approved so that a quorum can be maintained to take action to approve applications.

WHO IS NOT ELIGIBLE TO APPLY?

- Drought Committee members and their spouses.
- The following Commission staff with EDAP decision making responsibilities and their spouses:
 - Trey Lam, Executive Director
 - Lisa Knauf Owen, Assistant Director
 - Janet Stewart, General Counsel
 - Tammy Sawatzky, Conservation Programs Division Director
- Conservation district directors and employees that received EDAP funds in 2024, 2025, or 2026.

AVAILABLE PRACTICES

Each conservation district must offer all drought practices. Applicants may apply for and be approved for multiple practices; however, Heavy Use Area Protection cannot be applied for as a standalone practice.

- Eligible drought practices completed or started between August 10, 2025, and March 9, 2026.
- Watering Facility (can include pumping plant, pipeline, and HUAP)
- Pumping Plant (as standalone practice if installed on an existing watering facility or well)

- Pipeline (as standalone practice if installed to an existing watering facility or well)
- Pond Cleanout (limited to one per pasture, with a maximum of three per applicant)
- Water Well (can include pumping plant; no payment will be made for dry holes)
- Pasture Tap

Drought practices do not need to be implemented according to applicable NRCS standards and specifications. Conservation districts can provide the applicant with a copy of the NRCS standard and specification as a guide for implementation.

MAXIMUM PAYMENT

An applicant may be approved for and submit receipts for implementation of multiple practices. Approved applicants are eligible to receive payment of 80% of their actual, eligible expenses, as documented by approved receipts, up to a maximum total payment of \$7,500. The total payment may not exceed \$7,500 per Social Security Number (SSN) or Employer Identification Number (EIN), regardless of the number of practices approved. There is no guarantee of funding.

APPLICATION PERIOD

The application period begins on March 9, 2026, at 8:30 a.m., and ends June 30, 2026, at 4:00 p.m. An application will be considered incomplete if all documents listed below are not included:

- EDAP Application Form, signed and dated (pages 1 and 2 only)
- IRS Form W-9, signed and dated
- If not the landowner, the applicant must provide:
 - Landowner Consent Form
 - Documentation sufficient to demonstrate control of the farm after August 10, 2025, and for the full duration of EDAP. Such documentation may include written leases, grazing agreements, deeds, or other legally enforceable instruments establishing the applicant's right to conduct agricultural production activities.

All applications are due in the conservation district office by June 30, 2026, at 4:00 p.m. Only one application per farm will be accepted.

There are three options for submitting applications to the conservation district office:

- In person, before June 30, 2026, at 4:00 p.m.
- By email, it must be received by June 30, 2026, at 4:00 p.m.
- By mail, it must be postmarked by June 30, 2026, and received by July 7, 2026.

It is the responsibility of the applicant to ensure that the submission is received by the district before the deadline. The Committee, Commission, and the conservation districts are not responsible for any technical or logistical problems resulting in the district not receiving an application on time.

APPLICATION REVIEW

Before approving an application, the conservation district must visually verify that the applicant has a legitimate need for drought assistance. If the review shows that the applicant does not have a legitimate need for drought assistance, the district will notify the applicant in writing that the application has been denied. *Example:* An applicant applied for funding to drill a well, but the review shows there is a pond in the pasture with an adequate water supply. In this case, the application would not be approved. The conservation district's decision is final. If an application is denied, the applicant may still choose to install the practice using their own funds.

PROBLEMS WITH AN APPLICATION

If an application is incomplete or contains errors, the conservation district will notify the applicant and allow seven business days to correct the issues. If the required corrections are not made within that time, the application will not be considered.

APPLICATION APPROVAL

Applications will be considered on a first-come, first-served basis by the conservation district board. Assign an applicant number using the Commission approved format:

03-ED4-001

- 03 = conservation district number
- ED4 = program identifier
- 001 = applicant number assigned by the district

Applications should be approved as they are received and reviewed each month. Applications received and reviewed before the April board meeting should be approved in the April board meeting. Applications received and reviewed after the April board meeting but before the May meeting should be approved in the May meeting. Conservation districts should follow this same process in June and July.

An applicant is not required to wait for approval to implement their practice; however, they should be aware that funding is not guaranteed.

ELIGIBLE COSTS

The following list is not expected to be all inclusive.

- Costs incurred after August 10, 2025, solely to implement a drought practice.
- Materials, supplies, and parts
- Hired labor
- Equipment rental
- In-kind labor performed by the applicant solely to implement drought practice(s) is eligible only when submitted on the In-Kind Contributions Form. If someone other than the applicant performs the labor a receipt or invoice must be submitted.
- Allowable in-kind hourly rate for labor performed by the applicant is limited to:
 - Less than or equal to \$200 / hour when the applicant uses their equipment to perform the work

- Less than or equal to \$150 / hour when the applicant rents equipment and performs the work

WHAT COSTS ARE NEVER ELIGIBLE?

The following list is not expected to be all inclusive.

- Construction or improvements outside of the State of Oklahoma
- Meals/food for human consumption
- Donated or volunteer services and unpaid labor
- Applicant mileage or fuel expense to “pick up parts and supplies”
- Fines, penalties, and other settlement expenses resulting from failure of the applicant to comply with Federal, State, local, or Indian Tribal laws and regulations.
- Parking or traffic violations
- Bad debts, late payment fees, finance charges, legal costs, or contingency funds.
- Indirect costs (expenses of doing business that are not readily identified with the project)
- Taxes, except sales tax on goods and services

DOCUMENTATION OF COSTS

Supporting documentation is required for all eligible costs. Below are acceptable forms of documentation.

- Itemized receipt showing:
 - merchant’s name
 - payer’s name
 - transaction date
 - amount paid
 - description of purchased items
 - description of additional charges (sales tax, services, delivery, etc.)
 - if paid in part or full
- Invoice showing:
 - merchant’s name
 - buyer’s name
 - invoice date
 - amount paid
 - description of purchased items
 - description of additional charges (sales tax, services, delivery, etc.)
 - if paid in part or full.
- In-Kind Contributions Form (only labor performed by the applicant is allowed)

INSPECTION OF COMPLETED WORK

Before approving a request for payment, the conservation district must visually verify that the applicant installed the practice(s) as approved in the location indicated on the application. If the inspection shows that the practice(s) was not installed as approved, the district will notify

the applicant in writing that the request for payment has been denied. *Example:* An applicant applied for funding to drill a well, but the inspection revealed that the applicant cleaned out four ponds instead of drilling a well. In this case, the request for payment would not be approved. The conservation district's decision is final.

MAKING PAYMENT

The applicant must submit to the conservation district the following:

- Completed Self-Certification Form
- Receipts, invoices and/or In-Kind Contributions Form for eligible expenses
- Photographic proof of completion, before and after pictures

The conservation district will inspect the completed work and review all documentation provided by the applicant. If the applicant has met all requirements the district will prepare an OSF-3 Form to be approved for payment at a district board meeting. After board approval the district will submit the following documents to the Commission for processing:

- OSF-3 Form signed by the board chair and notarized
- Self-Certification Form
- Calculation Sheet (optional)
- Receipts, invoices and/or In-Kind Contributions Form for eligible expenses
- Inspection of Completed Work Form

Applicant must be informed that the conservation district will issue payment by paper check and that processing may take up to 45 days.

COMPLETION DATES

- June 30, 2026 – last day applications will be accepted by the conservation district
- December 31, 2026 – all work must be completed and required payment documentation submitted to the conservation district
- January 31, 2027 – last day the Commission will accept EDAP claims, accept means the claim must be in the Commission office (emailed copies are not acceptable).

DISTRICT REPORTING AND ACCOUNTING

Conservation districts shall conduct the following reporting and accounting procedures:

- Maintain an EDAP Allocation Report in electronic format. The report should include data for all district board approved applications. The report should include the following:
 - district name
 - applicant's name
 - application number
 - date approved
 - obligated amount
- Submit the EDAP Allocation Report to the Commission for review by the 5th of each month, with the first report due April 5, 2026.
- Assemble case files for each approved applicant.

PUBLIC REQUESTS FOR EDAP RECORDS

- Requests must be in writing to the conservation district.
- Provide only what is requested. For example: if they just want to see the ranking sheet(s) then share only the ranking sheet(s). In EDAP the ranking sheet would be a list of applicants in the order your office received them.
- Conservation districts are not required to create a new record to respond to a request.
- Do not include Social Security Numbers or Employer Identification Numbers.
- You can include name, address, phone number, and email address.

**EDAP Conservation District Allocations
March 9, 2026**

Adair	210,000
Alfalfa	210,000
Arbuckle	210,000
Atoka	210,000
Beaver	210,000
* Blaine	140,900
Bryan	210,000
Caney Valley	210,000
* Central North Canadian River	137,300
* Checotah	89,000
Cherokee	210,000
Cimarron	210,000
Cleveland	210,000
Coal	210,000
Comanche	210,000
Cotton	210,000
Craig	210,000
Creek	210,000
* Custer	139,900
* Deer Creek	97,600
Delaware	210,000
Dewey	210,000
* East Canadian	121,200
Ellis	210,000
Garfield	210,000
Garvin	210,000
Grady	210,000
Grant	210,000
Greer	210,000
Harmon	210,000
Harper	210,000
Haskell	210,000
Hughes	210,000
Jackson	210,000
Jefferson	210,000
Johnston	210,000
Kay	210,000
Kiamichi	210,000
* Kingfisher	199,600
Kiowa	210,000
* Konawa	151,700
* Latimer	190,100

* LeFlore	150,000
Lincoln	210,000
Little River	210,000
Logan	210,000
Love	210,000
Major	210,000
Marshall	210,000
Mayes	210,000
McClain	210,000
* McIntosh	121,100
Murray	210,000
Muskogee	210,000
Noble	210,000
* North Caddo	66,000
North Fork Red River	210,000
Nowata	210,000
Okfuskee	210,000
Oklahoma	210,000
Okmulgee	210,000
Osage	210,000
Ottawa	210,000
Pawnee	210,000
Payne	210,000
Pittsburg	210,000
Pontotoc	210,000
* Pushmataha	170,700
Rogers	210,000
* Seminole	131,600
Sequoyah	210,000
* Shawnee	136,900
* South Caddo	90,700
Stephens	210,000
* Talihina	119,400
Texas	210,000
Tillman	210,000
Tulsa	210,000
Upper Washita	210,000
Wagoner	210,000
* Washita	182,600
* West Caddo	84,700
Woods	210,000
Woodward	210,000

* Allocations for conservation districts not on county boundaries, were based on the percentage of county acres that fall within the conservation district boundary. Data used is available upon request.

CHECKLIST OF BOARD ACTION REQUIRED

Conservation District	Program Year
-----------------------	--------------

All Cost Share Program actions taken will be recorded in the board meeting minutes. This completed form can be used as an attachment to your board meeting minutes.

1	<p>CONSERVATION DISTRICT PARTICIPATION - Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.</p> <p>Date: 05/14/2025</p>	<p>Action: Yes the District is Participating</p>
2	<p>BOARD MEMBER PARTICIPATION - Are district board members allowed to make application in the local program? Complete the <i>Director Participation</i> form and email it to OCC. At this point any board member making application must immediately remove themselves from board discussions and votes on program items.</p> <p>Date: 05/14/2025</p>	<p>Action: Yes, Members of the Board are Permitted to Participate</p>
3	<p>CHOOSE DISTRICT REPRESENTATIVE - Designate the authorized district representative. This person must be a district board member. Any board member making application in the local program is not eligible to serve as the district representative.</p> <p>Date: 05/14/2025</p>	<p>Action: All Members of the Board are Designated Authorized Representatives</p>
4	<p>CHOOSE PRACTICES - Review the conservation practices listed in the Program Year Guidelines. Approve practices and associated average costs that your district will offer locally.</p> <p>Date: 05/14/2025</p>	<p>Action: All Available Practices will be Approved</p>
5	<p>CHOOSE COST SHARE RATE & MAXIMUM PAYMENT - Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate can't exceed 85% and the maximum cost-share payment amount can't exceed \$7,500 per participant.</p> <p>Date: 05/14/2025</p>	<p>Action: The Approved Rate is 85% & Max Payment is \$5,000</p>
6	<p>DEVELOP APPLICATION RANKING SYSTEM - Establish your district's local program priorities and application ranking system. Submit your ranking system to OCC for review and approval prior to starting the application process.</p> <p>Date: 05/14/2025</p>	<p>Action: The Modified Ranking System was Approved</p>
7	<p>SET APPLICATION PERIOD & ADVERTISING - Establish your district's application period and advertise locally.</p> <p>Date: 05/14/2025</p>	<p>Action: TCCD will Accept Application from 05/14/2025 to COB 06/12/2025</p>

STOP STOP Submit your ranking system to OCC for review and approval. STOP STOP

CHECKLIST OF BOARD ACTION REQUIRED

Conservation District	Program Year
-----------------------	--------------

All Cost Share Program actions taken will be recorded in the board meeting minutes. This completed form can be used as an attachment to your board meeting minutes.

1	CONSERVATION DISTRICT PARTICIPATION - Is your district participating in the current program year? You do not need to send a letter to OCC, simply take action in your board meeting.	Date: Action: <div style="text-align: center; font-size: 1.2em;">yes</div>
2	BOARD MEMBER PARTICIPATION - Are district board members allowed to make application in the local program? Complete the <i>Director Participation</i> form and email it to OCC. At this point any board member making application must immediately remove themselves from board discussions and votes on program items.	Date: Action: <div style="text-align: center; font-size: 1.2em;">yes</div>
3	CHOOSE DISTRICT REPRESENTATIVE - Designate the authorized district representative. This person must be a district board member. Any board member making application in the local program is not eligible to serve as the district representative.	Date: Action: <div style="text-align: center; font-size: 1.2em;">All</div>
4	CHOOSE PRACTICES - Review the conservation practices listed in the Program Year Guidelines. Approve practices and associated average costs that your district will offer locally.	Date: Action: <div style="text-align: center; font-size: 1.2em;">yes</div>
5	CHOOSE COST SHARE RATE & MAXIMUM PAYMENT - Establish your district's local cost-share rate (percentage) and maximum cost-share payment amount. Your cost-share rate can't exceed 85% and the maximum cost-share payment amount can't exceed \$7,500 per participant.	Date: Action: <div style="text-align: center; font-size: 1.2em;">85.9% 7500⁰⁰</div>
6	DEVELOP APPLICATION RANKING SYSTEM - Establish your district's local program priorities and application ranking system. Submit your ranking system to OCC for review and approval prior to starting the application process.	Date: Action: <div style="text-align: center; font-size: 1.2em;">New w/ moving cover crop up</div>
7	SET APPLICATION PERIOD & ADVERTISING - Establish your district's application period and advertise locally.	Date: Action: <div style="text-align: center; font-size: 1.2em;">3/18/ - 4/14</div>

STOP STOP Submit your ranking system to OCC for review and approval. **STOP STOP**



Natural Resources Conservation Service
U.S. DEPARTMENT OF AGRICULTURE

Tulsa County

Local Working Group Priority Resource Concerns

- #1 Plants (Degraded plant condition)**
- #2 Soil (Soil quality limitations)**
- #3 Animals (Terrestrial habitat)**
- #4 Animals (Livestock production limitation)**
- #5 Plants (Pest pressure)**

Priority resource concerns were decided through the Local Working Groups process established under the authority of 7 CFR Part 610, subpart C and policy found under Title 440 Part 501 Subpart C- Local Working Groups. Priority will be given to these resource concerns during ranking. An application's inclusion of these concerns does not guarantee funding.

USDA is an equal opportunity provider, employer, and lender.

High Priority: (224) Aquifer Flow Test, , (325) High Tunnel, (327) Conservation Cover, (329) Residue and Tillage Management, No-Till, (378) Pond, (412) Grassed Waterway, (512) Forage and Biomass Planting (Sprigging), (516) Livestock Pipeline, (533) Pumping Plant, (550) Range Planting, (561) Heavy Use Area Protection, (590) Nutrient Management, (614) Watering Facility, (642) Water Well

Medium Priority:

(314) Brush Management, (338) Prescribed Burning, (340) Cover Crop, (342) Critical Area Planting, (393) Filter Strip, (528) Prescribed Grazing, (600) Terrace

Low Priority:

(315) Herbaceous Weed Control, (362) Diversion, (382) Fencing, (386) Field Border, (394) Fire Break (410) Grade Stabilization Structure

Program Year 27

Tulsa County Conservation District

Cost Share Program Year 28 Ranking

Participant Name: _____

Application Date: _____

Application Number: _____

Total Score: _____

Practice Name		
High Priority	+20 Points	
Medium Priority	+10 Points	
Low Priority	+5 Points	

High Priority: (314) Brush Management, (325) High Tunnel, (338) Prescribed Burning, (378) Pond, (516) Livestock Pipeline, (533) Pumping Plant, (561) Heavy Use Area Protection, (614) Watering Facility, (642) Water Well

Medium Priority: (327) Conservation Cover, (329) Residue and Tillage Management, No-Till, , (340) Cover Crop, (342) Critical Area Planting, (393) Filter Strip, (412) Grassed Waterway, (512) Pasture and Hay Planting, (590) Nutrient Management

Low Priority: (315) Herbaceous Weed Control, (362) Diversion, (382) Fence, (386) Field Border, (394) Fire Break (410) Grade Stabilization Structure, (528) Prescribed Grazing, (550) Range Planting, (600) Terrace

1. Has the applicant has received state cost share funds within the last three years?
 - A. Yes -10 Points
 - B. No 20 Points

2. Has the applicant been previously approved for state cost share funding and practices were not completed within the completion date that resulted in a cancellation?
 - A. Yes -35 Points
 - B. No 20 Points

3. Is there an established natural resource concern located on the property?
 - A. Yes 10 Points
 - B. No -20 Points

Inadequate Water Source

Water Wells, Ponds, Water Facility, Filter Strip

1. Is there already a water source located on the Property?
A. Yes 0 Points B. No 20 Points
2. Current water supply: N/A
A. Pond present but unreliable 10 Points
B. Municipal or well water only 5 Points
C. Pond present and reliable -10 Points
3. Will this be the primary or secondary water source?
A. Primary 10 Points B. Secondary 5 Points
C. Tertiary 0 Points
4. Purpose of the water: (all that apply)
A. livestock 15 points
B. Irrigation 10 points
C. Erosion control 5 points
5. Will new pond improve grazing distribution due to cross fencing currently in place?
A. Yes 20 Points B. No 0 Points

Plant Productivity and Health

1. Will producer be willing to install a season high tunnel on an existing garden to extend the growing season and reduce the potential for wind, frost, and pest damage?
A. Yes 20 Points B. No 0 Points

Degraded Plant Condition

Herbaceous Weed Control, Forage and Biomass Planting (Sprigging), Prescribed Grazing, Range Planting and Nutrient Management, Conservation Cover, Critical Area Planting, Brush Management

2. Does it maintain or increase soil health and organic matter content?
A. Yes 10 Points B. No 0 Points
3. Does it improve soil moisture use efficiency?
B. Yes 10 Points B. No 0 Points
4. Does it minimize soil compaction?
C. Yes 10 Points B. No 0 Points
5. Does it stabilize areas with existing or expected high rates of soil erosion by wind or water?
D. Yes 10 Points B. No 0 Points
6. Does it improve or maintain livestock nutrition and/or health?
E. Yes 10 Points B. No 0 Points

This training resource is designed to help conservation district directors and employees stay informed of key points discussed in recent web-based training. The document should be listed on the district's meeting agenda for discussion and review.

The Basics

The IRS IRIS portal that is utilized to generate 1099-MISC forms has an upload option that can be used to import data as a batch rather than manually entering all the required information. Use of .xlsx and .csv files to utilize this option, along with basic information about W9 forms and excel training tips will help make next tax season much smoother.

Potential Benefits

- **Efficient**
 - Increased program allocations result in more payments to producers and a great column of 1099s being generated; batch uploads can lessen the workload for district office staff.
 - Time and keystrokes can be saved.
 - Entering information once and then copying it to all the areas needed.
 - Using autofill when it's correct.
- **Less Stressful**
 - There is no tight deadline if work on the 1099 process begins at the beginning of a new year.
 - Data is entered gradually as payments are made, rather than saving all the work until the deadline is near.
- **Improve Accuracy**
 - Entering a small amount of data each month rather than a large volume of data in a short timeframe results in fewer typographical errors.
 - Less stress = fewer mistakes.
 - Excel data can easily be checked for correctness and proper formatting.
- **Embrace Technology**
 - Forms will not be typed or handwritten again.
 - Online document generation will continue to be required.
 - The templates allow staff to use technology to improve office processes.
- **Not Complicated**
 - The upload method has been successfully used for two years.
 - Instructions and videos are available for learning the process.
 - The District Services Team can provide additional assistance if needed.

Details about XLSX and CSV Files

- Both file types look like a grid, with rows and columns.
- .xlsx files can have extra features that are helpful while using the documents.
 - Formatted
 - User friendly
 - Easy reviewing & editing

- .csv files are raw data that are good for transferring data to a website or other software, but they aren't as easy to use as an excel file.
 - Small & simple
 - Portable/Vendor-neutral
 - Universal Compatibility

Key Factors to the Process

- Start now, collect data throughout the year.
- A correctly completed W9 is essential.
 - Section 3a must be completed.
 - Part I will determine if the entity is a Business or Individual.
- The IRS recognizes two basic types of entities for 1099 purposes.
 - 2-7 formatted TIN (##-#####) is a Business.
 - 3-2-4 formatted TIN (###-##-####) is an Individual.
- Each TIN should be listed only once in the excel file; if there are multiple program payments, the total of all payments should be combined on one line.
- Combined Federal/State Filing (CF/SF) enables the IRS to transmit the 1099-MISCs to the Oklahoma Tax Commission without data entry in OKTap.
- Keep entries within the constraints of the IRS instructions regarding data length, allowable characters, and what columns to use for which TIN type.
- Many columns in the templates won't be used by the district but cannot be deleted; columns headers in the .xls and .csv files must match IRS formatting requirements.
- The OCC excel template spreadsheet is color coded to simplify usage.
- The IRIS portal will identify any errors that occur during the upload, so that corrections can be made before the data is added to the website.

Steps for the District to Use for the Batch Method

- Now:
 - Download the excel Working Data File from the OCC's website.
 - Obtain W9s and enter data as payments are made to producers.
- After year-end:
 - Enter the district's information once and copy it to each line needed.
 - In the IRIS Dashboard next January, download the IRS CSV template.
 - Transfer text from the Working Data File to the blank IRIS CSV template.
 - Save the newly created CSV data file.
 - Upload the district's data file into IRIS; resulting in each line of data being converted to a separate 1099-MISC form.
 - Review and add the data to the portal.
 - The Print-Review-Distribute-Submit process is the same for the batch as it is for manual entries.

Excel tips included

- Un-freeze Panes
- Un-hide Columns
- Selecting and Copying Data
- Paste and Paste Special